



**The Board of Education of School District No. 61 (Greater Victoria)
May 23, 2017 Regular Board Meeting - Tolmie Boardroom, 556 Boleskine Road**

MINUTES

Present:

Edith Loring-Kuhanga, Chair, Tom Ferris, Vice-Chair, Diane McNally, Deborah Nohr, Peg Orcheron, Rob Paynter, Ann Whiteaker, Jordan Watters, Elaine Leonard

Administration:

Piet Langstraat, Superintendent of Schools, Mark Walsh, Secretary-Treasurer, Shelley Green, Deputy Superintendent, Deb Whitten, Associate Superintendent, Greg Kitchen, Associate Superintendent, Katie Hamilton, Manager, Community Engagement and Communications, David Loveridge, Director of Facilities Services

The meeting was called to order at 7:40 p.m.

Chair Loring-Kuhanga recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

A. COMMENCEMENT OF THE MEETING

A1. Approval of the Agenda

It was moved by Trustee Orcheron and seconded:

That the May 23, 2017 Agenda be approved with the following additions: Item A6. f) Rob Klassen, CUPE Local 382, Facilities Re-organization, Item H1. c) New Business – Trustee McNally – Written Protocol for Email Responses and Item H1. d) New Business – Trustee Whiteaker – Bylaw 9360 - 11.C.

Motion Carried Unanimously

A2. Approval of the Minutes

a) It was moved by Trustee Ferris and seconded:

That the April 19, 2017 Special Board Budget Minutes be approved.

Motion Carried Unanimously

b) It was moved by Trustee Whiteaker and seconded:

That the April 24, 2017 Regular Board Minutes be approved.

Motion Carried Unanimously

A3. Business arising from the Minutes – None

A4. Student Achievement

Cammy Coughlin, Principal, Hillcrest Elementary School and Nancy McAleer, Vice-Principal presented highlights of how their school incorporates aboriginal traditions into the new curriculum and the steps that the school staff have taken towards this goal. Chair Loring-Kuhanga thanked Ms. Coughlin and Ms. McAleer for their presentation.

A5. District Presentations – None

A6. Community Presentations

- a) Erica Woodin presented concerns about the proposed changes to the student registration process.
- b) Drea Prizeman presented concerns about the proposed changes to the student registration process.
- c) Anna McKean presented concerns about the proposed changes to the student registration process.
- d) Jason Gammon, GVTA President, encouraged the Board to consider re-opening Richmond Elementary School.
- e) Winona Waldron, GVTA, presented concerns about student lunch monitors in District elementary schools.
- f) Rob Klassen, CUPE Local 382, presented concerns about the facilities re-organization.

B. CORRESPONDENCE

B1. Letter from Ministry of Education re Service Delivery Project Report

A letter was received from the Ministry of Education for information.

B2. 2015-2016 Burnside Gorge Annual Report

The 2015-2016 Burnside Gorge Annual Report was received for information.

C. TRUSTEE REPORTS

C1. Chair's Report

Chair Loring-Kuhanga provided an overview of her activities over the last month and highlighted various school and public events that she attended.

C2. Trustees' Reports

- a) Trustee McNally reviewed her various activities over the last month.

D. BOARD COMMITTEE REPORTS

D1. Education Policy and Directions Committee

- a) The May 1, 2017 meeting minutes were received for information.

b) Recommended Motions:

It was moved by Trustee Whiteaker and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) approve the recommended motions from the May 1, 2017 Education Policy and Directions Committee meeting.

Motion Carried

For: Trustees Ferris, Loring-Kuhanga, Nohr, Orcheron, Paynter, Watters, and Whitaker
Against: Trustees Leonard and McNally

i) That the Board of Education of School District No.61 (Greater Victoria) approve the Board Authority Authorized course: Yoga for Mindfulness 10 - 12.

Motion Carried

ii) That the Board of Education of School District No.61 (Greater Victoria) approve the Board Authority Authorized course: Astronomy 11.

Motion Carried

iii) That the Board of Education of School District No.61 (Greater Victoria) approve the Board Authority Authorized course: Travel Languages 11.

Motion Carried

iv) That the Board of Education of School District No.61 (Greater Victoria) approve the Board Authority Authorized course: Political Science 12.

Motion Carried

D2. Operations Policy and Planning Committee

a) The May 8, 2017 meeting minutes were received for information.

b) Recommended Motions:

It was moved by Trustee Watters and seconded:

i) That the Board of Education of School District No.61 (Greater Victoria) instruct the Chair to write to the Ministry of Children and Family Development requesting their support for childcare providers applications for capital funding, and expressing the Board's support for childcare at district schools.

Motion Carried Unanimously

It was moved by Trustee Watters and seconded:

ii) That the Board of Education of School District No.61 (Greater Victoria) direct the Superintendent to review lunch monitor guidelines, training, student/supervisor ratio; and costs for additional programming and bring this report to either the Operations Policy and Planning Committee or the Education Policy and Directions Committee or to the Board.

