

**THE BOARD OF EDUCATION OF SCHOOL
DISTRICT NO. 61 (GREATER VICTORIA)
EDUCATION POLICY AND DIRECTIONS COMMITTEE
REGULAR MEETING AGENDA**

Chairperson: Ann Whiteaker

Monday, September 11th, 2017 – 7:00 PM

Location: Board Room, Tolmie Building

Dialogue with the Public is welcome during Standing Committee Meetings

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

ITEM	PRESENTER	STATUS	ATTACH
1. Approval of the Agenda			
2. Approval of the Minutes of Education Policy and Directions Committee Meeting – June 5 th , 2017			pgs. 3-5
3. Business Arising From the Minutes			
4. Presentations to the Committee			
5. New Business			
		<i>(Estimated time)</i>	
A. <i>Introduction of Student Representative</i>	<i>Piet Langstraat, Introduction of Meghan Scott Esquimalt Student Rep</i>	- Info	
B. <i>Dress Code</i>	<i>Deb Whitten</i>	- Info (30 min.)	pg. 6
C. <i>French Advisory - Terms of Reference</i>	<i>Piet Langstraat</i>	- Action (20 min.)	pgs. 7-9
<p>That the Board of Education of School District No. 61 (Greater Victoria) establish a French Advisory Ad Hoc Committee to meet at least annually, or as required.</p>			
D. <i>Elementary Counselling Services</i>	<i>Deborah Nohr</i>	- Action (5 min.)	
<p>That the Board of Education of School District No. 61 (Greater Victoria) request that the Superintendent provide a report on the elementary counselling services within our district for the November 2017 Education Policy and Directions meeting.</p>			
E. <i>VISTA (Vancouver Island School Trustees' Association)</i>	<i>Piet Langstraat and Jordan Watters</i>	- Info (20 min.)	pg. 10

6. Notice of Motions
7. General Announcements
8. Adjournment



**Education Policy and Directions Committee
June 5th, 2017 – Tolmie Board Room**

Minutes

Present: **TRUSTEES**
Ann Whiteaker, Chair
Tom Ferris
Edith Loring-Kuhanga
Diane McNally
Deborah Nohr
Peg Orcherton
Rob Paynter
Jordan Watters (arrived at 8:25 p.m.)

ADMINISTRATION
Piet Langstraat, Superintendent of Schools
Shelley Green, Deputy Superintendent
Deb Whitten, Associate Superintendent
Greg Kitchen, Associate Superintendent
Kyla Cleator, District Vice Principal
Simon Burgers, District Principal, Languages and Multiculturalism
Darren Companion, GVTA Representative
Jeanette Alexander, ASA Representative
Kerrie Proudlove, CUPE 947 Representative

Regrets: Gabrielle Rutman, Student Representative, Esquimalt High School

The meeting was called to order at 7:00 p.m.

Chair Whiteaker welcomed everyone to tonight’s meeting.

Chair Whiteaker recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories we live, learn and do our work.

1. APPROVAL OF THE AGENDA

It was moved by Trustee Orcherton:

That the June 5 th , 2017 Education Policy and Directions agenda be approved. Motion Carried Unanimously

2. APPROVAL OF THE MINUTES

It was moved by Trustee Ferris:

That the May 1 st , 2017 Education Policy and Directions Committee meeting minutes be approved. Motion Carried Unanimously

3. BUSINESS ARISING FROM THE MINUTES - None

4. PUBLIC PRESENTATIONS TO THE COMMITTEE - None

5. NEW BUSINESS

A. Introduction of Student Representative

Superintendent Langstraat stated that Esquimalt High School Student Representative, Gabrielle Rutman, sends her regrets, as she is attending her Grad ceremony tonight.

B. Middle School Review Ad Hoc Committee Update

Associate Superintendent, Deb Whitten, provided an overview of the work to date of the Middle School Review Ad Hoc Committee.

Trustees asked questions of clarification and provided feedback.

