



**The Board of Education of School District No. 61 (Greater Victoria)  
Education Policy and Directions Committee Meeting - Monday, September 10<sup>th</sup>, 2018 @ 7:00 p.m.  
Tolmie Boardroom, 556 Boleskine Road**

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**AGENDA**

**Estimated Times**

**A. COMMENCEMENT OF MEETING**

*The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.*

- |                |  |           |
|----------------|--|-----------|
| 7:00 - 7:05 pm | <b>A1. Approval of the Agenda</b>  | (pg. 1-2) |
| 7:05 - 7:10 pm | <b>A2. Approval of the Minutes</b>   |           |
|                | a) Approval of the Ed Policy and Directions Minutes of June 4 <sup>th</sup> , 2018 | (pgs.3-5) |
|                | <b>A3. Business arising from the Minutes</b>                                       |           |

**B. PRESENTATIONS TO THE COMMITTEE (5 minutes)**

- a) None

**C. NEW BUSINESS**

- |                |  |   |              |
|----------------|--|---|--------------|
| 7:10 - 7:55 pm | <b>C1. Literacy for All (PowerPoint)</b> | Harold Caldwell/Pam Halverson/<br>Louise Sheffer/ Carey Nickerson | (pgs. 6-20)  |
| 7:55 - 8:05 pm | <b>C2. Parent Education Fund</b>         | Deb Whitten   | (pgs. 21-26) |
| 8:05 - 8:15 pm | <b>C3. Strategic Plan</b>                | Shelley Green   | (pg. 27)     |

*Recommended Motion:*

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to strike a committee to develop a process to review the strategic plan in the fifth year of implementation (2019-2020).

- |                |  |              |        |
|----------------|--|--------------|--------|
| 8:15 - 8:25 pm | <b>C4. Informing Parents Regarding Counselling</b> | Trustee Nohr | verbal |
|----------------|--|--------------|--------|

That the Board of Education of School District #61 (Greater Victoria) direct the Superintendent to provide a report on school counselling processes, including the process for informing parents, and report out at the October 1<sup>st</sup> 2018, Ed Policy and Directions meeting.

8:25 - 8:35 pm

**C5. Informing Parents Regarding Counselling**

Trustee McNally

verbal

That the Board of Education of School District #61 (Greater Victoria) direct the Superintendent to provide a monthly report to trustees on students with special needs that specifies the number of incidents, as per each point: 1. Being asked to stay home; 2. Being sent home; 3. Being dropped off late and/or picked up early by bussing services; 4. Being excluded from field trips; 5. Being sent out of the regular classroom to the Resource Room, or Sensory /Isolation Room, or other space, if no breakout room is available.

**D. Notice of Motion**

**E. General Announcements**

**F. Adjournment**



**Education Policy and Directions Committee  
June 4<sup>th</sup>, 2018 – Tolmie Board Room**

**MINUTES**

**Committee Members Present:** Deborah Nohr - Chair, Tom Ferris, Peg Orcherton, Ann Whiteaker

**Other Trustees Present:** Diane McNally

**ADMINISTRATION:** Piet Langstraat - Superintendent, Shelley Green - Deputy Superintendent, Deb Whitten - Associate Superintendent, Greg Kitchen - Associate Superintendent, Ilda Turcotte, GVTA Representative, Mike Strong - CUPE 947

The meeting was called to order at 7:00 p.m.

Chair Nohr welcomed everyone to tonight's meeting.

Chair Nohr also recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories we live, learn and do our work.

**A. COMMENCEMENT OF MEETING**

**A1. APPROVAL OF THE AGENDA**

*It was moved by Trustee Ferris*

That the June 4<sup>th</sup>, 2018 Education Policy and Directions agenda be approved with the following amendments: Under **B. - Presentations to the Committee**, replace Educational Assistant, Ruth Stamp (unable to attend) with Arbutus parents, Sherri Waterchief and Rupert Gadd.

**Motion Carried Unanimously**

**A2. APPROVAL OF THE MINUTES**

*It was moved by Trustee Ferris*

That the May 7<sup>th</sup>, 2018 Education Policy and Directions Committee meeting Minutes be approved.

