

**The Board of Education of  
School District No. 61 (Greater Victoria)**

**Regular Board Meeting**

**Monday, April 18, 2016 - 7:30 p.m.**

**Tolmie Boardroom  
556 Boleskine Road**

**(Please note that an In-Camera Board meeting  
will precede the Regular Board meeting)**



**The Board of Education of School District No. 61 (Greater Victoria)  
Regular Board Meeting, Monday, April 18, 2016 @ 7:30 p.m.  
Tolmie Boardroom, 556 Boleskine Road**

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**AGENDA**

**A. COMMENCEMENT OF MEETING**

*The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.*

**A1. Approval of the Agenda** (p 1-3)

**A2. Approval of the Minutes**

a) Approval of the March 29, 2016 Regular Board Minutes (p 4-11)

b) Approval of the April 6, 2016 Round Table Board Budget Minutes (p 12-13)

**A3. Business arising from the Minutes**

**A4. Student Achievement**

a) Maggie Wehrle - Student, Daphne Hitchcock -Teacher, Brett Johnson - Principal,  
Margaret Jenkins Elementary School

b) Michelle Macfarlane - Principal, Craigflower Elementary School

**A5. District Presentations**

Recognition of Former CUPE 947 President, Brad Hall

**A6. Community Presentations** (5 minutes per presentation)

**B. TRUSTEE REPORTS**

**B1. Chair's Report**

a) Response to BCSTA on MOU (p 14-16)

**B2. Trustees' Reports**

a) Trustee McNally

**C. BOARD COMMITTEE REPORTS**

**C1. Education Policy and Directions Committee**

a) Minutes from the April 4, 2016 meeting - Information only (p 17-21)

## b) Recommended Motions:

- i) 

That the Board of Education of School District No. 61 (Greater Victoria) refer the matter of Student Transfer to the Policy Sub Committee.
- ii) 

That the Board of Education of School District No. 61 (Greater Victoria) approve Policy 1325 PARTNERSHIP and Attachment.

 (p 22-26)
- iii) 

That the Board of Education of School District No. 61 (Greater Victoria) request that the Superintendent call for a report to the Board on, a) Reading Recovery enrolment in SD61 and in the South Island Consortium, and b) achievement in SD61 as well as any pertinent data provision from the South Island Consortium Reading Recovery Teacher Leader.

**C2. Operations Policy and Planning Committee**

- a) Minutes from the April 11, 2016 meeting - Information only (p 27-30)

**D. DISTRICT LEADERSHIP TEAM REPORTS****D1. Superintendent's Report**

- a) Superintendent's Report (p 31)

**D2. Secretary-Treasurer's Report**

- a) Secretary-Treasurer's Report (p 32)
- b) 2016/2017 Annual Facilities Grant - Capital Bylaw No. 127098

## Recommended Motions:

- That the Board of Education of School District No. 61 (Greater Victoria) agrees to give all three readings of Capital Bylaw No. 127098, being a bylaw for the maximum expenditure of \$3,069,292 for the capital portion of the Annual Facilities Grant allocation.  
Motion to be Carried Unanimously

 (p 33-35)

- That Capital Amendment Bylaw No. 127098, being a bylaw for the maximum expenditure of \$3,069,292 for the capital portion of the Annual Facilities Grant allocation be:  
  
READ A FIRST TIME THE 18th day of April, 2016;  
READ A SECOND TIME THE 18th day of April, 2016;  
READ A THIRD TIME, PASSED AND ADOPTED THE 18<sup>th</sup> day of April, 2016 and that the Secretary-Treasurer and Board Chair be authorized to execute and seal this bylaw on behalf of the Board.

 (p 36)

**Note: This meeting is being audio and video recorded.  
The video can be viewed on the District website.**

**E. QUESTION PERIOD (15 minutes total)**

**F. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS**

**G. NEW BUSINESS/NOTICE OF MOTIONS**

**G1. New Business**

Trustee Watters - District's Victoria Pride Parade Entry

That the Board of Education of School District No. 61 (Greater Victoria) direct the Chair to extend formal invitations to all partner groups inviting their participation with the Gender and Sexuality Alliance (GSA) in School District No. 61's Victoria Pride Parade entry.
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**G2. Notice of Motions**

**H. ADJOURNMENT**

**Note: This meeting is being audio and video recorded.  
The video can be viewed on the District website.**



**The Board of Education of School District No. 61 (Greater Victoria)  
March 29, 2016 Regular Board Meeting - Tolmie Boardroom, 556 Boleskine Road**

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**MINUTES**

**Present:**

Trustees Edith Loring-Kuhanga, Chair, Diane McNally, Vice-Chair, Tom Ferris, Elaine Leonard, Deborah Nohr, Rob Paynter, Jordan Watters (exited meeting at 10:20 p.m.), Ann Whiteaker

**Regrets:**

Trustee Peg Orcheron

**Administration:**

Piet Langstraat, Superintendent of Schools, Mark Walsh, Secretary-Treasurer, Shelley Green, Deputy Superintendent, Katrina Ball, Associate Secretary-Treasurer, Julie Lutner, Manager, Financial Services, Deb Whitten, Associate Superintendent, Greg Kitchen, Associate Superintendent, David Loveridge, Director, Facilities Services, Vicki Hanley, Recording Secretary

The meeting was called to order at 7:38 p.m.

Chair Loring-Kuhanga recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

Introductions were made around the Board table.

**A. COMMENCEMENT OF THE MEETING**

**A1. Approval of the Agenda**

It was moved and seconded:

That the March 29, 2016 Agenda be approved with the following additions/changes:

**D2. Secretary-Treasurer's Report**

c) Bays United Artificial Turf Field

**G2. Notice of Motions**

c) Trustee McNally

**Motion Carried Unanimously**

**A2. Approval of the Minutes**

a) It was moved and seconded:

That the February 15, 2016 Regular Board Minutes be approved.

**Motion Carried Unanimously**

**A3. Business arising from the Minutes - None**

**A4. Student Achievement - None****A5. District Presentations**

- a) Mr. Bill Valentine attended the Board meeting on behalf of DASH BC to present one of the 2015 After School Sports and Arts Initiative (ASSAI) Premier's Awards to the School District. The award is funded by the Ministry of Community, Sport and Cultural Development and implemented by DASH BC. Superintendent Langstraat thanked Mr. Valentine for attending the Board meeting and accepted the award on behalf of the District.

**A6. Community Presentations**

- a) Mitchel du Plessis, a youth and family counselor in the School District, attended the Board meeting to speak to Trustees about the proposed Gender Identity and Gender Expression policy. Ms. Du Plessis urged the Board to vote in favour of the motion.
- b) Jillian Wedel attended the Board meeting on behalf of Out in Schools to speak to Trustees about the proposed Gender Identity and Gender Expression policy. Jillian spoke of her experiences working with students in our District and urged Trustees to vote in favour of the motion.

