



The Board of Education of School District No. 61 (Greater Victoria)  
April 23, 2018 Regular Board Meeting - Tolmie Boardroom, 556 Boleskine Road

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**MINUTES**

**Present:** Trustees, Edith Loring-Kuhanga, Chair, Tom Ferris, Vice-Chair, Elaine Leonard, Diane McNally, Deborah Nohr, Peg Orcherton, Rob Paynter, Jordan Watters, Ann Whiteaker

**Regrets:**

Piet Langstraat, Superintendent of Schools

**Administration:**

Shelley Green, Deputy Superintendent, Mark Walsh, Secretary-Treasurer, Deb Whitten, Associate Superintendent, Greg Kitchen, Associate Superintendent, Katrina Stride, Associate Secretary-Treasurer, Colin Roberts, Director, Human Resource Services, Ted Pennell, Director of Information Technology, Lisa McPhail, Communications Officer, Vicki Hanley, Recording Secretary

The meeting was called to order at 7:40 p.m.

Chair Loring-Kuhanga recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

Introductions made around the board table.

**A. COMMENCEMENT OF THE MEETING**

**A1. Approval of the Agenda**

It was moved by Trustee Whiteaker and seconded:

That the April 23, 2018 Agenda be approved.

**Motion Carried Unanimously**

**A2. Approval of the Minutes**

a) It was moved by Trustee Watters and seconded:

That the March 12, 2018 Regular Board Minutes be approved.

**Motion Carried**

For: Trustees Ferris, Whiteaker, Watters, McNally, Loring-Kuhanga, Nohr, Paynter and Leonard

Abstain: Trustee Orcherton

b) It was moved by Trustee Watters and seconded:

That the April 12, 2018 Special Board Budget Minutes be approved.

**Motion Carried**

For: Trustees Ferris, Whiteaker, Watters, McNally, Loring-Kuhanga, Nohr and Paynter

Abstain: Trustees Orcherton and Leonard

**A3. Business arising from the Minutes - None**

**A4. Student Achievement**

- a) Carmen Gauvreau and Sarah Elford, Principal and Vice-Principal from South Park Elementary School attended the Board meeting to share with Trustees a presentation about their school called “An Evolving Model of Inclusive Education.”

Edith Loring-Kuhanga, Board Chair, thanked Carmen and Sarah for attending and presenting to the Board.

**A5. District Presentations – None**

**A6. Community Presentations**

- a) Bonnie Smith and Eileen Cooper, from the Cooper Smith Music Library, attended the Board meeting to speak to Trustees about a music festival involving district music students in the month of May called “Music in the Air/Music Everywhere”.
- b) Carolyn Howe, 2<sup>ND</sup> VP of the Greater Victoria Teachers’ Association, attended the board meeting to speak to Trustees about the ‘draft’ submission to the Ministry of Education regarding the education funding review.

**B. CORRESPONDENCE**

**B1. Letter from the Minister of Education re funding formula**

A letter from the Minister of Education was provided for information purposes.

**B2. Letter to Minister of Education re payroll tax**

A letter to the Minister of Education was provided for information purposes.

**B3. Burnside Gorge Community Association – Annual Report**

The Burnside Gorge Community Association Annual Report was provided for information purposes.

**B4. Ministry of Education re 2016/17 Service Delivery Initiative Report**

The Ministry of Education 2016/17 Service Delivery Initiative Report was provided for information purposes.

**C. TRUSTEE REPORTS**

**C1. Chair’s Report**

Chair Loring-Kuhanga congratulated Colin Roberts for being the successful candidate as the new Associate Superintendent for the 2018/19 school year and welcomed him to the Senior Leadership Team.

**C2. Trustees’ Reports**

- a) Trustee McNally provided a written report of her activities over the past month.

## D. BOARD COMMITTEE REPORTS

### D1. Education Policy and Directions Committee

- a) The April 9, 2018 meeting minutes were received for information.
- b) Trustee Nohr referred to the Education Policy and Directions Committee meeting minutes and presented the following recommended motions.

It was moved and seconded:

- i) That the Board of Education of School District No.61 (Greater Victoria) approve the 3 Board Authority Authorized courses: Introduction to Electronics/Electrical 10, Introduction to Auto Body 10 and Junior Art Metal.

