

**THE BOARD OF EDUCATION OF SCHOOL
DISTRICT NO. 61 (GREATER VICTORIA)
EDUCATION POLICY AND DIRECTIONS COMMITTEE
REGULAR MEETING AGENDA**

Chairperson: Trustee Deborah Nohr

Monday, April 4, 2016 – 7:00 PM

Location: Oak Bay High School, 2121 Cadboro Bay Road

Dialogue with the Public is welcome during Standing Committee Meetings

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

ITEM	PRESENTER	STATUS	ATTACH
1. Approval of the Agenda			
2. Approval of the Combined Minutes of Education Policy and Directions Committee Meeting and the Operations Policy and Planning Committee Meeting – <i>March 7, 2016</i>			Pg. 3-8
3. Business Arising From the Minutes			
4. Presentations to the Committee			
5. New Business			
A. <i>Introduction of Student Representative</i>	<i>Piet Langstraat, Superintendent and Student Representative Rebecca Hansen, Reynolds Secondary School</i>	<i>Info</i>	
B. <i>Transfer Process</i>	<i>Piet Langstraat, Superintendent</i>	<i>Info</i>	
C. <i>BAA Courses</i>	<i>Deb Whitten, Associate Superintendent</i>	<i>Info</i>	<i>Pg. 9</i>
D. <i>Ad Hoc Partnership Committee</i>	<i>Deb Whitten and Greg Kitchen, Associate Superintendents</i>	<i>Action</i>	<i>Pg. 10-14</i>

E. Motions

a. Trustee McNally

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to a) report on District support in place, if any, for students who no longer have youth bus passes as a result of government action and who use public transportation to get to any Academy or BAA course, including the new Aviation course at Mt. Douglas High School, b) report the number of students who need this support to access District and c) effects if any on attendance at programs, particularly the SJ Willis Alternative program.

b. Trustee McNally

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to report to the Board on the number of mental health initiatives and providers in schools in SD61, including

- a) a list of all single program (one-off) presentations to students in SD61 schools by school and by presenter for 2014-15 and 2015-16
- b) a list of ongoing provision of "mental health" service to students contracted by SD61 in entirety or as a partnership, including social workers consulting to schools (if any), number of counsellors at schools and numbers of that group who do mental health counselling for students, psychiatric nurses visiting schools (if any)
- c) background information on funding for all the above
- d) stated objectives of any program or service above
- e) how efficacy of change in students from mental illness to mental health is measured
- f) the District's accepted definition of mental illness
- g) the District's accepted definition of mental health

c. Trustee McNally

That the Board of Education of School District No. 61 (Greater Victoria) request that the Superintendent call for a report to the Board on, a) Reading Recovery enrolment in SD61 and in the South Island Consortium, and b) achievement in SD61 as well as any pertinent data provision from the South Island Consortium Reading Recovery Teacher Leader.

6. Notice of Motions

7. General Announcements

8. Adjournment



**Combined Education Policy and Directions Committee
and
Operations Policy and Planning Committee Meeting
March 7, 2016 – GVSD Board Office, Boardroom**

REGULAR MINUTES

Present:

Deborah Nohr, Chair, Education Policy and Directions Committee, Elaine Leonard, Chair, Operations Policy and Planning Committee, Tom Ferris, Diane McNally, Peg Orcherton, Rob Paynter, Jordan Watters, Ann Whiteaker

Administration:

Piet Langstraat, Superintendent of Schools, Mark Walsh, Secretary-Treasurer, Shelley Green, Deputy Superintendent, Greg Kitchen, Associate Superintendent, Deb Whitten, Associate Superintendent, Katrina Ball, Associate Secretary-Treasurer, Ted Pennell, Director of Information Technology, Marvella Preston-Bain, District Principal of Special Education, Simon Burgers, District Principal of Languages and Multiculturalism, Connie Schmidt, Recording Secretary

The meeting was called to order at 7:05 p.m.

Chair Nohr recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

Introductions were made around the Board table and the Administration table.

1. APPROVAL OF THE AGENDA

Trustee Paynter added a motion under item G. New Business and Trustee Ferris added a notice of motion under item H. Notice of Motion of the Operations Policy and Planning Committee portion of the agenda.

It was moved:

That the March 7, 2016 regular agenda for the Operations Policy and Planning Committee meeting be approved with the following additions:

G. New Business

1. Trustee Paynter - Minimum Hours of Instruction

H. Notice of Motion

1. Trustee Ferris - Federal Infrastructure Money

Motion Carried

2. APPROVAL OF THE MINUTES

It was moved:

That the February 1, 2016 Education Policy Development Committee Meeting regular minutes be approved.

Motion Carried

It was moved:

That the February 9, 2016 Operations Policy and Planning Committee Meeting regular minutes be approved.

Motion Carried

3. BUSINESS ARISING FROM MINUTES - None

4. EDUCATION POLICY DEVELOPMENT COMMITTEE – Trustee Nohr, Chair

A. PRESENTATION TO THE COMMITTEE

1. Oak Bay Students – Gender Identity and Gender Expression

Two students from Oak Bay High School, representing the District Gender and Sexuality Alliance (GSA), presented Trustees with information about the Gender Identity and Gender Expression Policy Proposal. The students spoke to the rationale of the proposal and provided a brief summary of the development process.