**B. TRUSTEE REPORTS****B1. Chair's Report**

Chair Loring-Kuhanga referred Trustees to information contained in their agenda with respect to a survey regarding the Co-Governance Memorandum of Understanding between the British Columbia School Trustees Association (BCSTA) and the Ministry of Education. A discussion ensued amongst the Trustees with feedback being provided to Chair Loring-Kuhanga in order to complete and submit the survey on behalf of the Board.

Chair Loring-Kuhanga reported that she attended the Vancouver Island School Trustees Association conference in the Cowichan Valley on March 4 and 5<sup>th</sup>, Campus View Elementary School on March 10 to participate in reading week and attended a student led Town Hall meeting at Esquimalt Secondary School where students were able to ask questions of Superintendent Langstraat and Secretary-Treasurer Walsh.

Chair Loring-Kuhanga welcomed the new Director of Facilities Services, David Loveridge, to the District.

**B2. Trustees' Reports**

- a) Trustee Whiteaker reported that she attended BCSTA Provincial Council meetings and provided a written report of the items discussed at that meeting.
- b) Trustee Orcherton reported that she attended a Healthy Saanich Advisory Committee meeting and provided a written report of the items discussed at those meetings.
- c) Trustee Whiteaker reported that she attended a Saanich Arts, Culture and Heritage Advisory Committee meeting and provided a written report of the items discussed at that meeting.
- d) Trustee McNally reported that she attended a VISTA island meeting on March 5<sup>th</sup>, a musical concert for Lambrick family of schools and meetings with respect to the My Place and Choices shelters.

## C. BOARD COMMITTEE REPORTS

### C1. Joint Education Policy and Directions and Operations Policy and Planning Committee

- a) The March 7, 2016 meeting minutes were received for information.
- b) Trustee Nohr referred to the March 7, 2016 meeting minutes and presented the following recommended motion.

It was moved and seconded:

- i) That the Board of Education of School District No. 61 (Greater Victoria) accept the policy and regulation proposal on Gender Identity and Gender Expression presented by the District Gender and Sexuality Alliance (GSA) and refer it to the Policy Sub-Committee for further development and consultation with partner groups as per Bylaw 9210 (*The Development of Policy*) and Policy 1163 (*Consultation*).

Discussion ensued amongst the Trustees with a suggestion being made to amend the motion.

It was moved and seconded:

- i) That the motion "*That the Board of Education of School District No. 61 (Greater Victoria) accept the policy and regulation proposal on Gender Identity and Gender Expression presented by the District Gender and Sexuality Alliance (GSA) and refer it to the Policy Sub-Committee for further development and consultation with partner groups as per Bylaw 9210 (The Development of Policy) and Policy 1163 (Consultation)*" be amended to replace the word "accept" with "refer" and strike the words "and refer it".

**Motion Carried**

For: Trustees Leonard, Paynter, Ferris, Nohr, Loring-Kuhanga, Whiteaker  
Against: Trustees McNally, Watters

Chair Loring-Kuhanga called for the vote on the main motion as amended.

It was moved and seconded:

- i) That the Board of Education of School District No. 61 (Greater Victoria) refer the policy and regulation proposal on Gender Identity and Gender Expression presented by the District Gender and Sexuality Alliance (GSA) to the Policy Sub-Committee for further development and consultation with partner groups as per Bylaw 9210 (*The Development of Policy*) and Policy 1163 (*Consultation*).

**Motion Carried Unanimously**

Trustee Leonard referred to the March 7, 2016 meeting minutes and presented the following recommended motion. Discussion ensued amongst the Trustees with a request being made to Superintendent Langstraat to provide information on how the educators support funding of \$10,000 was used and allocated at the schools.

It was moved and seconded:

- ii) That the Board of Education of School District No. 61 (Greater Victoria) approve up to \$1,900,000 spending for fixed projection devices as identified in the Technology for Learning Strategy from the Local Capital Reserve.

**Motion Carried Unanimously**

## D. DISTRICT LEADERSHIP TEAM REPORTS

### D1. Superintendent's Report

Superintendent Langstraat provided Trustees with a written report and highlighted some of his meetings and schools visits over the past month.

Superintendent Langstraat reminded Trustees of the Strategic Plan media launch on March 30, 2016 and provided brochures that had been printed to launch the plan. Deputy Superintendent Shelley Green shared a large poster of the graphic that was used on the front of the brochure for the new plan.

Superintendent Langstraat provided further recommendations to Trustees regarding his professional growth evaluation and stated that he would be coordinating with Chair Loring-Kuhanga to provide further information prior to June 30, 2016.

- a) Superintendent Langstraat presented the following 2016/2017 proposed School Year calendar.

That the following dates be approved:

#### **2016/2017 School Year Calendar\***

School Opening	September 6, 2016
First non-instructional day	September 19, 2016
Thanksgiving	October 10, 2016
Second non-instructional day wide)	October 21, 2016 (Province
Remembrance Day	November 11, 2016
Third non-instructional day	November 18, 2016
Schools close for Winter vacation	December 16, 2016
Schools re-open after Winter vacation	January 3, 2017
Fourth non-instructional day	February 10, 2017
Family Day	February 13, 2017
Fifth non-instructional day	February 24, 2017
Schools close for Spring vacation	March 10, 2017
Schools re-open after Spring vacation	March 27, 2017
Good Friday	April 14, 2017
Easter Monday	April 17, 2017
Sixth non-instructional day	May 19, 2017
Victoria Day	May 22, 2017
Administrative Day and School Closing	June 30, 2017

\*Seventh non-instructional day to be chosen by each school



Associate Superintendent Greg Kitchen provided Trustees with a revised proposed 2016/2017 school year calendar and advised Trustees that feedback had been received via the District website indicating that the public was not in favour of the proposed dates for spring break as they did not align with the other two school districts the area. Discussion ensued amongst the Trustees with a suggestion being made to accept the revised calendar as proposed by Associate Superintendent Kitchen.

It was moved and seconded:

That the following dates be approved:

**2016/2017 School Year Calendar\***

School Opening	September 6, 2016
First non-instructional day	September 19, 2016
Thanksgiving	October 10, 2016
Second non-instructional day wide)	October 21, 2016 (Province
Remembrance Day	November 11, 2016
Third non-instructional day	November 18, 2016
Schools close for Winter vacation	December 16, 2016
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Good Friday	April 14, 2017
Easter Monday	April 17, 2017
Sixth non-instructional day	May 19, 2017
Victoria Day	May 22, 2017
Administrative Day and School Closing	June 30, 2017

\*Seventh non-instructional day to be chosen by each school

**Motion Carried Unanimously**

- b) Secretary-Treasurer Walsh reminded Trustees of a motion that was passed at the January 19, 2015 Board of Education meeting with respect to the Foundation Skills Assessment testing and then provided feedback he obtained from the British Columbia School Trustees Association. Discussion ensued amongst the Trustees with it being decided that no action will be taken at this time.

