

**The Board of Education of
School District No. 61 (Greater Victoria)**

Regular Board Meeting

Monday, October 23, 2017- 7:30 p.m.

**Tolmie Boardroom
556 Boleskine Road**

**(Please note that an In-Camera Board meeting
will precede the Regular Board meeting)**



The Board of Education of School District No. 61 (Greater Victoria)
Regular Board Meeting, Monday, October 23, 2017 @ 7:30 p.m.
Tolmie Boardroom, 556 Boleskine Road

AGENDA

**Estimated
Times**

A. COMMENCEMENT OF MEETING

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

- | | | |
|--------------|---|-----------|
| 7:30-7:35 pm | A1. Approval of the Agenda | (p 1-3) |
| 7:35-7:50 pm | A2. Approval of the Minutes | |
| | a) Approval of the September 25, 2017 Regular Board Minutes | (p 4-12) |
| | A3. Business arising from the Minutes | |
| | A4. Student Achievement | |
| | A5. District Presentations | |
| | a) Facilities Presentation | |
| 7:50-7:55 pm | A6. Community Presentations (5 minutes per presentation) | |
| | a) Jacyl Marshall, SD61 Dress Codes | |
| | B. CORRESPONDENCE | |
| | B1. Letter from Minister of State for Child Care | (p 13-14) |
| 7:55-8:05 pm | C. TRUSTEE REPORTS | |
| | C1. Chair's Report | |

Note: This meeting is being audio and video recorded.
The video can be viewed on the District website.

C2. Trustees' Reports (2 minutes per verbal presentation)

- a) Trustee McNally (p 15)
- b) Trustee Watters (p 16)

D. BOARD COMMITTEE REPORTS**D1. Education Policy and Directions Committee**

- a) Minutes from the October 2, 2017 meeting – Information only (p 17-19)

D2. Operations Policy and Planning Committee

- a) No business was conducted due to a lack of quorum. The agenda was discussed and is available on the District website.

E. DISTRICT LEADERSHIP TEAM REPORTS

8:05-8:20 pm

E1. Superintendent's Report

- a) Monthly Report (p 20)

That the Board of Education of School District No. 61 (Greater Victoria) receive the Superintendent's report as presented.
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- b) Trustee Questions (p 21)

8:20-8:40 pm

E2. Secretary-Treasurer's Report

- a) Monthly Report (p 22)

That the Board of Education of School District No. 61 (Greater Victoria) receive the Secretary-Treasurer's report as presented.

- b) Facilities Plan Ad Hoc Committee TOR (p 23-25)

That the Board of Education of School District No. 61 (Greater Victoria) approve the revised Facilities Plan Ad Hoc Committee Terms of Reference.

- c) 2017-2018 Enrolment Update (p 26-27)

8:40-8:55 pm

F. QUESTION PERIOD (15 minutes total)**G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS**

Note: This meeting is being audio and video recorded.
The video can be viewed on the District website.

8:55-9:20 pm **H. NEW BUSINESS/NOTICE OF MOTIONS**

H1. New Business

a) Trustee Watters – SD61 Dress Codes

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to instruct Principal's to suspend the enforcement of school dress codes pending the One Learning Community Ad Hoc Committee consultation and recommendations on dress codes.

b) Trustee Watters – SOGI (Sexual Orientation and Gender Identity)

That the Board of Education of School District No. 61 (Greater Victoria) publish a letter, as per the BCSTA message of support to Boards of Education, for SOGI policies and initiatives in fostering safer and more inclusive communities for all British Columbians.

H2. Notice of Motions

I. ADJOURNMENT



The Board of Education of School District No. 61 (Greater Victoria)
September 25, 2017 Regular Board Meeting - Tolmie Boardroom, 556 Boleskine Road

MINUTES

Present:

Trustees Edith Loring-Kuhanga, Chair, Tom Ferris, Vice-Chair, Elaine Leonard, Diane McNally, Deborah Nohr, Jordan Watters, and Ann Whiteaker

Regrets:

Trustees Rob Paynter and Peg Orcherton

Administration:

Piet Langstraat, Superintendent of Schools, Mark Walsh, Secretary-Treasurer, Shelley Green, Deputy Superintendent, Deb Whitten, Associate Superintendent, Greg Kitchen, Associate Superintendent, Julie Lutner, Director of Finance, Budgets and Financial Reporting, David Loveridge, Director, Facilities Services, Lisa McPhail, Communications Officer, Vicki Hanley, Recording Secretary

The meeting was called to order at 7:35 p.m.

Chair Loring-Kuhanga recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

A. COMMENCEMENT OF THE MEETING

A1. Approval of the Agenda

It was moved by Trustee Nohr and seconded:

That the September 25, 2017 Agenda be approved with the following addition:

E1. b) Trustee Municipal Liaisons

Motion Carried Unanimously

A2. Approval of the Minutes

a) It was moved by Trustee Nohr and seconded:

That the June 20, 2017 Regular Board Minutes be approved.