**Motion Carried Unanimously**

**A3. BUSINESS ARISING FROM THE MINUTES - None**

**B. PRESENTATIONS TO THE COMMITTEE**

- a) **Hunger Awareness Week** – The Mustard Seed with Janiene Boice/Desiree Neufeld
- b) **Educational Assistants and Inclusive Learning** with Denyse Zumach and Christine Williams from James Bay Community School
- c) **Inclusion** – Sherri Waterchief and Rupert Gadd – Parents, Arbutus Middle School
- d) **Mental Health and Anti-stigma Advocacy** (PowerPoint) – Ryan Painter
- e) **Ecole Willows School** – Learning Technology Projects and Programs with Presenters, Lorraine Powell/Tim Murphy and 6 students

Trustees asked questions.

Chair Nohr thanked all presenters for their presentations.

## C. NEW BUSINESS

### C1. Introduction of Student Representative

Superintendent Langstraat welcomed Student Representative, Daniel Davenport from Lambrick Park Secondary to the Ed Policy Committee. Daniel was also the Student Representative for all Board meetings for December, 2017.

### C2. Board Meeting Attendance Record - Trustee McNally

Trustee McNally presented her motion and rationale.

Trustees discussed the motion.

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to report back with a plan for establishing a Board Meeting (Board only, not Standing Committee) Attendance Report.

**Motion Defeated**

For: Trustee Nohr

Against: Trustees Ferris, Orcherton and Whiteaker

### C3. Defeated Motions – Trustee McNally

Trustees McNally presented her motion and rationale.

Trustees discussed the motion.

That the Board of Education of School District No. 61 (Greater Victoria) approve that the current record of motions carried include motions that were defeated (in italics for easy recognition).

**Motion Defeated**

For: Trustees Nohr, Orcherton

Against: Trustees Ferris, Whiteaker

### C4. Website Posting of District Presentations – Trustee McNally

Trustees McNally presented her motion and rationale.

Trustees discussed the motion.

That the Board of Education of School District No. 61 (Greater Victoria) direct staff to implement a protocol to ensure the District presentation slides and/or documents are posted at the same time as the meeting agendas for Standing Committee and Board meetings.

**Motion Defeated Unanimously**

### C5. Advocacy Ad Hoc April 2018 Ed Policy Amended Motion – Trustee Watters

Trustees Watters presented her April 2018 amended motion and rationale.

Trustees discussed the motion.

That the Board of Education of School District No. 61 (Greater Victoria) endorse mental health literacy and mental wellness as a priority area of focus for the Advocacy Ad Hoc Committee and task that committee with developing an action plan to be brought back to a future Education Policy and Directions Committee meeting.

**Motion Carried Unanimously**

**D. NOTICE OF MOTION** - None

**E. GENERAL ANNOUNCEMENTS** - None

**F. ADJOURNMENT**

*It was moved by Trustee Ferris:*

That the meeting be adjourned.

**Motion Carried Unanimously**

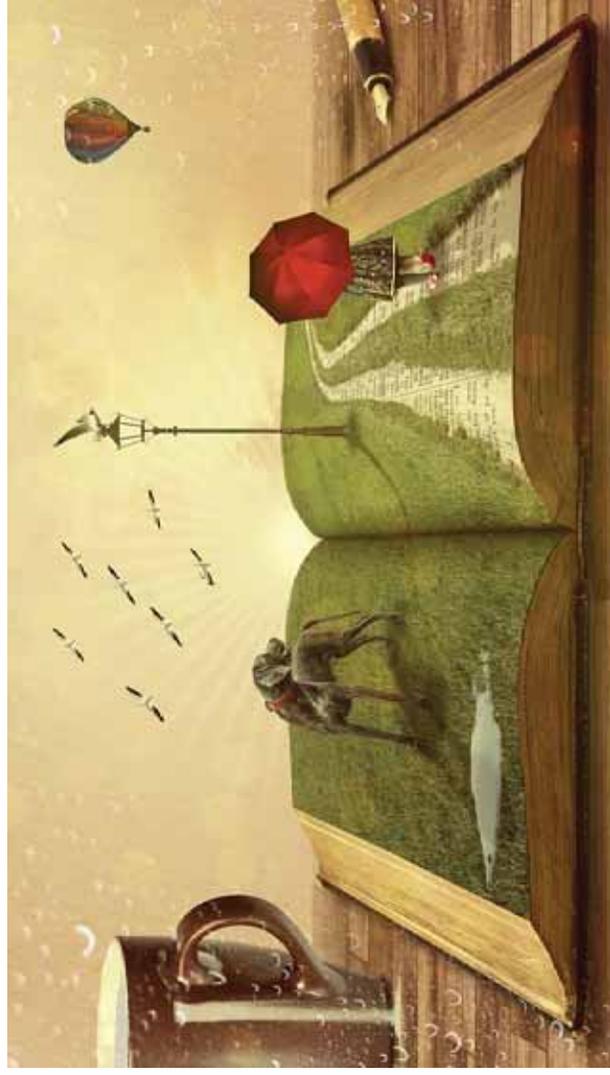
The meeting adjourned at 8:53 p.m.

