



**Operations Policy and Planning Committee Meeting
September 17, 2018 – GVSD Board Office, Boardroom**

REGULAR MINUTES

Committee Members Present: Jordan Watters, Chair; Diane McNally; Rob Paynter; Elaine Leonard

Other Trustees Present: Deborah Nohr; Ann Whiteaker

Administration:

Mark Walsh, Secretary-Treasurer; Shelley Green, Superintendent; Deb Whitten, Deputy Superintendent; Greg Kitchen, Associate Superintendent; Colin Roberts, Associate Superintendent; Katrina Stride; Associate Secretary-Treasurer; Chuck Morris, Director, Facilities Services; Ted Pennell, Director, Information Technology; Josh Barks, District Vice Principal, Information Technology; Read Jorgensen, District Principal, Human Resource Services

The meeting was called to order at 7:00 p.m.

Chair Watters recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

1. APPROVAL OF THE AGENDA

It was moved by Trustee Leonard:

That the September 17, 2018 regular agenda be approved.

Motion Carried Unanimously

2. APPROVAL OF THE MINUTES

It was moved by Trustee Leonard:

That the June 11, 2018 Operations Policy and Planning Committee Meeting minutes be approved.

Motion Carried Unanimously

3. BUSINESS ARISING FROM MINUTES – None

4. PRESENTATIONS TO THE COMMITTEE

A. Yvonne Mendel - Topaz Park Bike Skills Park

Yvonne Mendel presented the committee with a video and information about a proposal submitted to the City of Victoria to build a children's bike park at Topaz Park. Ms. Mendel requested that the Board write a letter of general support for the Topaz Park Bike Skills Park.

It was moved by Trustee McNally:

That the Board of Education of School District No. 61 (Greater Victoria) direct the Board Chair to write a letter of support for the Topaz Park Bike Skills Park.

Trustees asked questions of clarification of Ms. Mendel. Secretary-Treasurer Walsh provided background information on current discussions with the City of Victoria pertaining to one of the fields at Topaz Park and advised trustees that further information would be presented in-camera as early as October.

It was moved by Trustee Leonard:

To postpone the motion moved by Trustee McNally, "That the Board of Education of School District No. 61 (Greater Victoria) direct the Board Chair to write a letter of support for the Topaz Park Bike Skills Park.", to the October 9, 2018 Operations Policy and Planning Committee meeting.

Motion Carried Unanimously

Trustees thanked Ms. Mendel for her presentation.

B. Leanne Garnett - GAFE Privacy and Security

Leanne Garnett presented the committee with her concerns around the privacy and security of Google Apps for Education (GAFE), including the use of identifiable content in email addresses and the alternatives for students whose parents have opted out of using GAFE. Trustees thanked Ms. Garnett for her presentation.

C. Larissa Fielding - GAFE Privacy and Security

Larissa Fielding presented the committee with her concerns around the identifiable content contained in the email address students require to access to GAFE. Ms. Fielding requested that the Board consider the possibility of providing an alternative email address that does not contain identifiable content. Trustees thanked Ms. Fielding for her presentation.

D. Stephanie Rendle - GAFE Privacy and Security

Stephanie Rendle, speaking in place of Andy Rendle, presented the committee with her concerns around the privacy and security of GAFE. Trustees thanked Ms. Rendle for her presentation.

Trustees, stakeholders and members of the audience asked questions of clarification of Secretary-Treasurer Walsh and Ted Pennell, Director of Information Technology, regarding the privacy and security of GAFE.

It was moved by Trustee Leonard:

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to provide a report on the privacy and security of Google Apps for Education (GAFE) at the October 9, 2018 Operations Policy and Planning Committee meeting.

Motion Carried Unanimously

5. SUPERINTENDENT'S REPORT

A. Student Representatives

Superintendent Green informed the committee that the student representatives will be hosting a Trustee Forum at Mount Douglas Secondary School on October 11, 2018 starting at 7:00 pm.