C. Inclusive Education Review

District Vice Principal - Inclusive Learning, Kyla Cleator, introduced the team of Inclusive Learning representatives:

- District Learning Support teacher - Teri Bembridge
- Itinerant teacher of DHH students - Suzanne Bancroft
- Elementary Counsellor - Melinda Budgell
- Gifted Education teacher - Mitch Barnes
- Itinerant teacher of the Visually Impaired students - Daphne Hitchcock
- Speech and Language Pathologist - Camille Traverse
- Behaviour Consultant - Dana Marchant
- District Psychologist - Christina Pelletier

Trustees asked questions of clarification and provided feedback.

As there were many questions trustees and the public wanted to ask, the Chair suggested that all outstanding questions be submitted to Deputy Superintendent Shelley Green, who will provide responses at the September Education Policy and Directions meeting.

Chair Whiteaker thanked Kyla and the Inclusive Learning team for their presentations.

D. Partnerships and Pathways

Associate Superintendent, Greg Kitchen presented the plan regarding Partnerships and Pathways. Career and Transition Coordinators, Nicola Priestley and Anna Lisa Bond responded to questions and comments.

Trustee Edith Loring-Kuhanga suggested that for Goal B, Objective 3, the wording should be changed to include Aboriginal Communities: **Strengthen an open and transparent relationship with Esquimalt & Songhees Nations and Aboriginal Communities that supports career and life opportunities for Aboriginal students.**

E. French Advisory - Terms of Reference

Simon Burgers, District Principal, Languages and Multiculturalism explained that historically the establishment of the French Advisory Committee has not been required on an annual basis and it is being proposed that the French Advisory Committee be established on an ad hoc basis when considerations about French language programming arise. He also reviewed the draft Terms of Reference - the Purpose, the Deliverables and the membership composition of the Ad Hoc Committee. An amendment was made to the draft Terms of Reference on page 24 of the Education Policy and Directions Agenda package to add a Greater Victoria Teachers' Association and a Canadian Parents for French representative to the membership list.

Trustee asked questions of clarification and provided feedback.

It was moved by Trustee McNally:

That the Board of Education of School District No. 61 (Greater Victoria):

1. No longer require the establishment of an annual French Advisory Standing Committee;
2. Establish a French Advisory Committee on an ad hoc basis when considerations arise.

A discussion ensued. Input from the public expressed concern about the proposed change from a standing committee to an ad hoc committee.

Clarification was provided by the Superintendent and Simon Burgers.

Trustee Loring-Kuhanga put forth the following motion:

It was moved by Trustee Loring-Kuhanga:

That the Board of Education of School District No. 61 (Greater Victoria) establish a French Advisory Ad Hoc Committee to meet at least annually, or as required.

Motion Deferred

Trustee Ferris recommended that the motion be deferred until the September Education Policy and Directions meeting. Trustees agreed to defer the motion.

6. NOTICE OF MOTIONS - None

7. GENERAL ANNOUNCEMENTS - None

8. ADJOURNMENT

It was moved by Trustee Ferris:

That the meeting be adjourned.

Motion Carried Unanimously

The meeting adjourned at 10:31 p.m.



SHELLEY GREEN, DEPUTY SUPERINTENDENT	250-475-4117
GREG KITCHEN, ASSOCIATE SUPERINTENDENT	250-475-4220
DEB WHITTEN, ASSOCIATE SUPERINTENDENT	250-475-4220

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MEMO

From: Deb Whitten, Associate Superintendent

To: Education Policy and Directions Committee

Date: September 11, 2017

RE: Guiding Principles regarding Dress

Background:

The One Learning Community Committee created a sub-committee tasked with preparing a recommendation regarding the district's expectation and guiding principles for dress. The sub-committee believes the following recommendation aligns with the District values identified in the Strategic Plan.

Recommendation:

School Codes of Conduct will include the following statement:

1. Our school is committed to creating a learning community that values diversity and is free of all forms of discrimination. In line with the BC Human Rights Code which prohibits discrimination on the basis of an individual's: race, colour, ancestry, place of origin, religion, marital status, physical or mental disability, sex, sexual orientation, gender identity or expression and age, <insert school name> promotes a climate of understanding and mutual respect where all are equal in dignity and rights. Actions through verbal or nonverbal communication (including clothing) must demonstrate support for the BC Human Rights Code.