## **D2. Secretary-Treasurer's Report**

- a) Secretary-Treasurer Walsh provided Trustees with a written report and highlighted some of his meetings and schools visits over the past month.
- b) Secretary-Treasurer Walsh reviewed the three funds that will be included in the Budget Bylaw, and informed that the presentation this evening was specific to the Operating Fund. Secretary-Treasurer Walsh reviewed the forecasted school-age student enrolment of 18,831 FTE and the \$8 increase in the basic allocation per school-age student FTE. He also shared the assumptions made in preparing the 2016-2017 operating budget, which included incremental and statutory wage increases, contractual obligations, and areas of budget realignment. Secretary-

Treasurer Walsh advised that when budgeted revenue is compared to budgeted expenditures, there is an operating budget shortfall of \$6.9M. He explained that the budget shortfall had been estimated at \$8.5M in January 2016, but that there had been some significant changes since then, including a decrease in the teacher pension plan rate and an increase in supplemental grants.

Secretary-Treasurer Walsh advised that all of the items previously identified to offset the \$8.5M budget deficit would not be required to offset the reduced budget deficit. It was proposed that the \$1.6M not required to balance the 2016-2017 budget be used to eliminate the approved \$800K transfer from Local Capital in 2015-2016 and to offset the anticipated budget deficit in 2017-2018 with the remaining \$800K.

Trustees asked questions of clarification of Secretary-Treasurer Walsh.

Secretary-Treasurer Walsh reminded Trustees of upcoming opportunities for the public to provide input about the proposed budget. Meetings are scheduled for April 6, 2016 at the S.J. Willis Auditorium and April 11, 2016 in the Tolmie Board Room. The Board will debate and vote on the 2016-2017 budget on Wednesday, April 20, 2016 in the Tolmie Board Room.

- c) Secretary-Treasurer Walsh directed Trustees to a letter received from the Ministry of Education regarding the 2016/17 School Enhancement Program. Secretary-Walsh advised Trustees that the Director of Facilities Services, David Loveridge, will be providing further information at the April 11, 2016 Operations Policy and Planning Committee.
- d) Secretary-Treasurer Walsh provided Trustees with an update with regard to the proposed changes to the in-fill for the artificial turf field at Oak Bay High School and to the current agreement with Bays United Football. Secretary-Treasurer Walsh recommended to the Board that an addendum be made to the current agreement to incorporate a new payment schedule taking into account the increased costs for the different in-fill. Discussion ensued amongst the Trustees with questions of clarification being asked of Secretary-Treasurer Walsh.

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) authorize the Secretary-Treasurer to negotiate an addenda to the current Agreement with Bays United that incorporates a payment schedule to the Board of Education for the increased costs associated with Bays United Football Club's proportional contribution to the Oak Bay Artificial Turf Field.

**Motion Carried**

For: Trustees Leonard, Nohr, Ferris, Loring-Kuhanga, McNally, Whiteaker  
Against: Trustees Paynter

**E. QUESTION PERIOD** - None

**F. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS** - None

**G. NEW BUSINESS/NOTICE OF MOTIONS**

**G1. New Business**

**a) Trustee Ferris - Victoria High School Turf Field**

Trustee Ferris presented his motion and rationale.

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) direct the Secretary-Treasurer to investigate the process by which the Board, in conjunction with the Victoria High School Alumni Association, might apply for federal infrastructure money for the development of the new field at Victoria High School.

**Motion Carried Unanimously**

**G2. Notice of Motions**

- a) Trustee McNally provided the following Notice of Motion for the April 4, 2016 Education Policy and Directions Committee meeting.

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to a) report on District support in place, if any, for students who no longer have youth bus passes as a result of government action and who use public transportation to get to any Academy or BAA course, including the new Aviation course at Mt. Douglas High School, b) report the number of students who need this support to access District and c) effects if any on attendance at programs, particularly the SJ Willis Alternative program.

- b) Trustee McNally provided the following Notice of Motion for the April 4, 2016 Education Policy and Directions Committee meeting.

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to report to the Board on the number of mental health initiatives and providers in schools in SD61, including

- a) a list of all single program (one-off) presentations to students in SD61 schools by school and by presenter for 2014-15 and 2015-16
- b) a list of ongoing provision of "mental health" service to students contracted by SD61 in entirety or as a partnership, including social workers consulting to schools (if any), number of counsellors at schools and numbers of that group who do mental health counselling for students, psychiatric nurses visiting schools (if any)
- c) background information on funding for all the above
- d) stated objectives of any program or service above
- e) how efficacy of change in students from mental illness to mental health is measured
- f) the District's accepted definition of mental illness
- g) the District's accepted definition of mental health

- c) Trustee McNally provided the following Notice of Motion for the April 4, 2016 Education Policy and Directions Committee meeting.

That the Board of Education of School District No. 61 (Greater Victoria) request that the Superintendent call for a report to the Board on, a) Reading Recovery enrolment in SD61 and in the South Island Consortium, and b) achievement in SD61 as well as any pertinent data provision from the South Island Consortium Reading Recovery Teacher Leader.

## H. ADJOURNMENT

It was moved and seconded:

That the meeting be adjourned.

**Motion Carried**

The meeting adjourned at 10:47 p.m.

**CERTIFIED CORRECT**

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary-Treasurer

**The Board of Education of School District No. 61 (Greater Victoria)**  
**April 6, 2016 Round Table Public Budget Meeting - SJ Willis Auditorium, 923 Topaz Avenue**

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**MINUTES**

**Present:**

Trustees Edith Loring-Kuhanga (Chair), Diane McNally (Vice-Chair), Tom Ferris, Elaine Leonard, Deborah Nohr, Peg Orcheron, Rob Paynter, Jordan Watters, Ann Whiteaker

**Administration:**

Piet Langstraat, Superintendent of Schools, Mark Walsh, Secretary-Treasurer, Shelley Green, Deputy Superintendent, Deb Whitten, Associate Superintendent, Greg Kitchen, Associate Superintendent, Katrina Ball, Associate Secretary-Treasurer, Julie Lutner, Senior Manager, Budgets and Financial Analysis

The meeting was called to order at 7:10 p.m.

Chair Edith Loring-Kuhanga recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

**1. WELCOME BY EDITH LORING-KUHANGA, CHAIR**

Chair Loring-Kuhanga welcomed everyone in attendance. She indicated that a brief budget presentation would be made by Secretary-Treasurer Walsh followed by an informal budget discussion.