# One Learning Community



# Literacy for All Learners

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One *Learning* Community

# The Vision

- Every student will have the opportunity to fully develop their literacy skills and choose to use them beyond the school community
- District teams work collaboratively with school teams to help foster the necessary conditions for all students to experience success in literacy

# 2018-2019 Ed Policy Meetings

**Our goal for the year of Ed Policy Meetings:**

- **Tell the story of K-12 literacy supports in SD61**
  - The research behind our district's approach
  - Successes & challenges, K-12
  - How are schools meeting the literacy needs of all students? (Tiers of Support)



# Goal for Tonight's Meeting

1. Provide an overview of literacy
2. Describe *Tiers of Support*, a framework to understand the levels of support provided for all students in literacy
3. Outline the literacy work being done, K-12



# Context is Important

1. The concept of literacy has broadened in recent years, especially with increased availability of technology
2. There is great diversity in the needs of our literacy learners at all levels and in every classroom



# Multiple Paths to Literacy



*“What is clear is that there is no magic bullet, no one way to support (early) literacy effectively. There are multiple paths. That being said, we do know that some high-yield strategies have proven to make a huge difference no matter the path taken.”*

- Miriam P. Trehearne,  
*Multiple Paths to Literacy*, p. 18

# Collaborative Team Approach to Literacy

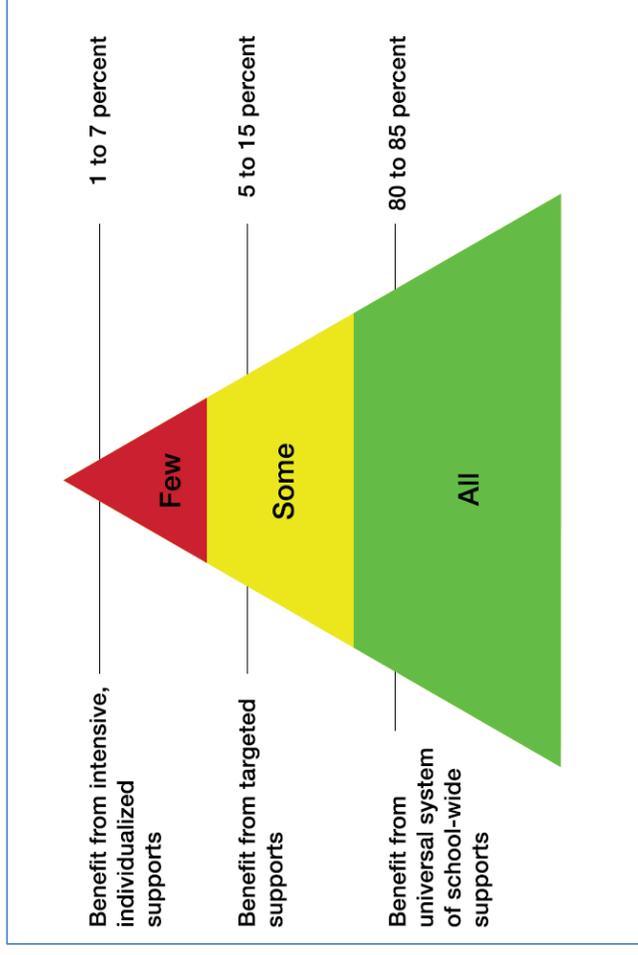
- Learning Team
- Learning Support Team
- Aboriginal Education
- Modern Languages
- Careers & Pathways
  
