

**The Board of Education of
School District No. 61 (Greater Victoria)**

Regular Board Meeting

Monday, January 23, 2017 - 7:30 p.m.

**Tolmie Boardroom
556 Boleskine Road**

**(Please note that an In-Camera Board meeting
will precede the Regular Board meeting)**



**The Board of Education of School District No. 61 (Greater Victoria)
Regular Board Meeting, Monday, January 23, 2017 @ 7:30 p.m.
Tolmie Boardroom, 556 Boleskine Road**

AGENDA

A. COMMENCEMENT OF MEETING

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

A1. Approval of the Agenda (p 01-04)

A2. Approval of the Minutes

a) Approval of the December 12, 2016 Regular Board Minutes (p 05-09)

A3. Business arising from the Minutes

A4. Student Achievement

- a) Ingrid Fawcett, Principal, Frank Hobbs Elementary School
- b) Grade 8 Choices Student Presentation – Amanda Chambers

A5. District Presentations

A6. Community Presentations (5 minutes per presentation)

B. CORRESPONDENCE

B1. Letter of Appreciation from VPVPA (p 10)

B2. Letter from BCSTA President (p 11)

B3. Letter from Deputy Minister, Ministry of Education and BCSTA President (p 12)

B4. Letter from Minister Bernier, Ministry of Education (p 13)

B5. Letter from Assistant Deputy Minister Farkas, Ministry of Education (p 14-16)

C. TRUSTEE REPORTS**C1. Chair's Report****C2. Trustees' Reports**

- a) French Advisory Committee Semi-Annual Report (p 17)
- b) ANEC Semi Annual Report (p 18)

D. BOARD COMMITTEE REPORTS**D1. Education Policy and Directions Committee**

- a) Minutes from the January 9, 2017 meeting – Information only (p 19-22)
- b) Recommended Motions:

That the Board of Education of School District No. 61 (Greater Victoria) approve the recommended motion from the January 9, 2017 Education Policy and Directions Committee Meeting.

- i) That the Board of Education of School District No. 61 (Greater Victoria) accept the Terms of Reference for the District Middle School Review Committee as amended.

D2. Operations Policy and Planning Committee

- a) Minutes from the January 16, 2017 meeting – Information only (p 23-27)
- b) Recommended Motions: (p 28-34)

That the Board of Education of School District No. 61 (Greater Victoria) approve the recommended motions from the January 16, 2017 Operations Policy and Planning Committee meeting.

- i) That the Board of Education of School District No.61 (Greater Victoria) delete Policy 4135.4 – *Teacher Staff Grievance Procedure*.
- ii) That the Board of Education of School District No. 61 (Greater Victoria) delete Policy 5126 – *Awards and Recognition*.
- iii) That the Board of Education of School District No. 61 (Greater Victoria) delete Policy 5127 - *Recognition Ceremonies*.
- iv) That the Board of Education of School District No. 61 (Greater Victoria) approve the posting of the following 2017/2018 and 2018/2019 school year calendars on the School District's website for a period of one month:

Note: This meeting is being audio and video recorded.
The video can be viewed on the District website.

2017/2018 School Year Calendar*

School Opening –	September 5, 2017
First non-instructional day –	September 18, 2017
Thanksgiving –	October 9, 2017
Second non-instructional day – (Province wide)	October 20, 2017
Remembrance Day –	November 13, 2017
Third non-instructional day –	November 24, 2017
Schools close for Winter vacation –	December 22, 2017
Schools re-open after Winter vacation –	January 8, 2018
Family Day –	February 12, 2018
Fourth non-instructional day –	February 23, 2018
Schools close for Spring vacation –	March 16, 2018
Good Friday –	March 30, 2018
Easter Monday –	April 2, 2018
Schools re-open after Spring vacation –	April 3, 2018
Fifth non-instructional day –	April 20, 2018
Sixth non-instructional day –	May 18, 2018
Victoria Day –	May 21, 2018
Administrative Day and School Closing –	June 29, 2018
*Seventh non-instructional day to be chosen by each school	

2018/2019 School Year Calendar*

School Opening –	September 4, 2018
First non-instructional day –	September 17, 2018
Thanksgiving –	October 8, 2018
Second non-instructional day – (Province wide)	October 19, 2018
Remembrance Day –	November 12, 2018
Third non-instructional day –	November 23, 2018
Schools close for Winter vacation –	December 21, 2018
Schools re-open after Winter vacation –	January 7, 2019
Family Day –	February 11, 2019
Fourth non-instructional day –	February 22, 2019
Schools close for Spring vacation –	March 15, 2019
Schools re-open after Spring vacation –	April 1, 2019
Good Friday –	April 19, 2019
Easter Monday –	April 22, 2019
Fifth non-instructional day –	May 17, 2019
Victoria Day –	May 20, 2019
Administrative Day and School Closing –	June 28, 2019
*Sixth non-instructional day to be chosen by each school	

v) Regulations for Deletion - Information Only

(p 35-37)

**Note: This meeting is being audio and video recorded.
The video can be viewed on the District website.**

E. DISTRICT LEADERSHIP TEAM REPORTS**E1. Superintendent's Report (p 38)**

a) Monthly report

That the Board of Education of School District No. 61 (Greater Victoria) receive the Superintendent's report as presented.

b) Interim Funding Updates (p 39)

c) Trustee Questions (p 40)

E2. Secretary-Treasurer's Report (p 41)

a) Monthly report

That the Board of Education of School District No. 61 (Greater Victoria) receive the Secretary-Treasurer's report as presented.

b) SPIR Costs Restricted Capital Funding Request (p 42)

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to make application to the Ministry of Education to access \$235,753 in restricted capital to fund the completed SPIR work.

F. QUESTION PERIOD (15 minutes total)**G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS****H. NEW BUSINESS/NOTICE OF MOTIONS****H1. New Business**

a) Trustee Whiteaker – Honourary President Resolution (p 43-46)

That the Board of Education of School District No. 61 (Greater Victoria) submit the extra-ordinary resolution "Removal of Honourary President" as presented, to the BCSTA AGM.

H2. Notice of Motions**I. ADJOURNMENT**

**Note: This meeting is being audio and video recorded.
The video can be viewed on the District website.**



**The Board of Education of School District No. 61 (Greater Victoria)
December 12, 2016 Regular Board Meeting - Tolmie Boardroom, 556 Boleskine Road**

MINUTES

Present:

Tom Ferris, Vice-Chair, Diane McNally, Peg Orcherton, Rob Paynter, Jordan Watters, Ann Whiteaker

Regrets:

Edith Loring-Kuhanga, Chair, Elaine Leonard, Debra Nohr

Administration:

Piet Langstraat, Superintendent of Schools, Mark Walsh, Secretary-Treasurer, Shelley Green, Deputy Superintendent, Deb Whitten, Associate Superintendent, Greg Kitchen, Associate Superintendent, Katie Hamilton, Manager, Community Engagement and Communications, and Tina Carleton, Recording Secretary

The meeting was called to order at 7:30 p.m.

Vice-Chair Ferris recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

A. COMMENCEMENT OF THE MEETING

A1. Approval of the Agenda

It was moved by Trustee Orcherton and seconded:

That the December 12, 2016 Agenda be approved with the following additions/changes:

B2. Snow Removal

Motion Carried Unanimously

A2. Approval of the Minutes

a) It was moved by Trustee Whiteaker and seconded:

That the November 28, 2016 Regular Board Minutes be approved.

