

**The Board of Education of
School District No. 61 (Greater Victoria)**

Regular Board Meeting

Monday, January 28, 2019 - 7:30 p.m.

**Tolmie Boardroom
556 Boleskine Road**

**(Please note that an In-Camera Board meeting
will precede the Regular Board meeting)**



The Board of Education of School District No. 61 (Greater Victoria)
Regular Board Meeting, Monday, January 28, 2019 @ 7:30 p.m.
Tolmie Boardroom, 556 Boleskine Road

AGENDA

**Estimated
Times**

A. COMMENCEMENT OF MEETING

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

- | | | |
|-------------|--|-----------|
| 7:30-7:35pm | A1. Approval of the Agenda | (p 01-04) |
| 7:35-7:45pm | A2. Approval of the Minutes | |
| | a) Approval of the December 17, 2018 Regular Board Minutes | (p 05-09) |
| | A3. Business arising from the Minutes | |
| | A4. Student Achievement | |
| | a) Rob Parker, Principal and Aaron Maxwell, Vice-Principal
Ecole Arbutus Global Middle School | |
| | A5. District Presentations | |
| 7:45-8:15pm | A6. Community Presentations (5 minutes per presentation) | |
| | a) Audrey Smith, VCPAC President – Consultation & Implementation – Inclusive Learning | |
| | b) Mindy Atwood, VCPAC – Inclusive Learning Environment | |
| | c) Sandra Waterman, VCPAC – Inclusion for Learning Strategy | |
| | d) Christine Payne, SD61 Parent – Inclusive Learning | |
| | A7. Board Elections – Vice-Chair | |

B. CORRESPONDENCE

- B1. Letter from the Township of Esquimalt re School Liaison Officers** (p 10)
- B2. Letter from Victoria Police Department re School Liaison Officers** (p 11-12)
- B3. Letter from Ministry of Education re 2019 Premier's Awards** (p 13-14)
- B4. Letter from the G.V. Principals' and Vice-Principal's Association** (p15-16)

8:15-8:25pm **C. TRUSTEE REPORTS****C1. Chair's Report****C2. Trustees' Reports** (2 minutes per verbal presentation)

- a) Trustee Duncan – BCSTA Representative Report (p 17)
- b) Trustee McNally – Monthly Report (p 18)
- c) Trustee Whiteaker – Monthly

8:25-8:35pm **D. BOARD COMMITTEE REPORTS****D1. Education Policy and Directions Committee**

- a) Minutes from the January 7, 2019 meeting – Information only (p 19-21)
- b) Recommended Motion:
- i)

That the Board of Education of School District No. 61 (Greater Victoria) accept the report and recommendations of the Middle School Review Ad Hoc Committee and conclude the committee.

 (p 22-23)

D2. Operations Policy and Planning Committee**E. DISTRICT LEADERSHIP TEAM REPORTS**

8:35-9:00pm

E1. Superintendent's Report

- a) Monthly Report (p 24)
- | |
|--|
| That the Board of Education of School District No. 61 (Greater Victoria) receive the Superintendent's report as presented. |
|--|
- b) Boundary Review Consultation Process (p 25-26)

**Note: This meeting is being audio and video recorded.
The video can be viewed on the District website.**

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to begin the next phase of the boundary review consultation process.

c) Board Authority Authorized (BAA) Courses

(p 27)

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) approve the following Board/Authority Authorized courses: Auto Body 11A, Auto Body 11B, Auto Body 12A, Auto Body 12B, Automotive Service and Repair 11, Automotive Service & Repair 12, Aviation Fabrication 12, Aviation Systems and Design 12, Design and Innovation 11, Design and Innovation 12, ELL Learning Strategies 10, Gender and Sexuality in Society 12, Icons through Art History 12, Indigenous Theatre and Leadership 11, Introduction to Aviation 12, Introduction to Hairstylist 10, Yoga for Mindfulness 10, and Yoga for Mindfulness 12.

d) Trustee Questions

(p 28)

- i) Trustee Duncan - Please explain what District policy and procedures are in place for the maintenance and upkeep of each filter type used to address lead levels in the various potable water solutions throughout SD61? Including but not limited to, how District policy and procedures address the specific manufacturer's recommendations regarding the maintenance and upkeep of each filter type.

9:00-9:05pm

E2. Secretary-Treasurer's Report

a) Monthly Report

(p 29)

That the Board of Education of School District No. 61 (Greater Victoria) receive the Secretary-Treasurer's report as presented.

9:05-9:20pm

F. QUESTION PERIOD (15 minutes total)

G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS

9:20-9:40pm

H. NEW BUSINESS/NOTICE OF MOTIONS

H1. New Business

a) Trustee McNally – Board Governance Policies

That the Board of Education of School District No. 61 (Greater Victoria) task the Policy Advisory Committee with development of

Note: This meeting is being audio and video recorded. The video can be viewed on the District website.

