



The Board of Education of School District No. 61 (Greater Victoria)
May 16, 2016 Regular Board Meeting - Tolmie Boardroom, 556 Boleskine Road

MINUTES

Present:

Trustees Edith Loring-Kuhanga, Chair, Diane McNally, Vice-Chair, Tom Ferris, Elaine Leonard, Deborah Nohr, Peg Orcherton, Rob Paynter, Jordan Watters, Ann Whiteaker

Administration:

Piet Langstraat, Superintendent of Schools, Mark Walsh, Secretary-Treasurer, Greg Kitchen, Associate Superintendent, Katrina Ball, Associate Secretary-Treasurer, David Loveridge, Director, Facilities Services, Karen Walters-Edgar, Recording Secretary

The meeting was called to order at 7:35 p.m.

Chair Loring-Kuhanga recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

Introductions were made around the Board table.

A. COMMENCEMENT OF THE MEETING

A1. Approval of the Agenda

It was moved and seconded:

That the May 16, 2016 Agenda be approved with the following additions:

- B2. Trustees' Reports**
d) Trustee Nohr

Motion Carried Unanimously

A2. Approval of the Minutes

- a) It was moved and seconded:

That the April 18, 2016 Regular Board Meeting Minutes be approved.

Motion Carried Unanimously

- b) It was moved and seconded:

That the April 20, 2016 Special Board Budget Meeting Minutes be approved.

Motion Carried Unanimously

A3. Business arising from the Minutes - None

A4. Student Achievement**a) Mount Douglas School Highlights of Aviation & Design Program**

Vice Principal Phil Pitre highlighted the Aviation and Design Program and the positive experience of the students. Mr. Pitre introduced Mt. Doug teacher John Sumner and four Aviation & Design students from Spectrum and Mt. Doug. Each student then spoke about their work experience and what the program means to them. They highlighted the transformational and relevant nature of the program.

Chair Loring-Kuhanga thanked Mr. Pitre, Mr. Sumner and Mt. Doug/Spectrum students for their program presentation.

A5. District Presentations - None**A6. Community Presentations****a) Chief Ron Sam, Songhees Nation**

Chief Ron Sam spoke about the importance of inspiring young Aboriginal students to be successful in their learning and to be engaged in the educational decision-making process. Chief Sam expressed the significance of the opportunity for the Songhees Nation to work together with the District. He stated that the Songhees Nation is excited about the possibility of having a seat at the Board table to provide a First Nations perspective on the important topic of education.

Chair Loring-Kuhanga thanked Chief Ron Sam for his presentation.

b) Audrey Smith, VCPAC President

VCPAC President Audrey Smith spoke about engagement within the District. Mrs. Smith provided some examples of how more meaningful engagement could be established with partner groups. She added that VCPAC would like to see engagement from all stakeholders using a more collaborative process rather than just requesting feedback after information has been put forward.

Chair Loring-Kuhanga thanked Ms. Smith for her presentation.

B. TRUSTEE REPORTS**B1. Chair's Report**

Chair Loring-Kuhanga highlighted a number of items in her report:

- Needs Budget letter to the Minister of Education available for signing by stakeholders
- Concerns about downloaded cost pressures from the Provincial government
- Process for the annual review of the Superintendent of Schools
- Reminder to trustees to provide annual written committee reports at June meeting

a) Letter from Minister of Education - Mike Bernier

Chair Loring-Kuhanga provided a copy of the April 25, 2016 letter received from Education Minister Mike Bernier. The letter was in response to the District's December 15, 2015 letter to the Minister of Finance.

B2. Trustees' Reports**a) Trustee Orcherton**

Trustee Orcherton submitted a written report in regard to attendance at the Healthy Saanich Advisory Committee Meeting of April 27, 2016.

b) Trustee Watters

Trustee Watters provided highlights from her written reports on attendance at the Aboriginal Nations Education Council Meetings from January to May, 2016 and the District Gender and Sexuality Alliance Club from January to May, 2016.

Trustee Watters spoke about the student-led *Love is Love* conference taking place on May 20, 2016 at Lambrick Park School.

Trustee Watters also informed that she attended a brunch in regard to the International Day of Homophobia/Transphobia (IDAHOT) with Trustee McNally. She added that many of the LGBTQ leaders in the community commended the District for the good work being done on this issue.

c) Trustee McNally

Trustee McNally provided highlights on attending Hillcrest Elementary School's 50th anniversary spring concert. She stated that the concert was dedicated to a Hillcrest student who is stricken with cancer.

d) Trustee Nohr

Trustee Nohr reported a visit to Margaret Jenkins, as well as attendance at the Oak Bay Council's Young Stars Awards and a Craigflower field trip to the Legacy Gallery.