Motion Carried Unanimously

A3. Business arising from the Minutes - None

A4. Student Achievement

- a) Carter Giesbrecht, Principal and Petra Eggert, Vice-Principal, Cedar Hill Middle School reviewed the areas of priority for their school including developing a deeper understanding of the new curriculum, teaching the new curriculum and providing release time for teachers to work together all with a focus to make a difference for students. Principal Giesbrecht highlighted some of the fundraising and global initiatives undertaken by the teachers to create opportunities for students.

Vice-Chair Ferris thanked Mr. Giesbrecht and Ms. Eggert for their presentation.

A5. District Presentations - None

A6. Community Presentations - None**B. CORRESPONDENCE****B1. Letter from Education Minister Mike Bernier**

The board received the letter from Education Minister Mike Bernier for information.

B2. Snow Removal

Secretary Treasurer Walsh provided an overview of the District's snow removal response during the weather events of December 2016 and responded to Trustee questions.

C. TRUSTEE REPORTS**C1. Chair's Report**

No report was given as Chair Loring-Kuhanga was absent.

C2. Trustees' Reports - None**D. BOARD COMMITTEE REPORTS****D1. Joint Education Policy and Directions and Operations Policy and Planning Committee**

a) The December 5, 2016 meeting minutes were received for information.

b) Trustee Whiteaker moved and it was seconded:

That the Board of Education of School District No. 61 (Greater Victoria) approve the recommended motions from the December 5, 2016 Combined Education Policy and Directions and Operations Policy and Planning Committee meeting except for D1. b) iv) v) vi) and vii) which will be approved separately.

Motion Carried Unanimously

i) That the Board of Education of School District No.61 (Greater Victoria) write a letter supporting the Victoria Host Committee in their bid to host and organize the 2020 Francophone Games.

Motion Carried Unanimously

ii) That the Board of Education of School District No. 61 (Greater Victoria) retain Policy 3501 Annual Operating Budget and replace the words "*mission and goals statements as written in the Achievement Contract*" with "*Strategic Plan*" in the policy.

Motion Carried Unanimously

iii) That the Board of Education of School District No. 61 (Greater Victoria) retain Policy 3450.1 *School (Non-Public) Funds*.

Motion Carried Unanimously

iv) That the Board of Education of School District No. 61 (Greater Victoria) agrees to give all three readings to Bylaw 9130.1, *The Education Policy and Directions Committee* at the meeting of December 12, 2016.

Motion Carried Unanimously

That Bylaw 9130.1, *The Education Policy and Directions Committee* be:

Read a first time this 12th day of December, 2016;
Read a second time this 12th day of December, 2016;
Read a third time, passed and adopted this 12th day of December, 2016.

Motion Carried Unanimously

- v) That the Board of Education of School District No. 61 (Greater Victoria) agrees to give all three readings to Bylaw 9130.2, *The Operations Policy and Planning Committee* at the meeting of December 12, 2016.

Motion Carried Unanimously

That Bylaw 9130.2, *The Operations Policy and Planning Committee* be:

Read a first time this 12th day of December, 2016;
Read a second time this 12th day of December, 2016;
Read a third time, passed and adopted this 12th day of December, 2016.

Motion Carried Unanimously

- vi) That the Board of Education of School District No. 61 (Greater Victoria) agrees to give all three readings to Bylaw 9130.3, *Policy Sub-Committee* at the meeting of December 12, 2016.

Motion Carried Unanimously

That Bylaw 9130.3, *Policy Sub-Committee* be:

Read a first time this 12th day of December, 2016;
Read a second time this 12th day of December, 2016;
Read a third time, passed and adopted this 12th day of December, 2016.

Motion Carried Unanimously

- vii) That the Board of Education of School District No. 61 (Greater Victoria) instruct the Chair to write to the Board Chairs of School Districts No. 62 (Sooke) and No. 63 (Saanich) outlining our desire to work with them to advocate for three separate enveloped funds to address the cost pressures of 1) curriculum implementation, 2) staffing costs, and 3) the implementation of the 2002 collective agreement language, with the goal that a joint letter to the Ministry of Education could be developed and sent to the Minister of Education (copying media and all local MLAs) outlining not only the cost pressures but also the ways in which these dedicated funds will improve learning conditions and outcomes for students.

Motion Carried Unanimously

Trustees asked questions of clarification.

E. DISTRICT LEADERSHIP TEAM REPORTS**E1. Superintendent's Report**

- a) Superintendent Langstraat presented his report.

It was moved by Trustee Watters and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) receive the Superintendent's report as presented.

Motion Carried Unanimously

- b) Correspondence Received

Superintendent Langstraat explained the proposed process to determine which correspondence items received will be included in the Board agenda. Trustees asked questions of Superintendent Langstraat.

- c) Trustee Questions

Superintendent Langstraat outlined his thoughts regarding how best to address Trustee questions during board meetings.

E2. Secretary-Treasurer's Report

- a) Secretary-Treasurer Walsh presented his report.

It was moved by Trustee Paynter and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) receive the Secretary-Treasurer's report as presented.

Motion Carried Unanimously

- b) Secretary-Treasurer Walsh provided a memo regarding the BC Transit Fare Structure, specifically the removal of the Youth Pass. Discussion ensued and it was determined that a motion be put forward to address the memo.

It was moved by Trustee Paynter and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) request that the Transit Commission reconsider reinstating the Youth Pass and work toward making it a reality.

Motion Carried Unanimously

F. QUESTION PERIOD - None**G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS****G1. Burnside Education Centre**

The following motion was approved at the December 5, 2016 special in-camera board meeting:

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to make application to the Ministry of Education to access a further \$2.2 million in restricted capital for the purposes of completing the Burnside Education Centre.

H. NEW BUSINESS/NOTICE OF MOTIONS**H1. New Business****a) Election of Standing Committee Chairs**

Trustees adjourned to discuss elections of standing committee chairs. It was decided that Trustee Whiteaker will chair the Education Policy and Directions Committee meetings and that Trustee Watters will chair the Operations Policy and Planning Committee meetings.

H2. Notice of Motions - None**I. ADJOURNMENT**

It was moved by Trustee Whiteaker and seconded:

That the meeting be adjourned.

Motion Carried

The meeting adjourned at 8:28 p.m.

CERTIFIED CORRECT

Chair

Secretary-Treasurer

Greater Victoria Principals' and Vice Principals' Association



December 2016

Dear Greater Victoria Board of Education Trustees:

I am writing on behalf of the principals and vice-principals of the Greater Victoria School District to express our collective appreciation for the recent decision by the Board of Education Trustees related to compensation for school-based and district-based administrators.

The Board's decision to offer exempt staff increases to the maximum permitted by the Public Sector Employers' Council was received as clear communication to our members that our work is valued by our employer. I recently attended a meeting of my provincial counterparts and learned that not all Boards have responded to the opportunity to address longstanding compensation issues as did the Greater Victoria Board of Education. We also hear that in too many districts, school principals and vice-principals are not as involved as an integral part of the management team as is our experience. Your support and acknowledgement is one of many factors that cause us to be proud of and deeply committed to our work and our district.