Governance Policies for the Board, beginning with the role of the Chair, role of Trustees, and role of the Board.

b) Trustee McNally – Report re District Programs

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to provide a report to the Education Policy and Directions Committee on February 4, 2019, that clarifies a) which District programs have been closed, b) which are still open, c) the 2019-2020 future of any district program still open, d) if a program has been described as "repurposed", the meaning of "repurposed" for any District program that has been described as "repurposed", e) the District response to parents from the Arbutus program or any other program who have requested in public or otherwise that it remain open, f) an update on shifts in high school special support blocks [For example, Spectrum has decreased from 3/4 blocks to 2/4 blocks], g) a statement on the future of Challenge programs.

c) Trustee Duncan – Trustee Learning Session

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent of Schools to instruct staff to make the necessary arrangements for a further Trustee learning session to be provided by the Office of the Ombudsperson on administrative fairness in decision making and complaints handling with attendance open to Trustees and the Senior Leadership team.

d) Trustee Duncan – District Privacy Practices

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to establish an Ad Hoc Committee to review District privacy practices effecting students and student learning and to provide recommendations to the Board of Education. The Ad Hoc Committee shall be known as the Privacy Review Ad Hoc Committee and will operate with the following Terms of Reference (TOC).

H2. Notice of Motions

I. ADJOURNMENT

***Note: This meeting is being audio and video recorded.
The video can be viewed on the District website.***



The Board of Education of School District No. 61 (Greater Victoria)
December 17, 2018 Regular Board Meeting - Tolmie Boardroom, 556 Boleskine Road

MINUTES

Present:

Trustees, Jordan Watters, Chair, Diane McNally, Vice-Chair, Nicole Duncan, Tom Ferris, Angie Hentze, Elaine Leonard, Ryan Painter, Rob Paynter, and Ann Whiteaker,

Administration:

Shelley Green, Superintendent of Schools, Mark Walsh, Secretary-Treasurer, Katrina Stride, Associate Secretary-Treasurer, Greg Kitchen, Associate Superintendent, Colin Roberts, Associate Superintendent, Lisa McPhail, Communications Officer and Vicki Hanley, Recording Secretary

The meeting was called to order at 7:43 p.m.

Chair Watters recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

A. COMMENCEMENT OF THE MEETING

A1. Approval of the Agenda

It was moved by Trustee Whiteaker and seconded:

That the December 17, 2018 Agenda be approved with the following addition:

A6. Community Presentations

c) Jed Hyde, SD61 Parent, Inclusive Learning

Motion Carried Unanimously

A2. Approval of the Minutes

a) It was moved by Trustee Leonard and seconded:

That the November 26, 2018 Regular Board Minutes be approved.

Motion Carried Unanimously

A3. Business arising from the Minutes - None

A4. Student Achievement - None

A5. District Presentations - None

A6. Community Presentations

- a) Dean Fortin, Director of Development at Pacifica Housing, attended the Board meeting to speak to Trustees about the affordable housing project on site at the Burnside Education Centre which will include before and after school care.
- b) Audrey Smith, Spectrum Community School PAC President, attended the Board meeting to urge Trustees to vote in favour of a feasibility study for an all-weather field at Spectrum Community School.
- c) Jed Hyde, a parent of a SD61 student, attended the meeting to speak to Trustees about inclusive learning and how it relates to his son with special needs.

B. CORRESPONDENCE - None**C. TRUSTEE REPORTS****C1. Chair's Report**

Chair Watters provided a written report and highlighted some of her activities and meetings over the past month.

C2. Trustees' Reports

- a) Trustee McNally provided a written report on some of her meetings and activities over the past month.

C3. Trustee Representative Reports

- a) Trustee Duncan provided highlights from the BCSTA Trustee Academy and Provincial Council meeting last month.

D. BOARD COMMITTEE REPORTS**D1. Education Policy and Directions Committee**

- a) The minutes from the December 3, 2018 meeting were received for information.
- b) Chair Duncan referred to the Education Policy and Directions Committee meeting minutes and presented the following recommended motion. Discussion ensued amongst the Trustees.

It was moved by Trustee Duncan and seconded:

- i)

<p>That the Board of Education of School District No. 61 (Greater Victoria) direct the Board Chair to write a letter to the Minister of Education requesting a timeline on when the Minister will add ADHD as a stand-alone designation in special education in order to streamline receiving accommodations and IEPs.</p> <p style="text-align: right;">Motion Carried</p>
--

For: Trustees Duncan, Hentze, McNally, Painter and Paynter

Against: Trustees Ferris, Leonard and Whiteaker

Abstain: Trustee Watters

D2. Operations Policy and Planning Committee

- a) The minutes from the December 10, 2018 meeting were received for information.
- b) Chair Paynter referred to the Operations Policy and Planning Committee meeting minutes and presented the following recommended motion.

It was moved by Trustee Paynter and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) approve #2 and #3 of the recommended motions from the December 10, 2018 Operations Policy and Planning Committee meeting.

Motion Carried Unanimously

Chair Paynter referred to the meeting minutes and presented the following recommended motion.