**Motion Carried Unanimously**

Discussion ensued amongst the Trustees with a recommendation being made to refer the motion to the May 28, 2018 Regular Board meeting.

It was moved by Trustee Whiteaker and seconded;

- ii) That the motion "*That the Board of Education of School District No.61 (Greater Victoria) endorse the priority areas of focus identified by the Advocacy Ad Hoc Committee and task that committee with developing action plans on each item to be brought back to a future Education Policy and Directions meeting*" be referred to the May 28, 2018 Board of Education meeting.

**Motion Carried Unanimously**

### D2. Operations Policy and Planning Committee

- a) The April 16, 2018 meeting minutes were received for information.
- b) Trustee Watters referred to the Operations Policy and Planning Committee meeting minutes and presented the following recommended motions.

- i) That the Board of Education of School District No.61 (Greater Victoria) direct the Superintendent to create discuss a report on the feasibility of the Lambrick Park Fieldhouse project and return the findings back to the Operations Policy and Planning Committee upon completion.

Discussion ensued amongst the Trustees with a recommendation being made to amend the motion.

It was moved by Trustee Leonard and seconded:

- i) That the motion "*That the Board of Education of School District No.61 (Greater Victoria) direct the Superintendent to create a report on the feasibility of the Lambrick Park Fieldhouse project and return the findings back to the Operations Policy and Planning Committee upon completion*" be amended to strike the words "*direct the Superintendent to create*", "*a report on*", "*and return the findings back to the Operations Policy and Planning Committee upon completion.*"

Further discussion ensued amongst the Trustees with a recommendation being made to further amend the suggested amendment.

It was moved by Trustee Whiteaker and seconded:

- i) That the amended motion "*That the Board of Education of School District No.61 (Greater Victoria) discuss the feasibility of the Lambrick Park Fieldhouse project*" be amended by adding the words "*at the next Regular In-Camera Board of Education meeting.*"
- Motion Carried Unanimously**

Chair Loring-Kuhanga called for the vote on the first recommended amendment.

It was moved by Trustee Leonard and seconded:

- i) That the motion "*That the Board of Education of School District No.61 (Greater Victoria) direct the Superintendent to create a report on the feasibility of the Lambrick Park Fieldhouse project and return the findings back to the Operations Policy and Planning Committee upon completion*" be amended to strike the words "*direct the Superintendent to create*", "*a report on*", "*and return the findings back to the Operations Policy and Planning Committee upon completion*" and by adding the words "*at the next Regular In-Camera Board of Education Meeting.*"
- Motion Carried Unanimously**

Chair Loring-Kuhanga called for the vote on the main motion as amended.

- i) That the Board of Education of School District No. 61 (Greater Victoria) discuss the feasibility of the Lambrick Park Fieldhouse project at the next Regular In-Camera Board of Education meeting.
- Motion Carried Unanimously**

Trustee Watters referred to the meeting minutes and presented the following recommended motion.

- ii) That the Board of Education of School District No. 61 (Greater Victoria) approve Policy 5132 *Student Dress Code* and accept Regulation 5132 *Student Dress Code*.

Discussion ensued amongst the Trustees with a recommendation being made to amend the Policy.

It was moved by Trustee Nohr and seconded:

- ii) That the Board of Education of School District No. 61 (Greater Victoria) amend Policy 5132 *Student Dress Code* by adding to Rationale as follows:  
1.0 RATIONALE  
1.3 The District recognizes that a positive school community is based on respect for self and others.
- Motion Defeated**

For: Trustees Nohr Orcherton and Leonard

Against: Trustees McNally, Watters, Loring-Kuhanga, Ferris, Whiteaker and Paynter

Further discussion ensued amongst the Trustees with a recommendation being made to amend the Policy.

It was moved by Trustee Nohr and seconded:

- ii) That the Board of Education of School District No. 61 (Greater Victoria) amend Policy 5132 *Student Dress Code* by amending the Policy by adding:  
3.0 POLICY  
3.1.1 “*and supported learning; and*”

**Motion Defeated**

For: Trustees Nohr, Orcherton and Leonard

Against: Trustees McNally, Watters, Loring-Kuhanga, Ferris, Whiteaker, and Paynter

Further discussion ensued amongst the Trustees with a recommendation being made to amend the Regulation.