The President of VCPAC stated that they looked forward to having time to provide feedback into the fall.

A discussion ensued amongst the Trustees with a recommendation being made to amend the motion.

It was moved by Trustee Orcherton and seconded:

That the motion "*That the Board of Education of School District No.61 (Greater Victoria) direct the Superintendent to review lunch monitor guidelines, training, student/supervisor ratio; and costs for additional programming and bring this report to either the Operations Policy and Planning Committee or the Education Policy and Directions Committee or to the Board*" be amended to replace "additional programming" to "alternatives."

Motion Carried Unanimously

Further discussion ensued amongst the Trustees with a recommendation being made to amend the amended motion.

It was moved by Trustee Nohr and seconded:

That the motion "*That the Board of Education of School District No.61 (Greater Victoria) direct the Superintendent to review lunch monitor guidelines, training, student/supervisor ratio; and costs for alternatives and bring this report to either the Operations Policy and Planning Committee or the Education Policy and Directions Committee or to the Board*" be amended to delete the word "either" and add "November 2017" in front of the word "Operations", delete "or the Education Policy and Directions Committee or to the Board" and add the word "meeting" after the word "Committee".

Motion Carried

For: Trustees Orcherton, Leonard, Paynter, Whitaker, Loring-Kuhanga, McNally
Nohr, and Ferris
Against: Trustee Watters

Further discussion ensued amongst Trustees with questions of clarification being asked.

Chair Loring-Kuhanga called for the vote on the main motion as amended.

That the Board of Education of School District No.61 (Greater Victoria) direct the Superintendent to review lunch monitor guidelines, training, student/supervisor ratio; and costs for alternatives and bring this report to the November 2017 Operations Policy and Planning Committee meeting.

Motion Carried Unanimously

E. DISTRICT LEADERSHIP TEAM REPORTS

E1. Superintendent's Report

- a) Superintendent Langstraat presented his monthly report and responded to Trustee questions.

It was moved by Trustee Watters and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) receive the Superintendent's report as presented.

Motion Carried Unanimously

b) Student Enrolment Priorities Report

Superintendent Langstraat expressed appreciation for the feedback that has been provided and indicated that information was being compiled to be brought to the June 12, 2017 Operations Policy and Planning Committee meeting. In addition, he indicated that the Student Registration and Transfer Committee would be meeting regularly to discuss feedback.

Superintendent Langstraat highlighted the challenges of French Immersion on the issue of student registration.

Discussion ensued amongst the Trustees with questions of clarification being asked and a motion being recommended.

It was moved by Trustee Orcherton and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) direct the Student Registration and Transfer Committee to include within its mandate French Immersion Programs, catchment area review and the possibility of re-opening closed schools.

Motion Carried Unanimously

c) Trustee Questions

Trustee asked question regarding non-enrolling ratios, the impact of the Supreme Court of Canada decision, childcare providers in our District and shared services.

E2. Secretary-Treasurer's Report

a) Secretary-Treasurer Walsh presented his monthly report and expressed appreciation for the work of the Facilities Department in planning for additional classrooms for September.

It was moved by Trustee Ferris and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) receive the Secretary-Treasurer's report as presented.

Motion Carried Unanimously

b) Technology Packages for New Enrolling Classrooms

Secretary-Treasurer Walsh explained that in the event funding is not provided by the Ministry of Education, a funding source is required to purchase and install technology packages into new enrolling classrooms and approval is being requested to access local capital funds for this purpose.

It was moved by Trustee Ferris and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) approve spending up to \$500,000 from local capital for technology packages for new enrolling classrooms.

Discussion ensued amongst the Trustees with questions of clarification being asked and a recommendation being made to amend the motion.

It was moved by Trustee Orcherton and seconded:

That the motion "*That the Board of Education of School District No. 61 (Greater Victoria) approve spending up to \$500,000 from local capital for technology packages for new enrolling classrooms*" be amended to add "*should funding not materialize from the Ministry of Education.*" after the word "*classrooms*".

Motion Carried

For: Trustees Orcherton, Leonard, Whiteaker, Paynter, Loring-Kuhanga, McNally, Watters, and Ferris

Against: Trustee Nohr

Chair Loring-Kuhanga called for the vote on the main motion as amended.

That the Board of Education of School District No. 61 (Greater Victoria) approve spending up to \$500,000 from local capital for technology packages for new enrolling classrooms should funding not materialize from the Ministry of Education.

Motion Carried Unanimously

For: Trustees Orcherton, Whiteaker, Paynter, Loring-Kuhanga, McNally, Watters, and Ferris

Against: Trustees Nohr and Leonard

F. QUESTION PERIOD

Secretary Treasurer Walsh provided answers to the following questions:

1. A question was asked about where portables are being built and by whom.
2. A question was asked about providing TTOC's with technology packages in classrooms.
3. A question was asked about re-opening closed schools.

