



**The Board of Education of School District No. 61 (Greater Victoria)
Education Policy and Directions Committee Meeting
Monday, April 8th at 7:00 p.m.
Tolmie Boardroom, 556 Boleskine Road**

AGENDA

**Estimated
Times**

A. COMMENCEMENT OF MEETING

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations on whose traditional territories we live, we learn, and we do our work.

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|--|---|-----------------------------|
| 7:00 - 7:05 pm | A1. Approval of the Agenda | (pg. 1) |
| 7:05 - 7:10 pm | A2. Approval of the Minutes | |
| | a) Approval of the Ed Policy and Directions Minutes
of the Ed Policy-OPPs March 4 th , 2019 meeting | (pgs. 2-7) |
| | A3. Business arising from the Minutes | |
| B. PRESENTATIONS TO THE COMMITTEE | | |
| | a) Barry Rolston - Maritime Museum of BC News Update | |
| C. NEW BUSINESS | | |
| 7:15 - 7:25 pm | C1. Introduction of Student Representatives
Eryn Gaunt & Taylor Chenard - Lambrick Park School | Shelley Green |
| 7:25 - 7:45 pm | C2. Dress Code | Deb Whitten (pg. 8) |
| 7:45 - 7:55 pm | C3. Mental Health and Wellness Supports/Early
Action Initiatives Grant | Deb Whitten (pgs. 9-10) |
| 7:55 - 8:05 pm | C4. Equity Committee Update and TOR | Louise Sheffer (pgs. 11-12) |

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) accept the Terms of Reference as presented under the title of Equity Ad Hoc Committee.

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) dissolve the One Learning Community Committee.

D. Notice of Motion

E. General Announcements

F. Adjournment



**Combined Education Policy and Directions Committee
and Operations Policy and Planning Committee Meeting
March 4, 2019 – Tolmie Board Room**

MINUTES

Education Policy and Directions Committee Members Present: Nicole Duncan, Chair; Tom Ferris; Diane McNally; Ryan Painter

Operations Policy and Planning Committee Members Present: Rob Paynter, Chair; Angie Hentze; Elaine Leonard; Ann Whiteaker

Regrets: Jordan Watters, Board Chair

ADMINISTRATION: Shelley Green, Superintendent; Deb Whitten, Deputy Superintendent; Greg Kitchen, Associate Superintendent; Colin Roberts, Associate Superintendent; Mark Walsh, Secretary-Treasurer; Katrina Stride, Associate Secretary-Treasurer; Louise Sheffer, Director, Learning Team; Craig Schellenberg, District Principal, Aboriginal Nations Education; Harold Caldwell, Director, Learning Support Team

The meeting was called to order at 7:01 p.m.

Chair Duncan recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories we live, learn and we do our work.

1. APPROVAL OF THE COMBINED EDUCATION POLICY AND DIRECTIONS COMMITTEE AND OPERATIONS POLICY AND PLANNING COMMITTEE MEETING AGENDA

It was moved by Trustee Ferris:

That the March 4, 2019 Combined Education Policy and Directions Committee and Operations Policy and Planning Committee meeting agenda be approved with the following amendments:

1. Move all presentations under agenda item 3. Operations Policy and Planning Committee Meeting C. Presentations to 2. Education Policy and Directions Committee Meeting C. Presentations to the Committee;
2. Move agenda item 2. Education Policy and Directions Committee Meeting D. New Business 6. Surveys for Inclusive Learning Strategy to follow 2. Education Policy and Directions Committee Meeting D. New Business 4. Inclusive Learning Environments.