Motion Carried Unanimously

b) It was moved by Trustee Watters and seconded:

That the August 21, 2017 Special Board Minutes be approved.

Motion Carried Unanimously

A3. Business arising from the Minutes - None

A4. Student Achievement - None

A5. District Presentations

- a) Secretary-Treasurer Mark Walsh welcomed and thanked Ms. Lenora Lee and Ms. Heather Crow from the audit firm of KPMG for attending the Board meeting and presenting the District's audited financial statements for 2016-2017.

Ms. Lee directed Trustees to the information contained in the agenda and highlighted specific areas of the report and provided a high level overview of the report.

Discussion ensued amongst the Trustees with questions being asked of Secretary-Treasurer Walsh.

Chair Loring-Kuhanga thanked Ms. Lee and Ms. Crow for attending and presenting to the Board.

A6. Community Presentations

- a) Tasha Diamant, a parent with children in the District, attended the board meeting and spoke about the SD61 dress code.
- b) Chelsea Sherwood, a parent with children in the District, attended the board meeting and spoke about the SD61 dress code.
- c) Allison McNeill, attended the board meeting to speak about dress codes.
- d) Matt Paxman, a parent with children in the District, attended the board meeting to speak about dress codes.
- e) Renay Maurice, attended the board meeting to speak to Trustees about the SD61 dress code.

B. CORRESPONDENCE**B1. Letter from Mitzi Dean, MLA, Esquimalt-Metchosin**

A letter from MLA, Mitzi Dean, was provided for information purposes. Discussion ensued amongst the Trustees.

It was moved by Trustee Watters and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) direct the Chair to write a letter in response to the July 5, 2017 letter received from MLA, Mitzi Dean.

Motion Carried Unanimously

B2. Letter from B.C. School Trustees' Association

A letter from the B.C. School Trustees' Association was provided for information purposes.

C. TRUSTEE REPORTS**C1. Chair's Report**

Chair Loring-Kuhanga welcomed staff, teachers and students back after the summer break and highlighted her various activities over the past month including a Board planning meeting and facilities tour at the end of August.

C2. Trustees' Reports - None**D. BOARD COMMITTEE REPORTS****D1. Education Policy and Directions Committee**

- a) The September 11, 2017 meeting minutes were received for information.
- b) Trustee Whiteaker referred to the minutes from the Education Policy and Directions Committee meeting and presented the following recommended motions.

- i) That the Board of Education of School District No.61 (Greater Victoria) direct that the School Code of Conduct will not include any other statements regarding expectations of dress, save for the following:
 - 1. Our school is committed to creating a learning community that values diversity and is free of all forms of discrimination. In line with the BC Human Rights Code which prohibits discrimination on the basis of an individual's race, colour, ancestry, place of origin, religion, marital status, physical or mental disability, sex, sexual orientation, gender identity or expression and age, (insert school name) promotes a climate of understanding and mutual respect where all are equal in dignity and rights. Actions through verbal and non-verbal communication (including clothing) must demonstrate support for the BC Human Rights Code.

Discussion ensued amongst the Trustees with a recommendation being made to refer the motion back to the One Learning Community Ad Hoc Committee for further discussion and input from stakeholder groups.

That the motion "*That the Board of Education of School District No.61 (Greater Victoria) direct that the School Code of Conduct will not include any other statements regarding expectations of dress, save for the following:*

Our school is committed to creating a learning community that values diversity and is free of all forms of discrimination. In line with the BC Human Rights Code which prohibits discrimination on the basis of an individual's race, colour, ancestry, place of origin, religion, marital status, physical or mental disability, sex, sexual orientation, gender identity or expression and age, (insert school name) promotes a climate of understanding and mutual respect where all are equal in dignity and rights. Actions through verbal and non-verbal communication (including clothing) must demonstrate support for the BC Human Rights Code" be referred back to the One Learning Community Ad Hoc Committee for further discussion and input from Stakeholder groups.

Motion Carried

For: Trustees Ferris, Nohr, Leonard and Loring-Kuhanga

Against: Trustees Watters, McNally and Whiteaker

It was moved by Trustee Whiteaker and seconded:

- ii) That the Board of Education of School District No.61 (Greater Victoria) establish a French Advisory Ad Hoc Committee to meet at least annually or as required.
Motion Carried Unanimously

It was moved by Trustee Whiteaker and seconded:

- iii) That the Board of Education of School District No.61 (Greater Victoria) request that the Superintendent provide a report and recommendation on elementary counselling supports for elementary children and their families for the November 2017 Education Policy and Directions meeting.
Motion Carried Unanimously

D2. Operations Policy and Planning Committee

- a) The September 18, 2017 meeting minutes were received for information.
- b) Trustee Watters referred to the minutes from the Operations Policy and Planning Committee meeting and presented the following recommended motions.