And

2. The School Code of Conduct will not include any other statements regarding expectations of dress.

TO: Education Policy and Directions Committee

FROM: Simon Burgers, District Principal, Languages and Multiculturalism

RE: Revised French Advisory Committee Terms of Reference

DATE: Monday, September 11th, 2017

The French Advisory Committee is currently established on an annual basis to provide advice and feedback to administration and trustees on a *wide range* of matters related to French Programs. The current Terms of Reference are attached.

The Ministry of Education administers federal funding to school districts in BC intended to support incremental costs resulting from offering French as a second official language under the current BC action plan of the Canada-British Columbia Agreement on Minority Language Education and Second Official Language instruction. The Ministry encourages school districts "to form a French Advisory Committee with representatives from various stakeholder groups, i.e. trustees, administrators, parents and teachers. Where established, best practice would suggest that allocation of funds be *discussed* with the committee."

In order to provide stakeholder input to address specific future French Language program needs, it is recommended that the Board of Education:

1. Adopt a revised Terms of Reference for the French Advisory Committee that provides a clear focus and parameters for an advisory process that is directly connected to the funding categories identified in the Ministry's BC action plan.

The future advisory role of the French Advisory Committee will have an annual focus directly connected to aspects of the French Funding Guide as determined by the Ministry of Education. A proposed Terms of Reference for the French Advisory Committee is attached for reference. The mandate reflects the generated funding categories directly connected to annual district decision making in supporting French Programs.

The District French Advisory Committee

Mandate and Terms of Reference

The District French Advisory Committee provides advice and feedback to Administration and Trustees on a wide range of matters related to French Programs.

The Committee meets a minimum of twice yearly, once in the fall and once in the spring, and more often if deemed necessary by membership. Membership shall be reviewed annually and adjusted by agreement of committee members and the Board.

District administration shall chair the Committee.

The Chair shall organize meetings and collect agenda items. The Chair shall regularly report to DLT and to Ed Policy on the work of the committee.

Committee members shall be responsible for attending meetings, for liaising with their respective partner groups regarding issues under discussion and for reporting on committee deliberations.

Membership of the District French Advisory Committee

- one Trustee representative
- one representative from District Administration
- two representatives from Canadian Parents for French
- two representatives from the GVTA
- two representatives from VPVPA
- two representatives from VCPAC

When possible, it is recommended that membership be comprised of

- one French Immersion teacher from the GVTA
- one dual track principal from VPVPA
- one French Immersion parent from VCPAC

French Advisory Committee Terms of Reference

Purpose:

The District French Advisory Committee provides input to District Administration and the Board of Education on matters related to French Programming.

Mandate:

Each stakeholder group from the District French Advisory Committee will have the opportunity to provide advice on the following areas related to French Programming:

- French Immersion Learning Resources
- Core French Learning Resources
- Teacher Professional Development
- Cultural Activities

Membership:

- District Principal of Modern Languages
- one trustee representative
- two representatives from Canadian Parents for French
- two representatives from the GVTA (preference given to one immersion teacher and one core French teacher)
- three representatives from VPVPA (preference given to one from each schooling level; and with dual track experience)
- two representatives from VCPAC

Procedural Notes:

The District Principal of Modern Languages shall chair the Committee.

The Committee meets a minimum of twice yearly, once in the fall and once in the spring, and more often if deemed necessary by the chair.

Membership shall be reviewed annually.

The Chair shall organize meetings and collect agenda items.

OFFICE OF THE SUPERINTENDENT

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Piet Langstraat, Superintendent

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TO: The Board of Education

FROM: Piet Langstraat, Superintendent of Schools

RE: Vancouver Island School Trustees' Association (VISTA)

DATE: September 11, 2017

The Board of Education will be hosting the Vancouver Island School Trustees' Association (VISTA) meeting on March 2 and 3, 2018.

Trustee Jordan Watters, VISTA Representative on the BCSTA Professional Learning Committee, is leading the organization of the event on behalf of the Board of Education.

Venue

The VISTA meeting will be held at Esquimalt High School. The superintendent is working with the principal of the school regarding student involvement in food services, entertainment, etc.

Accommodations

A block of rooms will be booked at a local hotel to accommodate those travelling from outside the area of the south island.

Program

The Minister of Education will provide the keynote address on the Friday evening.

Suggested topics for the Saturday morning sessions are:

- Equity
- Public Engagement
- Dress Code

Saturday afternoon will be reserved for the VISTA business meeting.