Motion Carried Unanimously

2. EDUCATION POLICY AND DIRECTIONS COMMITTEE - Trustee Duncan, Chair

A. APPROVAL OF THE MINUTES

1. Education Policy and Directions Committee Meeting of Monday, February 4, 2019

It was moved by Trustee Ferris:

That the February 4, 2019 Education Policy and Directions Committee meeting minutes be approved with the following amendments:

1. Add Ann Whiteaker to the list of *Other Trustees Present*
2. Change the mover on agenda item C. New Business C4. Report on District Privacy Practices from Trustee Watters to Trustee Duncan

Motion Carried Unanimously

B. BUSINESS ARISING FROM MINUTES - None

C. PRESENTATIONS TO THE COMMITTEE

1. The Existence Project - Keeping it Human - Mark Curuvija
2. South Park Family School - Jenn Sutton
3. South Park Family School - Kristil Hammer
4. Safe Routes to School/French Immersion - Carrie Smart
5. Cloverdale Traditional School - Betty Tsai
6. Cloverdale Traditional School - Melanie Butchart
7. Boundary Review - Juliet Coates

Chair Duncan thanked all of the speakers for their presentations.

D. NEW BUSINESS

1. Recognition of Student Representative

Superintendent Green welcomed Isha Rattu, student representative from Spectrum Community School.

2. Aboriginal Education Annual Report

Craig Schellenberg, District Principal, Aboriginal Nations Education, and Louise Sheffer, Director, Learning Team, presented the committee with an overview of the Aboriginal Education Department, including the targeted goals and coordinated efforts being made to improve achievement rates for indigenous students. Mr. Schellenberg and Ms. Sheffer informed the committee of several initiatives currently underway, including a pilot program with BC Transit to provide universal bus passes to approximately 70 secondary students living on reserve, and the implementation of new programs, such as Elders in Schools.

Trustees and stakeholders asked questions of clarification. Chair Duncan thanked Mr. Schellenberg and Ms. Sheffer for their informative presentation.

3. Feminine Hygiene Products in Schools

Trustee Painter presented his motion and rationale.

It was moved by Trustee Painter:

That the Board of Education of School District 61 (Greater Victoria) direct the Superintendent to study the feasibility of providing free tampons and pads in District Schools and report back their findings at the next Ed Policy meeting.
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Trustees discussed the motion and an amendment was proposed.

It was moved by Trustee Paynter:

That the motion, "That the Board of Education of School District 61 (Greater Victoria) direct the Superintendent to study the feasibility of providing free tampons and pads in District Schools and report back their findings at the next Ed Policy meeting." be amended to replace the words "District Schools" with the words "school washrooms."

Discussion ensued amongst Trustees with a recommendation being made to refer the motion.

It was moved by Trustee Whiteaker:

That the motion, "That the Board of Education of School District 61 (Greater Victoria) direct the Superintendent to study the feasibility of providing free tampons and pads in District Schools and report back their findings at the next Ed Policy meeting.", be referred to the student representative committee and that student input be reported back to the next Education Policy and Directions Committee.

Motion Carried Unanimously

4. Inclusive Learning Environments

Trustee Whiteaker presented the motion on behalf of Trustee Watters.

It was moved by Trustee Whiteaker:

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to consult with Victoria Confederation of Parents Advisory Councils and BCEdAccess for input on the development of a stakeholder engagement process for Inclusive Education in SD61 in advance of the Strategic Plan renewal process. The Superintendent shall report back to the Board at the April 2019 Education Policy and Directions Standing Committee meeting.

Trustee Whiteaker proposed an amendment to the motion.

It was moved by Trustee Whiteaker:

That the motion, "That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to consult with the Victoria Confederation of Parents Advisory Councils and BCEdAccess for input on the development of a stakeholder engagement process for Inclusive Education in SD61 in advance of the Strategic Plan renewal process. The Superintendent shall report back to the Board at the April 2019 Education Policy and Directions Standing Committee meeting." be amended to replace the word "BCEdAccess" with the words "the appropriate VCPAC sub-committee."

Motion Carried Unanimously

Trustee Painter proposed an amendment to the amended main motion.

It was moved by Trustee Painter:

That the motion, "That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to consult with Victoria Confederation of Parents Advisory Councils and the appropriate VCPAC sub-committee for input on the development of a stakeholder engagement process for Inclusive Education in SD61 in advance of the Strategic Plan renewal process. The Superintendent shall report back to the Board at the April 2019 Education Policy and Directions Standing Committee meeting." be amended to replace the word "April" with the word "May."

