



K-12 STUDENT TRANSFER APPLICATION FOR SCHOOL YEAR 2017-2018

PLEASE PRINT

Date _____

Student nine digit PEN# _____
(This must be on form, if not known, please contact CURRENT SCHOOL to provide)

Student Last Name _____ Student First Name _____

Current School 2016/17 _____ Current Grade _____

Currently in the English Program French Immersion Program

Pathway School for 2017/18 _____

Requested School for 2017/18 _____

Catchment School for 2017/18 _____

*If your catchment school is the same as your requested school please provide proof of address.
(e.g. BC Driver's license or utility bill. Residential Tenancy Agreements will not be accepted.)*

English Program French Immersion Program

Name of Parent/Guardian _____

Home Address _____ Postal Code _____

Home Phone _____ Work Phone _____

Email address (please print clearly): _____

A sibling will be attending the requested school in 2017/18. Name _____

My child attended a school that closed. Name _____

My child attended Sundance Elementary School in 2014 (in K-4) Name: _____

This application must reach the Board Office no later than **3:00 p.m. Friday, February 24, 2017.**

Parent/Guardian Signature

Student Signature (currently in Grades 8-11)

PLEASE NOTE: Students who wish to apply for South Park Family School, Cloverdale Traditional School, The Link or District Programs (Career Preparation, Co-op Programs, Challenge, Flexible Studies, Sports Academies, Grade 6 Late French Immersion), and District Special Education programs should contact the school of their choice and are not required to fill out this form.



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Transfers may be approved to enroll in a school where maximum student limits have not been reached. A number of our schools will reach their maximum student capacity with pathway students this year. The accommodation of student transfer requests is contingent upon availability of space.

Please note: Parents/guardians accept responsibility for transportation of students who receive approval to attend a school outside their designated area.

SPORTS NOTE:

Transferring schools in Grades 9, 10, 11, or 12 may result in a student being INELIGIBLE for school sports teams, based on Provincial rules. Please ask a school administrator for clarification if you are hoping to play on a school team.

COMPLETING THE STUDENT TRANSFER APPLICATION FORM

Step 1: Complete the information requested on the back of this form. Remember to date and sign the application.

Step 2: Mail or deliver the form to be received no later than **3:00 p.m. Friday, February 24, 2017** to:

K-12 Student Transfer Process
Office of the Associate Superintendents of Schools
Greater Victoria School District #61
556 Boleskine Road, Victoria, BC
V8Z 1E8

Please ensure that the Student Transfer Application on the reverse side is completed.

Parents will be notified of the District decision by March 31, 2017.