



**Operations Policy and Planning Committee Meeting
April 16, 2018 – GVSD Board Office, Boardroom**

REGULAR MINUTES

Committee Members Present: Jordan Watters, Chair, Diane McNally, Rob Paynter, Elaine Leonard

Other Trustees Present: Deborah Nohr, Ann Whiteaker

Administration:

Shelley Green, Deputy Superintendent, Mark Walsh, Secretary-Treasurer, Greg Kitchen, Associate Superintendent, Deb Whitten, Associate Superintendent, Katrina Stride, Associate Secretary-Treasurer, Julie Lutner, Director of Finance, Budgets and Financial Reporting, Ted Pennell, Director of Information Technology, Colin Roberts, Director of Human Resource Services

The meeting was called to order at 7:00 p.m.

Chair Watters recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

1. APPROVAL OF THE AGENDA

It was moved by Trustee Leonard:

That the April 16, 2018 regular agenda be approved.

Motion Carried Unanimously

2. APPROVAL OF THE MINUTES

It was moved by Trustee Leonard:

That the March 5, 2018 Combined Education Policy and Directions Committee and Operations Policy and Planning Committee Meeting regular minutes be approved.

Motion Carried Unanimously

3. BUSINESS ARISING FROM MINUTES – None

4. PRESENTATIONS TO THE COMMITTEE

A. Lambrick Park Fieldhouse

Tina Pierik, Principal at Lambrick Park, and Rocky Vitale, Teacher at Lambrick Park, presented the committee with information about a proposed Lambrick Park Indoor Athletic Facility. The proposed project would see a 62,000 square foot facility housing a 300-seat theatre, weight room, indoor turf field, and classrooms built on vacant land at Lambrick Park. Ms. Pierik and Mr. Vitale explained that the cost of construction is estimated at \$15M and

would be completely funded by donations and community partnerships. Trustees asked questions and requested further information before providing approval to proceed with project planning.

It was moved by Trustee Leonard:

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to create a report on the feasibility of the Lambrick Park Fieldhouse project and return the findings back to the Operations Policy and Planning Committee upon completion.

Motion Carried Unanimously

Trustees thanked Ms. Pierik and Mr. Vitale for their presentation.

B. District Community Living Partnership

Caileigh Swan, Employment Specialist from Community Living, and Mark Walsh, Secretary-Treasurer of the Greater Victoria School District, presented the committee with information about a proposed partnership between Community Living and the School District. The partnership would see individuals with developmental disabilities employed in the Facilities Services Department. Trustees asked questions of clarification. Secretary-Treasurer Walsh explained that the partnership would be funded by the reallocation of existing budget. Trustees thanked Ms. Swan and Secretary-Treasurer Walsh for their presentation.

C. Quadra Warehouse and Artemis Place Society

Rachel Calder, Executive Director for Artemis Place Society, and Deb Whitten, Associate Superintendent for the Greater Victoria School District, presented the committee with information about the potential move of Artemis Place Society from Dean Heights Annex at Lansdowne Middle School to the Quadra Warehouse. Trustees thanked Ms. Calder and Ms. Whitten for their presentation.

5. SUPERINTENDENT'S REPORT

A. Recognition of Student Representative

Deputy Superintendent Green welcomed Antonia Kowalewski, student representative from Reynolds Secondary School.

B. Policy and Regulation 5132 *Student Dress Code*

Associate Superintendent Whitten presented an overview of the process that led to the creation of draft Policy and Regulation 5132 *Student Dress Code*. Ms. Whitten stated that the draft policy and regulation are intended to reflect the feedback received during the extensive consultation process and to set the basic guidelines for schools. Trustees provided comments and asked questions.

It was moved by Trustee McNally:

That the Board of Education of School District No. 61 (Greater Victoria) approve Policy 5132 *Student Dress Code* and accept Regulation 5132 *Student Dress Code*.

Discussion ensued amongst Trustees with a suggested edit to the Policy.

It was moved by Trustee McNally:

That the Board of Education of School District No. 61 (Greater Victoria) amend Policy 5132 *Student Dress Code* by striking Sub-section 3.2 under Section 3.0 Policy.

Motion Defeated

For: Trustee McNally

Against: Trustees Leonard, Paynter, and Watters

Discussion ensued amongst Trustees with a suggested edit to the Policy.

It was moved by Trustee Nohr:

That the Board of Education of School District No. 61 (Greater Victoria) amend Policy 5132 *Student Dress Code* by adding Sub-section 1.3 'The District recognizes that positive relationships are based on mutual respect' under Section 1.0 Rationale.

