



**Operations Policy and Planning Committee Meeting
December 10, 2018 – Tolmie Boardroom**

REGULAR MINUTES

Committee Members Present: Rob Paynter, Committee Chair; Angie Hentze; Elaine Leonard; Ann Whiteaker; Jordan Watters, Board Chair (Ex-Officio)

Other Trustees Present: Diane McNally, Ryan Painter

Administration:

Shelley Green, Superintendent of Schools; Mark Walsh, Secretary-Treasurer; Deb Whitten, Deputy Superintendent; Greg Kitchen, Associate Superintendent; Colin Roberts, Associate Superintendent; Katrina Stride; Associate Secretary-Treasurer; Ted Pennell, Director, Information Technology; Lisa McPhail, Communications Officer

The meeting was called to order at 7:00 p.m.

Chair Paynter recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

1. APPROVAL OF THE AGENDA

It was moved by Trustee Leonard:

That the December 10, 2018 regular agenda be approved with the following addition:
10. New Business, B. Esquimalt High Turf Field.

Motion Carried Unanimously

2. APPROVAL OF THE MINUTES

It was moved by Trustee Leonard:

That the November 13, 2018 Combined Education Policy and Directions Committee and Operations Policy and Planning Committee meeting minutes be approved.

Motion Carried Unanimously

3. BUSINESS ARISING FROM MINUTES – None

4. PRESENTATIONS TO THE COMMITTEE

A. Spectrum Athletic Facilities

Bruce Bidney, Principal, Spectrum Community School; Dominic Butcher, Athletics Director/Teacher, Spectrum Community School; and Audrey Smith, President, Spectrum Community School PAC presented the committee with information about the proposed athletic facilities at Spectrum Community School.

Trustees asked questions of clarification and proposed the following motion.

It was moved by Trustee Whiteaker:

That the Board of Education of School District No. 61 (Greater Victoria) approve a feasibility study for an all-weather turf field and “pop-up” ice rink at the Spectrum Community School site by the school’s STAR Committee at no cost to the Board.

Further discussion ensued and an amendment was proposed.

It was moved by Trustee Leonard:

That the motion, “That the Board of Education of School District No. 61 (Greater Victoria) approve a feasibility study for an all-weather turf field and “pop-up” ice rink at the Spectrum Community School site by the school’s STAR Committee at no cost to the Board.”, be split into two motions: 1) “That the Board of Education of School District No. 61 (Greater Victoria) approve a feasibility study for an all-weather turf field at the Spectrum Community School site by the school’s STAR Committee at no cost to the Board.”, and 2) “That the Board of Education of School District No. 61 (Greater Victoria) approve a feasibility study for a “pop-up” ice rink at the Spectrum Community School site by the school’s STAR Committee at no cost to the Board.”

Motion Defeated

For: Trustee Leonard

Against: Trustees Angie Hentze, Rob Paynter, Jordan Watters, and Ann Whiteaker

Chair Paynter called for a vote on the main motion.

It was moved by Trustee Whiteaker:

That the Board of Education of School District No. 61 (Greater Victoria) approve a feasibility study for an all-weather turf field and “pop-up” ice rink at the Spectrum Community School site by the school’s STAR Committee at no cost to the Board.

Motion Carried

For: Trustees Angie Hentze, Rob Paynter, Jordan Watters, and Ann Whiteaker

Against: Trustee Leonard

5. SUPERINTENDENT’S REPORT

A. Recognition of Student Representative

Superintendent Green welcomed Rosemary Alberts, student representative from Reynolds Secondary School.

B. Boundary Review Update

Lisa McPhail, Communications Officer, provided the committee with an overview of the quantitative and qualitative results of the recent community survey related to the boundary review. Colin Roberts, Associate Superintendent, reviewed projected enrolment and highlighted the schools expected to exceed capacity in future years.

Trustees and stakeholders asked questions of clarification of Ms. McPhail, Mr. Roberts, and Secretary-Treasurer Walsh.