- i) That the Board of Education of School District No.61 (Greater Victoria) approve a feasibility study for an all-weather turf field and “pop-up” ice rink at the Spectrum Community School site by the school’s STAR Committee at no cost to the Board.

Discussion ensued amongst the Trustees with a recommendation being made to amend the motion.

It was moved by Trustee Leonard and seconded:

- i) That the motion “*That the Board of Education of School District No.61 (Greater Victoria) approve a feasibility study for an all-weather turf field and “pop-up” ice-rink at the Spectrum Community School site by the school’s STAR Committee at no cost to the Board*” be postponed until the March 4, 2019 Operations Policy and Planning Committee meeting, after the Municipality of Saanich has conducted their feasibility study.

Motion Defeated

For: Trustees Leonard, Ferris and Duncan

Against: Trustees Painter, Whiteaker, Paynter, Duncan, Hentze,

Abstain: Trustee Watters

Further discussion ensued amongst the Trustees with a recommendation being made to amend the motion.

It was moved by Trustee Ferris and seconded:

- i) That the motion “*That the Board of Education of School District No.61 (Greater Victoria) approve a feasibility study for an all-weather turf field and “pop-up” ice-rink at the Spectrum Community School site by the school’s STAR Committee at no cost to the Board*” be amended to strike the words “*and pop-up ice-rink.*”

Motion Defeated

For: Trustees Ferris, Leonard, Duncan

Against: Trustees Painter, Whiteaker, Paynter, Hentze, and McNally

Abstain: Trustee Watters

Chair Watters called for the vote on the original main motion.

- i) That the Board of Education of School District No.61 (Greater Victoria) approve a feasibility study for an all-weather turf field and “pop-up” ice rink at the Spectrum Community School site by the school’s STAR Committee at no cost to the Board.

Motion Carried
For: Trustees Duncan, Hentze, Watters, McNally, Painter, Paynter and Whiteaker Against: Trustees Ferris and Leonard
It was moved by Trustee Paynter and seconded:
ii) That the Board of Education of School District No. 61 (Greater Victoria) approve the revised theatre rental rates. Motion Carried Unanimously

iii) It was moved by Trustee Paynter and seconded:
That the Board of Education of School District No.61 (Greater Victoria) direct the Superintendent to engage with appropriate partners to create a draft Memorandum of Understanding for the Esquimalt High Turf Field that may be included in a joint grant application submission for funds for the project and that a final agreement be brought back to the Board for approval following the success of the funding application. Motion Carried Unanimously

E. DISTRICT LEADERSHIP TEAM REPORTS

E1. Superintendent’s Report

- a) Superintendent Green presented her monthly report.

It was moved by Trustee Painter and seconded: That the Board of Education of School District No. 61 (Greater Victoria) receive the Superintendent’s report as presented. Motion Carried Unanimously
--

- b) Promotional Materials in Schools

Superintendent Green referred Trustees to the information contained within their agendas and provided further context to the recommended motion. Discussion ensued amongst the Trustees with questions of clarification being asked of Superintendent Green.

It was moved by Trustee Whiteaker and seconded: That the Board of Education of School District No. 61 (Greater Victoria) task the One Learning Community Ad Hoc Committee to review relevant Board policy, regulations and procedures, recommend appropriate changes, if any, and create a procedure for the Administrative Procedures Manual that will provide guidance on promotional materials within schools. Motion Carried Unanimously

- c) Trustee Questions

Superintendent Green responded to trustee questions regarding school liaison officers, the data tracking of students who withdraw from our school district and codes of conduct.

E2. Secretary-Treasurer’s Report

- a) Secretary-Treasurer Walsh presented his monthly report.

It was moved by Trustee Painter and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) receive the Secretary-Treasurer's report as presented.

Motion Carried Unanimously

F. QUESTION PERIOD - None

G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS - None

H. NEW BUSINESS/NOTICE OF MOTIONS

H1. New Business

a) Trustee Painter – Trustee Representative – Cost Effective Prevention Interventions

Trustee Painter presented his motion and provided a rationale. Discussion ensued amongst the Trustees and ended with Trustee Painter withdrawing his motion.

It was moved by Trustee Painter and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) direct the Chair to appoint a school trustee representative to the Committee to Promote Cost-effective Prevention Interventions.

Motion Withdrawn

H2. Notice of Motions - None

I. ADJOURNMENT

It was moved by Trustee Whiteaker and seconded:

That the meeting be adjourned.

Motion Carried Unanimously

The meeting adjourned at 9:04 p.m.