**2. 2016/2017 BUDGET CONTEXT**

Secretary-Treasurer Walsh provided an overview of the 2016/2017 Annual Budget Presentation that was presented to the Board on March 29, 2016. He explained that the budget presentation had since been updated to reflect the April 4, 2016 funding announcement from the Ministry of Education. Additional provincial government grants of \$1M were added to operating revenues resulting in a further reduction of the projected budget deficit.

Secretary-Treasurer Walsh explained that the projected budget deficit for 2016/2017 had declined from \$6.9M to \$5.9M. He recommended that the additional revenue expected in 2016/2017 be carried forward to address the anticipated 2017/2018 budget deficit.

**3. ROUND TABLE DISCUSSION**

Trustees and community members discussed the proposed 2016/2017 Operating Budget and asked questions of clarification of Secretary-Treasurer Walsh. Additional topics of discussion included long term facilities use, class size and composition, special needs integration and adequate resourcing (including addressing waitlists for assessments), strategic plan, additional funding for vulnerable school populations, and the ongoing support of arts programs within the District.

**4. CONCLUDING REMARKS BY EDITH LORING-KUHANGA, CHAIR**

Chair Loring-Kuhanga thanked everyone for attending and for providing their valuable input into the 2016-2017 Budget process.

**5. ADJOURNMENT**

It was moved and seconded

That the meeting be adjourned.

**Motion Carried**

The meeting adjourned at 8:05 p.m.

**CERTIFIED CORRECT**

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary-Treasurer



# BOARD OF EDUCATION

*Chair: Edith Loring-Kuhanga Vice-Chair: Diane McNally  
Trustees: Tom Ferris, Elaine Leonard, Deborah Nohr, Peg Orcherton  
Rob Paynter, Jordan Watters, Ann Whiteaker*

**SCHOOL DISTRICT NO. 61 (GREATER VICTORIA)  
556 BOLESKINE ROAD, VICTORIA, BC V8Z 1E8  
PHONE (250) 475-4106 FAX (250) 475-4112**

Via e-mail: [bcsta@bcsta.org](mailto:bcsta@bcsta.org)

April 12, 2016

BC School Trustees Association  
4<sup>th</sup> Floor - 1580 West Broadway  
Vancouver, BC  
V6J 5K9

Dear BC School Trustees Association:

This letter is further to the request for Board feedback on the Co-governance MOU between BCSTA and the Province.

This letter reflects the general comments of the Board as discussed at our meeting of March 29, 2016.

I would like to start by expressing our appreciation for the opportunity to comment on the MOU as Boards were not given an opportunity to even assist in drafting the MOU. I am hopeful that our comments will be taken seriously in future discussions between BCTSA and the Province.

I will provide the Board's comment with respect to each principle in turn.

## **Public Confidence**

The Board shares the commitment to ensuring public confidence in our public education system.

We have significant concerns, however, with respect to this aspect of the MOU. We believe that there have been instances where the Province has undermined public confidence in significant and meaningful ways.

Our first concern is related to communication. The Board believes that the Province has not properly communicated with the BCTSA and Boards. For instance, the Province recently commented on how there is significant administrative savings in Districts. The specific comment related to "low hanging fruit". This comment, while not only false, denigrated the incredible work that our administrative employees do. Further, even if there were savings, we would expect our co-governors would be able to discuss the matter in a more respectful fashion with Boards and not with the media.

Our second concern is related to funding. We believe that the funding that the Province has provided is insufficient to effectively meet the needs of public education. Again, while we are extremely proud of the level of service and commitment provided by our employees we are concerned that the level of funding has not kept pace with the incredibly complex needs of our system nor has it kept pace with the downloaded costs that the Province has put on Boards, without consultation. This issue significantly undermines public confidence.

## **Commitment to Action**

We believe that there is little action on the part of the Province with respect to this aspect of the MOU.

The continued appointment of a public administrator to replace the Board of BCPSEA is the most immediate and glaring example. Boards are the employer of our unionized staff, yet we have no specific control over the Board's bargaining agent. Moreover, there has simply been no explanation why this situation has been in place for multiple years.

Our Board is clear that we are committed to action in our areas of jurisdiction. This includes having our voice heard in bargaining.

## **Partnership**

Our Board expressed confusion over this aspect of the MOU. On one hand, the parties agree to develop "policies, programs, projects and funding options". On the other hand we also commit to the "clear division of responsibilities". We feel that this is somewhat contradictory.

Nevertheless, we have failed to see either in action. The Board has not seen the Province seek to develop funding options in a spirit of partnership and cooperation. For instance, initially for 2016/2017 the government did not fully fund the labour settlement costs they had committed to. It was only through pressure that further funds were released. The Board believes that this manner of budgetary planning does not represent the spirit of partnership intended in the MOU.

Further, we have also failed to see the clear division of responsibilities enumerated. For instance, shared services are being mandated in deeper and more invasive ways. While the Board is not inherently opposed to shared services they have been unilaterally imposed on Boards. We would also highlight the lack of Board (e.g. employer) oversight of our bargaining agent.

## **Consultation and Notification**

This is another area where we have concerns. We feel that Boards are often the last to know the actions of the Province.

The announcement of the implementation of the new curriculum and the introduction of new professional development days is an example. Boards had no input on the agreement between the Province and the BCTF on the new professional development days. In fact, we became aware of the days the same day as the announcement.

Similarly to other points, the Board is not suggesting that professional development should not have been provided, we are concerned about the lack of the consultation in the circumstances. The changes and planning required by the announcement were significant. A Board should not be informed of a major initiative the day of the announcement.

## **Flexibility**

The Board did not comment specifically on this principle.

## **Future Priorities**

The future priorities, particularly the focus on aboriginal students as well as the mental health of students, are areas that we as a Board are committed to as well and are looking forward to positive results stemming from the MOU.



Nevertheless, the concerns noted above, continue to be the aspects that we feel that the MOU must address:

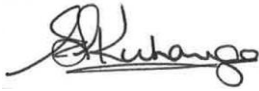
1. Fully fund public education so that it meets the needs of the increasingly complex learning environment;
2. A true commitment to communication, consultation, and respectful dialogue; and
3. Respect for the co-governance model including a return of BCPSEA to the Boards that are statutorily the employer.

## **Conclusion**

The Board appreciates the principles laid out in the MOU. Further, we appreciate BCSTA's attempts to ensure that the principles are adhered to. We truly hope that our concerns are addressed in a meaningful manner

True co-governance involves respectful dialogue from all parties. It also requires the openness of the parties to adjust when reasonable concerns are raised. We feel that our concerns are both reasonable and apparent to most stakeholders in our system. Our Board looks forward to moving forward as co-governors of public education in BC

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Edith Loring-Kuhanga', with a stylized, cursive script.

