

CUPE 382 Internal Vacancy

Posting Bulletin 18-17 – Amended

- October 25, 2018 –

Listed below is a summary of the vacancies that are currently posted at Human Resources. Only the unique details for each posting are listed below.

Individuals wishing to apply for any of the competitions are urged to view the Qualifications and Job Descriptions for each position at your worksite or HRS. Applications from the present CUPE 382 staff will be received in Human Resources (**fax: 475-4113**) up to 4:00 p.m. on November 1, 2018 to fill these vacancies. An Internal [Application form](#) is available in pdf format.

(In order to view the on-line application form you must have [Adobe Acrobat Reader](#) installed. Acrobat Reader is available free of charge.

No.	Position	Location/ Term	Hours/ Week	Pay Grade	Close date	Job Specific Details
18-78C	Custodian II	Burnside/Victor Day Shift (7:00 am - 3:30 pm)	15/25	8	Nov. 1/18	Physically able to perform all duties included in the Job Characteristics; must have a minimum of five years janitorial experience; must have the ability to plan and delegate work to other employees; maintains a cooperative working relationship with other workers, supervisory and teaching staff, students and the public.
18-79C	Custodian II	Central Day Shift (6:00 am - 2:30 pm)	40	12	Nov. 1/18	Physically able to perform all duties included in the Job Characteristics; must have a minimum of five years janitorial experience; must have the ability to plan and delegate work to other employees; maintains a cooperative working relationship with other workers, supervisory and teaching staff, students and the public.
18-80C	Custodian II	Margaret Jenkins Day Shift (6:00 am – 2:30 pm)	40	9	Nov. 1/18	Physically able to perform all duties included in the Job Characteristics; must have a minimum of five years janitorial experience; must have the ability to plan and delegate work to other employees; maintains a cooperative working relationship with other workers, supervisory and teaching staff, students and the public.
18-81C	Painter	Facilities – Maintenance	40	20T	Nov. 1/18	Must possess a valid Red Seal Certificate of trade qualification as a Painter/Decorator as issued or recognized by the Province of BC; must have a minimum of five (5) years painting experience; must possess a demonstrated knowledge of Sign Fabrication. Note: Sign Fabricator requires: mathematical, spelling and reading comprehension skills as related to work assignments; basic computer knowledge; artistic aptitude; must possess a demonstrated knowledge of the standards,

						practices, methods, materials, tools and equipment used for the construction, repair and maintenance of buildings, grounds or equipment in his/her area of expertise; must have a Valid BC driver's license; proven ability to maintain a cooperative working relationship with other workers, supervisory and teaching staff, students and the public; must have working knowledge of digital technology; including email, online databases and facilities management software used by School District #61; maintains a cooperative working relationship with other workers, administrators, supervisors, teaching staff, students and the public; must be physically able to perform all duties as noted in the Job Description
18-82C	Equipment Operator	Facilities Day Shift (7:00 am – 3:30 pm)	40	8	Nov. 1/18	Must be physically able to perform all duties as noted in the Job Characteristics; must possess a valid BC Driver's License, and be able to drive School Board vehicles as assigned; must have previous experience in driving a tractor; experience in loading and unloading equipment is desirable; maintains a cooperative working relationship with other workers, supervisory and teaching staff, students and the public
18-83C	Electrician	Facilities – Maintenance	40	23T	Nov. 1/18	Must possess a certificate of apprenticeship as issued or recognized by the Province of BC or a certificate of trade qualification as issued or recognized by the Province of BC; must be physically able to perform all duties as noted in the Job Characteristics; must possess a valid BC driver's license; must be able to work in adverse weather conditions; maintains a cooperative working relationship with other workers, supervisory and teaching staff, students and the public.
18-84C	Facilities Carpenter	Facilities <small>(Position subject to availability of Capital Funding)</small> Day Shift (7:00 am – 3:30 pm)	40	22T	Nov. 1/18	Must possess a certificate of apprenticeship as issued or recognized by the Province of BC or a certificate of trade qualification as issued or recognized by the Province of BC; must be physically able to perform all duties as noted in the Job Characteristics; should possess a valid BC Driver's license; maintains a cooperative working relationship with other workers, suppliers, administrators, supervisors, teaching staff, students and the public.
18-85C	Facilities Carpenter	Facilities <small>(Position subject to availability of Capital Funding)</small> Day Shift (7:00 am – 3:30 pm)	40	22T	Nov. 1/18	Must possess a certificate of apprenticeship as issued or recognized by the Province of BC or a certificate of trade qualification as issued or recognized by the Province of BC; must be physically able to perform all duties as noted in the Job Characteristics; should possess a valid BC Driver's license; maintains a cooperative working relationship with other workers, suppliers,

						administrators, supervisors, teaching staff, students and the public.
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NOTE: Current proof of qualifications must be in your employee file at Human Resource Services by the closing date of the competition for which you are applying.

**IF YOU WOULD LIKE MORE INFORMATION REGARDING THESE VACANCIES,
PLEASE CONTACT PRINCIPAL/SUPERVISOR**