- Teams of Educators in Schools



# Tiers of Support for Literacy Learning

A framework for literacy supports:

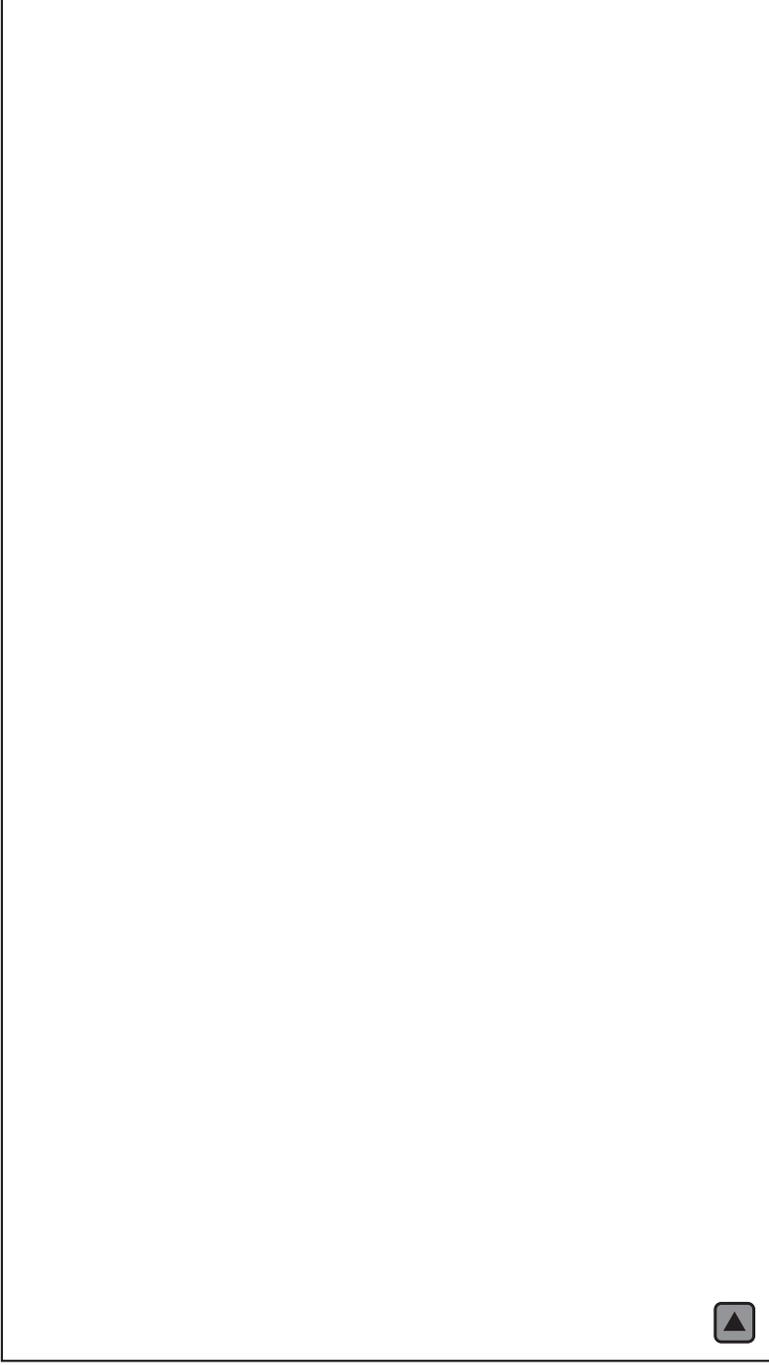
- Tier 1 = high quality literacy instruction in the classroom for ALL students
- Tier 2 = targeted intervention for SOME students who need more support
- Tier 3 – intensive intervention for a FEW students who need even more support



## Tier 1 – Literacy Supports for ALL

- Highly effective literacy teachers differentiate instruction to meet the needs of all students in their classroom
- Teachers can differentiate any aspect of a lesson – the content, process, product, level of support, complexity, length of task, assessment.
- Video: Shelley Moore – “*Changing Our Aim*”  
<https://www.youtube.com/watch?v=RYtUIU8MjIY>