Edith Loring-Kuhanga  
Board Chair  
Board of Education of School District No. 61 (Greater Victoria)



**Education Policy and Directions Committee  
April 4, 2016 – Oak Bay High School, 2121 Cadboro Bay Road**

**Regular Minutes**

**Present:**     **TRUSTEES**  
Deborah Nohr, Chair  
Tom Ferris  
Diane McNally  
Peg Orcherton  
Rob Paynter  
Jordan Watters  
Ann Whiteaker

**ADMINISTRATION**

Piet Langstraat, Superintendent of Schools  
Shelley Green, Deputy Superintendent  
Deb Whitten, Associate Superintendent  
Simon Burgers, District Principal, Modern Languages and Multiculturalism  
Dave Thomson, Principal, Oak Bay High School  
Cindy Graf, GVTA  
Ted Godwin, VCPAC  
Read Jorgensen, VPVPA  
Rebecca Hansen, Student Representative  
Connie Schmidt, Recording Secretary

**Regrets:**     Greg Kitchen, Associate Superintendent

The meeting was called to order at 7:00 pm.

Chair Nohr recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories we live, we learn, and we do our work.

**1. APPROVAL OF THE AGENDA**

It was moved:

That the April 4, 2016 regular agenda be approved.

**Motion Carried Unanimously**

## **2. APPROVAL OF THE COMBINED MINUTES OF EDUCATION POLICY AND DIRECTIONS COMMITTEE MEETING AND THE OPERATIONS POLICY AND PLANNING COMMITTEE MEETING – *March 7, 2016***

It was moved:

That the March 7, 2016 combined minutes of the Education Policy and Directions Committee Meeting and the Operations Policy and Planning Committee Meeting minutes be approved.

**Motion Carried Unanimously**

## **3. BUSINESS ARISING OUT OF THE MINUTES - none**

## **4. PUBLIC PRESENTATIONS - none**

## **5. NEW BUSINESS**

### **A Introduction of Student Representative**

Superintendent Piet Langstraat welcomed Student Representative Rebecca Hansen from Reynolds Secondary and expressed his appreciation of having a student voice at the table. Jaya will be attending the meetings of the board scheduled in the month of April 2016.

### **B Student Transfer**

Superintendent Piet Langstraat informed trustees of evolving issues with the District student transfer process and his hope that trustees will support the need of changing current transfer procedures in order to develop a fair and equitable process for all students. Simon Burgers, District Principal, and Dave Thomson, Principal of Oak Bay High School, outlined the current issues in more detail.

A discussion followed with District administration answering questions from trustees and clarifying current procedures and future needs.

Superintendent Langstraat recommended the following motion:

That the Board of Education of School District No. 61 (Greater Victoria) refer the matter of Student Transfers to the Policy Sub Committee.

**Motion Carried Unanimously**

## C BAA Courses

Associate Superintendent Deb Whitten provided trustees with an update of currently offered Board Authority Authorized (BAA) courses. She explained that 141 BAA courses are being offered across the District and 30 BAA courses are inactive. Ms. Whitten advised that a list of all BAA courses will be sent to principals at secondary schools to ensure that schools are aware of all District BAA courses.

A discussion period followed.

## D. Ad Hoc Partnership Committee

Associate Superintendent Deb Whitten presented the revisions of Policy 1325 PARTNERSHIP and Attachment. She explained that the revised Policy 1325 reflects the work of the Ad Hoc Partnership Committee.

A discussion ensued and it was suggested that the words "District staff" be added to the forth bullet of the revised Policy to read: *"for large projects, school-based committees will be formed to coordinate the activities and relationships with the business and/or the community organization and District staff."*

Associate Superintendent Whitten recommended the following motion:

That the Board of Education of School District No. 61 (Greater Victoria) approve Policy 1325 PARTNERSHIP and Attachment.

**Motion Carried**

For: Trustee Ferris, McNally, Nohr, Orcherton, Watters, Whiteaker

Against: Trustee Paynter

## E. Motions

- a) Trustee McNally read her motion and made the following amendments:  
Replacing the word "government" with the words "B.C. Transit" and adding the word "programs" after the words "to access District."

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to a) report on District support in place, if any, for students who no longer have youth bus passes as a result of ~~government~~ *B.C. Transit* action and who use public transportation to get to any Academy or BAA course, including the new Aviation course at Mt. Douglas High School, b) report the number of students who need this support to access District *programs* and c) effects if any on attendance at programs, particularly the SJ Willis Alternative program.

Trustee McNally then presented her rationale. After a discussion period, Trustee McNally withdrew her motion.

b) Trustee McNally read her motion and provided her rationale.

A discussion took place.

It was moved:

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to report to the Board on the number of mental health initiatives and providers in schools in SD61, including

- a) a list of all single program (one-off) presentations to students in SD61 schools by school and by presenter for 2014-15 and 2015-16
- b) a list of ongoing provision of “mental health” service to students contracted by SD61 in entirety or as a partnership, including social workers consulting to schools (if any), number of counsellors at schools and numbers of that group who do mental health counselling for students, psychiatric nurses visiting schools (if any)
- c) background information on funding for all the above
- d) stated objectives of any program or service above
- e) how efficacy of change in students from mental illness to mental health is measured
- f) the District’s accepted definition of mental illness
- g) the District’s accepted definition of mental health

**Motion Defeated**

For: Trustee McNally

Against: Trustee Ferris, Nohr, Orcherton, Paynter, Watters, Whiteaker

c) Trustee McNally presented her motion along with the rationale. She also amended her motion by replacing the word “date” with the word “data.”

That the Board of Education of School District No. 61 (Greater Victoria) request that the Superintendent call for a report to the Board on, a) Reading Recovery enrolment in SD61 and in the South Island Consortium, and b) achievement in SD61 as well as any pertinent ~~date~~ data provision from the South Island Consortium Reading Recovery Teacher Leader.

After a brief discussion it was moved:

That the Board of Education of School District No. 61 (Greater Victoria) request that the Superintendent call for a report to the Board on, a) Reading Recovery enrolment in SD61 and in the South Island Consortium, and b) achievement in SD61 as well as any pertinent data provision from the South Island Consortium Reading Recovery Teacher Leader.

**Motion Carried Unanimously**

## 6. NOTICE OF MOTIONS

Trustee Watters advised that she will bring the following motion to the April 11, 2016 Operations Policy and Planning Committee Meeting:

That the Board of Education of School District No. 61 (Greater Victoria) extend formal invitations to all partner groups inviting their participation with the GSA in the District's Victoria Pride Parade entry.