It was moved by Trustee Nohr and seconded:

- ii) That the Board of Education of School District No. 61 (Greater Victoria) accept Regulation 5132 *Student Dress Code* with the amendment to point #4 of Background by striking the word “*fair*” and adding the word “*respectful.*”

**Motion Carried**

For: Trustees Nohr, Orcherton, Leonard, Paynter and Loring-Kuhanga

Against: Trustees McNally, Watters, Whiteaker and Ferris

Further discussion ensued amongst the Trustees with a recommendation being made to amend the Regulation to add point 3.3 “*Teachers be encouraged to support and model the dress code.*” Trustee Nohr did not receive a seconder to her recommendation so it was not discussed or voted on.

Chair Loring-Kuhanga called for the vote on the main motion as amended.

- ii) That the Board of Education of School District No. 61 (Greater Victoria) approve Policy 5132 *Student Dress Code* and accept Regulation 5132 *Student Dress Code* as amended.

**Motion Carried**

For: Trustees Nohr, Paynter, McNally, Watters, Whiteaker, Ferris and Loring-Kuhanga  
Against: Trustees Orcherton and Leonard,

Chair Loring-Kuhanga referred to the meeting minutes and presented the following recommended motions.

It was moved and seconded:

- iii) That the Board of Education of School District No. 61 (Greater Victoria) approve the proposed changes to Bylaw 9360, *General Meeting of the Board*.

**Motion Carried Unanimously**

It was moved by Trustee Watters and seconded:

- iv) That the Board of Education of School District No. 61 (Greater Victoria) agree to give all three readings to Bylaw 9360, *General Meeting of the Board* at the meeting of April 23, 2018.

**Motion Carried Unanimously**

It was moved by Trustee Leonard and seconded:

- v) That Bylaw 9360, *General Meeting of the Board* be:

Read a first time this 23rd day of April, 2018;

Read a second time this 23rd day of April, 2018:

Read a third time, passed and adopted this 23rd day of April, 2018.

And that the Chairperson and the Secretary Treasurer be authorized to sign, seal and execute this Bylaw on behalf of the Board.

**Motion Carried Unanimously**

Chair Loring-Kuhanga referred to the meeting minutes and presented the following recommended motion.

- vi) That the Board of Education of School District No. 61 (Greater Victoria) support the reinvigoration of the Greater Victoria Foundation for Learning and support in principle the updated Bylaws of the Foundation.

Associate Superintendent, Greg Kitchen, provided highlights for Trustees of the changes to the Bylaws document as per discussion at the committee meeting. Discussion ensued amongst the Trustees with questions of clarification being asked. A recommendation was made to refer the motion to the June 11, 2018 Operations Policy and Planning Committee meeting.

It was moved by Trustee Loring-Kuhanga and seconded:

- vi) That the motion "*That the Board of Education of School District No. 61 (Greater Victoria) support the reinvigoration of the Greater Victoria Foundation for Learning and support in principle the updated Bylaws of the Foundation*" be referred to the June 11, 2018 Operations Policy and Planning Committee meeting.

**Motion Carried**

For: Trustees Orcherton, Paynter, Nohr, Loring-Kuhanga, Watters and Whiteaker

Against: Trustees Ferris and Leonard

Chair Loring-Kuhanga referred to the meeting minutes and presented the following recommended motion.

- vii) That the Board of Education of School District No. 61 (Greater Victoria) approve Policy 1300 *Acceptable Use of Digital Technology* as revised and receive the revised Regulation 1300.2 (renumbered from Regulation 4216.2) *Employee Acceptable Use of Digital Technology*, revised Regulation 1300.3 (renumbered from Regulation 5131.9) *Student Acceptable Use of Digital Technology* and deleted Regulation 5131.9(a) *Student Acceptable Use of Electronic Communications Systems in Schools Attachment* as reviewed.

Discussion ensued amongst the Trustees with a recommendation being made to amend Policy 1300 *Acceptable Use of Digital Technology*

It was moved by Trustee Nohr and seconded:

- vii) That the Board of Education of School District No. 61 (Greater Victoria) approve Policy 1300 *Acceptable Use of Digital Technology* with a revision to #4.0 Responsibilities – Subsection 4.3.6 "*Modeling the appropriate use of technology including safety guidelines as outlined in device manuals.*"

**Motion Carried**

For: Trustees Orcherton, Leonard, Nohr, Paynter, Loring-Kuhanga, Ferris, Watters and McNally

Against: Trustee Whiteaker

Further discussion ensued amongst the Trustees with a recommendation being made to amend Regulation 1300.2 *Employee Acceptable Use of Digital Technology*.

