



The Board of Education of School District No. 61 (Greater Victoria)  
April 23, 2019 Regular Board Meeting - Tolmie Boardroom, 556 Boleskine Road

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**MINUTES**

**Present:**

Trustees, Jordan Watters, Chair, Ann Whiteaker, Vice-Chair, Nicole Duncan, Tom Ferris, Angie Hentze, Elaine Leonard, Diane McNally, Ryan Painter and Rob Paynter

**Administration:**

Shelley Green, Superintendent of Schools, Mark Walsh, Secretary-Treasurer, Deb Whitten, Deputy Superintendent, Greg Kitchen, Associate Superintendent, Colin Roberts, Associate Superintendent, Katrina Stride, Associate Secretary-Treasurer, Lisa McPhail, Communications Officer and Vicki Hanley, Recording Secretary

The meeting was called to order at 7:36 p.m.

Chair Watters recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

Introductions were made around the board table.

**A. COMMENCEMENT OF THE MEETING**

**A1. Approval of the Agenda**

It was moved by Trustee Painter and seconded:

That the April 23, 2019 Agenda be approved with the following addition:

**C2. Trustee Reports:**

- c) Trustee McNally

**Motion Carried Unanimously**

**A2. Approval of the Minutes**

- a) It was moved by Trustee Leonard and seconded:

That the March 11, 2019 Regular Board Minutes be approved.

**Motion Carried Unanimously**

- b) It was moved by Trustee Leonard and seconded:

That the April 3, 2019 Special Board Budget Minutes be approved.

**Motion Carried Unanimously**

**A3. Business arising from the Minutes - None**

**A4. Student Achievement**

Scott Thomas, Principal and Jenn Fahr, Vice-Principal from Rogers Elementary School attended the board meeting and made a presentation for Trustees about their school and the celebration for their twenty fifth anniversary.

Chair Watters thanked Mr. Thomas and Ms. Fahr for attending the board meeting and presenting to Trustees.

**A5. District Presentations - None****A6. Community Presentations**

a) Meena Sran, attended the Board meeting to speak to Trustees about the playground at Willows Elementary School and its location on the field in proximity to neighbouring houses.

b) Maureen Archambault, attended the board meeting on behalf of the Cooper Smith Music Library to thank District staff members for their assistance in the recent move of the music library to Rockheights Middle School.

**B. CORRESPONDENCE****B1. Letter from Inclusion BC**

A letter from Inclusion BC was received for information purposes.

**B2. Letter from GVTA re International Student Tuition**

A letter from the Greater Victoria Teachers' Association was received for information purposes.

**B3. Letters from the District of Saanich re Spectrum Turf and Rink**

Two letters from the District of Saanich were received for information purposes.

**B4. Letter from District of Saanich re Council Liaison Position**

A letter from the District of Saanich with regards to a council liaison position was received for information purposes.

**C. TRUSTEE REPORTS****C1. Chair's Report**

Chair Watters referred Trustees to her written report and added that she attended an event with Trustee Hentze at Francis King Park.

**C2. Trustees' Reports**

a) Trustee Hentze referred Trustees to her written report and then shared two photographs of the unveiling of two aboriginal carvings at Rogers Elementary School.

- b) Trustee Whiteaker referred Trustees to her written report of her activities and meetings over the past month.
- c) Trustee McNally provided a verbal report of her activities and meetings over the past month.

## D. BOARD COMMITTEE REPORTS

### D1. Education Policy and Directions Committee

- a) The minutes from the April 8, 2019 meeting were received for information.
- b) Chair Watters referred to the Education Policy and Direction meeting minutes and presented the following recommended motions.

It was moved by Trustee Duncan and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) approve the recommended motions from the April 8, 2019 Education Policy and Directions Committee meeting.

**Motion Carried Unanimously**

It was moved and seconded:

- i) That the Board of Education of School District No.61 (Greater Victoria) accept the Terms of Reference under the title of the Equity Ad Hoc Committee as amended.

**Motion Carried Unanimously**

It was moved and seconded:

- ii) That the Board of Education of School District No.61 (Greater Victoria) dissolve the One Learning Community Committee.

**Motion Carried Unanimously**

### D2. Operations Policy and Planning Committee

- a) The minutes from the April 15, 2019 meeting were received for information.
- b) Chair Watters referred to the Operations Policy and Planning meeting minutes and presented the following recommended motions.

It was moved by Trustee Painter and seconded:

- i) That the Board of Education of School District No.61 (Greater Victoria) agree to give all three readings to Capital Bylaw No. 2019/20-CPSD61-01 Capital Plan 2019/20 at the meeting of April 23, 2019.

