

# **OPERATIONS POLICY AND PLANNING COMMITTEE**

**Monday, June 10, 2019 at 7:00 P.M.**

## **REGULAR MEETING**

**OPPs Agendas and Minutes available at:**

<https://www.sd61.bc.ca/board-of-education/meetings/operations-meetings/>

**NEXT OPPs MEETING IS SCHEDULED FOR:  
Monday, September 16, 2019 at 7:00 P.M.**

The Board of Education of School District No. 61 (Greater Victoria)

## OPERATIONS POLICY AND PLANNING COMMITTEE

*Dialogue with the public is welcome during standing committee meetings.*

### Regular Agenda for Monday, June 10, 2019 – 7:00 p.m.

Board Room - Administration Offices, Tolmie Building

**Chairperson: Trustee Paynter**

*The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.*

Estimated Times		Presenter	Status	Attachment
7:00-7:05	<b>1. APPROVAL OF THE AGENDA</b>			Pgs. 1-2
7:05-7:10	<b>2. APPROVAL OF THE MINUTES</b>			
	A. Operations Policy and Planning Committee Meeting of Monday, May 13, 2019			Pgs. 3-6
	<b>3. BUSINESS ARISING FROM MINUTES</b>			
	<b>4. PRESENTATIONS TO THE COMMITTEE</b>			
7:10-7:15	A. STAR (Spectrum Turf and Rink) Feasibility Study/Business Plan	Bruce Bidney		
7:15-7:20	B. Climate Emergency	Tara Todesco		
7:20-7:25	C. Climate Emergency	Brad Hartley		
7:25-7:30	D. Climate Emergency	Abby Henry		
7:30-7:35	E. Boundary Review	Carrie Smart		
7:35-7:40	F. Boundary Review – George Jay	Skye Stegenga		
7:40-7:45	G. Boundary Review – George Jay	Angela Carmichael		
7:45-7:50	H. Boundary Review – Tillicum	Jessica Hadland		
7:50-7:55	I. Boundary Review – Cloverdale Traditional	Kathryn Allan-Kwasnica		
7:55-8:00	J. Boundary Review – Cloverdale Traditional	Starr Munro		
8:00-8:20	K. Boundary Review – South Park	Jenn Sutton		
	<b>5. SUPERINTENDENT'S REPORT</b>			
8:20-8:25	A. Recognition of Student Representative Juhi Bhathella, Esquimalt High School	Shelley Green		
	<b>6. PERSONNEL ITEMS</b>			
	<b>7. FINANCE AND LEGAL AFFAIRS</b>			
	<b>8. FACILITIES PLANNING</b>			
8:25-8:30	A. Menstrual Hygiene Products Initiative	Chuck Morris		Pg. 7
8:30-8:35	B. Water Quality Update	Chuck Morris		Pg. 8
8:35-8:40	C. Crossing Guard Update	Shelley Green	Verbal	

8:40-8:50 D. Quadra Warehouse Name Change Deb Whitten Motion Pg. 9

**Recommended motion:**

That the Board of Education of School District No. 61 (Greater Victoria) support changing the name of Quadra Warehouse to 'The Hub on Quadra'.

**9. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS**

**10. NEW BUSINESS**

8:50-8:55 A. Trustee Questions Pg. 10  
8:55-9:05 B. Climate Leadership Trustee Watters

That the Board of Education of School District No. 61 (Greater Victoria) recognize that the breakdown of the stable climate and sea level under which human life has developed constitutes an emergency, and that in declaring a climate emergency the Board:

- i. direct the Superintendent to develop a Climate Action Plan that establishes targets and strategies commensurate with the Intergovernmental Panel on Climate Change's call to limit warming to 1.5 degrees;
- ii. direct the Superintendent to report back on specific actions and resources that could be included in future correspondence to the provincial or federal government; and
- iii. demonstrate leadership by directing the Board Chair to write letters to other school Boards in our region (Gulf Islands, Saanich, Sooke and Cowichan) encouraging them to declare climate emergencies and develop targets and strategies to combat climate change.

9:05-9:15 C. Living Wage Employer Trustee Painter

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to prepare a report, on or before the November Operations Policy and Planning Committee Meeting, that provides an analysis of the costs and benefits of the Greater Victoria Schools becoming a Living Wage Employer.

**i. NOTICE OF MOTION**

**j. GENERAL ANNOUNCEMENTS**

**k. ADJOURNMENT**



**Operations Policy and Planning Committee Meeting  
May 13, 2019 – GVSD Board Office, Boardroom**

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**REGULAR MINUTES**

**Present:**

Rob Paynter, Chair, Angie Hentze, Ryan Painter, Ann Whiteaker, Jordan Watters

**Non-Committee members:**

Nicole Duncan, Diane McNally

**Regrets:**

Elaine Leonard

**Administration:**

Shelley Green, Superintendent, Mark Walsh, Secretary-Treasurer, Deb Whitten, Deputy Superintendent, Greg Kitchen, Associate Superintendent, Colin Roberts, Associate Superintendent

The meeting was called to order at 7:01 p.m.