Motion Defeated

For: Trustee Leonard

Against: Trustees McNally and Watters

Abstain: Trustee Paynter

Discussion ensued amongst Trustees with a suggested edit to the Policy.

It was moved by Trustee Nohr:

That the Board of Education of School District No. 61 (Greater Victoria) amend Policy 5132 *Student Dress Code* by adding the words 'and to support learning' following the word 'activity' in Sub-Section 3.1.1 under Section 3.0 Policy.

Motion Defeated

For: Trustee Leonard

Against: Trustees McNally, Paynter and Watters

Discussion ensued amongst Trustees with a suggested edit to the Policy.

It was moved by Trustee Nohr:

That the Board of Education of School District No. 61 (Greater Victoria) amend Policy 5132 *Student Dress Code* by adding *Safe, Caring Orderly Schools - A Guide* to Section 5.0 References.

Motion Defeated

For: Trustees Leonard and Paynter

Against: Trustees McNally and Watters

Discussion ensued amongst Trustees.

Chair Watters called for a vote on the main motion.

That the Board of Education of School District No. 61 (Greater Victoria) approve Policy 5132 *Student Dress Code* and accept Regulation 5132 *Student Dress Code*.

Motion Carried

For: Trustees McNally, Paynter and Watters

Against: None

Abstain: Trustee Leonard

C. Equity Committee Report

Deputy Superintendent Green presented the six budget recommendations developed by the Equity Ad Hoc Committee for the Board's consideration. Trustees asked questions of clarification. Deputy Superintendent Green advised that the Inclusive Learning Strategy would be presented at the May 14, 2018 Operations Policy and Planning Committee meeting.

6. PERSONNEL ITEMS – None

7. FINANCE AND LEGAL AFFAIRS

A. Budget 2018-2019

Secretary-Treasurer Walsh provided highlights of the proposed 2018-2019 budget presented on April 12, 2018. Secretary-Treasurer Walsh also presented details of the proposed community user rental rate increases to be implemented by the District over the next four years. The Board will deliberate and approve the 2018-2019 Budget Bylaw on April 25, 2018. Trustees asked questions of clarification of Secretary-Treasurer Walsh.

B. Bylaw 9360 *General Meeting of the Board*

Secretary-Treasurer Walsh provided an overview of the proposed changes to Bylaw 9360 *General Meeting of the Board* as a result of the General Local Government/School Election being held on October 20, 2018 rather than in mid-November as in previous years.

It was moved by Trustee Leonard:

That the Board of Education of School District No. 61 (Greater Victoria) approve the proposed changes to Bylaw 9360 *General Meeting of the Board*.

Motion Carried Unanimously

The Committee recommended the following motions be presented for consideration at the regular Board meeting on April 23, 2018:

That the Board of Education of School District No. 61 (Greater Victoria) agree to give all three readings to Bylaw 9360, *General Meeting of the Board* at the meeting of April 23, 2018.

Motion to be Carried Unanimously

That Bylaw 9360, *General Meeting of the Board* be:

Read a first time the 23rd day of April, 2018;
Read a second time the 23rd day of April, 2018;
Read a third time, passed and adopted the 23rd day of April, 2018;

And that the Chairperson and the Secretary-Treasurer be authorized to sign, seal and execute this Bylaw on behalf of the Board.

C. Greater Victoria Foundation for Learning

Greg Kitchen, Associate Superintendent, presented the revised bylaws of the Greater Victoria Foundation for Learning. Trustees provided comments and asked questions of clarification.

It was moved by Trustee Leonard:

That the Board of Education of School District No. 61 (Greater Victoria) support the reinvigoration of the Greater Victoria Foundation for Learning and support in principle the updated Bylaws of the Foundation.

Motion Carried

For: Trustees Leonard, Paynter and Watters

Against: Trustee McNally

D. Policy 1300 *Acceptable Use of Digital Technology*, Regulation 1300.2 *Employee Acceptable Use of Digital Technology*, and Regulation 1300.3 *Student Acceptable Use of Digital Technology*

Ted Pennell, Director of Information Technology, provided an overview of the consultation process with stakeholders and the resulting proposed changes to the policy and regulations related to acceptable use of digital technology.

It was moved by Trustee Leonard:

That the Board of Education of School District No. 61 (Greater Victoria) approve Policy 1300 *Acceptable Use of Digital Technology* as revised and receive the revised Regulation 1300.2 (renumbered from Regulation 4216.2) *Employee Acceptable Use of Digital Technology*, revised Regulation 1300.3 (renumbered from Regulation 5131.9) *Student Acceptable Use of Digital Technology*, and deleted Regulation 5131.9(a) *Student Acceptable Use of Electronic Communications Systems in Schools Attachment* as reviewed.

