



Backhoe Operator

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POSITION **Backhoe Operator**

Responsible to the appropriate Manager, through the appropriate Foreman/Supervisor. Operates a rubber-tired backhoe.

BHOP – 1

Works independently and, when required, travels from job site to job site using a School Board owned vehicle for transporting workers, supplies, materials, tools and or equipment to the job site.

BHOP – 2

Performs routine backhoe functions, including; digging ditches and trenches, lifting loads and lowering equipment and materials into ditches/trenches and backfills soil and aggregate.

BHOP – 3

Uses appropriate attachments as required.

BHOP – 4

Completes pre-trip and safety inspections, checks oil and fuel levels, tires, lights and lubricating systems.

BHOP – 5

Cleans equipment inside and out and reports any and all mechanical issues to Grounds Foreman and Mechanic.

BHOP – 6

Removes snow and ice from parking lots and entrance ways when required.

BHOP – 7

Operates backhoe tractor and other equipment related to grounds maintenance work as assigned by Foreman in all weather and traffic conditions.

BHOP – 8

Performs other duties consistent up to the level of the assigned role.

BHOP – 9

Performs duties in compliance with safety regulations.

QUALIFICATIONS**Backhoe Operator**

EDUCATION	<p>Grade 12 certificate or an equivalent combination of education, training and experience.</p> <p>Valid Class 5 British Columbia Driver’s License and be able to safely operate school district vehicle as assigned.</p>
EXPERIENCE	<p><i>EXPERIENCE REQUIREMENTS</i></p> <p>Three years related full-time experience using a tractor backhoe within an operations / commercial setting. Testing may be required at Managements request.</p>
KNOWLEDGE SKILLS AND ABILITIES	<p><i>THE CANDIDATE MUST POSSESS A DEMONSTRATED KNOWLEDGE OF:</i></p> <p>Communicates effectively both orally and in writing.</p> <p>Demonstrates an independent level of judgment in performing the duties of the position.</p> <p>Ability to operate tractor backhoe and appropriate attachments and accessories.</p> <p>Knowledge of underground services and utilities.</p> <p>Knowledge of applicable safety regulations.</p> <p>Digital technology; including; email, online databases and facilities management software used by School District #61.</p> <p>Must be physically capable and have the coordination necessary to carry out the duties of the position.</p>
WORKING CONDITIONS	<p><i>OCCUPATIONAL REQUIREMENTS</i></p> <p>Sufficient sight and hearing to perform related job duties.</p> <p>Able to lift and carry up to 20kg of supplies and equipment required to perform his/her duties in accordance with the WorkSafeBC regulations.</p> <p>Able to perform related physical and mental activities.</p>

	<p>Able to work in a highly active physical environment.</p> <p>Able to work in adverse weather conditions.</p>
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Reviewed: May 2017