Motion Carried Unanimously

Chair Duncan called for a vote on the amended main motion as amended.

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to consult with Victoria Confederation of Parents Advisory Councils and the appropriate VCPAC sub-committee for input on the development of a stakeholder engagement process for Inclusive Education in SD61 in advance of the Strategic Plan renewal process. The Superintendent shall report back to the Board at the May 2019 Education Policy and Directions Standing Committee meeting.

Motion Carried Unanimously

5. Surveys for Inclusive Learning Strategy

Trustee Ferris assumed the position of Chair, so that Trustee Duncan could present her motion and rationale.

It was moved by Trustee Duncan:

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to produce surveys for the purpose of gathering feedback on the District's inclusive learning strategy. The purpose of the first survey will be to gather feedback from all staff involved in delivering the inclusive learning strategy. The purpose of the second survey will be to gather feedback from parents and students on their experience of inclusive learning in our district. Survey participants should be invited to participate on a voluntary basis and the surveys should be conducted on an anonymous basis to exclude the collection of respondents' personal/private information.

Trustee Duncan moved an amendment to her motion.

It was moved by Trustee Duncan:

That the motion, "That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to produce surveys for the purpose of gathering feedback on the District's inclusive learning strategy. The purpose of the first survey will be to gather feedback from all staff involved in delivering the inclusive learning strategy. The purpose of the second survey will be to gather feedback from parents and students on their experience of inclusive learning in our district. Survey participants should be invited to participate on a voluntary basis and the surveys should be conducted on an anonymous basis to exclude the collection of respondent's personal/private information." be amended to replace the words "inclusive learning strategy" with the words "Learning Support Operational Plan's goals," and replace the words "involved in delivering the inclusive learning strategy" with the words "regarding Goal 1: Provide meaningful and purposeful educational opportunities for vulnerable students with diverse learning needs while considering the physical, social-emotional and academic domains."

Motion Carried Unanimously

Chair Ferris called for a vote on the amended main motion.

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to produce surveys for the purpose of gathering feedback on the District's Learning Support Operational Plan's goals. The purpose of the first survey will be to gather feedback from all staff regarding Goal 1: Provide meaningful and purposeful educational opportunities for vulnerable students with diverse learning needs while considering the physical, social-emotional and academic domains. The purpose of the second survey will be to gather feedback from parents and students on their experience of inclusive learning in our district. Survey participants should be invited to participate on a voluntary basis and the surveys should be conducted on an anonymous basis to exclude the collection of respondent's personal / private information.

Motion Carried Unanimously

6. Funding Model Review

Trustee Ferris assumed the position of Chair, so that Trustee Duncan could present information for discussion.

Trustees, stakeholders and administrators discussed the various recommendations noted in the Ministry funding model. It was suggested that Trustee Duncan compile a draft of the feedback received and report back to the March 11, 2019 regular Board meeting.

E. NOTICE OF MOTION - None

3. OPERATIONS POLICY AND PLANNING COMMITTEE - Trustee Paynter, Chair

A. APPROVAL OF THE MINUTES

1. Operations Policy and Planning Committee Meeting of Monday, February 11, 2019

It was moved by Trustee Leonard:

That the February 11, 2019 Operations Policy and Planning Committee meeting minutes be approved with the following amendment:

1. Add the voting record for agenda item 10. New Business B. Victor School

Motion Carried Unanimously

B. BUSINESS ARISING FROM MINUTES - None

C. PRESENTATIONS - None

D. SUPERINTENDENT'S REPORT

1. Boundary Review Update

Associate Superintendent Colin Roberts provided an update on the catchment boundary review process, including the motion that was passed at the Monday, February 25, 2019 Board meeting, directing administration to remove Victor School as a proposed catchment school from the boundary review process and to provide alternatives to address school capacity concerns. Mr. Roberts highlighted that the deadline to submit feedback to the Board of Education had been extended to Friday, March 8, 2019 at 3:00p.m. Trustees were advised that a report with recommendations would be provided to the Board in early April, once all of the feedback has been collected.