It was moved by Trustee Whiteaker and seconded:

- That the Board of Education of School District No. 61 (Greater Victoria) approve recommended motions i), ii) and v) from the September 18, 2017 Operations Policy and Planning Committee meeting.
Motion Carried Unanimously

It was moved by Trustee Whiteaker and seconded:

- i) That the Board of Education of School District No.61 (Greater Victoria) increase trustee remuneration by \$1,500 effective January 1, 2019 to offset the impact of the Federal income tax change.
Motion Carried Unanimously

It was moved by Trustee Whiteaker and seconded:

- ii) That the Board of Education of School District No. 61 (Greater Victoria) accept expense reimbursement claims as of July 2018 for trustee expenses associated with carrying out their duties.
Motion Carried Unanimously

Trustee Watters referred to the September 18, 2017 meeting minutes and presented the following recommended motion.

It was moved by Trustee Whiteaker and seconded:

- iii) That the Board of Education of School District No. 61 (Greater Victoria) approve that trustees shall submit professional development requests and that professional development expenses shall be treated independently of trustee business expenses.

Discussion ensued amongst the Trustees with a recommendation being made to amend the motion.

It was moved by Trustee McNally and seconded:

- iii) That the motion "*That the Board of Education of School District No. 61 (Greater Victoria) approve that trustees shall submit professional development requests and that professional development expenses shall be treated independently of trustee business expenses*" be amended to strike the word "*requests*" and replace it with "*plans.*"

Motion Defeated

For: Trustees McNally, Nohr and Loring-Kuhanga

Against: Trustees Leonard, Ferris, Whiteaker, and Watters

Chair Loring-Kuhanga called for the vote on the main motion.

- iii) That the Board of Education of School District No. 61 (Greater Victoria) approve that trustees shall submit professional development requests and that professional development expenses shall be treated independently of trustee business expenses.

Motion Carried Unanimously

Trustee Watters referred to the September 18, 2017 meeting minutes and the following recommended motion.

It was moved by Trustee Whiteaker and seconded:

- iv) That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to amend Regulation 8230 - *Trustee Remuneration and Expenses* for changes to the expense reimbursement and professional development procedures, and to reflect that trustee remuneration be adjusted on an ongoing basis for any salary percentage increases received by the GVTA and that trustee remuneration be amended as of January 2018 to reflect the GVTA increases that have occurred since the beginning of the current Board's term.

Discussion ensued amongst the Trustees with a recommendation being made to amend the motion.

It was moved by Trustee Watters and seconded:

- iv) That the motion "*That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to amend Regulation 8230 - Trustee Remuneration and Expenses for changes to the expense reimbursement and professional development procedures, and to reflect that trustee remuneration be adjusted on an ongoing basis for any salary percentage increases received by the GVTA and that trustee remuneration be amended as of January 2018 to reflect the GVTA increases that have occurred since the beginning of the current Board's term*" be amended to strike the words "*ongoing basis for any salary percentage increases received by the GVTA*" and replace with the words "*annual basis to reflect the inflation rate as per Statistic Canada's Consumer Price Index*" and to strike the word "*GVTA*" and replace with the word "*inflationary.*"

Motion Carried

For: Trustees Watters, McNally, Loring-Kuhanga, Ferris and Whiteaker

Against: Trustees Nohr and Leonard

Chair Loring-Kuhanga called for the vote on the main motion as amended.

- iv) That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to amend Regulation 8230 - Trustee Remuneration and Expenses for changes to the expense reimbursement and professional development procedures, and to reflect that trustee remuneration be adjusted on an annual basis to reflect the inflation rate as per Statistic Canada’s Consumer Price Index and that trustee remuneration be amended as of January 2018 to reflect the inflationary increases that have occurred since the beginning of the current Board’s term.
Motion Carried

For: Trustees Watters, McNally, Loring-Kuhanga, Ferris and Whiteaker
Against: Trustees Nohr and Leonard

It was moved by Trustee Whiteaker and seconded:

- v) That the Board of Education of School District No. 61 (Greater Victoria) strike an ad hoc committee of administration and trustees to discuss the processes, procedures and practices regarding the reimbursement of business expenses and professional development for trustees and report back to the October 2017 Operations Policy and Planning Committee.
Motion Carried Unanimously

It was moved by Trustee Whiteaker and seconded:

- vi) That the Board of Education of School District No. 61 (Greater Victoria) support in principle the upgrading of the upper Esquimalt High School field and direct the Superintendent to have discussions with community partners regarding the capital requirements of the project.
Motion Carried Unanimously

E. DISTRICT LEADERSHIP TEAM REPORTS

E1. Superintendent’s Report

- a) Superintendent Langstraat presented his monthly report.