Sincerely,

Maryanne Trofimuk

Principal of Rockheights and President of VPVPA

December 9, 2016

Edith Loring-Kuhanga, Chair
School District No. 61 (Victoria)
556 Boleskine Road,
Victoria, BC V8Z 1E8

RE: Confirmation of meeting on Monday, January 23, 2017 in Victoria

Dear Edith,

In response to your letter of December 5, 2016, I am writing to confirm that BCSTA would like to accept your offer to meet on Monday, January 23, 2017 at the Victoria school board office. We anticipate that I, along with Vice-President Gordon Swan, Director Christine Younghusband and CEO Mike Roberts, will attend the meeting.

I would also like to confirm our belief that retaining the Victoria Board of Education as a member of BCSTA is in the best interest of both parties. We are committed to working with you to find a positive path forward and look forward to hearing any concerns your board may wish to raise. I would also point to our upcoming Provincial Council and Annual General Meeting as opportunities for your board to bring forward ideas and proposals to shape BCSTA's future direction.

Thank you for taking the time to meet with us. The board of directors and I value direct discussion with members regarding the future direction and focus of our association. We look forward to meeting with you in January.

Sincerely,

Teresa Rezansoff
President
BC School Trustees Association

Cc Board of Education SD61 (Victoria)

December 13, 2016

Dear Education Partner,

On behalf of the Ministry and the BCSTA, we would like to thank all participants for attending the October 26 Partner Liaison Meeting in Richmond, BC.

The dialogue between Board Chairs, Superintendents, and Secretary-Treasurers produced several recommendations on how best to align our sector to enhance student learning, as well as how to jointly pursue a vision for BC having the most accessible, engaging, and useful information on education in the world.

From the table talk summaries, several themes emerged around student-centred learning, collaborative and inquiry-based discovery models and the importance of long-term, strategic and financial planning. These included:

- an emphasis on building a collaborative culture that engages as often as possible with the various groups in the education sector to improve system alignment;
- highlighting the importance of jointly improving the quality and quantity of our evidence base, and to rely on this information to drive decisions; and
- encouragement to improve financial health indicators and recognition that districts assess financial health differently.

Some of your ideas from that day have already been put into action. These include the extension of the implementation timeline for 10-12 curriculum, and the decision to quickly re-appoint the Chief Educator position.

We also solicited your opinions about the day through an online survey, and the Ministry received 60 responses. A resounding 85 per cent felt that the meeting met or exceeded expectations, and the highest rated portion of the day was the student panel about *Innovative Learning in Action* and how district strategic plans are having a direct impact on student experiences and outcomes. Areas of improvement for next year will focus on creating an agenda that allows more time to discuss topics in further detail, and exploring the use of a different venue.

Next year's Partner Liaison Meeting is tentatively scheduled for Wednesday, October 25, 2017. As we enter a new year, we remain dedicated to continuing to work together with the objective of collectively achieving our shared goals, and building a better education system for everyone in the province.

Sincerely,



Dave Byng
Deputy Minister
Ministry of Education



Teresa Rezansoff
President
BC School Trustees Association



December 30, 2016

Ref: 192030

All Trustees
Boards of Education

Dear Trustees:

I am writing to advise you of legislative amendments, which will impact school trustee elections beginning in October 2018.

As you may know, government implemented the majority of the Local Government Elections Task Force recommendations on elections reform with the passage of the *Local Elections Campaign Financing Act* (LECFA) in May 2014. Given the significant changes introduced for the 2014, general local elections, government chose to postpone the implementation of expense limits until the next general local elections in October 2018. To enable implementation, the Legislature passed the *Local Elections Campaign Financing (Election Expenses) Amendment Act* (Bill 17) to amend LECFA in May 2016. Government then made subsequent amendments to the Local Election Campaign Financing Regulation in December 2016.

In accordance with the recommendations of the Task Force and the bipartisan Special Committee on Local Elections Expense Limits, expense limits will apply to candidates, third party advertisers and elector organizations in all types of local elections, including municipal, regional district and school trustee elections. Expense limits will apply during the campaign period only—a period that begins 28 days before election day and ends on election day itself. As required under LECFA, Elections BC will make the expense limits publicly available online by May 31, 2018.

Over the coming months, the Ministry of Education will work closely with the Ministry of Community, Sport and Cultural Development and Elections BC to develop educational and other resource materials regarding the new expense limit rules. These resources will be made available well in advance of the October 2018, election process.

Should you have questions regarding expense limits, please contact Dave Duerksen, Executive Director, Legislation, Policy and Governance Branch, by phone at (250) 387-8037 or by email at Dave.Duerksen@gov.bc.ca.

Sincerely,

Mike Bernier
Minister

pc: All Secretary Treasurers



Ref: 192288

January 11, 2017

To: All Board Chairs, Superintendents, Secretary Treasurers
All School Districts

Dear Colleagues:

As you know, last week the Ministry of Education (MoE), the BC Public Schools Employers Association (BCPSEA) and the BC Teachers Federation (BCTF) signed a Memorandum of Agreement re: LoU No. 17: Education Fund and Impact of the Court Cases – Priority Measures (the MoA), as the first step in responding to the decision from the Supreme Court of Canada. The MoA supports the implementation of priority measures as agreed upon by MoE, BCPSEA, and the BCTF while negotiations continue regarding the restored collective agreement provisions. The MoA commits to \$50 million for school districts the remainder of this school year, and I am pleased to be able to share more details on the allocation method and the timing of the funding and the subsequent reporting requirements.

Firstly, regarding the distribution of funds, accounting treatment, and reporting requirements please note the following information and instructions:

- \$50 million in net new funding (which is the monetary equivalent of approximately 1000—1100 teacher FTE) is being allocated for the remainder of the 2016/17 school year. School districts are encouraged to begin hiring as soon as possible. This funding may form a part of any final negotiated settlement between the parties.
- Funding will be distributed in the same manner as the Learning Improvement Fund, using September 2016 enrolment data as the basis for the calculation.
- This funding meets the definition of a restricted contribution per Treasury Board Regulation 198/2011. Therefore, this grant must be reported on Schedule 3A of your Financial Statements. Please note that it will not be reflected in the 2016/17 Amended Annual Budget (to be submitted to the Ministry no later than February 28, 2017) as it was announced after school districts were asked to prepare this budget. The grant will however need to be reflected in the next quarterly GRE (March 2017) and in your 2016/17 Financial Statements.
- Funding will flow later this school year, no later than April. In order to facilitate early hiring, we are accelerating existing operating grant payments in February and March to ensure that school districts have sufficient cash on hand to manage until then.

Ministry of Education
Resource Management and Corporate
Services Division
Office of the Assistant Deputy Minister

Mailing address:
PO Box 9161 Stn Prov Govt
Victoria BC V8W 9H3

Telephone: (250) 356-1883

- School districts are responsible for tracking and reporting accurate and complete information to the end of the current school year, including sign-off of the final report(s) by Boards of Education. Specifically:
 - Funding and FTE information must be reported to the Ministry using the attached template by June 30, 2017; note that as well as the amount spent in each category the number of incremental new FTE must be reported. As per the MoA, this information will be shared with the BCTF at the main table.
 - An interim reporting process will also be undertaken, to assess school districts' collective progress in implementing the MoA as at March 31, 2017. More details from MoE can be expected in late February 2017.

