

CUPE 382 Internal Vacancy

Posting Bulletin 17-13

- June 28, 2017 -

Listed below is a summary of the vacancies that are currently posted at Human Resources. Only the unique details for each posting are listed below.

Individuals wishing to apply for any of the competitions are urged to view the Qualifications and Job Descriptions for each position at your worksite or HRS. Applications from the present CUPE 382 staff will be received in Human Resources (**fax: 475-4113**) up to 4:00 p.m. on July 6, 2017 to fill these vacancies. An Internal [Application form](#) is available in pdf format.

(In order to view the on-line application form you must have [Adobe Acrobat Reader](#) installed.
Acrobat Reader is available free of charge.

No.	Position	Location/ Term	Hours/ Week	Pay Grade	Close date	Job Specific Details
17-35C	Electrician	Facilities - Network and Communications Department	40	23T	July 6, 2017	Must possess a certificate of apprenticeship as issued or recognized by the Province of BC or a certificate of trade qualification as issued or recognized by the Province of BC; physically able to perform all duties included in the Job Characteristics; must possess a valid BC driver's license; must be able to work in adverse weather conditions; maintains a cooperative working relationship with other workers, supervisory and teaching staff, students and the public.
17-36C	Custodian II	Tillicum Day Shift (6:00 am - 2:30 pm)	40	9	July 6, 2017	Physically able to perform all duties included in the Job Characteristics; must have a minimum of five years janitorial experience; must have the ability to plan and delegate work to other employees; maintains a cooperative working relationship with other workers, supervisory and teaching staff, students and the public.
17-37C	Utility Person - Industrial Education Equipment	Maintenance - Electrical (Facilities)	40	12	July 6, 2017	Must be physically able to perform all duties included in the Job Characteristics; must possess a valid BC driver's license; maintains a cooperative working relationship with other workers, supervisory and teaching staff, students and the public; Must have the ability to work as part of a team; Completion of formal technical/mechanical training that requires proficiency working to very precise specifications, operating and performing preventative maintenance on precision metal cutting and grinding machines such as lathes, planers, milling machines, saws, drills, shapers, boring mills and grinders; Must have minimum of 3 years demonstrated work experience in related field; Demonstrated ability to read and interpret engineered drawings,

						blueprints, maintenance instructions and procedure manuals; Mechanically inclined hands on knowledge and experience with shop equipment, motors, dust extraction systems, pulleys and similar equipment.
17-38C	Utility Person - Grounds	Maintenance - Grounds (Facilities)	40	13	July 6, 2017	Must be physically able to perform all duties included in the Job Characteristics; must possess a valid BC driver's license; must be able to work in adverse weather conditions; must have the proven ability to safely operate basic power tools including drills, skill saw, grinder, roto hammer and chainsaw; must have the ability to read and interpret plans of playfield and perimeter drainage; a certificate from a post-secondary institute showing successful completion of instruction in basic arc welding/cutting to a minimum of 36 hours, or be able to demonstrate a basic skill level or ability to obtain within 1 year of hire date; Registration as a Canadian Playground Inspector within the Canadian Playground Safety Institute or ability to obtain within 1 year of hire date; maintains a cooperative working relationship with other workers, supervisory and teaching staff, students and the public.; Must have the ability to work individually or as part of a team
17-39C	Equipment Operator	Facilities	40	8	July 6, 2017	Physically able to perform all duties included in the Job Characteristics; must possess a valid BC driver's license and be able to drive School Board vehicles as assigned; must have a previous experience in driving a tractor; experience in loading and unloading equipment is desirable; maintains a cooperative working relationship with other workers, supervisory and teaching staff, students and the public.
17-40T	Carpenter (Subject to availability of Capital Funding)	Facilities	40	22T	July 6, 2017	Must possess a certificate of apprenticeship as issued or recognized by the Province of BC or a certificate of trade qualification as issued or recognized by the Province of BC; physically able to perform all duties included in the Job Characteristics; should possess a valid BC driver's license; maintains a cooperative working relationship with other workers, supervisory and teaching staff, students and the public.
17-41T	Relieving Shipper/Receiver	Facilities	40	6	July 6, 2017	Must possess Grade 12 certificate or an equivalent combination of education, training and experience; Demonstrated ability to work effectively with a wide variety of stakeholders, including principals, teachers, students, parents, office staff and custodians; must possess a valid BC driver's license; physically able to perform all duties included in the Job Characteristics; Must have 6 months to 1 year specific experience or 1 - 2 years related experience; Computerized

						receiving/shipping function; Operation of warehouse equipment such as forklift, pallet jack and procedures for balance loading and office equipment such as personal computer, photocopier and calculator; Experience in a records management system; A willingness to get certification of Transportation of Dangerous Goods, Lift Truck Safety Certificate and Propane Training Institute Certificate
17-42T	Relieving Custodial Foreman	Facilities (Operations) Afternoon Shift (3:30 pm - 12:00am or as directed by Supervisor of Operations or designate)	40	21 (includes applicable allowances)	July 6, 2017	Must possess either a valid 4 th Class BC Power Engineer's Certificate or a PIPE certificate in Boiler and Equipment Safety Training; possession of a Grade 12 certificate or an equivalent combination of education, training and experience; courses related to supervisory skills such as leadership, organizational skills, team building and conflict resolution; responds to emergency call-outs (within a 20 minute period) for security and repair needs of facilities as and when required; 4 or more years of specific experience estimating jobs and supervising and coordinating employees, or 6 years' experience in their related area, including some direct experience estimating jobs and supervising their staff and coordinating other trades/departments, though the entire cycle of work, from beginning of estimate to completion of project; demonstrated ability to work effectively with a wide variety of stakeholders, including principals, teachers, students, parents, office staff and custodians; must possess a valid BC driver's license; physically able to perform all duties included in the Job Characteristics; must be currently employees as a Custodian in the District

NOTE: Current proof of qualifications must be in your employee file at Human Resource Services by the closing date of the competition for which you are applying.

IF YOU WOULD LIKE MORE INFORMATION REGARDING THESE VACANCIES, PLEASE CONTACT PRINCIPAL/SUPERVISOR