Chair Paynter recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

**1. APPROVAL OF THE AGENDA**

It was moved by Trustee Whiteaker:

That the May 13, 2019 regular agenda be approved with additional speakers.

**Motion Carried**

**2. APPROVAL OF THE MINUTES**

It was moved by Trustee Hentze:

That the April 15, 2019 Operations Policy and Planning Committee Meeting regular minutes be approved.

**Motion Carried**

**3. BUSINESS ARISING FROM MINUTES - None**

**4. PRESENTATIONS TO THE COMMITTEE**

**A. Jenn Sutton, South Park Family School PAC Chair**

Ms. Sutton spoke in favour of retaining South Park's current District wide catchment.

**B. Amanda Panthaki, South Park Family School PAC VCPAC Representative**

Ms. Panthaki spoke in favour of retaining South Park's current District wide catchment.

**C. Jacob Dewey, South Park Family School Parent**

Mr. Dewey spoke in favour of retaining South Park's current District wide catchment.

**D. Janine Wolf, South Park Family School Parent**

Ms. Wolf spoke in favour of retaining South Park's current District wide catchment.

**E. Kathryn Allan, Cloverdale Traditional School**

Ms. Allen spoke expressing concerns about the process and timing of the Catchment Boundary Review

**F. Starr Munroe, Cloverdale Traditional School**

Ms. Munroe spoke expressing support for the Traditional school model.

**G. Patrick Schreck - GVTA**

Mr. Schreck spoke in support of the Free Transit Campaign.

**5. SUPERINTENDENT'S REPORT**

**A. Introduction of Student Representative**

Superintendent Green introduced Juhi Bhathella, Student Representative from Esquimalt High School.

**6. PERSONNEL ITEMS - None**

**7. FINANCE AND LEGAL AFFAIRS - None**

**8. FACILITIES PLANNING – None**

**9. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS - None**

**10. NEW BUSINESS**

**A. Trustee Questions**

Trustees asked questions regarding the Catchment Boundary Review of Superintendent Green and Associate Superintendent Roberts.

Trustees also asked questions about parent accessibility to support children with diverse learning needs to be part of our ongoing inclusion consultation.

## B. Trustee Hentze - Video Standing Committee Monthly Meetings

Trustee Hentze presented the motion. Discussion ensued.

It was moved:

That the Board of Education of School District No. 61 (Greater Victoria) video record the two standing committee monthly meetings (Education Policy and Directions, and Operations Policy and Planning), and post them to the District website after each meeting for public viewing.

An amended was proposed.

It was moved by Trustee Duncan:

That the Board of Education of School District No. 61 (Greater Victoria) video record the two standing committee monthly meetings (Education Policy and Directions, and Operations Policy and Planning), and post them to the District website after each meeting for public viewing. *A recording notification will be included in all standing committee agendas.*

**Motion Carried Unanimously**

The Chair called the vote on the main motion as amended:

That the Board of Education of School District No. 61 (Greater Victoria) video record the two standing committee monthly meetings (Education Policy and Directions, and Operations Policy and Planning), and post them to the District website after each meeting for public viewing. *A recording notification will be included in all standing committee agendas.*

**Motion Carried Unanimously**

## C. Trustee Watters – Free Transit Campaign

Trustee Watters presented the motion. Discussion ensued.

It was moved by Trustee Watters:

That the Board direct the Chair to write a letter to the Victoria Regional Transit Commission endorsing the Free Transit Campaign and encouraging them to implement a pilot program in the 2020 budget eliminating user fees for youth under 18 years of age.

**Motion Carried Unanimously**

## D. Trustee Duncan – Superintendent Evaluation

Trustee Duncan presented the motion. Discussion ensued.

It was moved by Trustee Duncan:

That the Board of Education of School District No. 61 (Greater Victoria) direct the Policy Sub-Committee to, as a matter of priority, bring forward a policy outlining the process, criteria and timelines for the Superintendent evaluation to the Board of Education for approval at the June, 2019 Board Meeting.

**Motion Carried Unanimously**

### **E. Trustee Paynter – Policy 1330 Community Use of Operational School and Grounds**

Trustee Paynter presented the motion. Discussion ensued.

It was moved by Trustee Paynter:

That the Board of Education of School District 61 (Greater Victoria) direct the Policy Sub-Committee to review Policy 1330: Community Use of Operational Schools and Grounds, develop policy recommendations regarding the rental of facilities to parties espousing values inconsistent with those of the School District and provide these recommendations to the Operations Policy and Planning Committee for deliberation.