G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS – None

H. NEW BUSINESS/NOTICE OF MOTIONS

H1. New Business

- a) Trustee McNally - Lunch Hour Supervision

It was moved by Trustee McNally and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) request the Chair to write a letter to the Minister of Education, copying other Party leaders, requesting that the Ministry of Education fund CUPE Education Assistants to supervise SD61 K-5 students during student lunch times in classrooms that rely on students to do this supervision.

Discussion ensued amongst the Trustees with a recommendation being made to refer the motion to a Committee meeting.

It was moved by Trustee Leonard and seconded:

That the motion "*That the Board of Education of School District No. 61 (Greater Victoria) request the Chair to write a letter to the Minister of Education, copying other Party leaders, requesting that the Ministry of Education fund CUPE Education Assistants to supervise SD61 K-5 students during student lunch times in classrooms that rely on students to do this supervision*" be referred to the November 2017 Operations Policy and Planning Committee meeting.

Motion Defeated

For: Trustees Ferris, Leonard, Loring-Kuhanga, and Orcherton
Against: Trustees McNally, Watters, Paynter, and Nohr
Abstain: Trustee Whiteaker

Further discussion ensued amongst the Trustees with the Chair calling for the vote on the main motion.

That the Board of Education of School District No. 61 (Greater Victoria) request the Chair to write a letter to the Minister of Education, copying other Party leaders, requesting that the Ministry of Education fund CUPE Education Assistants to supervise SD61 K-5 students during student lunch times in classrooms that rely on students to do this supervision.

Motion Carried

For: McNally, Watters, Paynter, Loring-Kuhanga, Orcherton, and Nohr
Against: Leonard, Ferris, and Whiteaker

b) Trustee McNally - Ad Hoc Committee Terms of Reference

The motion was withdrawn as redundant due to item E1. b).

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to develop a draft Terms of Reference for an ad hoc committee to be formed to explore the feasibility of reopening schools currently leased or used for other purposes to be presented at the September Operations Policy and Planning Committee meeting.

Motion Withdrawn

c) Trustee McNally – Written Protocol for Email Responses

It was moved by Trustee McNally and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) direct the Chair and the Superintendent (or their delegates, and other personnel they wish to include) to 1. develop a written protocol for replies to email comments and inquiries from SD61's stakeholders that clarifies i. when the Chair will write a response and when the Superintendent / District Administration will write the response ii. when all trustees can expect talking points / backgrounders on emergent issues iii. how and when all trustees will be informed that responses have been sent iv. timeline for reply v. timeline for Vice Chair to be considered acting Chair if Chair is not able to be contacted.

Discussion ensued amongst the Trustees with a recommendation being made to amend the motion.

It was moved by Trustee Leonard and seconded:

That the motion "*That the Board of Education of School District No. 61 (Greater Victoria) direct the Chair and the Superintendent (or their delegates, and other personnel they wish to include) to 1. develop a written protocol for replies to email comments and inquiries from SD61's stakeholders that clarifies i. when the Chair will write a response and when the Superintendent / District*

Administration will write the response ii. when all trustees can expect talking points / backgrounders on emergent issues iii. how and when all trustees will be informed that responses have been sent iv. timeline for reply v. timeline for Vice Chair to be considered acting Chair if Chair is not able to be contacted” be amended to read “*That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to develop protocols to reply to inquiries from School District No. 61 stakeholders.*”

Motion Carried Unanimously

Further discussion ensued amongst the Trustees with a recommendation being made to refer the motion to the Public Engagement Ad Hoc Committee.

It was moved by Trustee Watters and seconded:

That the motion “*That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to develop protocols to reply to inquiries from School District No. 61 stakeholders*” be referred to the Public Engagement Ad Hoc Committee.

Motion Carried Unanimously

d) Trustee Whiteaker – Bylaw 9360 – 11.C.

It was moved by Trustee Whiteaker and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) amend Bylaw 9360, *General Meeting of the Board*, 11.C., to add that verbal Trustee Reports shall be a maximum of two minutes and that any Trustee Reports requiring more than two minutes shall be submitted in writing only, and that amended Bylaw 9360, *General Meeting of the Board* be:

Read a first time this 23rd day of May, 2017; and
Read a second time this 23rd day of May, 2017

Motion Carried

For: Trustees Paynter, Orcherton, Leonard, Whiteaker, Loring-Kuhanga, Ferris, McNally, and Watters

Against: Trustee Nohr

H2. Notice of Motions – None

I. ADJOURNMENT

It was moved by Trustee Leonard and seconded:

That the meeting be adjourned.

Motion Carried Unanimously

The meeting adjourned at 10:40 p.m.

CERTIFIED CORRECT

Chair

Secretary-Treasurer