Secondly, to ensure that the expenditure of this funding aligns with the terms and conditions agreed upon by the parties set forth in the MoA, please note the following requirements:

- Boards of Education are responsible for ensuring that funding is spent in a manner that aligns with the MoA, including meeting local consultation requirements between staff and the teacher union local.
- As per the MoA, funding must be spent on enrolling and non-enrolling teachers (Article 1a & 1b) before it can be spent on capacity building initiatives (Article 2). In cases where funding is being spent on capacity building initiatives under Article 2, a justification will be required as part of the reporting process noted above.
- Any unused funding may be carried over to the 2017/18 school year. However, school districts must report, as part of their June 30th report back noted above, how they plan to expend those funds within the 2017/18 school year, consistent with the MoA.
- MoE staff will be reviewing school district reports and Financial Statements to verify that the funds were spent in a manner that is consistent with the MoA.

Your completed reporting templates should be sent to SDFR@gov.bc.ca no later than 4:00pm on June 30, 2017. If you have technical questions regarding the distribution or accounting and reporting requirements, please contact Kim Abbott (Kim.Abbott@gov.bc.ca), Ian Aaron (Ian.Aaron@gov.bc.ca), or Jonathan Foweraker (Jonathan.Foweraker@gov.bc.ca).

Sincerely,



George Farkas
Assistant Deputy Minister

Allocation of \$50 Million, Based on 2016/17 Enrolment and Other Data

School District	Allocated by Proportion of Grants / LIF		
	2016/17 Interim Full-Year Oper Grants	Proportion of Total Grants	Allocation
5 Southeast Kootenay	54,355,806	1.1%	552,890
6 Rocky Mountain	33,521,663	0.7%	340,971
8 Kootenay Lake	49,513,455	1.0%	503,635
10 Arrow Lakes	7,009,178	0.1%	71,295
19 Revelstoke	10,300,851	0.2%	104,777
20 Kootenay-Columbia	35,346,264	0.7%	359,531
22 Vernon	75,507,677	1.5%	768,040
23 Central Okanagan	192,650,859	3.9%	1,959,582
27 Cariboo-Chilcotin	50,466,011	1.0%	513,324
28 Quesnel	32,849,565	0.7%	334,135
33 Chilliwack	121,840,740	2.5%	1,239,324
34 Abbotsford	168,983,158	3.4%	1,718,842
35 Langley	169,534,214	3.4%	1,724,447
36 Surrey	610,517,410	12.4%	6,209,985
37 Delta	133,830,972	2.7%	1,361,285
38 Richmond	169,750,373	3.5%	1,726,646
39 Vancouver	436,860,160	8.9%	4,443,600
40 New Westminster	58,595,029	1.2%	596,010
41 Burnaby	199,734,193	4.1%	2,031,631
42 Maple Ridge-Pitt Meadows	124,724,936	2.5%	1,268,662
43 Coquitlam	261,444,247	5.3%	2,659,326
44 North Vancouver	127,460,594	2.6%	1,296,488
45 West Vancouver	57,542,588	1.2%	585,305
46 Sunshine Coast	35,110,412	0.7%	357,132
47 Powell River	20,548,663	0.4%	209,014
48 Sea to Sky	44,638,792	0.9%	454,051
49 Central Coast	5,426,613	0.1%	55,198
50 Haida Gwaii	9,712,608	0.2%	98,793
51 Boundary	15,613,861	0.3%	158,819
52 Prince Rupert	23,873,247	0.5%	242,831
53 Okanagan Similkameen	24,260,921	0.5%	246,774
54 Bulkley Valley	21,490,166	0.4%	218,591
57 Prince George	124,358,075	2.5%	1,264,930
58 Nicola-Similkameen	23,773,229	0.5%	241,814
59 Peace River South	39,935,765	0.8%	406,214
60 Peace River North	58,829,489	1.2%	598,394
61 Greater Victoria	164,364,913	3.3%	1,671,867
62 Sooke	89,408,507	1.8%	909,434
63 Saanich	64,657,717	1.3%	657,677
64 Gulf Islands	19,813,078	0.4%	201,532
67 Okanagan Skaha	51,980,690	1.1%	528,731
68 Nanaimo-Ladysmith	117,315,756	2.4%	1,193,298
69 Qualicum	38,995,178	0.8%	396,646
70 Alberni	35,991,208	0.7%	366,091
71 Comox Valley	71,998,236	1.5%	732,343
72 Campbell River	51,530,659	1.0%	524,153
73 Kamloops/Thompson	134,771,853	2.7%	1,370,856
74 Gold Trail	18,985,688	0.4%	193,116
75 Mission	55,408,175	1.1%	563,594
78 Fraser-Cascade	19,036,770	0.4%	193,636
79 Cowichan Valley	70,639,101	1.4%	718,518
81 Fort Nelson	9,319,328	0.2%	94,793
82 Coast Mountains	48,351,386	1.0%	491,815
83 North Okanagan-Shuswap	60,035,509	1.2%	610,662
84 Vancouver Island West	8,063,998	0.2%	82,024
85 Vancouver Island North	17,372,097	0.4%	176,703
87 Stikine	5,296,130	0.1%	53,871
91 Nechako Lakes	49,175,782	1.0%	500,200
92 Nisga'a	7,531,566	0.2%	76,609
93 Conseil scolaire francophone	75,656,063	1.5%	769,549
Provincial Totals	4,915,611,172	100.0%	50,000,004

MEMORANDUM

TO: The Board of Education

FROM: Tom Ferris, Trustee

RE: French Advisory Committee Semi-Annual Report

DATE: January 23, 2017

The first meeting of the French Advisory Committee of the school year occurred on January 19, 2017, after the preparation of the Agenda. The committee continues to be active.

To: Greater Victoria Board of Education

From: Jordan Watters, Trustee

Date: January 16, 2017

Re: Aboriginal Nations Education Council

The Aboriginal Nations Education Council (ANEC) is made up of a diverse group of individuals who provide perspectives from a variety of backgrounds. The Council is chaired by Janice Simcoe of Camosun College, and includes members of Aboriginal communities, organizations, families, Elders and students. Representing the school district are, administrators, teachers and Aboriginal Nations Education Division (ANED) staff, and a trustee.

The Council meets monthly and is engaged in a variety of activities. Highlights between May and December 2016 include:

- Scott Benwell and Kaled Child, Ministry of Education, Aboriginal Education Branch presented on Equity Work and Education. They addressed the Office of the Auditor General's Report of November 5th 2015 *An Audit of the Education of Aboriginal Students in BC Public Schools* and particularly the findings around racism (p 37 of the report).
- The change in MoE Enhancement Agreement support was discussed.
- Deputy Superintendent Shelley Green provided an update on the Board's Strategic Plan
- The committee discussed the City of Victoria recognizing 2017 as the Year of Reconciliation and how this could be incorporated within the school district.
- Discussion was held around the need to sensitively handle Canada's 150th celebrations in our schools..
- Work has continued on the Draft Spirit of Alliances: Aboriginal Cultural Education Guide For School District # 61. This document, previously known at the "Protocol Guide," offers guidelines, and context for teachers, staff and administrators working to weave Aboriginal perspectives into their work. It will encourage and strengthen School District 61's Aboriginal Education Enhancement Agreement The Spirit of Alliances.

It has been an honour and a pleasure to serve as the Trustee Representative on ANEC from December 2014 through December 2016. Trustee McNally is fortunate to be the new representative going forward.

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**Education Policy and Directions Committee
January 9, 2017 – Rockheights Middle School**

Regular Minutes

Present: TRUSTEES

Ann Whiteaker, Chair
Tom Ferris
Diane McNally
Deborah Nohr
Peg Orcherton
Jordan Watters

ADMINISTRATION

Shelley Green, Deputy Superintendent
Deb Whitten, Associate Superintendent
Greg Kitchen, Associate Superintendent
Katie Hamilton, Communications and Community Engagement
Ilda Turcotte, GVTA Representative
Maryanne Trofimuk, VPVPA Representative

The meeting was called to order at 7:00 pm.

