

CUPE 382 Internal Vacancy

Posting Bulletin 18-20

- December 6, 2018 –

Listed below is a summary of the vacancies that are currently posted at Human Resources. Only the unique details for each posting are listed below.

Individuals wishing to apply for any of the competitions are urged to view the Qualifications and Job Descriptions for each position at your worksite or HRS. Applications from the present CUPE 382 staff will be received in Human Resources (**fax: 475-4113**) up to 4:00 p.m. on December 13, 2018 to fill these vacancies. An Internal [Application form](#) is available in pdf format.

(In order to view the on-line application form you must have [Adobe Acrobat Reader](#) installed. Acrobat Reader is available free of charge.

No.	Position	Location/ Term	Hours/ Week	Pay Grade	Close date	Job Specific Details
18-89C	Mechanical Foreman	Facilities	40	25T	Dec. 13/18	Grade 12 certificate or an equivalent combination of education, training and experience; Valid Class 5 British Columbia Driver's License; Courses related to supervisory skills such as leadership, organizational skills, team building and conflict resolution; Trades Qualification and/or Certificate of Apprenticeship in Plumbing; Class A gas certificate; Four (4) or more years of specific experience estimating jobs and supervising and coordinating employees, or six (6) years' experience in their related area including some direct experience estimating jobs and supervising their staff and coordinating other trades/departments, through the entire cycle of work, from beginning of estimate to completion of project; Must have working knowledge of digital technology, including e-mail, online databases and facilities management software used by School District #61; Demonstrated ability to work effectively with a wide variety of stakeholders in a leadership role. Stakeholders could include principals, teachers, students, parents, office staff, custodians, etc
18-90C	Electrician	Facilities-Maintenance	40	23T	Dec. 13/18	Must possess a certificate of apprenticeship as issued or recognized by the Province of BC or a certificate of trade qualification as issued or recognized by the Province of BC; must be physically able to perform all duties as noted in the Job Characteristics; must possess a valid BC driver's license; must be able to work in adverse weather conditions; maintains a cooperative working relationship with other workers, supervisory and teaching staff, students and the public.

NOTE: Current proof of qualifications must be in your employee file at Human Resource Services by the closing date of the competition for which you are applying.

**IF YOU WOULD LIKE MORE INFORMATION REGARDING THESE VACANCIES,
PLEASE CONTACT PRINCIPAL/SUPERVISOR**