E. PERSONNEL ITEMS - None

F. FINANCE AND LEGAL AFFAIRS - None

G. FACILITIES PLANNING

1. Northridge Field

Secretary-Treasurer Walsh provided highlights of the report from Director of Facilities Services, Chuck Morris, regarding the replacement of Northridge Field. Secretary-Treasurer Walsh advised the committee that school district staff will remediate the field. It was estimated that the field would be available for use next spring.

H. NEW BUSINESS

1. Trustee Questions - None

2. Gender Options on District Forms

Trustee Whiteaker assumed the position of Chair, so that Trustee Paynter could present his motion and rationale.

It was moved by Trustee Paynter:

That the Board of Education of School District 61 (Greater Victoria) direct the Superintendent to ensure that all forms used by the District that require individuals to report gender information include non-binary options.

Motion Carried Unanimously

I. NOTICE OF MOTION - None

J. GENERAL ANNOUNCEMENTS - None

K. ADJOURNMENT

It was moved by Trustee Leonard:

That the meeting be adjourned.

Motion Carried Unanimously

The meeting adjourned at 10:10 p.m.

MEMO

To: The Education Policy Committee

Date: April 8, 2019

RE: Student Dress Code (Policy 5132) Update

Update

On April 23, 2018 the Board of Education passed a motion to adopt Policy 5132 – STUDENT DRESS CODE. As stated in the policy, the Board recognizes that decisions about dress reflect individual expression of identity, socio-cultural norms, and economic factors and are intensely personal. Since the policy was adopted several conversations have occurred with principals and vice principals when questions have arisen and also as a means to continue the dialogue.

As per the regulation, principals continue to ensure that the Student Dress Code is limited to the criteria outlined in District Policy Subsections 3.1.1 (health and safety concerns); and 3.1.2 (drug and alcohol, offensive language or images and discrimination concerns); and annually review the procedures with students, staff and parents.

As principals annually review the school code of conduct with their staff, students and parents, it is expected that Student Dress Code will be reviewed at this time.

On occasion when district staff hear of a concern regarding the implementation of the policy and regulation, we immediately seek to clarify and resolve the concern.

Deb Whitten

Deputy Superintendent

Greater Victoria School District No. 61

 www.sd61.bc.ca |   @sd61schools

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

MEMO

To: The Education Policy Committee

Date: April 8, 2019

RE: Mental Health and Wellness Supports and Early Action Initiatives Grant

Update

The Ministry of Education provided SD 61 with a grant in the amount of \$30,300 to support mental health and well-being promotion for our school community. The grant funding is part of a health care funding agreement between the Government of Canada and the Province of British Columbia.

The intention of the funding was to:

- Use existing student data to fund new/enhanced mental health and well-being activities;
- Support districts to design action plans to capture how funding is spent and what outcomes are achieved;
- Support districts to engage with First Nations, Metis, Inuit and off-reserve Aboriginal population in the development of the action plan;
- Support the development of an evidence-based, inclusive approach for promotional mental health supports for educators, students and/or families; and
- Provide one-time only funding as a starting point for an integrated and sustainable health infrastructure in the district, considering the approaches of Social and Emotional Learning, Mental Health Literacy and Trauma Informed Practice.

In accordance with conditions placed on all government grants, we must use all grant funds only for the purpose outlined above and by providing the Ministry a report outlining how the funding has been used or will be spent before the end of the 2018/2019 school year.