CERTIFIED CORRECT

Chair

Secretary-Treasurer



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Municipal Hall, 1229 Esquimalt Road, Esquimalt, B.C. V9A 3P1
Website: www.esquimalt.ca Email: info@esquimalt.ca

Voice: (250) 414-7100
Fax: (250) 414-7111

December 20th, 2018

Jordan Watters
Board Chair, Board of Education
Greater Victoria School District No. 61
556 Boleskine Road
Victoria BC V8Z 1E8

Dear Ms. Watters:

Re: School Liaison Police Officers

Thank you for your letter, dated December 3rd, 2018, regarding School Liaison Police Officers. The Council of the Township of Esquimalt reviewed your letter at its Regular Meeting of December 17th, 2018, and passed the following Motion:

"That the Letter from Jordan Watters, Board Chair, Board of Education, School District No. 61, dated December 3, 1018, Re: School Liaison Police Officers be received, forward a copy of the letter to the Victoria/Esquimalt Police Board for action and respond to Ms. Watters communicating Council's role regarding School Liaison Police Officers with a copy to the City of Victoria."

As directed by Council, we have forwarded the letter to the Victoria and Esquimalt Police Board and the City of Victoria. We also wish to take this opportunity to advise you that the Township of Esquimalt had no input into the decision to reduce the School Liaison Police Officers; rather, the Police Board made the decision based on operational considerations. We urge you to bring your concerns to the attention of the Victoria and Esquimalt Police Board.

Should you have any further questions at this time, please contact me at Rachel.dumas@esquimalt.ca or 250-414-7157.

Yours truly,

Rachel Dumas
Deputy Corporate Officer

Cc: Victoria and Esquimalt Police Board
Mayor and Council, City of Victoria



OFFICE OF THE CHIEF CONSTABLE

850 CALEDONIA AVENUE VICTORIA, BRITISH COLUMBIA, CANADA V8T 5J8 T: 250.995.7217 F: 250.384.1362

January 3, 2019

Ms. Jordan Watters, Board Chair
Board of Education
School District No. 61
556 Boleskine Rd
Victoria, BC V8Z 1E8

Via Email

Dear Ms. Watters:

Your letter of December 3, 2018 directed to Esquimalt Council was forwarded to the Victoria & Esquimalt Police Board. Given the concerns that you have expressed in your letter I feel that it is important to respond to your letter.

Your letter accurately outlines the important relationships and connections that school liaison officers have with students and the importance of maintaining those on-going relationships. At a number of school and community events that I have attended since September 2018, I have heard loud and clear the challenges our teachers and staff are facing without having timely and much-needed access to school liaison officers. I want you to know that the Victoria Police Department highly values the role of these officers and I want to assure you that the decision to redeploy them to respond to 911 calls for service was not taken lightly. In fact, the decision was made as a last resort to meet the operational needs of our Patrol Division to adequately respond to calls for service from our citizens. As Chief, I could not allow these gaps in service delivery to continue unaddressed.

The latest update is that we continue to await the provincial government's decision on the six officers VicPD requested for the 2018 budget. Should that decision be favourable, my intention is to restore the three school liaison officer positions at the earliest opportunity. I am hopeful that this will be the case and I apologize for the provincial review process to have taken so long.

Thank you again for your letter and for your concern for the safety and well-being of our local schools and students.

Sincerely,



Del Manak
Chief Constable



January 8, 2019

Ref: 207071

Dear, Board Chairs

I am pleased to announce the launch of the 2019 Premier's Awards for Excellence in Education effective today. Following a successful inaugural year for the Awards program last year, Government is once again proud to recognize the enormous contributions of British Columbia's exceptional teachers, administrators, and support staff who are vital to the cultural, economic, and social well-being of the province. The Awards recognize all outstanding education professionals who have made exceptional contributions to benefit their school, students and their communities.

The Awards are open to all education professionals within the BC K–12 public, independent or First Nations school systems. This year, Awards will be given in the following categories:

- Community Engagement
- District Leadership
- Extracurricular Leadership
- Indigenous Education
- Outstanding New Teacher
- Outstanding Support (School Community)
- Outstanding Support (Teaching Assistant)
- School Leadership
- Social Equity and Diversity
- Technology and Innovation

Nominations are now open and are welcomed from all BC citizens, including students, parents, teachers, administrators, trustees and community organizations. The deadline for nominations is March 31, 2019.

Additional information on the Awards, including a downloadable poster and brochure, can be found on the Premier's Awards for Excellence in Education website at www.gov.bc.ca/excellenceineducation.

.../2

Thank you in advance for your participation in promoting the Premier's Awards for Excellence in Education and assisting to ensure that British Columbia's very best receive the recognition they deserve.

Sincerely,

A handwritten signature in cursive script, appearing to read "Rob Fleming".

Rob Fleming
Minister

18 January 2019

Dear Greater Victoria Board of Education Chair Jordan Watters:

As members of the Victoria Principals' and Vice Principals' Association, we greatly value the supportive relationship that we have with our Board of Education to co-create positive learning environments for all of our students.

As members of VPVPA, we are also members of the provincial association, the BC Principals' and Vice-Principals' Association. The BCPVPA is our professional organization that supports the professional and employment interests of 2535 principals and vice-principals in our province.

The BCPVPA, with the support of its members, is seeking to be voluntarily recognized as the provincial negotiating representative for all principals and vice-principals in the province on a limited number of terms of employment. A survey last spring of all 60 school districts found that 97% of all BCPVPA members voted in favour of having the BCPVPA recognized as the negotiating representative for principals and vice-principals.

