



The Greater Victoria School District is committed to each student's success in learning within a responsive and safe environment.

REGULATION 7430

CHANGE ORDERS

Change orders will be considered if they are a result of unforeseen conditions, a change in the Board's policies or a change in the scope of work, but they must be kept to a minimum.

All change orders must be recommended by the architect and/or consulting engineer and shall be submitted to the School Plant Manager or their delegate for approval of the Secretary-Treasurer prior to work commencing.

The Supervisor of Construction shall review each change order, which must include either an estimated or an actual cost for the Secretary-Treasurer to meet the requirements for submission to the Ministry of Education.

When a project is substantially completed, all change orders approved by the Ministry of Education shall be submitted to the Board for approval.

Greater Victoria School District Approved:

August 1971 (7430)

Revised: December 18, 1972

Revised: July 1975

Revised: June 28, 1982

Revised: March 11, 2019

Modification to this document is not permitted without prior written consent from the Greater Victoria School District.