## Shelley Moore - Video



# Literacy for All Learners

- Flexible lesson design allows all students to have an access point to literacy learning in the classroom
- Many teachers are already doing an amazing job; district teams continue to support the work of school teams



# Planning Considerations

- **Whole-Part-Whole Approach**
- **Elements of Effective Instruction**
- **Gradual Release of Responsibility Model**
- **Domains of Literacy:**
  - Reading
  - Viewing
  - Writing
  - Speaking
  - Listening

# District-Level Supports

- K-2 Early Literacy series – School Based Literacy Teams
- Parallel Pro-D meetings for Elementary Administrators
- Dinner & Dialogue – Professional book clubs for educators
- Literacy collaboration - Esquimalt Family of Schools and Esquimalt & Songhees Nations
- Middle School Writing series
- After School Sessions – Running Records, Miriam Trehearne
- Secondary Literacy consultation (early stages)
- Reading Recovery
- Jolly Phonics
- Co-planning & Co-teaching supports
- Technology for Learning supports
- District itinerant staff (e.g. Speech & Language Pathologists)





# Questions?



**Deputy Superintendent's Office**

556 Boleskine Road,  
Victoria, British Columbia, V8Z 1E8  
Fax 250-475-4112

Deb Whitten, Deputy Superintendent

250-475-4117

Date: September 10<sup>th</sup>, 2018

To: Board of Education

From: Deb Whitten,  
Deputy Superintendent

**Re: Parent Education Fund**

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For the 2017 - 2018 school year, the Board of Education once again established a Parent Education Fund to support parent education opportunities. Each individual PAC could apply for \$250 within the 2017-18 school year. Criteria were developed for the requests to be reviewed and evaluated and PACs were advised that they should submit their application by October 20<sup>th</sup>, 2017.

A total of \$7,000 was put aside for the 2017-2018 school year.

As of July 1<sup>st</sup>, 2017, there was a Carry Forward of \$1,940, for a total budget of \$8,940 in the 2017-18 school year.

For the 2017-18 application process, \$6,750 was spent from the Parent Education Fund for 27 approved grant applications. The remaining Parent Education Fund budget of \$2,190 will be carried forward to the 2018-19 school year.

### 2017-18 Parent Education Fund

School	Grant \$
Esquimalt	✓
Lambrick	✓
Mt. Doug	✓
Oak Bay	<b>Joint application with Monterey &amp; Lansdowne</b>
Reynolds	✓
SJ Willis	
Spectrum	<b>Joint application with Colquitz &amp; Tillicum</b>
Vic High	✓
Arbutus	✓
Cedar Hill	
Central	✓
Colquitz	<b>Joint application with Spectrum &amp; Tillicum</b>
Glanford	
Gordon Head	
Lansdowne	<b>Joint application with Monterey &amp; Lansdowne</b>
Monterey	<b>Joint application with Oak Bay &amp; Lansdowne</b>
Rockheights	
Shoreline	
Braefoot	<b>Joint application with Doncaster</b>
Campus View	
Cloverdale	✓
Craigflower	
Doncaster	<b>Joint application with Braefoot</b>
Eagle View	
Frank Hobbs	
George Jay	
Hillcrest	
James Bay	
Lake Hill	✓
Macaulay	

### 2017-18 Parent Education Fund

School	Grant \$
Margaret Jenkins	
Marigold	
McKenzie	✓
Northridge	✓
Oaklands	✓
Quadra	✓
Rogers	✓
Sir James Douglas	✓
South Park	✓
Strawberry Vale	✓
Tillicum	<b>Joint application with Colquitz &amp; Spectrum</b>
Torquay	✓
Vic West	✓
View Royal	
Willows	