It was moved by Trustee Nohr and seconded:

- That the Board of Education of School District No. 61 (Greater Victoria) receive the Superintendent’s report as presented.
Motion Carried Unanimously

- b) Trustee Questions

Superintendent Langstraat responded to trustee questions regarding media coverage of delayed start for select students in other districts, recruiting of students for the International Student Program and generative dialogue sessions.

- c) Trustee Municipal Liaisons

Superintendent Langstraat provided Trustees with background information regarding meetings with local municipalities and politicians and suggested that a Trustee liaison be present when these meeting occur. Discussion ensued amongst the Trustees with questions of clarification being asked of Superintendent Langstraat.

It was moved by Trustee Whiteaker and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) assign trustees to act as municipal liaisons and that administration assist in the drafting of guidelines for such assignments.

Motion Carried Unanimously

E2. Secretary-Treasurer's Report

Secretary-Treasurer Walsh presented his monthly report.

It was moved by Trustee Leonard and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) receive the Secretary-Treasurer's report as presented.

Motion Carried Unanimously

a) 2016/2017 Audited Financial Statements

Secretary-Treasurer referred Trustees to the information in their agendas and highlighted specific areas of interest. Discussion ensued amongst the Trustees with questions of clarification being asked of Secretary-Treasurer Walsh.

It was moved by Trustee Whiteaker and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) approve the internally restricted surplus appropriation of \$19,769,564 as shown on Schedule 2 of the Financial Statements, being held for school level funds \$5,379,427 (Note A), unspent project budgets \$3,729,737 (Note B), purchase order commitments \$1,385,806 (Note C), and the previously approved budgeted surplus of \$5,500,000 (Note D).

Motion Carried Unanimously

It was moved by Trustee Whiteaker and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) approve \$2,304,887 of the June 30, 2017 unrestricted operating surplus of \$3,774,594 (Note E) to be carried forward and applied towards the 2018/2019 projected deficit of \$3,700,000 (\$1,395,113 carry forward approved in April 2017 (Note D).

Motion Carried Unanimously

It was moved by Trustee Whiteaker and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) approve \$500,000 of the June 30, 2017 unrestricted operating surplus of \$3,774,594 (Note E) to provide supports for children and families in elementary schools.

Motion Carried Unanimously

It was moved by Trustee Whiteaker and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) approve \$400,000 of the June 30, 2017 unrestricted operating surplus of \$3,774,594 (Note E) for facility environmental upgrades.

Motion Carried Unanimously

It was moved by Trustee Whiteaker and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) approve \$199,300 of the June 30, 2017 unrestricted operating surplus of \$3,774,594 (Note E) to hire two technology support teachers, for one year, who will provide teacher support in the use of technology to enhance student learning within the revised curriculum.

Motion Carried Unanimously

It was moved by Trustee Whiteaker and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) approve \$270,407 of the June 30, 2017 unrestricted operating surplus of \$3,774,594 (Note E) to provide learning resources to support the new curriculum.

Motion Carried Unanimously

It was moved by Trustee Whiteaker and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) approve \$100,000 of the June 30, 2017 unrestricted operating surplus of \$3,774,594 (Note E) to provide district-wide library support.

Motion Carried Unanimously

It was moved by Trustee Whiteaker and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) approve the transfer of \$211,782 to local capital for the student device replacement reserve.

Motion Carried Unanimously

It was moved by Trustee Whiteaker and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) approve the audited financial statements of School District No. 61 (Greater Victoria) for the year ended June 30, 2017; and that the Board Chair, the Superintendent and the Secretary-Treasurer be authorized to execute these statements, where applicable, on behalf of the Board.

Motion Carried Unanimously

b) Statement of Financial Information

Secretary-Treasurer Walsh referred Trustees to the Schedules as required by the Financial Information Act, for the period July 1, 2016 to June 30, 2017. Discussion ensued amongst the Trustees with questions of clarification being asked of Secretary-Treasurer Walsh.

It was moved by Trustee Watters and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) approve the schedules as required by the Financial Information Act for the period July 1, 2016 to June 30, 2017.

Motion Carried Unanimously

F. QUESTION PERIOD

Superintendent Langstraat and Secretary-Treasurer Walsh provided answers to the following questions:

1. A question was asked about SD61 dress code and protecting the rights of minority students.
2. A question was asked about SD61 collecting funds from parents and businesses for capital cost expenditures.
3. A question was asked about District policy with regards to teachers teaching their own children.

G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS - None

H. NEW BUSINESS/NOTICE OF MOTIONS

H1. New Business - None

H2. Notice of Motions

a) Trustee Watters – School District No. 61 Dress Codes

Trustee Watters provided a notice of motion for the October 23, 2017 Board of Education meeting.