## 7. GENERAL ANNOUNCEMENTS - none

## 8. ADJOURNMENT

It was moved:

That the meeting adjourn.

**Motion Carried Unanimously**

The meeting adjourned at 8:55 pm.



SHELLEY GREEN, DEPUTY SUPERINTENDENT	250-475-4117
GREG KITCHEN, ASSOCIATE SUPERINTENDENT	250-475-4133
DEB WHITTEN, ASSOCIATE SUPERINTENDENT	250-475-4220

556 BOLESKINE ROAD, VICTORIA, BRITISH COLUMBIA V8Z 1E8 FAX: 250-475-4115

## MEMO

**To: Education Policy and Directions Committee**

**From: Deb Whitten**

**Date: April 4, 2016**

**Re: Revised Draft Policy 1325 - PARTNERSHIP**

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The Policy 1325 and Attachment have been revised to reflect the work of the Ad Hoc Partnership Committee and is being provided for your consideration.

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) approve Policy 1325 PARTNERSHIP and Attachment.
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## POLICY 1325

### PARTNERSHIP

The Greater Victoria School Board recognizes and supports the development of mutually beneficial partnerships between the Board, schools and the community, including business and non-business sectors, which are consistent with Board policies, ~~and~~ regulations and values. The Board believes these relationships can be an important aspect of a child's education and will benefit the educational system as a whole.

To help in the development of such partnerships the Board has developed Regulations ~~guidelines~~ which are intended to help schools and/or District staff initiate partnership activities. It is important to note that:

- communications between the District and schools regarding large projects ~~such activities~~ must be current and up-to-date
- ~~protocols and guidelines have been adopted and can be found in the District's Regulations~~
- partnerships must enhance learning opportunities ~~and/or have educational or cultural value~~
- partnerships must ensure children and the schools are not exploited ~~through the activities~~
- recognition of all forms of partnership between the community, and schools, and/or the District shall be acknowledged in a fair and equitable manner
- ~~whenever possible and appropriate,~~ for large projects, school-based committees ~~should~~ will be formed to coordinate the activities and relationships with the business and/or the community organization
- ~~partnership activity may fall within, but is not exclusive to, the following categories: School/business, school/institution, fundraising, corporate sponsorship and entrepreneurial activities.~~

Please refer to: Partnership 1325 (attach)



*Greater Victoria School District*

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Adopted: January 25, 1999

Revised: September 8, 1999

# POLICY 1325 – PARTNERSHIP (attachment)

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## DEFINITIONS

Acknowledgement	is the identification of participating partners which shall not include permanent corporate branding such as logos, colours and word marks.
School/Business	<del>a relationship involving a school or district department entering into a specific agreement or arrangement with a local business and/or corporation that has clearly articulated purpose, goals and objectives. This relationship is usually set for a specific period of time and involves activities primarily focussing on the exchange of goods and services.</del>
Corporate Sponsorship	<del>refers to any local, national or international business organization that agrees to participate and/or sponsor an activity within a school and/or District department which allows the business to support public education in a fair, ethical and beneficial way. Corporate sponsorship for the sole purpose of advertising and/or promotion does not fit within the District's policy or Guiding Principles.</del>
District Department	<del>refers to any and all departments such as (but not limited to) Maintenance, Finance, Human Services, Information Technology, Facilities, School Services and Purchasing, within the Greater Victoria School District No. 61.</del>
District Office	<del>refers to the central administration, both Board and senior management, of the Greater Victoria School District No. 61.</del>
District-wide Fundraising	<del>refers to any district initiated activity undertaken to raise funds that will be administered equitably throughout the district by the GVSD Education Foundation.</del>
Entrepreneurial Activities	<del>refers to act(s) of generating funds and/or the sale of District services, resources and/or property specifically designed to increase the revenue of the District/school.</del>
Exploited	<del>where a student or school is placed in an unfair situation or position of potential abuse by a partner for selfish use. at a disadvantage by a partner for selfish use</del>
Large Projects	partnership projects which have a budget of \$100,000.00 or greater

GVSD Education Foundation	refers to a group of individuals who form a Board to act as a trust agent for money donated and/or raised through district-wide fundraising initiatives. This Board is governed by a constitution and bylaws. The Education Foundation Board is independent of, but works in conjunction with, the Board of School Trustees. The Education Foundation will oversee and administer funds raised under the District-wide initiatives and will ensure fair and equitable distribution for the betterment of Public Education within the Greater Victoria School District.
Partnership	is any ongoing formal arrangement, agreement and/or relationship between a GVSD and community group, with clearly defined educational goals and objectives.
Schools	refers to any or all elementary and secondary schools within the Greater Victoria School District No. 61. Includes all groups involved at the school such as administrators, teachers, support staff, Parent Advisory Councils and Student Councils.
School-based Fundraising	refers to a variety of activities intended to support and enhance individual school needs and/or activities. These will be under the direct supervision and responsibility of the school principal who will ensure District Protocols and Guidelines are followed.
School/Institution	a relationship involving a school or District department with other educational and/or non-profit organization primarily focussing on the exchange of goods and services.



**Operations Policy and Planning Committee Meeting  
Special Budget Public Input Meeting  
April 11, 2016 – GVSD Board Office, Boardroom**

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**REGULAR MINUTES**

**Present:**

Elaine Leonard, Chair, Deborah Nohr, Jordan Watters

**Regrets:**

Diane McNally, Rob Paynter

**Administration:**

Piet Langstraat, Superintendent of Schools, Mark Walsh, Secretary-Treasurer, Shelley Green, Deputy Superintendent, Greg Kitchen, Associate Superintendent, Deb Whitten, Associate Superintendent, Katrina Ball, Associate Secretary-Treasurer, Debbie Le Blanc, Manager, Payroll and Benefits, David Loveridge, Director of Facilities Services, Doreen Hegan, Recording Secretary

The meeting was called to order at 7:05 p.m.

Chair Leonard recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

**1. APPROVAL OF THE AGENDA**

It was moved:

That the April 11, 2016 regular agenda be approved with the following deletion:

**10. New Business**

A. Trustees Watters – District's Victoria Pride Parade Entry

**Motion Carried**

**2. APPROVAL OF THE MINUTES**

It was moved:

That the March 7, 2016 combined Education Policy and Directions Committee and Operations Policy and Planning Regular Meeting minutes be approved.

**Motion Carried**

**3. BUSINESS ARISING FROM MINUTES – None**

#### **4. PRESENTATIONS TO THE COMMITTEE**

##### **A. David Futter – GVTA – Day of Mourning**

Mr. Futter provided the Committee with information about the upcoming Day of Mourning to be held on April 28, 2016. He explained that the Day of Mourning was established to commemorate workers who were killed or injured on the job.