6. PERSONNEL ITEMS

A. Teacher Staffing Update

Read Jorgensen, District Principal, Human Resource Services, provided the committee with an update on teacher staffing for the 2018-2019 school year. Mr. Jorgensen informed the committee that 144 teachers were hired during the period of January 1 - September 10, 2018 compared to 340 teachers hired during the same time period last year. Trustees asked questions of clarification of Mr. Jorgensen and requested a similar update for educational assistant (EA) staffing.

7. FINANCE AND LEGAL AFFAIRS

A. Board Management Software

Ted Pennell, Director of Information Technology, presented the committee with information on eSCRIBE, a meeting management software solution expected to create efficiencies and improve resource allocation in the management of Board meetings at an annual cost of \$30,000. Mr. Pennell informed trustees that implementation of the software solution will be completed in phases with the first phase planned for November 2018.

Trustees and stakeholders asked questions of clarification of Mr. Pennell.

It was moved by Trustee Leonard:

That the Board of Education of School District No. 61 (Greater Victoria) adopt electronic meeting software effective November 2018 and direct the Superintendent to create an appropriate transition strategy for implementation.

Motion Carried

For: Trustees Leonard, Paynter, and Watters

Against: Trustee McNally

B. Advocacy Ad Hoc Committee

Trustee Watters presented the committee with an update on the work of the Advocacy Ad Hoc Committee. Trustees discussed the areas of focus for the ad hoc committee and an amendment was presented.

It was moved by Trustee Whiteaker:

That the Board of Education of School District No. 61 (Greater Victoria) strike Private School Funding as an area of focus for the Advocacy Ad Hoc Committee.

Motion Defeated

For: Trustees Leonard

Against: Trustees McNally, Paynter and Watters

It was moved by Trustee Leonard:

That the Board of Education of School District No. 61 (Greater Victoria) accept the report of the Advocacy Ad Hoc Committee.

Motion Carried

For: Trustees Paynter, McNally and Watters

Against: Trustee Leonard

C. Access to Ministry Restricted Capital

Secretary-Treasurer Walsh advised the committee of the estimated cost to bring the water quality upgrade project to completion. Secretary Treasurer-Walsh explained that the Capital Delivery Branch of the Ministry of Education has indicated it would consider approval of a request to transfer surplus funds from the completed Sir James Douglas boiler and control systems project to offset the remaining costs of this project. Secretary-Treasurer Walsh recommended that the Board request access to \$80K of Ministry Restricted Capital funding to complete the water quality upgrade project.

It was moved by Trustee Leonard:

That the Board of Education of School District No. 61 (Greater Victoria) direct the Secretary-Treasurer to request access to \$80,154.59 of Ministry of Education Restricted Capital funding for the purpose of completing the water quality upgrade.

Motion Carried Unanimously

8. FACILITIES PLANNING

A. Childcare Space Applications

Secretary-Treasurer Walsh informed the committee that funding applications have been submitted to the Ministry of Children and Family Development (MCFD) for childcare spaces at 17 school locations, with the potential for additional spaces and locations. In discussion with the MCFD, Secretary-Treasurer Walsh highlighted the importance of obtaining approval for multiple locations in each of the next three years to ensure the most effective hiring and retention of trades.

B. Seismic Update

Secretary-Treasurer Walsh provided the committee with a progress update on the seismic projects planned for Victoria High School, Cedar Hill Middle School, Braefoot Elementary School, and Craigflower Elementary School/Shoreline Middle School. Secretary-Treasurer Walsh informed trustees that the Ministry will provide the District with a summary of the school seismic risk assessments being completed as a result of recent building code changes.

9. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS – None

10. NEW BUSINESS

A. Trustee Questions

Trustees asked a question regarding the timing of the next update on the boundary review.

11. NOTICE OF MOTION - None

12. GENERAL ANNOUNCEMENTS – None

13. ADJOURNMENT

It was moved by Trustee Leonard:

That the meeting adjourn.

Motion Carried Unanimously

The meeting adjourned at 9:35 p.m.