At the upcoming BCPSEA Annual General Meeting January 23 – 24, 2019 a resolution has been proposed that would grant voluntary recognition to the BCPVPA as the negotiating representative to enter non-binding terms of employment discussions with BCPSEA. ***As members of VPVPA we hope that you as our Board of Education and employer will vote to support this important resolution.***

The goal of **negotiation representation** is guided by five core objectives that we believe are shared by government and Boards of Education around the province:

1. A primary focus on student achievement;
2. Positive and collaborative relationships at both the provincial and district levels;
3. Recruitment and retention of outstanding educators in the roles of principal and vice principal;
4. Efficient and cost-effective contract administration; and
5. Appropriate and equitable terms of employment for school leaders.

The VPVPA strongly believes that an effective provincial negotiation framework will allow BC's principals and vice-principals to be better supported as key instructional leaders responsible for cultivating and sustaining a high-performing public education system.

The members of the VPVPA believe that establishing common provincial language and processes which will be negotiated between the BCPVPA as the provincial association and BCPSEA as the employer's representative will ensure fairness and equity; we also recognize that local context is important, and that maintaining autonomy for local Boards of Education to negotiate on locally-relevant items is critical.

Please let us know if we can provide any additional information. Thank you very much for your consideration.

Sincerely,

Maryanne Trofimuk

Principal of Rockheights Middle School and President of VPVPA

Provincial Council (8-9 February 2019):

The Provincial Council meets at least three times a year: once in conjunction with the Annual General Meeting and twice between Annual General Meetings. The next Provincial Council is scheduled for 8-9 February 2019. The full agenda can be accessed via the BCSTA Hub: <https://bcstahub.org/>

Motions to Provincial Council must be emergent and should clearly indicate an action requested of BCSTA, (rather than an action for some other body or organization). Wording should be as succinct as possible. Our Board may wish to utilize the BCSTA motion template for any future motion to Provincial Council or the BCSTA AGM. Also, please note the deadline to submit motion(s) prior to each Provincial Council meeting.

Reminders:

The BCSTA Finance & Audit Committee has invited Boards of Education to provide feedback that will be used to develop BCSTA's 2019/2020 Operating Budget. The first draft budget will be reviewed by Provincial Council on 8-9 February 2019. Our Board may provide feedback at the Provincial Council meeting in February or send it to the Finance & Audit Committee after the February 2019 meeting. BCSTA will adopt a final budget at the April 2019 Provincial Council meeting.

At the December 1, 2018 Provincial Council meeting the Finance & Audit Committee reviewed a number of factors that are expected to affect BCSTA's 2019/2020 Operating Budget:

- Student FTE enrollment
- Capital asset replacement
- An increase in lease costs
- Rising hotel and meal costs
- Movement on the staff salary grid
- Projected increase to BCSTA's staff salary grid based on teacher-negotiated salary increases
- Changes to benefit costs

BCSTA Hub:

Many useful resources are available to all Trustees via the BCSTA Hub including: motion guidance, BCSTA motion tracking and examples of policies from other District's across British Columbia. The BCSTA Hub may be accessed via the following website: <https://bcstahub.org/>

Significant Dates:

- *BCSTA Education Services Regional Workshop in Victoria*- 12-13 February, 2019.
- *Joint Partner Liaison Meeting*- 22 February, 2019.
- *BCSTA Annual General Meeting*- 25-28 April, 2019.

January 2019 Trustee Report

Diane McNally, Trustee, SD61 Greater Victoria Board of Education.

Community Liaison Assignments: View Royal; no meeting

Ad Hoc Committees: Jan 14: One Equitable Learning Community (with Trustee Whiteaker): unable to attend. Jan 17: Policy Committee (with Trustee Paynter):

Schools: Dec 19 Campus View primary winter concert, Dec 20 Frank Hobbs winter concert.

Aboriginal Nations Education Committee: January 21 meeting at VNFC cancelled as ANEC Chair Janice Simcoe attending interviews for new position SD61 District Principal Aboriginal Nations Education taking place at the same time.

Trustee Professional Development / Community Attendance :

- Jan 8 Yates Street “My Place” 2.0 transitional home community meeting across street from Central Middle School. Continues to serve homeless people in transition to housing; 16 emergency weather protocol mats on top floor. No issues for school reported.
- Jan 20: Fairfield-Gonzales Community Reconciliation Circle: attended community presentation by Ron Rice, Executive Director Victoria Native Friendship Centre, and Tanya Clarmont, VNFC HR. History and present work of Friendship Centres and VNFC specifically.
- Jan 22: AVI South Island Consortium of Overdose Responders Network: Victoria City Hall motions from Councillor Potts re safe drug supply and safer inhalation sites.



