



**Media Release
For Immediate Release**

Thursday, January 25, 2018

Monday Marks First Day of Kindergarten Registration and Kindergarten Transfer Process

VICTORIA BC – The annual Kindergarten registration and Kindergarten transfer process will take place next week between January 29 – February 2, 2018. To register a student for Kindergarten, parents and guardians must register children at their catchment school.

Every home address in the Greater Victoria School District is connected to a catchment school. To determine your catchment school, please visit our school locator tool: www.sd61.bc.ca/schools/school-locator/

New proof of residency requirements are now in place. The following documentation is required at the time of registration in order to register a student. Requirements differ if you are a home owner or renter.

Documentation requirements

Home owners must provide two of the following:

- Purchase agreement of home
- Recent property tax statement
- Home owner's insurance
- Notice of Assessment
- A purchase agreement (with subject removal and a deposit receipt if a recent purchase)

If a homeowner is able to only produce one of the above, they will be required to also produce two of the following:

- Canadian bank or credit card statement
- BC Vehicle registration
- Income tax statement
- Insurance documents

Renters must provide:

- A rental agreement signed by landlord with landlords contact phone number

In addition to the above, two of the following are required:

- Canadian bank or credit card statement

- BC Vehicle registration
- Income tax statement
- Renter Insurance documents

**Personal information other than address and full name can be redacted for privacy purposes.*

Parents and guardians who wish to have their Kindergarten child attend a school other than their designated catchment can apply for a transfer request. Parents can apply for a Kindergarten transfer request at the time of registration at their catchment school.

Families who already have an older sibling attending at a non-catchment school, must also register the new student at their catchment school. At the time of registration, parents can apply for a transfer request to have the student attend the non-catchment school the older sibling attends.

To save parents a trip, all Kindergarten transfer requests are now filed at the catchment school and not returned to the Board office.

English Kindergarten Registration will be processed on a first come first served basis in accordance with our Student Enrolment Priorities.

Student enrolment priorities

1. re-enrolling students
2. a catchment area sibling
3. a catchment area child
4. a non-catchment sibling
5. a non-catchment child
6. a non-school district child

The annual K-12 Transfer process will follow the Kindergarten Registration process from February 15-23, 2018. All new grade 1 – 12 students are also encouraged to apply during this time frame for the September 2018 school year.

For more information about student registration and transfer process, visit: www.sd61.bc.ca/parent-student-resources/registration/

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For media inquiries, please contact:

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