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to instruct Principal's to suspend the enforcement of school dress codes pending the One Learning Community Ad Hoc Committee consultation and recommendations on dress codes.

I. ADJOURNMENT

It was moved by Trustee Ferris and seconded:

That the meeting be adjourned. **Motion Carried Unanimously**

The meeting adjourned at 10:23 p.m.

CERTIFIED CORRECT

Chair

Secretary-Treasurer



BRITISH
COLUMBIA

August 31, 2016

Ref: 232707

Edith Loring-Kuhanga
Board Chair
Board of Education
School District No. 61 (Greater Victoria)
556 Boleskine Rd
Victoria BC V8Z 1E8

Dear Ms. Loring-Kuhanga:

Thank you for your e-mail addressed to the former Minister, regarding the Greater Victoria Board of Education’s endorsement of the \$10 a Day Child Care Plan, and consideration of additional investments to create child care spaces on school district property. As the newly appointed Minister of State for Child Care, I am pleased to respond, as well as, on behalf of the Honourable Rob Fleming, new Minister of Education. I apologize for the delay in responding.

Our new British Columbia government is committed to building a universal, quality, and affordable childcare system. We recognize the value of quality child care and early learning programs for children’s holistic development, to enhance their ability to succeed at school and beyond and to contribute to society. We look forward to working with all levels of government, school districts, child care providers, the private and not-for-profit sectors to implement the plan and to provide high quality care and early learning to every child whose family wants or needs it.

As you can imagine developing a new universal child care system is a complex undertaking, and the details of how this new system will be implemented are not yet finalized. We are also in the process of determining how best to allocate the funding to be provided by the Federal Government through the Multilateral Agreement on Early Learning and Child Care. As government develops details of a new universal child care system, there will be more opportunity for consultation and input from stakeholders and the public.

As you may be aware, currently, the Child Care Major Capital Funding program provides funding to assist in the creation of new child care spaces. We are planning to accelerate the creation of new licensed child care spaces over the coming years so that families have access to licensed, safe, quality child care spaces in their communities. I assure you that as we transition to the new universal system of child care and early learning, the Ministry of Children and Family Development and Ministry of Education will continue to work closely together, especially regarding the creation of new child care spaces on school property.

.../2

To support quality child care, we plan to provide additional investments in the Early Childhood Educator workforce to support training, education, and fair wages, which will enhance the quality of care provided to children, and support qualified child care providers who are working hard to provide safe and enriching experiences for children.

Thank you again for writing and bringing your ideas to our attention. This government is looking forward to working with stakeholders, providers, and parents to create a child care system that works for British Columbia's children and families.

Sincerely,

A handwritten signature in black ink, appearing to read 'Katrina', with a long horizontal stroke extending to the right.

Katrina Chen
Minister of State for Child Care

pc: Honourable Rob Fleming

October 2017 Trustee Report
Diane McNally, Trustee, SD61 Greater Victoria Board of Education

Saanich Arts, Culture and Heritage : No longer attending as minimal if any relevance for SD61 Board

Choices / My Place Transitional Shelters

- Continued to attend Choices Monthly meeting, including September 26 Community Meeting regarding transition to a Therapeutic Recovery Community on the site, to be run by Our Place (down Talcott from Eagleview Elementary)
- Attended Oct 18 city of Victoria initiated meeting re re-opening shelter at former Boys and Girls Club site. A neighbourhood meeting at Central Middle School is being scheduled.

Schools

- September 22 Lansdowne Middle School Welcome Back salmon feast

Public Engagement Committee / ad hoc committees

- Public Engagement September 13, , 27, October 5 (missed October 12), October 19
- One Learning Community Sept 27: Inclusive Education

Aboriginal Nations Education Committee

- All day Aboriginal Nations Education Council Strategic Planning, Royal Roads Blue Heron House; Part 2 scheduled for future

Trustee Professional Development

- Tour of Guthrie House program with Our Place staff: how a Therapeutic Recovery Community operates – potential for YDC site (One member mentioned the YDC time capsule which he had put something into as a youth at YDC, and did not want the capsule to go missing in all the changes)
- October 5 PAC 101 Lambrick Middle School, presented by Superintendent and DPAC Chair Smith

ANED

Ongoing: ANED reading list:

- Teacher Resource Guide FNEESC FNSA: Indian Residential Schools 11/12 Book 1 (FNEESC, FNSA 2015)
- Project of Heart : Illuminating the hidden history of Indian Residential Schools in BC (BCTF, October 2015)
- Indian Residential Schools & Reconciliation Teacher Resource Guide 5 (FNEESC, FNSA 2015)

Jordan Watters – Trustee Report
Submitted to the Greater Victoria School Board
October 19, 2017

This report provides a round-up of my activities over the first two months of the school year.