**Education Policy and Directions Committee
January 7th, 2019 – Tolmie Board Room**

MINUTES

Committee Members Present: Nicole Duncan - Chair, Tom Ferris, Diane McNally, Ryan Painter

Other Trustees Present: Angie Hentze, Rob Paynter, Jordan Watters

ADMINISTRATION: Shelley Green - Superintendent, Deb Whitten - Deputy Superintendent, Greg Kitchen - Associate Superintendent, Louise Sheffer, Director - Learning Team, Harold Caldwell, Director - Learning Support Team, Sean McCartney, District Principal - Inclusive Learning, Pam Halverson, District Administrator - Learning Team, Ilda Turcotte, GVTA Representative, Janet Langston - VPVPA Representative, Jane Massy - CUPE 947 Representative, Jodi Whiteman - VCPAC Representative

The meeting was called to order at 7:01 p.m.

Chair Duncan welcomed everyone to tonight's meeting.

Chair Duncan also recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories we live, learn and do our work.

A. COMMENCEMENT OF MEETING

A1. APPROVAL OF THE AGENDA

It was moved by Trustee Ferris

That the January 7th, 2019 Education Policy and Directions agenda be approved as presented.

Motion Carried Unanimously

A2. APPROVAL OF THE MINUTES

It was moved by Trustee Ferris

That the December 5th, 2018 Education Policy and Directions Committee meeting Minutes be approved as amended.

Motion Carried Unanimously

A3. BUSINESS ARISING FROM THE MINUTES - None

B. PRESENTATIONS TO THE COMMITTEE

- a) Brad Payne made a presentation in regard to G Suite in GVSD schools. Trustees asked questions for clarification. Stakeholders also provided comments.

Chair Duncan thanked Mr. Payne for his presentation. Chair Duncan asked Mr. Payne if he could provide a copy of his presentation to Deputy Superintendent Whitten so that she may pass along the written presentation to the Board of Trustees. Mr. Payne said he would do so.

- b) Shannon Husk - Prevention and Community Engagement Service Provider at British Columbia Responsible and Problem Gambling Program - made a presentation in regard to middle /high schools' video gaming as well as problem gambling on social media, Ms. Husk provided information in regard to where further information for parents can be found online and in the Greater Victoria community, for anyone seeking further help on this issue.

Trustees discussed this issue. The following motion was put forward:

It was moved by Trustee Painter:

That the Board of Education of School District No. 61 (Greater Victoria) work with the BC Responsible and Problem Gambling Program to investigate fulsomely mental health and wellness strategies that include healthy social media use.

Trustee McNally made the following amendment:

It was moved by Trustee McNally:

That the Board of Education of School District No. 61 (Greater Victoria) work with the BC Responsible and Problem Gambling Program to investigate **fulsomely fully** mental health and wellness strategies that include healthy social media use.
Motion Withdrawn

After further discussion, Trustee Painter withdrew his motion.

- c) Lindsay Johnson - District Vice Principal - Pathways and Partnerships, introduced 9 of the District's trade apprenticeship students. Ms. Johnson provided highlights of the students' chosen trade vocations and where they apprenticed in Victoria.

Chair Duncan thanked all guest speakers for their informative presentations to the Committee.

C. NEW BUSINESS

C1. Re-Introduction of Student Representative

Superintendent Shelley Green once again welcomed Student Representative, Rosemary Alberts from Reynolds Secondary to the Ed Policy Committee. Ms. Alberts was also the student representative for all Board meetings for the month of December 2018.

C2. Learning Support Team Annual Report and PowerPoint Presentation

Harold Caldwell, Director - Learning Support Team, Sean McCartney, District Principal - Inclusive Learning, and Pam Halverson, District Administrator Learning Team, provided via a PowerPoint presentation, highlights of the Learning Support Plan Summary and Operations Plan.

Trustees and stakeholders provided feedback and asked questions of clarification to Messrs. Caldwell, McCartney and Ms. Halverson.

C3. Middle School Review Ad Hoc Committee - Update

Deputy Superintendent Deb Whitten provided background details and an overview of the work that has been completed by the Middle School Review Ad Hoc Committee.

Trustees provided feedback and asked questions of clarification.

It was moved by Trustee Watters:

That the Board of Education of School District No. 61 (Greater Victoria) accept the report and recommendations of the Middle School Review Ad Hoc Committee and conclude the committee.

Motion Carried Unanimously

C4. Code of Conduct Review

Superintendent Shelley Green stated that this update is in response to Code of Conduct questions received by stakeholders. Harold Caldwell, Director - Learning Support Team, highlighted the Code of Conduct Checklist documents for schools to complete and review.

D. NOTICE OF MOTION - None

E. GENERAL ANNOUNCEMENTS - None

F. ADJOURNMENT

It was moved by Trustee Ferris:

That the meeting be adjourned.

Motion Carried Unanimously

The meeting adjourned at 9:25 p.m.