Chair Whiteaker welcomed everyone to tonight's meeting.

Chair Whiteaker recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories we live, we learn, and we do our work.

Chair Whiteaker thanked outgoing Education, Policy and Directions Chair, Deborah Nohr, for her leadership as Chair of this committee for the past 2 years.

1. APPROVAL OF THE AGENDA

It was moved by Trustee Orcherton:

That the January 9, 2017 Education, Policy and Directions agenda be approved.

Motion Carried Unanimously

2. APPROVAL OF THE MINUTES

It was moved by Trustee Ferris:

That the December 5th, 2016 Education Policy and Directions Committee meeting regular minutes be approved.

Motion Carried Unanimously

3. BUSINESS ARISING FROM THE MINUTES - None

4. PUBLIC PRESENTATIONS TO THE COMMITTEE - None

5. NEW BUSINESS

A. Introduction of Student Representative

Both Superintendent Piet Langstraat and Student Representative, Elidih Morrison, from Reynolds High School, were unable to attend tonight's meeting and sent their regrets.

B. Learning Support Plan

Harold Caldwell, District Principal-Learning Support Team, presented the Learning Support Plan through a PowerPoint presentation. He introduced the 54 member team and described the learning support plan.

Mr. Caldwell also outlined the priorities, described the goals and explained the strategies. He provided several examples of strategies being used to achieve the goals. Mr. Caldwell concluded with an overview on the work to date and described what will follow over the rest of the year and into next year.

Questions regarding the learning support plan followed the presentation.

C. District Middle School Review Committee - Terms of Reference

Associate Superintendent, Deb Whitten, spoke to the Terms of Reference for the District Middle School Review Committee.

Trustees asked questions and made suggestions following the explanation of the Terms of Reference.

The following motion was then put forward:

It was moved by Trustee Nohr:

That the Board of Education of School District No. 61 (Greater Victoria) accept the Terms of Reference for the District Middle School Review Committee with the following amendments: Under **Timeline** delete the word final and change the reporting from the Operations, Policy and Planning Committee to the Education, Policy and Directions Committee.

Motion Carried Unanimously

It was moved by Trustee Nohr:

That the Board of Education of School District No. 61 (Greater Victoria) accept the Terms of Reference for the District Middle School Review Committee as amended.

Motion Carried Unanimously

6. NOTICE OF MOTIONS - None

7. GENERAL ANNOUNCEMENTS - None

8. ADJOURNMENT

It was moved:

That the meeting be adjourned.

Motion Carried Unanimously

The meeting adjourned at 8:15 pm.

District Middle School Review Committee

Purpose:

The District Middle School Review Committee is an ad hoc committee established by the Board of Education (Bylaw 9140 Ad Hoc Committee of the Board) to review and examine the current practices of Middle Schools in our District.

Deliverables:

The District Middle School Review Committee will examine and make recommendations regarding:

- Interdisciplinary teams, flexible scheduling, the exploratory program and the advisory program
- The music program and the mini-x model
- Curriculum completion day

Membership:

The committee will be comprised of the following voting members:

- two Trustees appointed by the Board Chair
- Superintendent or designate
- three representatives from the Greater Victoria Teachers' Association Executive
- three VPVPA representatives
- one VCPAC representative
- student representative(s) when appropriate

Timeline:

A report will be provided to the Education Policy and Directions Committee by June 2017.

Voting:

It is expected that the committee will use a consensus model for decision making. When this is not possible, decisions will be made by majority vote.

Procedural Notes:

- Anyone may attend and contribute to the discussions without voting privileges
- Meeting dates, locations and minutes will be available on the District website

Date Adopted:



**Operations Policy and Planning Committee Meeting
January 16, 2017 – GVSD Board Office, Boardroom**

REGULAR MINUTES

Present:

Jordan Watters, Chair, Diane McNally, Rob Paynter

Trustee Leonard sent her regrets.

Administration:

Piet Langstraat, Superintendent of Schools, Mark Walsh, Secretary-Treasurer, Shelley Green, Deputy Superintendent, Greg Kitchen, Associate Superintendent, Deb Whitten, Associate Superintendent, Colin Roberts, Director, Human Resource Services, Katie Hamilton, Manager, Community Engagement and Communications, Julie Lutner, Senior Manager Budgets and Financial Analysis

The meeting was called to order at 7:03 p.m.

Chair Watters recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

1. APPROVAL OF THE AGENDA

It was moved by Trustee McNally:

That the January 16, 2017 regular agenda be approved.

Motion Carried Unanimously

2. APPROVAL OF THE MINUTES

It was moved by Trustee Paynter:

That the December 5, 2016 Combined Education Policy and Directions Committee and the Operations Policy and Planning Meeting regular minutes be approved.

Motion Carried Unanimously

3. BUSINESS ARISING FROM MINUTES – None

4. PRESENTATIONS TO THE COMMITTEE – None

5. SUPERINTENDENT'S REPORT

A. Introduction of Student Representative

Superintendent Langstraat introduced Eilidh Morrison, Student Representative from Reynolds Secondary School.

6. PERSONNEL ITEMS

A. Teacher Qualifications

Colin Roberts, Director, Human Resource Services explained that Human Resources has established guidelines for determining qualifications necessary to be eligible for specific teaching positions. The assessment is based on completed post-secondary coursework and work experience. Mr. Roberts reviewed the challenges associated with assessing teacher qualifications and potential future directions with the process. Trustees asked questions of clarification.

7. FINANCE AND LEGAL AFFAIRS

A. 2016-2017 Funding Update

Secretary-Walsh provided the Committee with an overview of the final 2016-2017 funding announcement received from the Ministry of Education in December 2016. Secretary-Treasurer Walsh advised that the final grant funding shows a net increase of \$3,169,681 as compared to the 2016-2017 preliminary grant primarily due to enrolment growth. The final grant funding will be reflected in the 2016-2017 Amended Annual Budget which will be presented at the February Board of Education meeting. Trustees asked questions of clarification of Secretary-Treasurer Walsh.

B. December 31, 2016 Quarterly Financial Report

Secretary-Treasurer Walsh presented the quarterly financial report for the period ending December 31, 2016 which shows the Annual Operating Budget and the year-to-date actual revenue and expenditure as a percentage of the operating budget. The year-to-date results are comparable to the prior year and reflect the nature of school district operations. Trustees asked questions of clarification of Secretary-Treasurer Walsh.

C. 2017-2018 Partner Group Budget Input Summary

Secretary-Treasurer Walsh explained that the Summary of Partner Group Budget Input for 2017-2018 reflects the responses received from the input request made to Parent Advisory Councils and Education Partner Groups in November 2016. Included with the summary of responses was a scatter gram identifying priority areas. The documents will be posted to the District Website under the Financial section.

D. Policy Sub-Committee Report

Secretary-Walsh reviewed the report of the Policy Sub-Committee and presented specific policies and regulations reviewed and recommended for deletion.

It was moved Trustee McNally:

That the Board of Education of School District No. 61 (Greater Victoria) delete Policy 4135.4 – *Teacher Staff Grievance Procedure*.

Motion Carried Unanimously

It was moved Trustee Paynter:

That the Board of Education of School District No. 61 (Greater Victoria) delete Policy 5126 – *Awards and Recognition*.