It was moved by Trustee Nohr and seconded:

- vii) That the Board of Education of School District No. 61 (Greater Victoria) accept Regulation 1300.2 *Employee Acceptable Use of Digital Technology* with a revision to #2.0 Responsibilities – Subsection 2.3.1 “**Read and comply with:**”  
**Motion Carried**

For: Trustees Orcherton, Leonard, Paynter, Nohr, Loring-Kuhanga, McNally and Ferris

Abstain: Trustees Watters and Whiteaker

Further discussion ensued amongst the Trustees with a recommendation being made to amend Regulation 1300.3 *Student Acceptable Use of Digital Technology*.

It was moved by Trustee Nohr and seconded:

- vii) That the Board of Education of School District No. 61 (Greater Victoria) accept Regulation 1300.3 *Student Acceptable Use of Digital Technology* with a revision to #2.0 Responsibilities – Subsection 2.1.6 “*Ensure that parents/guardians are informed of the individual student’s responsibility to use District Technology Resources in a safe, ethical and educational manner. Safe practices includes personal safety within the internet space and personal health and safety practices as outlined in device manuals.*”  
**Motion Carried Unanimously**

Chair Loring-Kuhanga called for the vote on the main motion as amended.

- vii) That the Board of Education of School District No. 61 (Greater Victoria) approve Policy 1300 *Acceptable Use of Digital Technology* as amended and receive the revised Regulation 1300.2 (renumbered from Regulation 4216.2) *Employee Acceptable Use of Digital Technology*, revised Regulation 1300.3 (renumbered from Regulation 5131.9) *Student Acceptable Use of Digital Technology* and deleted Regulation 5131.9(a) *Student Acceptable Use of Electronic Communications Systems in Schools Attachment* as reviewed.  
**Motion Carried Unanimously**

Chair Loring-Kuhanga referred to the meeting minutes and presented the following recommended motion for discussion.

- viii) That the Operations Policy and Planning Committee send the draft Submission to the Expert Panel on the Funding Formula to the April 23, 2018 Regular Board meeting for discussion.

Discussion ensued amongst the Trustees with a recommendation being made to accept the submission to the expert panel review committee on the funding formula with respect to recommendations #1,3,4,7,8,9 and 11.

It was moved by Trustee Watters and seconded:

- That the Board of Education of School District No. 61 (Greater Victoria) accept recommendations #1,3,4,7,8,9 and 11 of the Board’s submission letter to the Expert Panel on the Funding Formula.

**Motion Carried Unanimously**

Further discussion ensued amongst the Trustees with a suggestion being made to remove recommendation point #2 from the submission letter.

It was moved by Trustee Leonard and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) remove recommendation #2 of the Board's submission letter to the Expert Panel on the Funding Formula.

**Motion Carried**

For: Trustees Leonard, Orcherton, Nohr, Loring-Kuhanga, Ferris and Whiteaker  
Against: Trustees McNally and Watters  
Abstain: Trustee Paynter

Further discussion ensued amongst the Trustees with a suggestion being made to remove recommendation point #5 from the submission letter.

It was moved by Trustee McNally and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) remove recommendation #5 of the Board's submission letter to the Expert Panel on the Funding Formula.

**Motion Defeated**

For: Trustees McNally, Nohr and Leonard  
Against: Trustees Orcherton, Paynter, Whiteaker, Loring-Kuhanga, Ferris and Watters

Further discussion ensued amongst the Trustees with a suggestion being made to amend recommendation #6.

It was moved by Trustee McNally and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) amend recommendation #6 to read "***That the Ministry of Education provide needs based and adequate funding for resource allocation***" of the Board's submission letter to the Expert Panel on the Funding Formula.

**Motion Defeated**

For: Trustees McNally and Nohr  
Against: Trustees Orcherton, Paynter, Whiteaker, Loring-Kuhanga, Ferris, Leonard and Watters

Chair Loring-Kuhanga referred Trustees back to the submission letter and called for the vote on recommendation #6 as stated in the draft letter.

