

TEACHER TEACHING ON CALL (TTOC)

SELECTION PROCESS

SCREENING

The District sets standards for shortlisting TTOCs beyond professional certification. These include exemplary ratings on practicum reports or teaching evaluations, strong professional references from school administrators, and good academic performance as shown in university transcripts. Additional documentation that may be supplied will be considered. Reference checks may be made at this stage.

If you believe you are qualified to teach a language other than English, we may request that you come to an interview with District staff to determine your spoken and written proficiency.

***NB** – If all required documentation is not provided, it may delay the screening process. The District does not assume responsibility for notifying applicants that items are missing.*

INTERVIEW

Shortlisted candidates will be contacted for an interview with two school administrators.

NEXT STEP

After a successful interview and reference checks are completed, candidates are contacted by phone and offered a place on our TTOC list. Once all required paperwork has been completed, you will begin to receive call-outs.

COMMUNICATION

Educational Staffing receives hundreds of applications and attempts to maintain a list of approximately 250 active TTOC's. **Unfortunately, we are not able to respond to individual enquiries due to the volume of applications;** however interviewed applicants will either be offered a position on the TTOC list or will receive a letter or regret.

~ We appreciate your patience - no phone calls please ~