Motion Carried Unanimously

It was moved Trustee Paynter:

That the Board of Education of School District No. 61 (Greater Victoria) delete Policy 5127 - *Recognition Ceremonies*.

Motion Carried Unanimously

Regulation 5133.1 - *Organizations - Safety Patrols* “*The Elmer Green Pennant Safety Campaign* and Regulation 5134.1 - *Police Sponsored Youth Activities in Schools* were presented as deletions.

E. School Calendars 2017-2018 and 2018-2019

Greg Kitchen, Associate Superintendent advised that consultation has occurred with all of the employee groups, VCPAC as well as School Districts 62 and 63 with respect to the calendars for the 2017/2018 and 2018/2019 school years. It is being recommended that the calendars be posted on the district website for a period of one month to receive further input.

It was moved Trustee McNally:

That the Board of Education of School District No. 61 (Greater Victoria) approve the posting of the following 2017/2018 and 2018/2019 school year calendars on the School District’s website for a period of one month:

2017/2018 School Year Calendar*

School Opening –	September 5, 2017
First non-instructional day –	September 18, 2017
Thanksgiving –	October 9, 2017
Second non-instructional day –	October 20, 2017 (Province wide)
Remembrance Day –	November 13, 2017
Third non-instructional day –	November 24, 2017
Schools close for Winter vacation –	December 22, 2017
Schools re-open after Winter vacation –	January 8, 2018
Family Day –	February 12, 2018
Fourth non-instructional day –	February 23, 2018

Schools close for Spring vacation –	March 16, 2018
Good Friday –	March 30, 2018
Easter Monday –	April 2, 2018
Schools re-open after Spring vacation –	April 3, 2018
Fifth non-instructional day –	April 20, 2018
Sixth non-instructional day –	May 18, 2018
Victoria Day –	May 21, 2018
Administrative Day and School Closing –	June 29, 2018
*Seventh non-instructional day to be chosen by each school	

2018/2019 School Year Calendar*

School Opening –	September 4, 2018
First non-instructional day –	September 17, 2018
Thanksgiving –	October 8, 2018
Second non-instructional day –	October 19, 2018 (Province wide)
Remembrance Day –	November 12, 2018
Third non-instructional day –	November 23, 2018
Schools close for Winter vacation –	December 21, 2018
Schools re-open after Winter vacation –	January 7, 2019
Family Day –	February 11, 2019
Fourth non-instructional day –	February 22, 2019
Schools close for Spring vacation –	March 15, 2019
Schools re-open after Spring vacation –	April 1, 2019
Good Friday –	April 19, 2019
Easter Monday –	April 22, 2019
Fifth non-instructional day –	May 17, 2019
Victoria Day –	May 20, 2019
Administrative Day and School Closing –	June 28, 2019
*Sixth non-instructional day to be chosen by each school	

Motion Carried Unanimously

F. Update on Public Engagement and Communication Plan

Katie Hamilton, Manager, Community Engagement and Communications provided an update on the progress achieved to develop a Public Engagement and Communications Plan for the Greater Victoria School District. The next steps involve meeting with partner groups, reviewing best practices and historical practices, reviewing input from all interviewees and developing recommendations and the draft plan.

8. FACILITIES PLANNING

A. Facilities Plan Update

Secretary-Walsh provided an update on the progress achieved to develop a long-term facilities plan. The next steps include creating a project page on the website to provide access to all Facilities related information; determining functional capacity of schools; meeting with municipal partners to receive information about community plans; and drafting the report

and plan for public engagement opportunities. It is anticipated that a draft report will be provided to the Board of Education by May 2017.

9. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS – None

10. NEW BUSINESS– None

11. NOTICE OF MOTION – None

12. GENERAL ANNOUNCEMENTS - None

13. ADJOURNMENT

It was moved Trustee Paynter:

That the meeting adjourn.

Motion Carried Unanimously

The meeting adjourned at 8:48 p.m.



OFFICE OF THE SECRETARY-TREASURER

556 BOLESKINE ROAD, VICTORIA, BRITISH COLUMBIA V8Z 1E8
PHONE (250) 475-4108 FAX (250) 475-4112

TO: The Operations Policy and Planning Committee
FROM: The Policy Sub-Committee
DATE: January 9, 2017
RE: **Monthly Report**

Background:

As part of its ongoing work, the Committee has a number of updates and specific recommendations stemming from the review of policy and regulations.

Recommendations:

Specific Policies Reviewed and Recommended for Deletion

Policy 4135.4 Teacher Staff Grievance Procedure:

The Committee is recommending the deletion of this policy

Rationale:

The Policy, from 1979, does not reflect current practice or the collective agreement with the GVTA. Further, given that the collective agreement contains a specific process, a policy contrary to the collective agreement would not be enforceable.

The GVTA has been consulted and does not oppose the deletion.

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) delete policy 4135.4 - *Teacher Staff Grievance Procedure*.

Policy 5126 Awards and Recognition

The Committee is recommending the deletion of this policy

Rationale:

While the general principles laid out in the policy are relevant, the committee feels that the policy is unnecessary and the principles addressed in the policy can be found in other guiding documents such as the strategic plan and various educator standards and ethics documents.

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) delete policy 5126 - *Awards and Recognition*.

Policy 5127 – Recognition Ceremonies

The Committee is recommending the deletion of this policy.

Rationale:

The Committee felt that the policy is unnecessary. Recognition ceremonies are a regular aspect of secondary schools and do not require a formal policy. Furthermore, the regulation is not current.

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) delete policy 5127 - *Recognition Ceremonies*.

Regulations for Deletion

The District intends to delete the following regulations:

Regulation 5133.1 - Organizations - Safety Patrols “The Elmer Green Pennant Safety Campaign”

Rationale: The regulation, from 1962, has no associated policy and is no longer enforced.

Regulation 5134.1 - Police Sponsored Youth Activities In Schools

Rationale: The regulation has no associated policy. Further, the deletion of the regulation would not prevent an event sponsored by a police organization from occurring.

POLICY 5126

AWARDS AND RECOGNITION

Individual schools, in consultation with staff, parents and, where appropriate, students, shall develop guidelines on awards and recognition.

Such guidelines shall:

- outline the criteria to be used for awards and recognition
- be enabling to all students and promote a sense of self worth
- promote an appreciation of learning
- promote recognition that is given to all students celebrating their individual strengths and effort
- reflect the full spectrum of school and community life
- provide on-going recognition
- be periodically reviewed

Greater Victoria School District

Adopted: February 26, 1990

POLICY 5127

RECOGNITION CEREMONIES

The School Board approves the holding of a suitable public ceremony to honour grade 12 students. The ceremony shall be called a Recognition Ceremony.

The Board accepts that the Recognition Ceremony is held at the discretion of the individual principals, who are responsible for making all the necessary arrangements related to their own schools.

Greater Victoria School District

Adopted: January 23, 1984

Revised: April 24, 1984



*The Greater Victoria School District is committed to
each student's success in learning within
a responsive and safe environment.*

POLICY 4135.4

TEACHER STAFF GRIEVANCE PROCEDURE

The Board recognizes that the presentation of a grievance is a legitimate and desirable process whereby its employees may bring to its attention conditions which are adversely affecting the educational program of the School District. It directs that all such grievances shall be investigated by the Superintendent of Schools or his delegate, and the results of such investigation be forwarded to the Board as information or for Board action.