It was determined through conversations with students, parents, staff and administrators that the funding would be to support following ongoing or new initiatives:

- SnapShots for Students in grades K-12 focusing on Social Emotional Learning
- Roots of Empathy
- Love is Love Conference
- Second Step
- Mindfulness for Educators
- Social Emotional Wellness Advocates
- Physical Literacy Pilot

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Office of the Superintendent

Deb Whitten – Deputy Superintendent

- Spring Up to High School

Leading mentally healthy schools requires understanding the foundational role of mental health and well-being in supporting student success; basic mental health literacy, knowledge about how best to apply multi-tiered systems of support for mental health and well-being and understanding school/district data to inform decisions regarding initiatives to support mental health and well-being for students, staff, and families. As such, and in line with goal two of our Learning Support Plan: support the mental health needs and well-being of all students within an inclusive learning model we have invested significantly in helping staff create mentally healthy spaces, reducing stigma related to mental health, and promoting early identification of students who may be struggling with mental health issues.

Deb Whitten
Deputy Superintendent
Greater Victoria School District No. 61
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Equity Ad Hoc Board Committee Terms of Reference

Purpose:

The Equity Ad Hoc Board Committee is an ad hoc committee established by the Board for the purpose of examining the practices of the District to determine the extent to which equitable opportunities are being provided for students and staff.

Deliverables:

To make recommendations that foster equity within the district via:

- Support for minoritized communities
- Human Resource allocations
- Programming
- The distribution of financial resources

Membership:

- Two Trustees
- Superintendent or designate
- Three school administrators, one each from elementary, middle, and high School
- Three representatives from the Greater Victoria Teachers' Association
- One representative from the Canadian Union of Public Employees Local 382
- One representative from the Canadian Union of Public Employees Local 947
- One representative from the Allied Specialists' Association
- One representative from the Victoria Confederation of Parent Advisory Councils
- One representative from each of the Esquimalt and Songhees Nations
- Two student representatives from the Representative Advisory Council of Students

Timeline:

- Provide budget feedback to the board annually by February.
- Provide updates and recommendations to the Operations Policy and Planning Committee and Education Policy Committee throughout the year.

Voting:

- It is expected that the committee will use a consensus model for decision making. When this is not possible, decisions will be made by majority vote.

Procedural Notes:

- It is anticipated that the committee will liaise with other committees to inform the work of these committees.
- The committee will be able to seek information from District staff and outside sources as determined by the committee.

Date Adopted: October 24, 2016
Revised June 26, 2017 (per Board motion)
Revised April 8, 2019



OFFICE OF THE DIRECTOR LEARNING TEAM

556 BOLESKINE ROAD, VICTORIA, BRITISH COLUMBIA V8Z 1E8
Phone (250) 475-4157 Fax (250) 475-4238

TO: The Education Policy and Directions Committee

FROM: Louise Sheffer, Committee Chair

RE: DRAFT TOR and Progress report on Committee's Work

DATE: Monday, April 8, 2019

Update:

The One Equitable Learning Community Committee was established as a committee that could blend the work of the One Learning Committee and the Equity Committee. The Committee is comprised of two trustees, Superintendent designates, 3 school administrators and representatives from GVTA, CUPE 382, CUPE 947, ASA, VCPAC, both Nations, and student representatives when available.

The committee has met three times between December 2018 and March 2018.

The following topics were discussed:

- The purpose of the blended committee
- Creating a draft Terms of Reference for the new committee structure
- Moving forward with committee work
- What the committee work could potentially be

Members of the committee collaborated to create a draft Terms of Reference for the One Equitable Learning Community Committee. There was considerable conversation regarding the blending of the committees and what the work of this committee would be.

After reviewing the work of both committees, it was decided that the draft Terms of Reference better outlined the work of the Equity Committee and the committee agreed that the work of the One Learning Community Committee was completed.

Recommendations:

1. The work of the One Equitable Learning Community Committee be archived.
2. The One Learning Community Committee be dissolved and the work archived.
3. The draft Terms of Reference be considered by the board and future committee work be based on this new revised Terms of Reference.
4. The committee work continue under the name of the Equity Committee.

Recommended Motion:

That the Board of Education of School District 61 (Greater Victoria) accept the Terms of Reference as presented under the title of Equity Ad Hoc Committee

Recommended Motion:

That the Board of Education of School District 61 (Greater Victoria) dissolve the One Learning Community Committee.

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One *Learning* Community