C. BOARD COMMITTEE REPORTS**C1. Education Policy and Directions Committee**

- a) The May 2, 2016 meeting minutes were received for information.
- b) Trustee Nohr referred to the May 2, 2016 Education Policy and Directions Committee meeting minutes and presented the following recommended motions:
 - i) That the Board of Education of School District No. 61 (Greater Victoria) ask for an exemption for students regarding BC Transit Fare increases of June 21st, 2016.
 - ii) That the Board of Education of School District No. 61 (Greater Victoria) request that the Board Chair work with the Chairs of School Districts 62 and 63, with the three districts liaising with BC Transit for student exemptions to the fare increases.

Trustees agreed that the recommended motions in C1. b) i) Student Exemptions - BC Transit Fare Increases and ii) Tri-District Student Exemptions were incorrectly recorded on the May 16, 2016 Board meeting agenda and in the May 2, 2016 Education Policy and Directions Committee meeting minutes.

The two motions were corrected as follows:

It was moved and seconded:

- i) That the Board of Education of School District No. 61 (Greater Victoria) support the student initiative on June 21, 2016 at the BC Transit office to lobby for student exemption from the recent fare increase.
- Motion Carried Unanimously**

It was moved and seconded:

- ii) That the Board of Education of School District No. 61 (Greater Victoria) direct the Chair to liaise with the Sooke and Saanich School Boards to coordinate a request to BC Transit for a student exemption.
- Motion Carried Unanimously**

The motion in C1. b) iii) Education Policy and Directions Meeting Time Change was struck from the May 16, 2016 Board meeting agenda, as it should have been recorded in the May 2, 2016 Education Policy and Directions Committee meeting minutes as a notice of motion for the June 6, 2016 Education Policy and Directions Committee meeting.

- iii) That the Board of Education of School District No. 61 (Greater Victoria) initiate a temporary change to the start time for the Education Policy and Directions meetings in the months of September, October, November, and December, 2016 with a new start time of 4:30 - Bylaw 9360.2 (4): a review of the effectiveness of this time change will be undertaken at the December Education, Policy and Directions meeting.

C2. Operations Policy and Planning Committee

- a) The May 9, 2016 meeting minutes were received for information.
- b) Trustee Leonard referred to the May 9, 2016 minutes from the Operations Policy and Planning Committee meeting and presented the following recommended motions:

It was moved and seconded:

- i) That the Board of Education of School District No. 61 (Greater Victoria) accept the recommendations of the Sub-Committee that the Superintendent be directed to create an administrative procedures manual and publicly available job descriptions to replace policy and regulations in appropriate circumstances.
- Motion Carried Unanimously**

It was moved and seconded:

- ii) That the Board of Education of School District No. 61 (Greater Victoria) adopt the revised Policy 1150, Communications Policy.
- Motion Carried Unanimously**

It was moved and seconded:

- iii) That the Board of Education of School District No. 61 (Greater Victoria) approve naming the new teaching platform on Bowker Creek at Oak Bay High School, "The Glen Atkinson (Memorial) Outdoor Classroom."
- Motion Carried Unanimously**

It was moved and seconded:

- iv) That the Board of Education of School District No. 61 (Greater Victoria) create a four standing committee structure consisting of Education Directions and Technology; Policy; Finance, Facilities and Legal Affairs; and Human Resources and direct the Secretary-Treasurer to make the recommended changes to the appropriate bylaws and membership structures and times to be presented at the June 13, 2016 Operations Policy and Planning Committee meeting.

Trustees discussed the motion and Trustee Watters moved an amendment.

It was moved and seconded:

- iv) That the Board of Education of School District No. 61 (Greater Victoria) direct the Secretary-Treasurer to draft a four standing committee structure consisting of Education Directions and Technology; Policy; Finance, Facilities and Legal Affairs; and Human Resources and present the recommended changes to the appropriate bylaws and membership structures and times at the June 13, 2016 Operations Policy and Planning Committee meeting.

Chair Loring-Kuhanga proposed an amendment to the amendment.

It was moved and seconded:

- iv) That the Board of Education of School District No. 61 (Greater Victoria) add the words "*and Superintendent*" following the words Secretary-Treasurer to the amended motion.
Motion Carried Unanimously

Further discussion ensued and trustees voted on the amendment to the main motion as amended.

It was moved and seconded:

- iv) That the Board of Education of School District No. 61 (Greater Victoria) direct the Secretary-Treasurer and Superintendent to draft a four standing committee structure consisting of Education Directions and Technology; Policy; Finance, Facilities and Legal Affairs; and Human Resources and present the recommended changes to the appropriate bylaws and membership structures and times at the June 13, 2016 Operations Policy and Planning Committee meeting.
Motion Carried

For: Trustees Loring-Kuhanga, McNally, Nohr, Paynter, Watters
Against: Trustees Ferris, Leonard, Orcherton, Whiteaker

Trustees discussed the motion as amended.

