



**Operations Policy and Planning Committee Meeting
December 11, 2017 – GVSD Board Office, Boardroom**

REGULAR MINUTES

Committee Members Present: Jordan Watters, Chair, Diane McNally, Rob Paynter, Elaine Leonard

Other Trustees Present: Deborah Nohr

Administration:

Piet Langstraat, Superintendent of Schools, Mark Walsh, Secretary-Treasurer, Shelley Green, Deputy Superintendent, Greg Kitchen, Associate Superintendent, Deb Whitten, Associate Superintendent, Ted Pennell, Director of Information Technology

The meeting was called to order at 7:03 p.m.

Chair Watters recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

1. APPROVAL OF THE AGENDA

It was moved by Trustee Leonard:

That the December 11, 2017 regular agenda be approved.

Motion Carried Unanimously

2. APPROVAL OF THE MINUTES

It was moved by Trustee Leonard:

That the November 14, 2017 Operations Policy and Planning Meeting regular minutes be approved.

Motion Carried Unanimously

3. BUSINESS ARISING FROM MINUTES – None

4. PRESENTATIONS TO THE COMMITTEE - None

5. SUPERINTENDENT'S REPORT

A. Introduction of Student Representative

Superintendent Langstraat welcomed and introduced Daniel Davenport student representative from Lambrick Park Secondary School and highlighted some of the initiatives that the Student Representative Council has worked on.

B. Update on Childcare License Rate Discussions

Superintendent Langstraat discussed the ongoing consultation with childcare providers regarding the rate structure and highlighted proposed rate changes. Trustees asked questions of clarification of the Superintendent.

6. PERSONNEL ITEMS

A. Teacher Staffing Update

Superintendent Langstraat presented the Committee with a brief summary of progress on teacher staffing since the September 2017 Operations Policy and Planning Committee meeting. Trustees asked questions of clarification to the Superintendent and Secretary Treasurer.

7. FINANCE AND LEGAL AFFAIRS

A. Regulation 8230, *Trustee Remuneration and Expenses*

Secretary-Treasurer Walsh stated that the working group has suggested changes to Regulation 8230 *Trustee Remuneration and Expenses* for the Board to consider. He highlighted the major changes. Discussion ensued amongst the Trustees.

It was moved by Trustee Leonard:

That the Board of Education of School District No. 61 (Greater Victoria) accept the revised Regulation 8230 *Trustee Remuneration and Expenses* for information.

Discussion ensued amongst trustees. Questions were raised by Trustees about the some of the language. An amendment was moved.

It was moved by Trustee Leonard:

That the Board of Education of School District No. 61 (Greater Victoria) revise the draft revised Regulation 8230 *Trustee Remuneration and Expenses*, to remove the last two paragraphs of section 1.0 and delete section 3.10 and renumber the remaining portion of section 3.

Motion Carried Unanimously

It was moved by Trustee Leonard:

That the Board of Education of School District No. 61 (Greater Victoria) accept the amended revised Regulation 8230 *Trustee Remuneration and Expenses* for information.

Motion Carried Unanimously

B. Policy Sub-Committee Report

Secretary-Treasurer Walsh stated that the Policy Sub-Committee have redrafted Policy and Regulation 5118.2 *Student Enrollment and Transfer* for Information based on the Ad Hoc Committees recommendations.

Trustees and stakeholders asked questions of clarification and the Superintendent indicated that he would make two minor edits to the regulation.

It was moved by Trustee Leonard:

- i) That the Board of Education of School District No. 61 (Greater Victoria) approve revised Policy 5118.2 *Student Enrollment and Transfers* and accept Regulation 5118.2, *Student Enrollment and Transfers* for information.

Motion Carried Unanimously

Policy and Regulation 6114 *Maintenance of Order* changes have been revised to reflect current practices. Superintendent Langstraat presented the rationale for the changes. Trustees asked questions of clarification. Superintendent Langstraat indicated that he would make minor edits to reflect gender inclusion.