Total - **27** Grants

Total to be disbursed = 27 X 250 = **\$6,750**

## Parent Education Fund for the 2017-18 School Year

School Name	Brief Description for use of funds
Arbutus Global Middle	Our goal is to spark a conversation within our school community through the school year. Our topic of interest is Internet/social media safety and digital literacy. This is a topic brought forward repeatedly to our PAC meetings and via email.
Braefoot & Doncaster	The Braefoot PAC would like to help host (along with Doncaster Elementary) an evening of parent education with a presentation by Dr. Allison Rees. Her 2-hour presentation, "Sidestepping the Power Struggle," is a great opportunity for parents to learn concepts in communication with their children. As she teaches understanding and working with a range of children's temperaments, we believe her presentation would be beneficial to all parents of our school community.
Central	Ecole Central Middle School is a diverse, multi-cultural school. The funding will be spent on guest speakers and workshops to help support the learning of our students. Providing parent education helps to strengthen bonds between the school and its community, as well as solidify the connectedness and partnerships between educators and parents.
Cloverdale	Each year the Cloverdale Traditional School (CTS) PAC hosts between 4-5 free Parent Information Nights in which all parents and guardians of students at our school are invited to attend. Parent information nights provide an excellent opportunity to create a strong sense of connectedness and community within our school culture, while providing parents with access to information and resources related to education and parenting. For the 2017-18 school year, we will include: PISE; Life in Middle School (winter); Family Fitness Night (fall) and Internet Safety with the Saanich Police (spring).
Esquimalt	"Your Kids, Your School" - Esquimalt High has had a changing of the guard within the Parent Advisory Council as older members have "graduated." Grade 9 enrollment has increased and a large cohort of new parents are becoming part of the school community. "Your Kids, Your School" is an early evening networking and parent resource education event inspired by the VCPAC "PAC 101" sessions and some of the ideas promoted by Superintendent, Piet Langstraat.
Lake Hill	A focus of Lake Hill School's administration this year is self-regulation. The PAC would like to give parents and caregivers an opportunity to learn more about this topic, how it may be used in the classroom and things they can do at home. A presentation will be made through UVIC entitled "Promoting Healthy Living for Children Through Self-regulation and Emotion Regulation."
McKenzie	We will bring a guest speaker to the school for the purpose of parent education. There are a variety of topics of interest that were identified by the parent community in a recent poll/survey. The area most requested was in regard to bullying. We will host the presentation in our gym and open it up to the rest of the Spectrum Family of Schools. This presentation aligns with our initiative to bring a guest speaker for our students to talk about a 21-day Small Act Big Impact challenge (presented by Morgane Mitchell) in February prior to Bullying Awareness Day.
Mt. Doug	The Mt. Doug PAC plans to host a public education event for parents with regard to smartphone and social media use. This event in response to expressed parent interest in understanding and responding effectively to their children's use of mobile devices, with particular emphasis on social media apps used most frequently by their children, e.g., Snapchat. We will hire an engaging speaker with expertise in these issues and to facilitate a discussion among parents about effective ways of influencing, and when necessary, intervening in their children's use of mobile devices and social media.
Northridge/Strawberry Vale	Allison Rees will do a presentation on adult and child communication. This event will promote school connectedness by bringing parents together to discuss a topic of shared interest and uses the school as a community venue to support parent/child education. We are partnering with Strawberry Vale to host the event.
Oak Bay/Monterey/ Lansdowne	We will be inviting Dr. Paul Mohapel from Royal Roads University who will present "The Impact of Digital Distraction on Developing Brains." The impact of technology on our students inside and out of school is a recurring topic of interest and discussion around the Oak Bay PAC table.