Greater Victoria School District

Adopted: February 19, 1979

DELETED

Modification to this document is not permitted without prior written consent from the Greater Victoria School District.

MEMORANDUM

TO: The Board of Education

FROM: Greg Kitchen, Associate Superintendent of Schools

RE: 2017/2018 and 2018/2019 School Calendars

DATE: January 23, 2017

I consulted with the following partner groups: ASA, CUPE 947, CUPE 382, GVTA, VCPAC and VPVPA (as well as School Districts 62 and 63) to discuss the fixed days for the 2017/2018 and 2018/2019 school years.

Recommended Motion:

THAT THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 61 (GREATER VICTORIA) APPROVE THE POSTING OF THE FOLLOWING 2017/2018 and 2018/2019 SCHOOL YEAR CALENDARS ON THE SCHOOL DISTRICT'S WEBSITE FOR A PERIOD OF ONE MONTH:

2017/2018 School Year Calendar*

School Opening –	September 5, 2017
First non-instructional day –	September 18, 2017
Thanksgiving –	October 9, 2017
Second non-instructional day –	October 20, 2017 (Province wide)
Remembrance Day –	November 13, 2017
Third non-instructional day –	November 24, 2017
Schools close for Winter vacation –	December 22, 2017
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Fifth non-instructional day –	April 20, 2018
Sixth non-instructional day –	May 18, 2018
Victoria Day –	May 21, 2018
Administrative Day and School Closing –	June 29, 2018
*Seventh non-instructional day to be chosen by each school	

2018/2019 School Year Calendar*

School Opening –	September 4, 2018
First non-instructional day –	September 17, 2018
Thanksgiving –	October 8, 2018
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Fourth non-instructional day –	February 22, 2019
Schools close for Spring vacation –	March 15, 2019
Schools re-open after Spring vacation –	April 1, 2019
Good Friday –	April 19, 2019
Easter Monday –	April 22, 2019
Fifth non-instructional day –	May 17, 2019
Victoria Day –	May 20, 2019
Administrative Day and School Closing –	June 28, 2019
*Sixth non-instructional day to be chosen by each school	

REGULATION 5133.1

ORGANIZATIONS - SAFETY PATROLS

The Elmer Green Pennant Safety Campaign

The School Board has endorsed "The Elmer Green Pennant Safety Campaign" but there is not obligation for any school to adopt the program.

The program of safety education, symbolized by the green pennant bearing Elmer the Elephant, is under the supervision of the police director currently responsible for the safety patrol in the particular school which decides to utilize the Elmer Campaign; thus, this program is considered to be an extension of the safety patrol work.

All expenses for supplies and equipment are borne by the Kiwanis Safety Patrol Committee.

The Elmer Pennant shall be displayed in a suitable and conspicuous place in the school entrance or auditorium. It shall not be flown from the school flagpole without the knowledge of the Buildings and Grounds Department.

Legal Reference: Public Schools Act, Section 98 (b) and 105

Greater Victoria School District

Approved: November 1962

Legal Reference: Public Schools Act, Section 98(b) and 105

REGULATION 5134.1

POLICE SPONSORED YOUTH ACTIVITIES IN SCHOOLS DISTRICT NO. 61 (GREATER VICTORIA) FACILITIES

School facilities shall be made available to police sponsored activities under the Board's rental regulations and the following conditions;

1. That all clubs have proper constitutions, stating aims, rules and regulations, and a sponsor acceptable to the police force and the School Board.
2. That each youth group establish suitable criteria (e.g. registered membership) for admission to group activities.
3. That the membership be limited to the age group 14 - 18 years of age, and/or students registered in grades 10 - 12, and honorary members.
4. That the admission charges not exceed \$1.50 per person.
5. That the numbers admitted to the activity not exceed the number permitted by the local fire chief or marshal.
6. That all activities cease at 11:30 p.m. (building clear by 12:00 midnight).
7. That alcoholic beverages and drugs will not be permitted on the premises.
8. That smoking or use of other tobacco products be prohibited.
9. That a group of at least eight members will assist with the rough cleanup of the facilities between 11:30 p.m. and midnight.
10. That the number of dances be limited to one Friday per month per club.

11. That bookings for the activities be made at least three weeks in advance.
(This permits the previous regulations on facility use to continue).
12. That the sponsoring police force be responsible for the enforcement of the above regulations.
13. That rental rates be determined under the regulations, plus additional clean up costs if applicable.
14. Amplified band practices and performances will only be allowed with authorization by the Principal of the school concerned and the Rentals Department and are subject to sound level limitations.

Greater Victoria School District

Approved: August 1970 (as 5134.1 a, b)

Various revisions

Revised: May 1975 (corrected July 1975)

Revised: October 2007

TO: The Board of Education

FROM: Piet Langstraat, Superintendent of Schools

RE: Superintendent's Report

DATE: January 23, 2017

There are a number of items that the Superintendent wishes to bring to the attention of the Board of Education.

Since the last meeting of the Board of Education, the Superintendent has had the opportunity to visit Northridge Elementary School.

Events and Meetings

The Superintendent has attended a number of events and met with a number of individuals since the last Board meeting. These have included:

- Provincial Committees
 - Provincial Student Enrolment Forecasting
 - Service Delivery Project
- Meetings With Ministry Personnel
 - Early Learning
 - Student Satisfaction Survey
- District Committees
 - Registration and Transfer
 - Equity
- Leadership Meetings with Administrators

TO: The Board of Education

FROM: Piet Langstraat, Superintendent of Schools

RE: Interim Funding

DATE: January 23, 2017

The Greater Victoria School District received \$1,671,867 as its portion of the \$50 million interim funding being provided to districts to begin to address the outcome of the Supreme Court of Canada ruling. This equates to approximately 34 FTE teaching positions for the remainder of the school year.

In addition, there was \$398,836 remaining to disburse from the Education Fund (formerly the Learning Improvement Fund). This equates to approximately 7 FTE teaching positions for the remainder of the year.

Principals and school staffs were asked to submit their needs in anticipation of receiving this funding.

The Superintendent, Deputy Superintendent and representatives of the GVTA met on Friday, January 13 and Monday, January 16, 2017 to review the requests and to allocate the funding.

It is anticipated that the vast majority of the positions will be filled by January 30, 2017 with those remaining to be filled shortly thereafter.

OFFICE OF THE SUPERINTENDENT

556 Boleskine Road, Victoria, BC V8Z 1E8

Pieter Langstraat, Superintendent

Phone (250) 475-4162

Fax (250) 475-4112

TO: The Board of Education

FROM: Piet Langstraat, Superintendent of Schools

RE: **Trustee Questions**

DATE: January 23, 2017

During this portion of the Board Meeting, Trustees will have the opportunity to raise questions. Where possible, an immediate response will be provided. In the event that research is necessary before a response is provided, the matter will be postponed until a researched response can be provided.



OFFICE OF THE SECRETARY-TREASURER

556 BOLESKINE ROAD, VICTORIA, BRITISH COLUMBIA V8Z 1E8
PHONE (250) 475-4108 FAX (250) 475-4112

TO: The Board of Education

FROM: Mark Walsh, Secretary-Treasurer

DATE: January 23, 2017

RE: **Monthly Report**

The purpose of this memo is to update the Board on some of the activities of the Secretary Treasurer's office over the last month.

In January, the Burnside project has been a focus including liaising with our municipal partners in the City of Victoria.

I had an initial meeting with a representative of the Provincial Digital Strategy Committee as I have been appointed as a member representing the BC Association of School Business Officials.