It was moved by Trustee Watters and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) accept recommendation #6 'as is' in the Board's submission letter to the Expert Panel on the Funding Formula.

**Motion Carried**

For: Trustees Orcherton, Leonard, Loring-Kuhanga, Watters, Whiteaker and Ferris  
Against: Trustees Paynter, Nohr and McNally

Further discussion ensued amongst the Trustees with a suggestion being made to remove recommendation #10 from the submission letter.

It was moved by Trustee Watters and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) remove recommendation #10 of the Board's submission letter to the Expert Panel on the Funding Formula.

**Motion Carried**

For: Trustees Orcherton, Leonard, Paynter, Nohr, Loring-Kuhanga, McNally, Watters and Whiteaker  
Against: Trustees Ferris



It was moved and seconded:

- ix) That the Board of Education of School District No. 61 (Greater Victoria) empower the Superintendent to negotiate partnerships with Childcare providers to apply for funding from the Ministry of Children and Families to build purpose built space on our sites with a space guarantee for 10 years less a day.

**Motion Carried Unanimously**

## E. DISTRICT LEADERSHIP TEAM REPORTS

### E1. Superintendent's Report

- a) Superintendent Langstraat presented his monthly report.

It was moved by Trustee Watters and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) receive the Superintendent's report as presented.

**Motion Carried Unanimously**

- b) Amended 2018-19 School Calendar

It was moved by Trustee Watters and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) approve the posting of the following amended 2018/2019 school year calendar.

#### 2018/2019 School Year Calendar\*

School Opening	September 4, 2018
First non-instructional day	September 17, 2018
Thanksgiving	October 8, 2018
Second non-instructional day	October 19, 2018 (Province-wide)
Remembrance Day	November 12, 2018
Third non-instructional day	November 23, 2018
Schools close for Winter vacation	December 21, 2018
Schools re-open after Winter vacation	January 7, 2019
Fourth non-instructional day	February 15, 2019
Family Day	February 18, 2019
Schools close for Spring vacation	March 15, 2019
Schools re-open after Spring vacation	April 1, 2019
Fifth non-instructional day	April 12, 2019
Good Friday	April 19, 2019
Easter Monday	April 22, 2019
Sixth non-instructional day	May 17, 2019
Victoria Day	May 20, 2019
Administrative Day and School Closing	June 28, 2019

\*Seventh non-instructional day to be chosen by each school

**Motion Carried Unanimously**

- c) Trustee Questions

Deputy Superintendent Green answered questions regarding students watching TV in classrooms.

**E2. Secretary-Treasurer's Report**

- a) Secretary-Walsh presented his monthly report.

It was moved by Trustee Watters and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) receive the Secretary-Treasurer's report as presented.

**Motion Carried Unanimously**

- b) Capital Bylaw No. 2018/19-CPSD61-01 Capital Plan 2018/19

It was moved by Trustee Ferris and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) agree to give all three readings to Capital Bylaw No. 2018/19-CPSD61-01 Capital Plan 2018/19 at the meeting of April 23, 2018.

**Motion Carried Unanimously**

It was moved by Trustee Nohr and seconded:

That Capital Bylaw No. 2018/19-CPSD61-01 Capital Plan 2018/19 be:

Read a first time the 23<sup>rd</sup> day of April, 2018;  
 Read a second time the 23<sup>rd</sup> day of April, 2018;  
 Read a third time, passed and adopted the 23<sup>rd</sup> day of April, 2018;  
 and that the Secretary-Treasurer and the Board Chair be authorized to execute and seal this bylaw on behalf of the Board.

**Motion Carried Unanimously**

**F. QUESTION PERIOD – None**

**G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS - None**

**H. NEW BUSINESS/NOTICE OF MOTIONS**

**H1. New Business**

- a) Trustee McNally withdrew the following motion.

That the Board of Education of School District No. 61 (Greater Victoria) write a letter of response to Ken Hill affirming our support for SOGI - related human rights in our policy and practice, using the SD69 letter as a template.

**H2. Notice of Motions - None**

**I. ADJOURNMENT**

It was moved by Trustee Leonard and seconded:

That the meeting be adjourned.

**Motion Carried**

The meeting adjourned at 10:50 p.m.

**CERTIFIED CORRECT**

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary-Treasurer