Mr. Futter encouraged Trustees to endorse the recognition of this day throughout the School District with the goal of educating youth on workplace safety to help to reduce the number of deaths and injuries amongst young workers.

Superintendent Langstraat advised the Committee that he would be sending an email to all schools requesting that flags be lowered to half-mast on April 28, 2016 in support of the Day of Mourning. He also confirmed that media would be informed of the reason for the flags being flown at half-mast.

#### **5. SUPERINTENDENT'S REPORT**

##### **A. Introduction of Student Representative**

Superintendent Langstraat introduced Rebecca Hansen, Student Representative from Reynolds Secondary School.

#### **6. PERSONNEL ITEMS**

##### **A. Administrative Procedure for the Recognition of Dignitaries**

Secretary-Treasurer Walsh presented the Committee with the administrative procedure for the recognition of dignitaries. He advised Trustees that new administrative procedures would be presented at Committee for information and then posted to the District website with public access.

Discussion ensued amongst Trustees with questions of clarification being asked of Secretary-Treasurer Walsh.

#### **7. FINANCE AND LEGAL AFFAIRS**

##### **A. Needs Budget Letter**

Secretary-Treasurer Walsh informed the Committee that the Needs Budget Letter had been revised to include a signature line for Superintendent Langstraat as was requested by the Committee. He advised that the letter is still open for revision and that the final draft would be presented for signatures and sent to the Minister of Education following the approval of the 2016/2017 Annual Budget on April 20, 2016.

Discussion ensued amongst Trustees about the consultation process and ways to ensure the participation and support of all partner groups.

## **B. HR/Payroll Working Group – Business Process Questionnaire**

Secretary-Treasurer Walsh introduced Debbie Le Blanc, Manager, Payroll and Benefits.

Ms. Le Blanc informed the Committee that she is participating as a member of the HR/Payroll Working Group which consists of a cross-section of positions from several BC school districts. She explained that the working group was established to explore more efficient and effective provision of services across existing HR/Payroll systems.

Ms. Le Blanc advised that the HR/Payroll Working Group had recently invited school districts to participate in a Business Process Questionnaire that will be used to inform the group on potential options for standardization or automation of common manual business processes. She informed the Committee that school districts will receive summary findings in June 2016 and that a more detailed final report will be provided to the Service Delivery Project Steering Committee, school districts and the Ministry of Education in July 2016.

Discussion ensued amongst Trustees.

## **8. FACILITIES PLANNING**

### **A. School Enhancement Program**

David Loveridge, Director of Facilities Services explained that the Ministry has announced capital funding available in 2016/2017 under the School Enhancement Program (SEP). The goal of the program is to extend the useful life of the District's facilities and school-based assets.

Mr. Loveridge informed the Committee that the deadline to request SEP funding is April 15, 2016 and that submissions would be limited to five eligible projects. He advised that eligible projects may include upgrades for health and safety, mechanical, electrical, energy, and roofing.

Mr. Loveridge provided further information on the five projects recommended for submission:

1. Shoreline Middle School – fire sprinklers/fire alarm upgrade
2. Victoria West Elementary School – fire sprinklers/fire alarm upgrades
3. Margaret Jenkins Elementary School – electrical service upgrade
4. Glanford Middle School – boiler replacement
5. Shoreline Middle School – window replacement

Mr. Loveridge explained that he would like to see both of the Shoreline projects completed at the same time as the seismic upgrades that are anticipated for the 2016-2017 school year. The Ministry will advise of approved projects by May 31, 2016 and all approved projects must be completed by March 30, 2017.

## **9. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS - None**

## 10. NEW BUSINESS

### A. Trustee Watters - District's Victoria Pride Parade Entry

Trustee Watters' motion was referred to the Regular Board meeting on Monday, April 18, 2016.

That the Board of Education of School District No. 61 (Greater Victoria) direct the Chair to extend formal invitations to all partner groups inviting their participation with the Gender and Sexuality Alliance (GSA) in School District 61's Victoria Pride Parade entry.

## 11. NOTICE OF MOTION – None

## 12. GENERAL ANNOUNCEMENTS - None

## 13. ADJOURNMENT

It was moved:

That the meeting adjourn.

**Motion Carried**

The meeting adjourned at 7:57 p.m.

TO: The Board of Education

FROM: Piet Langstraat, Superintendent of Schools

RE: Superintendent's Report

DATE: April 18, 2016

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I would like to highlight for the Board a number of activities that I have participated in since the last Board meeting.

On April 8th I attended the BCSSA meeting in Vancouver. The session included professional development and networking. The highlight of the session was a presentation by Laura Tait who offered insightful thoughts on incorporating Aboriginal ways of learning into our daily roles.

I have continued working with a number of our principals in creating a professional growth model that will hopefully soon be a template in our District.

I was honoured to be able to attend a middle school professional development activity on April 4th. I was extremely impressed with the quality of professional development provided and would like to acknowledge our partners in the GVTA for their work in organizing the day.

On April 1st I attended the School of Trades and Technology Dean's Luncheon at Camosun College. Our meeting was positive and I look forward to working closely with Camosun College in the future.

I visited a number of schools and attended a VCPAC meeting and the Reynolds PAC meeting. I continue to be humbled by the wonderful reception that I receive and want to recognize the great work of the staff working in our schools. I have also had extremely positive feedback from schools and our partners about the Technology for Learning Strategy. I have received a number of words of appreciation for the Board for supporting the plan.

We had our Strategic Plan kickoff which was well attended by our Board and I am optimistic that its positive vision will be promoted widely in the coming months.

Finally, I attended the BCPSEA regional meeting on April 12<sup>th</sup> as well as the BCTSA AGM on April 15<sup>th</sup>.



OFFICE OF THE  
**SECRETARY-TREASURER**

556 BOLESKINE ROAD, VICTORIA, BRITISH COLUMBIA V8Z 1E8  
PHONE (250) 475-4108 FAX (250) 475-4112

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TO: The Board of Education

FROM: Mark Walsh, Secretary-Treasurer

DATE: April 18, 2016

RE: **Secretary-Treasurer's Report**

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The purpose of this memo is to provide background on a variety of actions that the Secretary-Treasurer's Office has been involved with over the last month.

The general focus of the Secretary-Treasurer's office since the last Board meeting has been finishing the preparation of the Budget and meetings associated with the budget.

In addition, I have been working with IT to ensure that budget documents, public presentations and corresponding material is made publicly available as soon as possible. Please see the Secretary Treasurer's link for further information.

We have created an administrative procedures section on the website (both under Departments and Staff). We will be asking departments to create administrative procedures that we will ultimately turn into an administrative procedure handbook that is publicly accessible.