DEB WHITTEN, DEPUTY SUPERINTENDENT	250-475-4117
GREG KITCHEN, ASSOCIATE SUPERINTENDENT	250-475-4220
COLIN ROBERTS, ASSOCIATE SUPERINTENDENT	250-475-4220

556 BOLESKINE ROAD, VICTORIA, BRITISH COLUMBIA V8Z 1E8 FAX: 250-475-4115

MEMO

From: Deb Whitten, Deputy Superintendent

To: The Board of Education

Date: January 28, 2019

RE: Middle School Review Ad Hoc Committee update

Update:

The Middle School Review Ad Hoc Committee was established by the Board to review and examine the current practices of Middle Schools in our District. The Committee was comprised of two Trustees, Associate Superintendent Whitten, three members of the GVTA, three VPVPA representatives, one VCPAC and a student representative when appropriate.

The committee met on three occasions in the 2016-17 school year and on three occasions in the 2017-18 year and discussed the following topics:

- Advisory Program
- Enrichment
- Music Program
- Exploratory Program
- Interdisciplinary Teams and subject area specialists
- Block/Flexible Scheduling
- Mini X
- Clubs, Athletics and activities
- Mental Health Literacy

Members of the committee recognized and acknowledged the strengths of the Victoria School District Middle School model and identified some key areas that have contributed to the success of the model.

Some key components that the committee members believe are vital to all exemplary middle schools include exploratory classes, a vibrant music program and the advisory program. The committee also recognized that each school should have the flexibility to program in a way that acknowledges the unique culture and needs of each middle school community.

The committee discussed areas that have presented challenges over the years such as the ability to attract and maintain exploratory teachers due to small positions and the extra work involved in offering an engaging, enrichment program. It was recognized that efforts to create larger positions for exploratory teachers has occurred and will continue whenever possible.

Recommendations:

1. That the Board further support the programs and services available to Middle Schools to support mental health literacy and mental health concerns and ensure students and staff are able to access supports when needed.
2. That the Board continues to appropriately and equitably support the Middle School Music programs (Band 6, 7, 8; Choir 6, 7, 8; and Strings 6, 7, 8).
3. That the Board appropriately and equitably support Learning Support Services and Learning Resources in the English and the French Immersion programs.
4. That Associate Superintendent connected with middle schools work with the Middle School Principals and Vice Principals to seek input from parents of middle school students to determine the most effective and efficient method of sharing school information.
5. That the Deputy Superintendent work with the Teams to examine the current transition activities available to students and staff as they transition from grade 5 to grade 6 and grade 8 to grade 9 and explore ways to improve the processes.
6. That Associate Superintendent connected with middle schools work with Middle School Principals and Vice Principals who will work with their staff to establish a process for collecting information regarding attendance, achievement and attachment for students in order to better understand and support students' mental health and well-being.

Recommended Motion:

That the Board of Education of School District No. 61(Greater Victoria) accept the report and recommendations of the Middle School Review Ad Hoc Committee and conclude the committee.



School District No. 61 (Greater Victoria)
556 Boleskine Road, Victoria, BC V8Z 1E8
Phone (250) 475-4163 Fax (250) 475-4112

Office of the Superintendent

Shelley Green - Superintendent

TO: The Board of Education
FROM: Shelley Green, Superintendent of Schools
RE: Superintendent's Report
DATE: January 28, 2019

There are a number of items that the Superintendent wishes to bring to the attention of the Board of Education.

Events and Meetings

The Superintendent has attended a number of events and met with a number of individuals since the last Board meeting. These have included:

- District Committees
 - Policy Sub Committee
- Additional Meetings and Events
 - Cloverdale Traditional
 - Doncaster Elementary
 - Faculty of Education Advisory Group
 - GVTA – Joint Committee
 - GVTA – Professional Relations Committee
 - James Bay Community School
 - Margaret Jenkins Elementary
 - New Principal Leader Cohort
 - Representative Advisory Council of Students
 - South Park Family School
 - Songhees Nation
 - Superintendents of Sooke and Saanich School Districts
 - Trustee Orientation Sessions

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

One *Learning* Community





OFFICE OF THE
SECRETARY-TREASURER

556 BOLESKINE ROAD, VICTORIA, BRITISH COLUMBIA V8Z 1E8
PHONE (250) 475-4108 FAX (250) 475-4112

TO: Board of Education
FROM: Mark Walsh, Secretary-Treasurer
DATE: January 23, 2019
RE: New Proposed Catchment Boundaries

Background:

The District has seen 1,000 additional student registrations in the past four years and projections indicate a steady increase in student enrolment over the next 10 years. In the Fall of 2018, the District initiated a catchment boundary review to address the increasing enrolment and limited space in some of its schools.

Update:

As part of the review, the District is working to ensure alignment between student enrolment and student projections with the space available in each school. In November, the District entered into Phase One of a Public Consultation process to gather input from the public to help inform the process of redrawing school boundaries. The District received feedback from more than 5,100 participants who highlighted important factors for families and neighbourhood specific concerns that helped shaped the District's guiding considerations.