I lectured to the graduating students of the Education Faculty at UVIC on the area of teachers and the law.

We have been working diligently on the Facilities Plan and the long-term projections and other data required to complete the project.

We have been completing the groundwork to be able to provide the final amended budget in February and continue planning for the 2017-18 school year.

OFFICE OF THE SECRETARY-TREASURER

556 BOLESKINE ROAD, VICTORIA, BRITISH COLUMBIA V8Z 1E8
PHONE (250) 475-4108 FAX (250) 475-4112

TO: The Board of Education

FROM: Mark Walsh, Secretary-Treasurer

DATE: January 23, 2017

RE: **Seismic Project Identification Report (SPIR) Costs Restricted Capital Funding Request**

In 2005, the Ministry implemented the Seismic Mitigation Program (SMP) and undertook risk assessments for all schools built prior to 1992 within identified high risk zones in BC.

Under the processes established by the Ministry of Education and with Ministry approval, school districts could proceed to complete a Seismic Project Identification Report (SPIR) for those schools identified as being "High Risk". The SPIR defined the preliminary scoping and costing work required to define the seismic structural deficiencies and to aid in capital planning and cost estimating for both the District and the Ministry. Initially, we were told that if we proceeded with a SPIR, that the School District would be responsible to fund this work and that these costs could then be recovered from the project budget once the project was approved and a Capital Project Funding Agreement was in place.

A recent change has allowed School Districts to utilize funds from within their restricted capital account, with the written approval of the Ministry of Education. The Greater Victoria School District No. 61 has completed a number of SPIRs in support of the planned High Risk portion of the Seismic Program. This has allowed us to adequately identify the needs of our High Risk schools and has allowed us to be better informed when contemplating our annual capital program submissions and has prepared us to move quickly when and if funding becomes available.

The Greater Victoria School District has completed SPIR's on all nine of the remaining "High Risk" Schools. For three of these schools, the cost of the SPIR preparation has been previously funded by the Ministry, before the funding process was changed to that described above. For the remaining six schools, the costs for the SPIR preparation has, to date, been funded from the Annual Facilities Grant (AFG). Although beneficial in the long term, the requirement to fund SPIRs upfront is creating a shortfall in the AFG funds that are available to address important infrastructure repair issues.

The balance in the restricted capital fund account is \$1,002,756. It is recommended that Ministry approval be requested to use restricted capital funds in the amount of \$235,753 to fund the completed SPIR work as follows:

School	SPIR Cost
Campus View Elementary School	\$ 13,919
Braefoot Elementary School	\$14,848
Arbutus Middle School	\$ 48,516
Reynolds Secondary School	\$ 82,605
Lambrick Park Secondary School	\$ 40,640
Craigflower Elementary School	\$ 35,225
TOTAL	\$ 235,753

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to make application to the Ministry of Education to access \$235,753 in restricted capital to fund the completed SPIR work.



TITLE

REMOVAL OF HONORARY PRESIDENT

SPONSOR

Please select your Board, Branch, or Committee from the menu.

Please indicate if the proposed motion relates to an existing Bylaw, Foundational Statement or Policy Statement in [BCSTA's Bylaws and Policies](#).

- ☒ Relates to Bylaw No. 2
- ☐ Relates to Foundational Statement No. [#] _____
- ☐ Relates to Policy Statement No. [#] _____
- ☐ Propose to make this resolution a new Bylaw
- ☐ Propose to make this resolution a new Foundational Statement

MOTION

An extraordinary motion is submitted to change or add to BCSTA's Bylaws or the Foundational Statements within BCSTA's Policies.

RATIONALE

Provide a succinct description of why this motion is needed plus any relevant background information.

OPTIONAL REFERENCES

Provide references to additional background material, e.g., legislation, websites, etc. Please attach copies of any documents referenced.

That the BCSTA strike 2 i. "the Minister of Education who shall be the honorary President of the Association" and "the honourary President" from bylaw 2

2. Officers a. The officers of the Association are: i. the Minister of Education who shall be the honorary President of the Association; ii. the President; iii. the Vice-President; iv. the immediate past President, but only for a term of one year following the election of a new President v. the Directors, who shall be four (4) in number for those years the immediate past President is an officer of the Association, and five (5) in number otherwise; vi. the Chief Executive Officer, who shall be the secretary-treasurer. Each officer, other than the honorary President, the Chief Executive Officer and the immediate past President, shall be elected at the Annual General Meeting, shall take office at the conclusion of that Annual General Meeting, and shall hold office until his/her successor takes office at the conclusion of the next Annual General Meeting thereafter, or until he/she ceases to be a trustee serving on a member Board, whichever occurs earlier. In the event that the immediate past President becomes unable to serve on the Board of Directors, or ceases to be a trustee of a member Board, the position shall be deemed vacant.

Please send a word version of the completed motion submission form to motions@bcsta.org

Please visit <http://www.bcsta.org/content/legislative-committee> to see the [BCSTA Motion Checklist](#) and other resources regarding preparing motions for BCSTA's AGM and Provincial Council.

This motion is needed to clarify the position of the BCSTA as an organization, independent of the Minister of Education and to align the BCSTA bylaws with the intent of the Memorandum of Understanding.

The history of this bylaw has seen it evolve from the Honourary President being a membership elected position in 1909 to an automatic honour given to Ministers of Education in 1981 and continuing to today.

The title "honourary" as indicated in bylaw 1c *Honourary Life Membership*, allows the membership the opportunity to honour any individual for **distinguished service**. Striking Honorary President from Bylaw 2 will a) remove this position from the officers and b) return the responsibility and decision of recognizing individuals for their contributions and service to the organization to the membership and not simply a reflection of government cabinet position appointments.

History of the of "honourary President"

1905 – First Annual Convention of the BCSTA

(No honorary President)

- "officers to be elected annually and to consist of a President, a Vice-President, and a Secretary-Treasurer

1909 – Sixth Annual BCSTA Convention

(Vice Presidents and honorary President added to officers. honorary President was elected by the membership. First honorary President elected was the Minister of Education at that time)

- "We, your Executive Committee, being asked to suggest changes in our Constitution, do so as follows: We recommend, (1) That our officers be enlarged to embrace an Honorary President, President, First Vice-President, Second Vice-President, and Secretary Treasurer"
- "The election of officers resulted in the choice of the following: Honourary President – The Hon. H. E. Young, M.D., LL.D., (Minister of Education)"

- **1973 – 69th Annual BCSTA Annual General Meeting**
(Honourary President position is elected)
 - By-law 2: "Officers: The officers of the Association shall be: Honourary President, Immediate Past President, President, Vice-President, two directors, and the Executive Director, who shall be Secretary and Treasurer of the Association, all of whom except the Executive Director and the Immediate Past President shall be elected annually at the Annual Meeting,"
 -
- **1981 – 78th Annual BCSTA General Meeting**
(Honourary President is no longer elected but automatically given to the Minister of Education)
 - By-Law 2 "The officers of the Association shall be: honorary president who shall be the Minister of Education, president, vice-president, two directors, the immediate past president, and the executive director, who shall be secretary and treasurer of the Association, all of whom except the honorary president, the executive director, and the immediate past president shall be elected annually at the general meeting,"

1c Honorary Life Membership - The Association may honour any person for distinguished service within the Association by conferring on such person honorary life membership in the Association by extraordinary resolution in accordance with the provisions of Article 21.

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