**Motion Carried Unanimously**

**11. NOTICE OF MOTION - None**

**12. GENERAL ANNOUNCEMENTS - None**

**13. ADJOURNMENT**

It was moved by Trustee Whitaker:

That the meeting adjourn.

**Motion Carried Unanimously**

The meeting adjourned at 8:35 p.m.



# FACILITIES SERVICES

491 CECELIA AVENUE, VICTORIA, BRITISH COLUMBIA V8T 4T4  
PHONE (250) 920-3400 FAX (250) 920-3461

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TO: Operations Policy and Planning Committee  
FROM: Chuck Morris, Director of Facilities Services  
DATE: June 10, 2019  
RE: **Menstrual Hygiene Products Initiative**

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## **Background:**

The Ministry has announced that schools will have menstrual hygiene products available to students who need them.

## **Discussion:**

All menstrual hygiene products will be available at elementary, middle and secondary school main offices and from school counsellors. Products will also be placed in the following locations:

**Elementary:** Grade 3, 4 and 5 teachers will have products in the classroom to supply to students as needed.

**Middle:** Baskets with products will be placed in female and gender neutral washrooms.

**Secondary:** Baskets with products will be placed in female and gender neutral washrooms.

It was decided that two sizes of the product will be supplied.





# FACILITIES SERVICES

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491 CECELIA AVENUE, VICTORIA, BRITISH COLUMBIA V8T 4T4  
PHONE (250) 920-3400 FAX (250) 920-3461

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TO: Operations Policy and Planning Committee

FROM: Chuck Morris, Director of Facilities Services

DATE: June 10, 2019

RE: **Water Quality Update**

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## **Background:**

Recently, Health Canada, based on the latest science and in collaboration with the provinces, territories and other federal departments, has updated the Drinking Water Guideline to reduce the maximum acceptable concentration of lead from 0.01 mg/L set in 1992, to 0.005 mg/L.

## **Discussion:**

Because of this update, we began re-testing all filter stations in all of our facilities across the District. Following guidance from VIHA, for any sample that is over the new 0.005mg/L, we take an initial sample and then another three samples at 60 second intervals. Short term mitigation could include shutting off the water at a specific filtered location, posting signage for users to flush for 2 minutes before consuming, or a flushing program carried out by staff (VIHA).

We have discovered a few sites where the standing water sample exceeds the new lower limit. In these cases we have posted signage to run the water for 2 minutes to clear the standing water prior to drinking. So far our running samples are below the 0.005 mg/L. If we find samples that do not meet the new guidelines, the fixture will be shut off until we have assessed and installed a mitigation solution for that location. One solution that works is to add a second lead reduction filter in line with the first.

We are working with our partners (VIHA and the Ministry) and are confident with the outcomes and mitigation solutions.

**To:** Operations Policy and Planning Committee

**From:** Deb Whitten, Deputy Superintendent

**Date:** June 10, 2019

**RE:** **Quadra Warehouse Name Change**

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**Background:**

For a number of years, itinerant staff working as members of the District Learning Support team have been based out of multiple locations across the District. Most recently, these sites have been Victor School, Vic West Elementary, and Lambrick Park Secondary. This group of staff includes Psychologists, Speech Language Pathologists, Teachers of the Deaf and Hard of Hearing, Teachers of the Visually Impaired, Augmentative Communication Assistant and District Assessment Centre staff.

In an effort to support more efficient and effective service delivery for students, and to enhance collaboration and communication between these staff members, the need for a dedicated home-base space was recognized. In early 2019, the building known as 'Quadra Warehouse' was identified as this space, with a target of moving staff to this location for September, 2019.

**Discussion:**

The name of the building is currently Quadra Warehouse. The staff involved all felt the need to consider a name change. District Learning Support Team administrators led a consultation process involving all itinerant staff and identified a new name for the site - 'The Hub on Quadra'.

**Recommended Motion:**

That the Board of Education of School District No. 61 (Greater Victoria) support changing the name of Quadra Warehouse to 'The Hub on Quadra'.
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## OFFICE OF THE SUPERINTENDENT

556 Boleskine Road, Victoria, BC V8Z 1E8

Shelley Green, Superintendent

Phone (250) 475-4162

Fax (250) 475-4112

TO: Operations Policy and Planning Committee

FROM: Shelley Green, Superintendent of Schools

DATE: June 10, 2019

RE: **Trustee Questions**

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During this portion of the Committee Meeting, Trustees will have the opportunity to raise questions. Where possible, an immediate response will be provided. In the event that research is necessary before a response is provided, the matter will be postponed until a researched response can be provided.