I attended the following school based events:

- Macaulay – Introduction of new Police Chief Del Manak to school community (Sept 15)
- Vic West – ArtStarts program Victoria Ballet performance (Oct. 18)
- Shoreline – School tour (Oct 19)

I attended the following committee meetings:

- Gender & Sexuality Alliance (Sept 19)
- Equity Committee (Sept 28 & Oct 19)
- Victoria Family Court & Youth Justice Committee (Sept 20 & Oct 18)
 - I have requested to make a short presentation to the committee in November on SD61's steps around the TRC recommendations.

In my capacity as the Vancouver Island School Trustee Association (VISTA) representative on the BC School Trustee Association's (BCSTA) Professional Learning Committee, I participated in the following events:

- PLC meeting by conference call (Sept. 11)
- VISTA Fall Meeting in Comox (Sept 29 & 30)
 - Made a presentation on the Trustee Learning Guide and the PLC request for submission of District policies to serve as examples in the Learning Guide

In my capacity as the trustee liaison assigned to the Esquimalt Family of Schools, I participated in a conference call with Esquimalt Mayor Barb Desjardins, and the Esquimalt Councillors who are the Esquimalt school liaisons - Meagan Brame and Olga Liberchuk (Oct 16). The call resulted in the following:

- Opportunities for improving flow of information between the district and the municipality discussed.
- I provided Councillors Brame and Liberchuk with the SD61 Strategic Plan
- Councillors Bram and Liberchuk to provide me with Esquimalt's Economic Development Plan. I will forward this to other trustees upon request.
- Established plan to meet again mid-November 2017, and again in January 2018.



**Education Policy and Directions Committee
October 2nd, 2017 – Tolmie Board Room**

Minutes

Present: **TRUSTEES**
Ann Whiteaker, Chair
Diane McNally
Deborah Nohr
Peg Orcherton
Jordan Watters
Tom Ferris

ADMINISTRATION
Shelley Green, Deputy Superintendent
Deb Whitten, Associate Superintendent
Greg Kitchen, Associate Superintendent
Piet Langstraat, Superintendent of Schools
Louise Sheffer, Director, Learning Team
Nella Nelson, Aboriginal Education Coordinator
Craig Schellenberg, Aboriginal District Principal
Sean McCartney, VPVPA Representative
Darren Companion, GVTA Representative
Karen Walters-Edgar, Meeting Recorder

Guest: Katie Simmonds, Vice Principal, Northridge Elementary

Regrets: Jeanette Alexander, ASA Representative

The meeting was called to order at 7:00 p.m.

Chair Whiteaker welcomed everyone to tonight's meeting.

Chair Whiteaker also recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories we live, learn and do our work.

1. APPROVAL OF THE AGENDA

It was moved by Trustee Orcherton:

That the October 2nd, 2017 Education Policy and Directions agenda be approved.

Motion Carried Unanimously

2. APPROVAL OF THE MINUTES

It was moved by Trustee Ferris:

That the September 11th, 2017 Education Policy and Directions Committee meeting Regular Minutes be approved as amended by deleting the sentence on Page 2 of the Minutes, 5B - **Dress Code**, "Trustees agreed that the following motion needs to move forward to the Board of Education."

Motion Carried Unanimously

3. BUSINESS ARISING FROM THE MINUTES - None

4. NEW BUSINESS

A. Introduction of Student Representative

Superintendent Langstraat introduced Student Representative, Ben Rutkowski, from Victoria High Secondary School. Ben then introduced himself and provided the Committee with a little background information about himself. Ben also said that he looked forward to attending October's Standing Committee meetings and also the Board meeting.

B. Inclusive Learning

Associate Superintendent, Deb Whitten, showed a PowerPoint presentation, as well as a memo, that provided background information and an overview of the work plan and strategies to support inclusion in the District for all learners. Associate Superintendent Whitten stated that the Learning Support Team continues to work with School Based Teams and Administration to ensure each school has systems in place to access supports and ensure services are made available within our district and the community at large.

Trustees asked questions of clarification and provided feedback.

On behalf of the trustees, Chair Whiteaker thanked Associate Superintendent Whitten, the Learning Support Team and the Learning Team for all the work they have put into place to ensure all students receive equitable supports and are challenged in their physical, social and academic learning community.

C. Truth & Reconciliation

Deputy Superintendent, Shelley Green, provided background information and explained the goals in regard to the work currently being done in the district as well as future recommended initiatives. She also provided all trustees with a Truth and Reconciliation binder. Deputy Superintendent Green stated that this school year, every Education Policy and Directions Committee will have Truth and Reconciliation on the agenda and will be adding information to trustees' binders at each Ed Policy meeting. The purpose of addressing Truth and Reconciliation at each meeting will be to:

- review the recommendations of the commission;
- examine how the new curriculum responds to these recommendations;
- receive information in regard to the variety of initiatives in our school district that respond to the recommendations;
- hear from representatives from our Nations in response to the recommendations;
- review other initiatives that connect and respond to the recommendations.