District's Guiding Considerations:

- Baragar Projections
- Limiting walk distances to and from school
- Ensuring safe active travel routes within catchment areas
- Utilizing facilities currently available to the District
- Immediately alleviating enrolment pressures in Victoria's central corridor
- Providing space to accommodate future growth
- Allowing S.J. Willis to be utilized as a school when another school is being seismically upgraded
- Aligning boundaries with historical transfer demands
- Keeping "Families of Schools" in alignment with school catchment pathways in efforts to keep as many cohorts together during school level transitions
- Maintaining current grade configurations at all schools
- Addressing French Immersion access
- Minimizing the need to build further learning studios or move existing portables

- Keeping Secondary Programs of Choice at their current sites
- Limiting the amount of the change for schools, parents and community. Proposed changes require no change for approximately half of the schools
- Continuing to provide the opportunity for choice through student transfers where space permits, particularly at the secondary level
- Allowing students to complete their studies at their current school until the next school level transition

These guiding considerations informed the new proposed boundaries. The District now seeks approval from the Board to move ahead with Phase Two of Public Consultation, which includes open houses for public input on the new proposed boundaries.

Notice to the public:

The District will present the proposed catchment boundaries to Trustees at the Board of Education Meeting on Monday, January 28, 2019. Upon approval from the Board, the District will proceed with Phase Two of Public Consultation to seek input from members of the community on the proposed changes.

Proposed Open Houses:

Open House #1
Wednesday, February 6th, 2019, 6:30 p.m.—8:30 p.m.
Spectrum Community School

Open House #2
Wednesday, February 13th, 2019, 6:30 p.m.—8:30 p.m.
Lansdowne Middle

Open House #3
Saturday, February 16th, 2019, 8:30 a.m.—11:30 a.m.
Victoria High

The proposed catchment boundaries will be made available to view on the District website through an interactive digital map at www.sd61.bc.ca/catchment-boundary-review

For those who are unable to attend the open houses, feedback can be submitted to the District via email to boundaryreviewteam@sd61.bc.ca. All input must be submitted by 3:00 p.m. on Friday, February 22, 2019.

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to begin the next phase of the boundary review consultation process.



DEB WHITTEN, DEPUTY SUPERINTENDENT	250-475-4117
GREG KITCHEN, ASSOCIATE SUPERINTENDENT	250-475-4220
COLIN ROBERTS, ASSOCIATE SUPERINTENDENT	250-475-4220

556 BOLESKINE ROAD, VICTORIA, BRITISH COLUMBIA V8Z 1E8 FAX: 250-475-4115

To: Board of Education
From: Colin Roberts, Associate Superintendent
Date: January 28, 2019
RE: **Board/Authority Authorized (BAA) Courses**

Please see the list below of new Grade 10, 11, and 12 BAA courses which require Board approval:

Auto Body 11A, 11B, 12A and 12B; Automotive Service and Repair 11 and 12; Aviation Fabrication 12; Aviation Systems and Design 12; Design Innovation 11 and 12; ELL Learning Strategies 10; Gender and Sexuality in Society 12; Icons Through Art History 12; Indigenous Theatre and Leadership 11; Introduction to Aviation 12; Introduction to Hairstylist 10; Yoga for Mindfulness 10 and Yoga for Mindfulness 12.

For further information with regards to the proposed BAA courses, please visit the following link:

<https://www.sd61.bc.ca/programs/proposed-board-authorized-courses/>

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) approve the new Board/Authority Authorized courses: Auto Body 11A, Auto Body 11B, Auto Body 12A, Auto Body 12B, Automotive Service and Repair 11, Automotive Service and Repair 12, Aviation Fabrication 12, Aviation Systems and Design 12, Design Innovation 11, Design Innovation 12, ELL Learning Strategies 10, Gender and Sexuality in Society 12, Icons Through Art History 12, Indigenous Theatre and Leadership 11, Introduction to Aviation 12, Introduction to Hairstylist 10, Yoga for Mindfulness 10 and Yoga for Mindfulness 12.



OFFICE OF THE SUPERINTENDENT

556 Boleskine Road, Victoria, BC V8Z 1E8

Pieter Langstraat, Superintendent

Phone (250) 475-4162

Fax (250) 475-4112

TO: The Board of Education
FROM: Shelley Green, Superintendent of Schools
RE: **Trustee Questions**
DATE: January 28, 2019

During this portion of the Board Meeting, Trustees will have the opportunity to raise questions. Where possible, an immediate response will be provided. In the event that research is necessary before a response is provided, the matter will be postponed until a researched response can be provided.

Office of the Secretary Treasurer

Mark Walsh - Secretary Treasurer

TO: The Board of Education
FROM: Mark Walsh, Secretary-Treasurer
DATE: January 28, 2019
RE: **Monthly Report**

The purpose of this memo is to update the Board on some of the activities of the Secretary-Treasurer's office over the last month.

- Boundary Review meetings
- Trustee Orientation sessions
- Out of School Day Care Provider meetings
- District Facilities Plan Committee meeting
- Ministry of Education calls re funding
- School Visits
- City of Victoria Meeting re child care solutions
- UVIC Presentation to Law Students
- Meeting with BC Transit re student passes
- Arbitration Meetings with BCPSEA
- Policy Sub-Committee Ad Hoc Meeting

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.