6. PERSONNEL ITEMS – None

7. FINANCE AND LEGAL AFFAIRS

A. Theatre Rental Rates

Secretary-Treasurer Walsh and Katrina Stride, Associate Secretary-Treasurer, provided the committee with proposed changes to the District's theatre rental rates. The most significant changes include a differentiated rate between performances and rehearsals, a minimum 3-hour block for performances, and a rate reduction for not-for-profit groups.

Discussion ensued amongst Trustees and questions of clarification were asked of Secretary-Treasurer Walsh and Ms. Stride.

It was moved by Trustee Leonard:

That the Board of Education of School District No. 61 (Greater Victoria) approve the revised theatre rental rates.

Motion Carried Unanimously

B. Greater Victoria Foundation for Learning

Secretary-Treasurer Walsh provided the Committee with background information on the Greater Victoria Foundation for Learning. Secretary-Treasurer Walsh provided the Committee with three potential alternatives for the future of the Foundation: 1) support the immediate reinvigoration of an arms-length Foundation with an influx of budget to support its activities, 2) dissolve the Foundation and fundraise under the District's existing registered charity status, or 3) not support the immediate reinvigoration of the Foundation, but retain the Foundation in the event that there is desire to reinvigorate it in the future.

Trustees and stakeholders asked questions of Secretary-Treasurer Walsh.

C. Managed Print Services Strategy Update

Ted Pennell, Director, Information Technology, provided the Committee with an update on the Managed Print Services (MPS) Strategy. Aaron Norris, Vice-Principal at Mount Douglas Secondary provided feedback on his experience with the implementation of MPS at Mount Douglas Secondary and the resulting cost savings to the school and district. Secretary-Treasurer Walsh advised Trustees that the outcomes of the pilot implementations would be evaluated and the topic would return to a future Operations Policy and Planning meeting for a decision on District-wide implementation.

D. Policy Sub-Committee Report

Secretary-Treasurer Walsh presented the Committee with the feedback received from stakeholder groups regarding Policy and Regulation 6163.7 *Classroom Pets*.

Discussion ensued amongst Trustees and the following motion was moved.

It was moved by Trustee Whiteaker:

That the Operations Policy and Planning Committee refer Policy and Regulation 6163.7 *Classroom Pets* back to the Policy Sub-Committee to review and incorporate the stakeholder feedback.

Motion Carried Unanimously

E. 2019-2020 Budget Plan

Secretary-Treasurer Walsh presented the Committee with the 2019-2020 Budget Plan.

Trustees suggested a revision to the dates for outreach to community and education partners. The end date for the outreach from December 11 to January 2 was changed to January 11. A second set of outreach dates was added from January 15 to February 8. It was discussed that the input received from the outreach would be provided as handouts at subsequent Operations Policy and Planning committee meetings.

8. FACILITIES PLANNING

A. Archives Update

Secretary-Treasurer Walsh presented the Committee with updated information regarding the housing of the District Archives in the Tolmie Building. Secretary-Treasurer Walsh advised that three options were evaluated and a decision was made to create new archives space by shifting existing office and storage space.

9. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS – None

10. NEW BUSINESS

A. Trustee Questions

Trustees asked questions pertaining to the possibility of embedding presentations into electronic meeting minutes, the work that would need to be done to bring the Esquimalt theatre up to adequate standards, and requested a report on the rental priorities and process for community members to book school facilities.

B. Esquimalt High Turf Field

Trustee Whiteaker presented her rationale for asking for early support to engage with partners on the submission of a grant application to fund the installation of a turf field at Esquimalt High School.

It was moved by Trustee Whiteaker:

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to engage with appropriate partners to create a draft Memorandum of Understanding for the Esquimalt High Turf Field that may be included in a joint grant application submission for funds for the project and that a final agreement be brought back to the Board for approval following the success of the funding application.

Motion Carried Unanimously

11. **NOTICE OF MOTION** – None

12. **GENERAL ANNOUNCEMENTS** – None

13. **ADJOURNMENT**

It was moved by Trustee Watters:

That the meeting adjourn.

Motion Carried Unanimously

The meeting adjourned at 9:34 p.m.