## Parent Education Fund for the 2017-18 School Year

School Name	Brief Description for use of funds
Oaklands	The Oaklands PAC would like to bring in local guest speakers, Dr. Allison Rees and Jennifer Gibson to speak to our school community. Dr. Rees and Ms. Gibson will address our parents' interests in child development and behaviours and how parents can help their children.
Quadra	Quadra PAC would like to host an education night on SUGAR for the parents and teachers at Quadra School. The topic, "Sugar, it's not a treat," would be presented by nutrition and wellness coach, Danielle Daem. The session would include the latest research on the effects of sugar on the brain and easy-to-use recipes for snack and lunches for parents to prepare.
Reynolds	We are pursuing a speaker(s) for drug awareness and sexual health awareness for parents. Canadian drug laws regarding the legalization of marijuana are changing in the near future. We would like to have a speaker who can explain and help parents understand the new laws and what parents should be mindful and aware of with their teen's behaviours. In addition to the topic of marijuana, we will be seeking an expert on vaping. This person will explain what vaping is, the equipment used and describe the most up-to-date research on its health effects on youth. In the spring, we would like to provide a speaker from Island Sexual Health Society to present a talk on being an approachable adult.
Sir James Douglas	We propose to provide our parents (and those from the community and our Family of Schools) with a panel discussion featuring 2 clinical psychologists: the topic will be anxiety. Our speakers work together although they have different backgrounds and can bring different perspectives on the topic of anxiety in our children and how we can help them.
South Park	We will be offering a Parent Education Speakers Series as part of the PAC program, as has been offered in past years. We will have 3 presentations this year, which will be held in the fall/winter/spring. Topics relate to parenting or ways that parents can help support their children better. We are also aiming to do 1 presentation every year that provides parents the opportunity to learn something new that would be beneficial to their personal growth and development as an individual.
Strawberry Vale	Parent engagement and involvement is a primary goal of our PAC and this goal is fully supported and encouraged by our school. Offering workshops for parents fosters a stronger and more involved community. Additionally, parent education workshops equip parents with information and practical strategies that can have a significant ripple effect throughout the school community. Our PAC has identified speakers to present on the proposed topics, which include childhood anxiety, online safety, supporting children's math literacy at home, dealing with behavioural problems, and healthy meal preparation.
Tillicum/Colquitz & Spectrum	Jesse Miller, of Mediated Reality is a recognized leader in the field of social media education. Mr. Miller will make 7 presentations to our 3 schools in 2 days. Mediated Reality will introduce content to student audiences, incorporate community concerns, and provide current information that opens conversations and prompts continued solutions to assist parents, educators and youth to engage in social media. Educating parents and students simultaneously by the same presenter is the best way to facilitate dialogue between parents and their children and promote positive change with respect to the use of social media. There is tremendous power in everyone having the same information at the same time.
Torquay	The Torquay PAC would like to have Sheepdog Self Protection to present to our parent population. Torquay Elementary is currently participating in the District of Saanich's Active and Safe Routes to School 2017-2018 program. The program provides tools for students to walk, cycle, or otherwise use active transportation for the school journey wherever possible. In order to keep our kids safe, parents need the tools to teach their kids. Sheepdog strives to provide the best training possible to give participants the knowledge and tools they need to protect themselves and their loved ones. They educate participants on the reality of the society we live in and provide them with the tactics that can keep them "safer."

## Parent Education Fund for the 2017-18 School Year

School Name	Brief Description for use of funds
Vic High	<p>In February 2017, the Vic High PAC hosted <b>A Gender Diversity for Families</b> workshop led by Ambit Gender Diversity Consulting. In a supportive setting led by two professional consultants, parents shared some of their struggles, concerns and success stories about parenting gender-diverse youth. The event included basic training regarding gender awareness as well as suggested resources for continued support. Our PAC would like to host a similar event in the 2017/18 school year as the need for such support within our community is ongoing.</p>
Vic West	<p>Our PAC would like to host a Family Board Games Night. Our goal is to host a screen free social night where parents, care givers and students can come together around the tables to chat and have fun. This event provides the opportunity for parents to support their child's literacy and numeracy explorations through the use of a variety of games. Parents will learn how to foster engagement of learning through relevant game situations, table talk and the sharing of strategies. One of our goals this year is to be inclusive of all families. We will have games for all ages and skill levels, and we will welcome families to bring games from home and share with and teach the other families.</p>

TO: Board of Education

FROM: Shelley Green, Superintendent of Schools

RE: Strategic Plan

DATE: September 24, 2018

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During the Board Planning Session on Friday August 24, 2108, the Board reviewed the current status of the strategic plan and each of the operational plans. During the review, the Board discussed certain aspects of each operational plan and asked questions in regard to the status and direction. The Board also went through a focus exercise that informed the staff of:

- specific areas of the current plans that still required development, or
- areas of the current plans where more in-depth information of progress was required at one of the Board Committee Meetings throughout the 2018-2019 school year.

The 2018-2019 school year will be year four of the strategic plan that was created and adopted in the 2015-2016 school year.

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to strike a committee to develop a process to review the strategic plan in the fifth year of implementation (2019-2020).