Trustees provided comments and asked questions of clarification.

It was moved by Trustee Nohr:

That the Board of Education of School District No. 61 (Greater Victoria) amend Policy 1300 *Acceptable Use of Digital Technology* by adding Sub-Section 4.3.8 'Following safety requirements as outlined in device manuals' under Sub-Section 4.3 under Section 4.0 Responsibilities.

Motion Defeated

For: Trustees McNally and Paynter

Against: Trustees Leonard and Watters

Chair Watters called for a vote on the main motion.

That the Board of Education of School District No. 61 (Greater Victoria) approve Policy 1300 Acceptable Use of Digital Technology as revised and receive the revised Regulation 1300.2 (renumbered from Regulation 4216.2) Employee Acceptable Use of Digital Technology, revised Regulation 1300.3 (renumbered from Regulation 5131.9) Student Acceptable Use of Digital Technology, and deleted Regulation 5131.9(a) Student Acceptable Use of Electronic Communications Systems in Schools Attachment as reviewed.

Motion Carried Unanimously

E. Submission to the Expert Panel on the Funding Formula

Secretary-Treasurer Walsh presented the revised draft letter reflecting comments received following the presentation of the draft letter at the Board meeting on March 12, 2018. Secretary-Treasurer Walsh explained that only minor revisions were made to the document, aside from the addition of a full recommendation for children in care. Discussion ensued amongst Trustees.

It was moved by Trustee McNally:

That the Board of Education of School District No. 61 (Greater Victoria) direct the Chair to submit the Board's response to the Expert Panel on the Funding Formula as presented.

Motion Defeated

For: Trustees Paynter and Watters

Against: Trustee McNally

Abstain: Trustee Leonard

Further discussion ensued amongst Trustees.

It was moved by Trustee McNally:

That the Operations Policy and Planning Committee send the draft Submission to the Expert Panel on the Funding Formula to the April 23, 2018 regular Board meeting for discussion.

Motion Carried

For: Trustees McNally, Paynter and Watters

Against: None

Abstain: Trustee Leonard

F. Election Costs

Secretary-Treasurer Walsh provided an update on preparations for the upcoming General Local Government/School Election to be held on October 20, 2018. Secretary-Treasurer Walsh explained that the District has been in contact with all municipalities regarding cost-share agreements and is estimating increased costs of \$100K from the previous election. Secretary-Treasurer Walsh also advised that discussions are currently underway with a potential Chief Election Officer. Trustees asked questions of clarification.

8. FACILITIES PLANNING

A. Childcare Partnership Opportunities

Secretary-Treasurer Walsh provided background information on last year's opportunity for childcare providers to apply for funding from the Ministry of Children and Families to preserve and/or expand care at a number of District sites. Secretary-Treasurer Walsh requested direction from the Board to continue planning with long-term community association partners for the next intake of funding. Trustees asked questions of clarification.

It was moved by Trustee Paynter:

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to negotiate partnerships with childcare providers to apply for funding from the Ministry of Children and Families to build purpose built space on our sites with a space guarantee for 10 years less a day.

Motion Carried Unanimously

B. Quadra Warehouse and Artemis Place Society

Secretary-Treasurer Walsh provided information on space limitations at Lansdowne Middle School and the school's potential need for the Dean Heights Annex space currently occupied by Artemis Place Society. Secretary-Treasurer Walsh advised that the District has discussed the issue with Artemis and have proposed Quadra Warehouse as an alternate location. Secretary-Treasurer Walsh informed the Committee of the required facility upgrades at Quadra Warehouse and presented two options for the Board's consideration. Trustees asked questions of clarification.

C. Seismic Update (SRG3)

Secretary-Treasurer Walsh advised that the District has received funding to assess the seismic risk in schools impacted by the implementation of new building code standards called SRG3 (Seismic Retrofit Guidelines). Secretary-Treasurer Walsh explained that the new standards may result in higher risk ratings for some schools in our District. Trustees asked questions of clarification.

9. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS – None

10. NEW BUSINESS

A. Trustee Questions – None

11. NOTICE OF MOTION – None

12. GENERAL ANNOUNCEMENTS – None

13. ADJOURNMENT

It was moved by Trustee Paynter:

That the meeting adjourn.

Motion Carried Unanimously

The meeting adjourned at 10:27 p.m.