It was moved and seconded:

- iv) That the Board of Education of School District No. 61 (Greater Victoria) direct the Secretary-Treasurer and Superintendent to draft a four standing committee structure consisting of Education Directions and Technology; Policy; Finance, Facilities and Legal Affairs; and Human Resources and present the recommended changes to the appropriate bylaws and membership structures and times at the June 13, 2016 Operations Policy and Planning Committee meeting.
Motion Defeated

For: Trustees Loring-Kuhanga, McNally, Nohr, Watters
Against: Trustees Ferris, Leonard, Orcherton, Paynter, Whiteaker

It was moved and seconded:

- v) That the Board of Education of School District No. 61 (Greater Victoria) invite the Esquimalt and Songhees Nations, as First Nations stakeholders, to attend committee and regular Board meetings.
Motion Carried Unanimously

It was moved and seconded:

- vi) That the Board of Education of School District No. 61 (Greater Victoria) refer Policy 3451 - Donations to Schools, to the Policy Sub-Committee for an update and establish criteria for advertising presence in our schools.
Motion Carried Unanimously

It was moved and seconded:

- vii) That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to establish a process for developing a District Code of Conduct.
Motion Carried Unanimously

D. DISTRICT LEADERSHIP TEAM REPORTS

D1. Superintendent's Report

In his written report, Superintendent Langstraat summarized the highlights of his school visits for the past month.

Superintendent Langstraat spoke to his attendance at the following meetings and events:

- Met with Deputy Minister regarding a South Island partnership and how to increase opportunities for our students to access career opportunities;
- Discussed with the Rotary Club in regard to working on a collaborative project;
- Discussed with Royal Roads University regarding a post-secondary connection to a professional learning program for school administrators;
- Met with the Assistant Deputy Minister to discuss a professional learning program for school administrators.

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) receive the Superintendent's Report as presented.
Motion Carried Unanimously

D2. Secretary-Treasurer's Report

In his written report, Secretary-Treasurer Walsh highlighted the recent activities of his department as well as meetings attended over the past month.

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) receive the Secretary-Treasurer's Report as presented.
Motion Carried Unanimously

a) **Seismic Program Update**

Secretary-Treasurer Walsh provided background information with regard to Shoreline's deferred seismic upgrading as well as seismic updating information on other schools in the District. He also provided a table that indicated seismic rating definitions, as provided by the Ministry of Education.

The following motion was put forward by Secretary-Treasurer Walsh:

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) direct staff to prepare an interim capital plan by the Board to submit to the Ministry of Education, while the long-term facilities plan is created.

Motion Carried Unanimously

Chair Loring-Kuhanga moved the following motion:

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) direct the Chair to write a letter to the Ministry of Education disagreeing with the 95% utilization rate as a prerequisite to seismic upgrades.

Trustees discussed the motion. Trustee Watters moved to refer this motion to the June 13, 2016 Operations Policy and Planning Committee meeting.

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) refer Chair Loring-Kuhanga's motion, "That the Board of Education of School District No. 61 (Greater Victoria) direct the Chair to write a letter to the Ministry of Education disagreeing with the 95% utilization rate as a prerequisite to seismic upgrades." to the June 13, 2016 Operations Policy and Planning Committee meeting.

Motion Carried Unanimously

b) **District Facilities Plan Ad Hoc Committee**

Secretary-Treasurer Walsh provided a handout with regard to the Ad Hoc Committee Terms of Reference.

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) accept the Terms of Reference as presented.

Discussion ensued amongst Trustees. Trustee Whiteaker moved an amendment to the Terms of Reference.

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) amend the Terms of Reference by adding **1e**: "Explains significant variances, risks to the forecasts and proposed changes to the spending plans requiring approval."

Motion Carried Unanimously

Trustees voted on the main motion as amended.

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) accept the Terms of Reference as amended.

Motion Carried Unanimously

- E. **QUESTION PERIOD** - None
- F. **PUBLIC DISCLOSURE OF IN-CAMERA ITEMS** - None
- G. **NEW BUSINESS/NOTICE OF MOTIONS**

- G1. **New Business** - None
- G2. **Notice of Motions**

a) **Chair Loring-Kuhanga - Policy 7110.1 *Leasing of Closed Schools***

That the Board of Education of School District No. 61 (Greater Victoria) refer Policy 7110.1 to the Policy Sub-Committee or an Ad Hoc Facilities Committee for review and update to include the District's surplus facilities and leased properties in order to protect our assets on a long-term basis.

Trustees agreed that this Notice of Motion should be referred to the June 13, 2016 Operations Policy and Planning Committee meeting for discussion.

b) **Trustee Whiteaker - Bylaw 9360, Section 11 - Correspondence**

Trustee Whiteaker put forward the following Notice of Motion for the June 13, 2016 Operations Policy and Planning Committee meeting:

That the Board of Education of School District No. 61 (Greater Victoria) amend Bylaw 9360, Section 11, to include a section for correspondence.

H. **ADJOURNMENT**

It was moved and seconded:

That the meeting be adjourned.

Motion Carried

The meeting adjourned at 10:45 p.m.

CERTIFIED CORRECT

Chair

Secretary-Treasurer