



## **EDUCATIONAL ASSISTANT - GENERAL (*Spareboard*)**

The Greater Victoria School District provides public educational services to over 20,000 students in the Greater Victoria Area, encompassing six municipalities. To provide this service, the District has a current operating budget of \$190 million and employs approximately 3,000 staff; which includes, teachers, principals and vice-principals, support staff, psychologists, speech and language pathologists and exempt managerial staff.

Working under the direction of a teacher and the supervision of a Principal, you will work directly with students to provide a wide range of academic assistance, monitoring behaviour and facilitating integration in the classroom and school environment.

No two days will be the same—you will be called on to facilitate student learning individually or in small groups, document daily progress, support students in learning social behaviour or life skills, supervise during recess or lunch and organize classroom items. In this variety-filled role, you may also attend meetings with teachers, parents and therapists, or assist in the student's personal care such as feeding, hygiene or toileting.

Along with Grade 12 (or the equivalent) and current First Aid and CPR certification, you have completed either a Community Support Worker or Educational Assistant Program certificate, or equivalent post-secondary courses in child or adolescent development or behaviour management. One year of experience working with people with special needs is expected; experience in a school setting would be strongly preferred.

Although this is currently an on-call position, it may lead to continuing employment in the future. This position falls under the CUPE collective agreement at a pay rate of \$22.89 per hour plus 11% in lieu of benefits. For a detailed job description, please [click here](#).

To apply, please send your cover letter, resume, copies of relevant certification and references to:

**Human Resource Services, Greater Victoria School District #61**

556 Boleskine Road, Victoria, B.C. V8Z 1E8

Or Email: [hrrs@sd61.bc.ca](mailto:hrrs@sd61.bc.ca) / Fax: 250-475-4113

*While we appreciate all applications received, only those selected to be interviewed will be contacted.*