

## CUPE 382 Internal Vacancy

### Posting Bulletin 19-09

- April 15, 2019 –

Listed below is a summary of the vacancies that are currently posted at Human Resources. Only the unique details for each posting are listed below.

Individuals wishing to apply for any of the competitions are urged to view the Qualifications and Job Descriptions for each position at your worksite or HRS. Applications from the present CUPE 382 staff will be received in Human Resources (**fax: 475-4113**) up to 4:00 p.m. on April 24, 2019 to fill these vacancies. An Internal [Application form](#) is available in pdf format.

(In order to view the on-line application form you must have [Adobe Acrobat Reader](#) installed. Acrobat Reader is available free of charge.

No.	Position	Location/ Term	Hours/ Week	Pay Grade	Close date	Job Specific Details
19-34C	Custodian I	<b>Margaret Jenkins</b>  Afternoon Shift  (3:30 pm – 11:30 pm)	37.5	6 + Shift	Apr. 24/19	Physically able to perform all duties included in the job; able to climb and work from 3 metre ladders; past experience in the custodial field desirable; maintains a cooperative working relationship with other workers, supervisory and teaching staff, students and the public.  [IT IS UNDERSTOOD THAT A CLEANING ASSIGNMENT WITHIN A SCHOOL CAN BE CHANGED BY THE SUPERVISOR, IN CONSULTATION WITH THE CII, AS AND WHEN OPERATIONAL REQUIREMENTS NECESSITATE A CHANGE.]
19-35C	Grounds Sub Foreman Softscape	<b>Facilities</b>  (7:00 am – 3:30 pm)	40	20T	Apr. 24/19	Must possess a valid BC driver's license and be able to drive School Board vehicles as assigned; Must hold a Red Seal Landscape Horticulturist issued or recognized by the Province of BC; Successfully completed courses related to supervisory skills such as leadership, organization skills, team building and conflict resolution or agreement to complete such courses; Must have a minimum of four (4) years demonstrated work experience in a related field; Must possess knowledge of digital technology; including email, online databases and facilities management software used by School District #61; Maintains a cooperative working relationship with other workers, administrators, supervisors, teaching staff, students and the public; Must be physically able to perform all duties as noted in the Job Description.

**NOTE: Current proof of qualifications must be in your employee file at Human Resource Services by the closing date of the competition for which you are applying.**

**IF YOU WOULD LIKE MORE INFORMATION REGARDING THESE VACANCIES,  
PLEASE CONTACT PRINCIPAL/SUPERVISOR**