



**Operations Policy and Planning Committee Meeting
May 8, 2017 – GVSD Board Office, Boardroom**

REGULAR MINUTES

Present:

Jordan Watters, Chair, Diane McNally, Rob Paynter, Deborah Nohr, Ann Whiteaker

Regrets:

Elaine Leonard

Administration:

Piet Langstraat, Superintendent of Schools, Mark Walsh, Secretary-Treasurer, Shelley Green, Deputy Superintendent, Greg Kitchen, Associate Superintendent, Deb Whitten, Associate Superintendent, Katie Hamilton, Manager, Community Engagement and Communications, Simon Burgers, District Principal, Languages and Multiculturalism, Jeff Davis, Director, International Student Programs

The meeting was called to order at 7:03 p.m.

Chair Watters recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

1. APPROVAL OF THE AGENDA

It was moved by Trustee Paynter:

That the May 8, 2017 regular agenda be approved.

Motion Carried Unanimously

2. APPROVAL OF THE MINUTES

It was moved by Trustee McNally:

That the April 10, 2017 Operations Policy and Planning Meeting regular minutes be approved as corrected.

Motion Carried Unanimously

3. BUSINESS ARISING FROM MINUTES – None

4. PRESENTATIONS TO THE COMMITTEE

A. Larry Layne - Community Allotment Gardens and Solar Installations

Larry Layne presented ideas about installing solar panels on school roofs and also indicated support for community garden allotments at schools. Trustees asked questions of clarification.

B. Winona Waldron, GVTA - Elementary School Lunch Monitors

Winona Waldron presented concerns about student monitors in Elementary schools.

Winona's presentation was about the health and safety risks of having grade 4 and 5 students supervising younger students at lunch time without adequate adult supervision. I

Ms. Waldron suggested that teachers' were being required to perform supervision duties contrary to Article D.22 of the collective agreement. She indicated that the GVTA felt that adult supervision was required.

Trustees asked questions of clarification.

5. SUPERINTENDENT'S REPORT

A. Introduction of Student Representative

Superintendent Langstraat introduced Fiona Luo, Student Representative from Spectrum Secondary School.

B. Student Registration and Transfer Ad Hoc Committee Report

Superintendent Langstraat reviewed the work of the Student Registration and Transfer Ad Hoc Committee including public consultation efforts to inform recommendations regarding the student enrolment process. Superintendent Langstraat explained that the recommendations are being brought to the May Board meeting and the Operations Policy and Planning Committee in June to provide Trustees time to think about them prior to considering them at the June 2017 Board of Education meeting. He also indicated that he would be bringing further enrollment information to the May Board meeting.

Superintendent Langstraat responded to questions from Trustees and members of the public.

C. Update on Public Engagement Strategy

This item was moved to a future meeting.

6. PERSONNEL ITEMS – None

7. FINANCE AND LEGAL AFFAIRS – None

8. FACILITIES PLANNING

A. Draft Shop Facility and Equipment Renewal

Associate Superintendent Kitchen reviewed the process of developing the draft Shop and Facility and Equipment Renewal Plan. The finalized plan will address current middle and secondary school facility needs as well as establish a vision for the future of shops in providing learning opportunities for students. Trustees asked questions of clarification.

9. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS – None

10. NEW BUSINESS

i) **Trustee Watters - Support for Childcare**

Chair Watters presented her motion and rationale.

It was moved by Trustee Watters:

That the Board of Education of School District No. 61 (Greater Victoria) instruct the Chair to write to the Ministry of Children and Family Development requesting their support for childcare providers applications for capital funding, and expressing the Board's support for childcare at district schools.

Motion Carried Unanimously

ii) **Trustee Watters - School Lunch Monitors**

It was moved by Trustee Watters:

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to review lunch monitor guidelines, training, student/supervisor ratio; and costs for additional programming and bring this report to either the Operations Policy and Planning Committee or the Education Policy and Directions Committee or to the Board.

Motion Carried Unanimously

iii) **Trustee Questions – None**

11. NOTICE OF MOTION

i) **Trustee McNally - Ad Hoc Committee Terms of Reference**

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to develop a draft Terms of Reference for an ad hoc committee to be formed to explore the feasibility of reopening schools currently leased or used for other purposes to be presented at the September Operations Policy and Planning Committee meeting.

12. GENERAL ANNOUNCEMENTS - None

13. ADJOURNMENT

It was moved Trustee McNally:

That the meeting adjourn.

Motion Carried Unanimously

The meeting adjourned at 10:50 p.m.