**Motion Carried Unanimously**

It was moved by Trustee Painter and seconded:

- ii) That Capital Bylaw No. 2019/20-CPSD61-01 Capital Plan 2019/20 be:

Read a first time the 23<sup>rd</sup> day of April, 2019;  
 Read a second time the 23<sup>rd</sup> day of April, 2019;  
 Read a third time, passed and adopted the 23<sup>rd</sup> day of April, 2019;

and that the Secretary-Treasurer and the Board Chair be authorized to execute and seal this bylaw on behalf of the Board.

**Motion Carried Unanimously**

Chair Watters referred to the Operations Policy and Planning Committee meeting minutes and presented the following recommended motion.

- iii) That the Board of Education of School District No.61 (Greater Victoria) direct the Superintendent to solicit expressions of interest including quotes for the services of a governance specialist to create a streamlined policy manual and administrative procedures manual and report to the Policy Sub-Committee who will provide a recommendation to the Board.

Discussion ensued amongst the Trustees with a suggestion being made to refer this motion to the Strategic Plan Ad Hoc Committee.

It was moved by Trustee Whiteaker and seconded:

- iii) That the motion "*That the Board of Education of School District No.61 (Greater Victoria) direct the Superintendent to solicit expressions of interest including quotes for the services of a governance specialist to create a streamlined policy manual and administrative procedures manual and report to the Policy Sub-Committee who will provide a recommendation to the Board*" be referred to the Strategic Plan Ad Hoc Committee.

**Motion Defeated**

For: Trustee Whiteaker

Against: Trustees Leonard, Ferris, Paynter, Painter, Watters, Duncan, Hentze and McNally

Further discussion ensued amongst the Trustees with a suggestion being made to table this motion.

It was moved by Trustee Leonard and seconded:

- iii) That the motion "*That the Board of Education of School District No.61 (Greater Victoria) direct the Superintendent to solicit expressions of interest including quotes for the services of a governance specialist to create a streamlined policy manual and administrative procedures manual and report to the Policy Sub-Committee who will provide a recommendation to the Board*" be tabled until after the work of the Strategic Plan Ad Hoc Committee process has been completed.

**Motion Carried**

For: Trustees Leonard, Duncan, Whiteaker, McNally, Ferris and Paynter

Against: Trustees Painter, Watters and Hentze

## E. DISTRICT LEADERSHIP TEAM REPORTS

### E1. Superintendent's Report

- a) Superintendent Green presented her monthly report and added that two Principals will be retiring in June.

It was moved by Trustee Whiteaker and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) receive the Superintendent's report as presented.

**Motion Carried Unanimously**

b) Trustee Questions

Superintendent Green responded to questions from Trustees with regards to graduation ceremony schedules for district high schools, Terms of Reference for the Strategic Plan Ad Hoc Committee, meetings with the Superintendent's from SD62 and SD63, Ministry of Education announcements regarding the measles outbreak and surveys.

**E2. Secretary-Treasurer's Report**

- a) Secretary-Treasurer Walsh presented his monthly report.

It was moved by Trustee Ferris and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) receive the Secretary-Treasurer's report as presented.

**Motion Carried Unanimously**

- b) Secretary-Treasurer Walsh advised Trustees that in order to comply with the Ministry of Education requirements as it relates to the passing of the 2019/2020 School Calendar, a Poll Vote was conducted on April 4, 2019. The motion to pass the calendar carried unanimously.

**F. QUESTION PERIOD**

1. Describe how Minister Rob Fleming's April 12<sup>th</sup> announcement re: the Ministry guidelines for the development of long range facilities plans for school districts will impact SD61's current long term facilities plan and the catchment boundary review?

Secretary-Treasurer Walsh indicated that he would review the question. Upon further inspection it is clear that our Facilities Plan and boundary review meet the instructions of the Minister.

2. Does the Capital Plan 19/20 limit or affect the District's ability to implement feedback from the catchment boundary review consultation?

Secretary-Treasurer Walsh responded that it did not. He added, that the Board could seek and amendment to the 2019/2020 plan if there was a priority.

3. Trustee Whiteaker's report indicates an In-Camera meeting of the Board on March 14, 2019. Should this meeting and a Section 72 Report have been published on your website?

Secretary-Treasurer Walsh indicated that In-Camera Section 72 Reports are posted to the District website following the Board approving the minutes.

**G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS - None**

**H. NEW BUSINESS/NOTICE OF MOTIONS**

**H1. New Business**

**a) Trustee McNally – Canadian Maritime Museum**

Trustee McNally presented her motion and provided a rationale.

It was moved by Trustee McNally and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) direct the Chair to write a letter to appropriate contacts at the City of Victoria, the province, and the federal government, supporting the creation of the Canadian Maritime Museum located in Victoria's Old Town.

**Motion Carried Unanimously**

**H2. Notice of Motions – None**

**I. ADJOURNMENT**

It was moved by Trustee Paynter and seconded:

That the meeting be adjourned.

**Motion Carried**

The meeting adjourned at 8:58 p.m.

**CERTIFIED CORRECT**

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Chair

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Secretary-Treasurer