Trustees asked questions of clarification and provided feedback.

D. School Family Groups

Trustee McNally explained her rationale and provided background information for presenting this motion.

It was moved by Trustee McNally:

That Board of Education of School District No. 61 (Greater Victoria) change every instance of "School Family Groups" on the SD61 website and in other communications to "School Catchment Pathways."

Trustees discussed the motion. The motion will be referred to the Student Registration and Transfer Committee.

E. SOGI (Sexual Orientation and Gender Identity)

Trustee Watters provided background information for presenting this motion.

It was moved by Trustee Watters:

That Board of Education of School District No. 61 (Greater Victoria) publish a letter, as per the BCSTA message of support to Boards of Education, for SOGI policies and initiatives in fostering safer and more inclusive communities for all British Columbians.

Trustees discussed the motion. The motion will be referred to the October 23rd Board Meeting.

5. NOTICE OF MOTIONS - None

6. GENERAL ANNOUNCEMENTS - None

7. ADJOURNMENT

It was moved by Trustee Orcherton

That the meeting be adjourned.

Motion Carried Unanimously

The meeting adjourned at 8:25 p.m.

TO: The Board of Education

FROM: Piet Langstraat, Superintendent of Schools

RE: Superintendent's Report

DATE: October 23, 2017

There are a number of items that the Superintendent wishes to bring to the attention of the Board of Education.

Events and Meetings

The Superintendent has attended a number of events and met with a number of individuals since the last Board meeting. These have included:

- District Committees
 - Equity
 - One Learning Community
 - Public Engagement

- Additional Meetings and Events
 - CAPS-I (Canadian Association of Public Schools – International) Leadership Competencies Meeting Presenter
 - City of Victoria
 - Aboriginal Nations Advisory Council Meeting
 - Aboriginal Nations Advisory Council Planning Session
 - Generative Dialogue Session
 - International Study Tour (Tokyo and VietNam)
 - Stakeholder Meetings (CUPE 947, VPVPA, GVTA and ASA)
 - Vancouver Island School Trustees Association Fall Conference
 - Victor School New Rubber Pavement Celebration
 - VCPAC 101 Information Meeting Co-presenter



OFFICE OF THE SUPERINTENDENT

556 Boleskine Road, Victoria, BC V8Z 1E8

Pieter Langstraat, Superintendent

Phone (250) 475-4162

Fax (250) 475-4112

TO: The Board of Education

FROM: Piet Langstraat, Superintendent of Schools

RE: **Trustee Questions**

DATE: October 23, 2017

During this portion of the Board Meeting, Trustees will have the opportunity to raise questions. Where possible, an immediate response will be provided. In the event that research is necessary before a response is provided, the matter will be postponed until a researched response can be provided.



OFFICE OF THE
SECRETARY-TREASURER

556 BOLESKINE ROAD, VICTORIA, BRITISH COLUMBIA V8Z 1E8
PHONE (250) 475-4108 FAX (250) 475-4112

TO: The Board of Education
FROM: Mark Walsh, Secretary-Treasurer
DATE: October 23, 2017
RE: **Monthly Report**

The purpose of this memo is to update the Board on some of the activities of the Secretary-Treasurer's office over the last month.

School start-up has been incredibly busy with the new complexity of the Classroom Enhancement Fund (Operating, Overhead, Capital and Remedy).

I have met with a number of our partners that are likely impacted by space issues in schools.

I have met with a number of our stakeholder groups within the District to discuss various issues including VCPAC, both CUPE locals, and the VPVPA.

We have liaised with the Ministry of Education on a variety of facilities issues.

I have represented the District on a number of issues with the media.

Finally, I have met with a number of administrators in our municipal partners including Victoria and Esquimalt.

Purpose:

The Facilities Plan Committee is an ad hoc committee established by the board for the purpose of developing a long term District Facilities Plan.

Deliverables:

The Facilities Plan Committee has two deliverables:

1. To recommend to the Board a District Facilities Plan that:
 - a. Aligns with the goals and vision of the Board's Strategic Plan;
 - b. Incorporates principles of sustainability both operationally and environmentally;
 - c. Focuses on supporting students;
 - d. Incorporates principles of equity across the District;
 - e. Explains significant variances, risks to the forecasts and proposed changes to spending plans requiring approval.

2. To address the following specific areas in reference to the District Facilities Plan:
 - a. Program and Educational Need;
 - b. Demographics and Catchment;
 - c. Condition, Utilization and Future Need;
 - d. Community, Partnerships, and Enterprise;
 - e. Lands and Lease.

