

**Media Release
For Immediate Release**

Friday, January 25, 2019

Monday Marks First Day of Kindergarten and Kindergarten Transfer Process

VICTORIA BC – The annual Kindergarten registration and Kindergarten transfer process will take place next week between January 28 – February 1, 2019. To register a student for Kindergarten, parents and guardians must register children at their catchment school.

Every home address in the Greater Victoria School District is connected to a catchment school. To determine your catchment school, please visit our school locator tool: www.sd61.bc.ca/schools/school-locator/

The following documentation is required at the time of registration in order to register a student. Requirements differ if you are a home owner or renter.

Documentation requirements

Home owners must provide two of the following:

- Purchase agreement of home
- Recent property tax statement
- Home owner's insurance
- Notice of Assessment
- A purchase agreement (with subject removal and a deposit receipt if a recent purchase)

If a homeowner is able to only produce one of the above, they will be required to also produce two of the following:

- Canadian bank or credit card statement
- BC Vehicle registration
- Income tax statement
- Insurance documents

Renters must provide:

- A rental agreement signed by landlord with landlords contact phone number

In addition to the above, two of the following are required:

- Canadian bank or credit card statement
- BC Vehicle registration
- Income tax statement
- Renter Insurance documents

**Personal information other than address and full name can be redacted for privacy purposes.*

Parents and guardians who wish to have their Kindergarten child attend a school other than their designated catchment can apply for a transfer request. To apply for a non-catchment school, parents can submit a transfer request at the time of registration at their catchment school. To save parents a trip, Kindergarten transfer requests are now filed at the catchment school and not returned to the Board office.

English Kindergarten Registration will be processed on a first come first served basis in accordance with our Student Enrolment Priorities.

Student enrolment priorities

1. re-enrolling students
2. a catchment area sibling
3. a catchment area child
4. a non-catchment sibling
5. a non-catchment child
6. a non-school district child

The annual K-12 Transfer process will follow the Kindergarten Registration process from February 19–25, 2019. All new grade 1 – 12 students are also encouraged to apply during this time frame for the September 2019-20 school year.

For more information about student registration and transfer process, visit: www.sd61.bc.ca/parent-student-resources/registration/

-30-

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One *Learning* Community