I have visited a number of schools and would like to highlight Cedar Hill as we seek funding from the Ministry for an upgrade and Reynolds where I was provided a tour of their shop facilities to assess the needs that we intend to address in the long-term facilities plan.

On April 6, 2016 the Superintendent and I met with City of Victoria administration for a general discussion about issues of mutual concern. The meeting was very positive and I expect a close working relationship with the City in future.

I addressed the issue of the Oak Bay Turf field in the media.

I attended the BCPSEA regional meeting in Victoria on April 13, 2016 as well as the BCSTA annual general meeting on April 14-16, 2016 in Vancouver.

TO: Board of Education

FROM: Mark Walsh, Secretary-Treasurer

DATE: April 18, 2016

RE: **2016/17 ANNUAL FACILITIES GRANT  
CAPITAL PROJECT BYLAW NO. 127098**

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Background:

Each year the Ministry of Education provides an Annual Facility Grant (AFG) to the District for the maintenance and repairs to our capital assets. The purpose of the grant is to fund projects required to maintain the various facility assets through to the end of their anticipated economic life and to prevent premature deterioration.

The Ministry provides specific eligibility criteria regarding the categories of work that can be completed using these funds and at times on the scope of specific projects.

The Ministry of Education has indicated that the 2016/17 AFG allocation is \$114.496 million province-wide to fund maintenance and repairs of capital infrastructure in all BC school districts.

The Greater Victoria School District's portion of this AFG allocation is comprised of:

Capital Portion	\$ 3,069,292
Operating Portion	879,252
Less amount withheld for CAMS & NGN	<u>(\$206,919)</u>
Total Annual Facility Grant	<b>\$ 3,741,625</b>

These maintenance and repair projects are expected to be undertaken between April 1, 2016 and March 31, 2017. In order to access the capital portion of the AFG funding, a Capital Project Bylaw is required.

Discussion:

As part of the AFG Program, the Ministry has identified 12 eligibility asset categories for submission and approval under the AFG Program. The categories are a way of separating the type of assets requirement and is not used by the Ministry for setting priorities. The categories include:

1. **Roof Replacements** (including scheduled roof replacements and major roof repairs);
2. **Mechanical System Upgrades** (improvements, replacements or provision of heating, ventilation, air conditioning or plumbing systems);
3. **Electrical System Upgrades** (improvements or replacements of power supply and distribution systems);

4. **Facility Upgrades** (improvements to protect the fabric of the plant, including exterior painting, window and door replacement, building envelope repair and replacement, structural and nonstructural seismic mitigation);
5. **Loss Prevention Projects** (improvements, replacements or provision of fire protection system);
6. **Functional Improvements** (improvements of school facilities related to the provision of educational programming);
7. **Technology Infrastructure Upgrades** (improvements to accommodate computer and telecommunications networks);
8. **Site Upgrades** (site improvements including positive site drainage; repairs to sidewalks, parking lots, site access/egress, paved work areas, paved play areas, and play fields; repairs, upgrading or replacement of playground equipment; perimeter safety fencing; contaminated soil remediation; underground storage tanks removal);
9. **Disabled Access** (improvements related to accessibility for persons with physical disabilities);
10. **Asbestos Abatement;**
11. **Health and Safety Upgrades** (improvements related to indoor air quality, traffic safety, and non-structural upgrades); and
12. **Site Servicing** (improvements, replacements or provision of sewer, drainage or water services; underground irrigation systems).

Staff is recommending a 2016-2017 that includes 27 distinct District Capital projects totaling the \$3,742M in the proposed submission, which will focus on the following Ministry categories:

- Building fabric improvements, including re-roofing projects identified in our comprehensive roofing program, window replacements, and exterior wall finish upgrades.
- Energy efficiency projects such as boiler upgrades and ventilation improvements.
- Ongoing support for technology infrastructure upgrades.
- Health & Safety initiatives regarding ventilation improvements and asbestos abatement.
- Other facility upgrades that maintain our district's assets and support the learning environment.

As we move forward, Facilities staff will be looking at the setting project priorities in a slightly different manner by categorizing projects around a new priority system that reflects the needs of our assets using our facility asset planning tools, ongoing staff and consultant inspections of our assets, and on established and emerging priorities of the District. The 2017-2018 Program will be using this new system to develop our annual Capital Works Program and for future AFG capital program submissions.

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) agree to give all three readings of Capital Project Bylaw No. 127098, being a bylaw for the maximum expenditure of \$3,069,292 for the capital portion of the Annual Facility Grant allocation.

Motion to be Carried Unanimously

That Capital Project Bylaw No. 127098 being a bylaw for the maximum expenditure of \$3,069,292 for the capital portion of the Annual Facility Grant allocation be:

READ A FIRST TIME THE 18<sup>th</sup> day of April, 2016;  
READ A SECOND TIME THE 18<sup>th</sup> day of April, 2016, and

READ A THIRD TIME, PASSED AND ADOPTED THE 18<sup>th</sup> day of April, 2016

and that the Secretary-Treasurer and the Board Chair be authorized to execute and seal this bylaw on behalf of the Board.

**CAPITAL PROJECT BYLAW NO. 127098**  
**2016/17 ANNUAL FACILITIES GRANT - CAPITAL FUNDING**

A BYLAW by the Board of Education of School District No. 61 (Greater Victoria) (hereinafter called the "Board") to adopt a Capital Project of the Board pursuant to Sections 143 (2) and 144 (1) of the *School Act*, R.S.B.C. 1996, c. 412 as amended from time to time (called the "*Act*").

WHEREAS in accordance with provisions of the *School Act* the Minister of Education (hereinafter called the "Minister") has approved Capital Project No.127098.

NOW THEREFORE the Board agrees to the following:

- (a) upon approval to proceed, commence the Project and proceed diligently and use its best efforts to complete the Project substantially as directed by the Minister;
- (b) observe and comply with any rule, policy or regulation of the Minister as may be applicable to the Board or the Project; and,
- (c) maintain proper books of account, and other information and documents with respect to the affairs of the Project, as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

- 1. The Capital Bylaw of the Board approved by the Minister and specifying a maximum expenditure of \$3,069,292 for Project No.127098 is hereby adopted.
- 2. This Bylaw may be cited as School District No. 61 (Greater Victoria) Capital Project Bylaw No. 127098.

READ A FIRST TIME THE 18<sup>th</sup> DAY OF APRIL, 2016;

READ A SECOND TIME THE 18<sup>th</sup> DAY OF APRIL, 2016;

READ A THIRD TIME, PASSED AND ADOPTED THE 18<sup>th</sup> DAY OF APRIL, 2016.

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Board Chair

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Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 61 (Greater Victoria), Capital Project Bylaw No. 127098 adopted by the Board the 18<sup>th</sup> day of April, 2016.

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Secretary-Treasurer