It was moved by Trustee Leonard:

- ii) That the Board of Education of School District No. 61 (Greater Victoria) approve revised Policy 6114 *Maintenance of Order* and accept Regulation 6114 *Maintenance of Order* for information.

Motion Carried Unanimously

Superintendent Langstraat indicated that Policy and Regulation 3110 *Presentation of New Educational Programs* changes have been revised to reflect current practices.

It was moved by Trustee Leonard:

- iii) That the Board of Education of School District No. 61 (Greater Victoria) approve revised Policy 3110 *Presentation of New Educational Programs* and accept Regulation 3110 *Presentation of New Educational Programs* for information.

Motion Carried Unanimously

iv) Director of Information Technology Pennell provided the draft Policy 1300 *Acceptable Use of Digital Technology* and associated regulation for initial consideration. He indicated that following the meeting they would be sent to stakeholders for comment prior to a return to the committee in February. Trustees and stakeholders asked questions of clarification.

8. FACILITIES PLANNING – None

9. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS – None

10. NEW BUSINESS

A. Trustee Questions – None

B. Ad Hoc Committees

Trustee Paynter assumed the position of Chair so that Chair Watters could move a motion.

It was moved by Trustee Watters:

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to ensure that, effective January 2018, all Ad Hoc Committees of the Board are listed on the District website along with the committee's Chair, the Chair's contact information, future meeting dates, meeting minutes, and the Terms of Reference, and that the Ad Hoc Committees' meeting times and dates are reflected in the District calendar.

Discussion ensued amongst trustees. The Superintendent presented Trustees with information with respect to the administrative impact of the motion. An amendment was moved

It was moved by Trustee McNally:

That the Board of Education of School District No. 61 (Greater Victoria) amend the motion to read "direct the Superintendent to ensure that, effective January 2018, all Ad Hoc Committees of the Board are listed on the District website along with the committee's Chair, the Chair's contact information, future meeting dates of Ad Hoc Committees *open to the public*, meeting ~~minutes~~ *summaries*, and the Terms of Reference, and that the Ad Hoc Committees' meeting times and dates are reflected in the District calendar.

An amendment to the amendment was moved.

It was moved by Trustee Watters:

That the Board of Education of School District No. 61 (Greater Victoria) amend the amendment to read "reports" rather than "summaries".

Motion Carried

Trustees voted on the amendment as amended.

That the Board of Education of School District No. 61 (Greater Victoria) amend the motion to read "direct the Superintendent to ensure that, effective January 2018, all Ad Hoc Committees of the Board are listed on the District website along with the committee's Chair, the Chair's contact information, future meeting dates of Ad Hoc Committees *open to the public*, meeting ~~minutes~~ *reports*, and the Terms of Reference, and that the Ad Hoc Committees' meeting times and dates are reflected in the District calendar.

Motion Carried

A further amendment was made.

It was moved by Trustee Watters:

That the Board of Education of School District No. 61 (Greater Victoria) amend the motion to read "direct the Superintendent to ensure that, effective January 2018, all Ad Hoc Committees of the Board are listed on the District website along with the committee's Chair, the Chair's contact information, future meeting dates of Ad Hoc Committees open to the public, meeting reports and the Terms of Reference. ~~and that the Ad Hoc Committees' meeting times and dates are reflected in the District calendar.~~

Motion Carried

Trustees voted on the main motion as amended.

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to ensure that, effective January 2018, all Ad Hoc Committees of the Board are listed on the District website along with the committee's Chair, the Chair's contact information, future meeting dates of Ad Hoc Committees open to the public, meeting reports and the Terms of Reference.

Motion Carried

It was moved by Trustee Watters:

That the Board of Education of School District No. 61 (Greater Victoria) dissolve Policy 1325 Partnership and Attachment Ad Hoc Committee.

Motion Carried Unanimously

11. NOTICE OF MOTION – None

12. GENERAL ANNOUNCEMENTS – None

13. ADJOURNMENT

It was moved by Trustee Leonard:

That the meeting adjourn.

Motion Carried Unanimously

The meeting adjourned at 9:30 p.m.