



**Operations Policy and Planning Committee Meeting
November 14, 2016 – GVSD Board Office, Boardroom**

REGULAR MINUTES

Present:

Elaine Leonard, Chair, Diane McNally, Deborah Nohr, Rob Paynter

Administration:

Piet Langstraat, Superintendent of Schools, Mark Walsh, Secretary-Treasurer, Shelley Green, Deputy Superintendent, Greg Kitchen, Associate Superintendent, Deb Whitten, Associate Superintendent, Kathy Dawson, Senior Buyer

The meeting was called to order at 7:05 p.m.

Chair Leonard recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

1. APPROVAL OF THE AGENDA

It was moved by Trustee McNally:

That the November 14, 2016 regular agenda be approved with the following additions:

11. Notice of Motion

- A. Trustee McNally – 2017 Needs Budget
- B. Trustee McNally – Send a letter to the BCTF
- C. Trustee McNally – Withdrawal from the BCSTA.

Motion Carried

2. APPROVAL OF THE MINUTES

It was moved by Trustee McNally:

That the October 11, 2016 Operations Policy and Planning Meeting regular minutes be approved.

Motion Carried

3. BUSINESS ARISING FROM MINUTES

A. Medical Accommodation Program

Secretary-Treasurer Walsh provided Trustees with further information on the medical accommodation program previously presented at the October meeting.

4. PRESENTATIONS TO THE COMMITTEE

A. Lindsay Moir – Leasing Surplus Land

Mr. Moir made a presentation on the potential of the District leasing land for the purpose of social housing while also generating cash flow for District needs. Trustees asked questions of clarification.

5. SUPERINTENDENT'S REPORT

A. Introduction of Student Representative

Superintendent Langstraat introduced Misha Hasan, Student Representative from Oak Bay High School.

6. PERSONNEL ITEM

A. Job Descriptions in Policy and Regulations

It was moved by Trustee McNally:

That the Board of Education of School District No. 61 (Greater Victoria) delete Policy 2123.044 – *Supervisor of Data Processing*.

Motion Carried Unanimously

Questions of clarification were asked of the Secretary-Treasurer and Superintendent regarding a number of the job descriptions.

Secretary-Treasurer Walsh highlighted the following regulations for deletion: Regulation 2120.020 - Director of Learning Resources and Information Services, Regulation 2120.030 - District Principal of Learning Initiatives, Regulation 2121.018 - Coordinator - District Strategic Planning and Evaluation, Regulation 2122.062 - Coordinator School Services (First Nations Program), Regulation 2123.022 - Coordinator - Languages and Multiculturalism, Regulation 2123.041 - Manager of Purchasing Services, Regulation 2123.044 - Coordinator - Technical Support Services, Regulation 2123.048 - Coordinator - Information Support, Services, Regulation 2123.049 - Supervisor - Information Management and Technical Services, Regulation 2127.022 - Coordinator of Enrolment & Student Information.

7. FINANCE AND LEGAL AFFAIRS

A. Parent Education Fund Update

Deputy Superintendent Green provided Trustees with an update about the Parent Education Fund. Trustees asked questions of clarification.

B. Request to Name the Basketball Court at Oak Bay High School

Secretary-Treasurer Walsh reviewed for Trustees the process followed by Principal Thomson within the school and greater community.

It was moved by Trustee McNally:

That the Board of Education of School District No. 61 (Greater Victoria) approve naming the basketball court in the teaching gym at Oak Bay High School "The Don Horwood Court".

Motion Carried Unanimously

C. Regulation 3323 – *Purchasing Services*

Secretary-Treasurer Walsh described the changes to Regulation 3323 – *Purchasing Services* for Trustees. Senior Buyer, Kathy Dawson, provided further background to Trustees who asked questions of clarification.

D. Policy Sub-Committee Report

It was moved by Trustee McNally:

- i) That the Board of Education of School District No. 61 (Greater Victoria) delete Policy 3526 – *Emergency Repairs to School Plant*.

Motion Carried Unanimously

It was moved by Trustee Paynter:

- ii) That the Board of Education of School District No. 61 (Greater Victoria) reviewed Policy 3545.2 *Field Trips*.

Trustee McNally moved an amendment.