Membership:

The committee will be comprised of the following members:

- One Trustee appointed by the Board Chair;
- The Superintendent or delegate, the Secretary Treasurer, and the Director of Facilities;
- One appointed member from each of the District's employee groups;
- One VCPAC representative;
- A Greater Victoria student.
- One Representative from the Esquimalt Nation
- One Representative from the Songhees Nation

Timeline:

The Facilities Plan Committee will report at the Operations Policy and Planning Committee meetings of October 2016, January 2017, March 2017 with progress updates. A draft report will be provided at the June 2017 Operations Policy and Planning Committee meeting for comment. A final report will be provided by October 2017 to the Operations Policy and Planning Committee with the intention of final passage by the Board in October 2017.

The Facilities Plan Committee may also present to the Education Policy and Directions Committee as necessary.

Voting:

As the purpose is to gather data to prepare a report for Board consideration there is no voting.

Procedural notes:

- Meeting dates, locations, agendas and minutes to be available on the District website

Date Adopted: June 20, 2016

Facilities Plan Ad Hoc Committee Terms of Reference

Purpose:

The Facilities Plan Committee originally was an ad hoc committee established by the board for the purpose of developing a Long Term Facilities Plan. As the Plan is now finished the purpose of the revised committee is to monitor the implementation of the Plan.

Deliverables:

The Facilities Plan Committee will monitor the implementation of the Long Term Facilities Plan recommendations.

Membership:

The committee will be comprised of the following members:

- One Trustee appointed by the Board Chair;
- The Superintendent or delegate, the Secretary Treasurer, and the Director of Facilities;
- One appointed member from each of the District's employee groups;
- One VCPAC representative;
- A Greater Victoria student.
- One Representative from the Esquimalt Nation
- One Representative from the Songhees Nation

Timeline:

The Facilities Plan Committee will report at the Operations Policy and Planning Committee up to two times per year.

The Facilities Plan Committee may also present to the Education Policy and Directions Committee as necessary.

Voting:

As the purpose is to monitor the implementation of the Long Term Facilities Plan there is no voting.

Procedural notes:

- Meeting dates, locations, agendas and minutes to be available on the District website

Date Adopted:

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) approve the revised Facilities Plan Ad Hoc Committee Terms of Reference.



OFFICE OF THE
SECRETARY-TREASURER

556 BOLESKINE ROAD, VICTORIA, BRITISH COLUMBIA V8Z 1E8
PHONE (250) 475-4108 FAX (250) 475-4112

TO: The Board of Education
FROM: Mark Walsh, Secretary-Treasurer
DATE: October 23, 2017
RE: **2017-2018 Enrolment Update**

As Trustees are aware, the District submits the final enrolment numbers to the Ministry of Education at the end of September in the "1701 report".

Attached to this memo are the projected and current year enrolment numbers and a comparison to the prior year. The current year enrolment numbers will be finalized on October 27, 2017 once the Ministry of Education completes the duplicate resolution process.

**Greater Victoria School District No. 61
2017/2018 Enrolment Summary**

	2016/17 Actual Enrolment	2017/18 Projected Enrolment	2017/18 Actual at Oct 3 (not finalized)	2017-2018 Actual vs 2016-2017 Actual Enrolment	2017-2018 Actual vs 2017-2018 Projected Enrolment
	FTE	FTE	FTE	FTE	FTE
Elementary					
Full-Day Kindergarten	1,449.0	1,451.0	1,480.0	31.0	29.0
1 to 5	7,251.0	7,309.0	7,322.0	71.0	13.0
Total Elementary	<u>8,700.0</u>	<u>8,760.0</u>	<u>8,802.0</u>	<u>102.0</u>	<u>42.0</u>
Middle	<u>3,996.0</u>	<u>4,037.0</u>	<u>4,101.0</u>	<u>105.0</u>	<u>64.0</u>
Secondary	<u>5,976.0</u>	<u>5,975.8</u>	<u>6,015.4</u>	<u>39.4</u>	<u>39.6</u>
Victor	18.0	18.0	15.0	(3.0)	(3.0)
Continuing Education	4.3	4.3	30.3	26.0	26.0
Distributed Learning	67.9	29.1	29.8	(38.1)	0.6
Alternative Education	117.0	117.0	136.0	19.0	19.0
	<u>207.1</u>	<u>168.4</u>	<u>211.0</u>	<u>3.9</u>	<u>42.6</u>
Total School-Age	<u>18,879.1</u>	<u>18,941.2</u>	<u>19,129.4</u>	<u>250.2</u>	<u>188.2</u>
Adults	28.4	19.1	19.3	(9.2)	0.1
	<u>18,907.5</u>	<u>18,960.3</u>	<u>19,148.6</u>	<u>241.1</u>	<u>188.3</u>