It was moved by Trustee McNally:

That the motion "That the Board of Education of School District No. 61 (Greater Victoria) reviewed Policy 3545.2 *Field Trips*" be amended to delete the word "reviewed" and replace it with "retain" and to replace "the Board of School Trustees" with "the Board of Education" in the policy.

Motion Carried Unanimously

Chair Leonard called for the vote on the main motion as amended.

It was moved by Trustee McNally:

That the Board of Education of School District No. 61 (Greater Victoria) retain Policy 3545.2 *Field Trips* and replace "the Board of School Trustees" with "the Board of Education" in the policy.

Motion Carried Unanimously

It was moved by Trustee Paynter:

- iii) That the Board of Education of School District No. 61 (Greater Victoria) retain Policy 3545.25 *Overnight Accommodation* and replace "the Board of School Trustees" with "the Board of Education" in the policy.

Motion Carried Unanimously

Secretary-Treasurer Walsh highlighted the deletion of Regulation 3509 - *Bomb Threat* and Regulation 3522.2 - *Student Involvement – Schools*.

8. FACILITIES PLANNING

A. Water Safety Update

Secretary-Treasurer Walsh presented an update to the Committee and answered questions of clarification from Trustees.

B. Alternative Program Update

Associate Superintendent Whitten provided an update to the Committee and answered questions of clarification from Trustees.

9. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS - None

10. NEW BUSINESS

A. Trustee Nohr – Trustees' Annual Expenses

Trustee Nohr presented her motion and rationale.

It was moved by Trustee Nohr:

That the Board of Education of School District No. 61 (Greater Victoria) request senior staff to establish a link on the District website to provide the public with information pertaining to trustees' annual expenses; this information would be updated at the end of each fiscal year.

Trustee Nohr moved an amendment.

It was moved by Trustee Nohr:

That the motion "That the Board of Education of School District No. 61 (Greater Victoria) request senior staff to establish a link on the District website to provide the public with information pertaining to trustees' annual expenses; this information would be updated at the end of each fiscal year" be amended to add "and include the first two years of the current term of the Board of Education" at the end of the last sentence.

Unanimously **Motion** **Carried**

Trustee Nohr moved an amendment to the amendment.

It was moved by Trustee Nohr:

That the amended motion "That the Board of Education of School District No. 61 (Greater Victoria) request senior staff to establish a link on the District website to provide the public with information pertaining to trustees' annual expenses; this information would be updated at the end of each fiscal year and include the first two years of the current term of the Board of Education" be amended to add the words "the Superintendent's and" in front of "trustees."

Motion Carried Unanimously

Trustee McNally moved a further amendment to the amended main motion.

It was moved by Trustee McNally:

That the amended motion “*That the Board of Education of School District No. 61 (Greater Victoria) request senior staff to establish a link on the District website to provide the public with information pertaining to the Superintendent’s and trustees’ annual expenses; this information would be updated at the end of each fiscal year and include the first two years of the current term of the Board of Education*” be amended to delete “with information” and replace it with “*itemized expenses.*”

Motion Defeated Unanimously

Chair Leonard called for the vote on the main motion as amended.

It was moved by Chair Leonard:

That the Board of Education of School District No. 61 (Greater Victoria) request senior staff to establish a link on the District website to provide the public with information pertaining to the Superintendent’s and trustees’ annual expenses; this information would be updated at the end of each fiscal year and include the first two years of the current term of the Board of Education.

Motion Carried Unanimously

11. NOTICE OF MOTION

A. Trustee McNally – 2017 Needs Budget

That the Board of Education of School District No. 61 (Greater Victoria) direct senior administration to prepare a budget for the January 2017 iteration of the Needs Budget Committee that includes restored language previously stripped from the GVTA Collective Agreement, to be submitted along with the projected budget for the 2017-18 school year.

B. Trustee McNally – Send a letter to the BCTF

That the Board of Education of School District No. 61 (Greater Victoria) direct the Chair to send a letter of congratulations to the BCTF congratulating the Federation on its November 10, 2016 victory at the Supreme Court of Canada.

C. Trustee McNally – Withdrawal from the BCSTA

That the Board of Education of School District No. 61 (Greater Victoria) instruct the Chair to prepare the necessary documents to effect withdrawal of this Board from the BCSTA as soon as possible.

12. GENERAL ANNOUNCEMENTS - None

13. ADJOURNMENT

It was moved:

That the meeting adjourn.

Motion Carried

The meeting adjourned at 9:07 p.m.