Chair Nohr thanked the students for their presentation.

B. NEW BUSINESS

1. Introduction of Student Representative – Jenna Jiang, Mount Douglas Secondary School

Superintendent Langstraat introduced and welcomed Jenna Jiang, Student Representative from Mount Douglas Secondary School. Jenna will be attending the March 2016 meetings of the Board.

2. Measuring Outcomes of Students with Diverse Learning Needs

Marvella Preston-Bain, District Principal of Special Education, provided trustees with information about measuring outcomes of students with diverse learning needs. Ms. Preston-Bain's presentation covered a variety of topics, including successful inclusion, educational provisions, on-going assessment of and for learning, methods of assessment and reporting, and big data.

Questions of clarification were asked of Ms. Preston-Bain and Superintendent Langstraat. Trustees thanked Ms. Preston-Bain for her informative presentation.

C. NOTICE OF MOTION

1. Trustee Watters – Gender Identity and Gender Expression

Trustee Watters thanked the Oak Bay High School students for their earlier presentation. She then presented her motion on Gender Identity and Gender Expression:

That the Board of Education of School District No. 61 (Greater Victoria) accept the policy proposal on Gender Identity and Gender Expression presented by the District Gender and Sexuality Alliance (GSA) and refer it to the Policy Sub-Committee for further development and consultation with partner groups as per Bylaw 9210 (The Development of Policy) and Policy 1163 (Consultation).

Discussion ensued amongst Trustees.

Trustee Ferris recommended the motion be amended to include the words “and regulation” after the first instance of the word “policy.”

It was moved:

That the main motion “*The Board of Education of School District No. 61 (Greater Victoria) accept the policy proposal on Gender Identity and Gender Expression presented by the District Gender and Sexuality Alliance (GSA) and refer it to the Policy Sub-Committee for further development and consultation with partner groups as per Bylaw 9210 (The Development of Policy) and Policy 1163 (Consultation)*” be amended to include the words ‘*and regulation*’ after the first instance of the word ‘*policy*’.

Motion Carried Unanimously

Chair Nohr called the question on the main motion as amended.

It was moved:

That the Board of Education of School District No. 61 (Greater Victoria) accept the policy and regulation proposal on Gender Identity and Gender Expression presented by the District Gender and Sexuality Alliance (GSA) and refer it to the Policy Sub-Committee for further development and consultation with partner groups as per Bylaw 9210 (The Development of Policy) and Policy 1163 (Consultation).

Motion Carried Unanimously

The Education Policy and Planning Committee meeting adjourned at 8:13 p.m.

5. OPERATIONS POLICY AND PLANNING COMMITTEE – Trustee Leonard, Chair

The Operations Policy and Planning Committee meeting was called to order at 8:17 p.m.

A. PRESENTATIONS

1. Rod Sim, Oak Bay Rotary Foundation

Rod Sim, Director and Secretary of the Oak Bay Rotary Foundation, thanked Trustees and District administration for their support and the invitation to share the Foundation's plan to award the Sno'uyutth Legacy Scholarship to a graduating student of First Nations, Inuit or Métis descent who pursues post-secondary training upon graduation from Oak Bay High School, starting in September 2016. Mr. Sim explained that the annual cash amount of the scholarship will be \$500 for 2016 and that the Foundation intends to grow the endowment account to \$25,000 and increase the annual cash payment to \$1,000 as soon as possible. He also informed Trustees that the Foundation hopes to expand the scope of the Sno'uyutth Legacy Scholarship to include all secondary schools in Greater Victoria.

Trustees expressed their appreciation and thanked Mr. Sim for his presentation.

B. SUPERINTENDENT'S REPORT

C. PERSONNEL ITEMS

1. Director of Facilities Services

Secretary Treasurer Walsh announced that Mr. David Loveridge was hired as the new Director of Facilities Services. Mr. Loveridge will join the District on March 21, 2016.

D. FINANCE AND LEGAL AFFAIRS

1. 2016-2017 Budget Planning

Secretary-Treasurer Walsh spoke to the 2016-2017 Operating Budget Forecast that was presented to Trustees at the January 11, 2016 Operations Policy and Planning Committee meeting. He explained that the Financial Services department is currently in the process of building the 2016-2017 Annual Operating Budget and will focus on identifying revenue and expense variances in an effort to reduce the projected budget deficit. Secretary-Treasurer Walsh and Superintendent Langstraat also discussed centralizing contingencies and reviewing appropriate levels of carryforward funds across the District.

Discussion ensued amongst Trustees.

Secretary-Treasurer Walsh requested feedback and received support from Trustees to eliminate the separate Public Budget Meeting scheduled for 7:00 p.m. on March 29, 2016 and rather include the budget presentation and discussion within the Secretary Treasurer's Report section of the Regular Board Meeting scheduled for the same day at 7:30 p.m.

Secretary-Treasurer Walsh also requested and received feedback on the most cost-effective methods of advertising the upcoming budget meetings. Trustees directed Secretary-Treasurer Walsh to explore the options following confirmation of the District's statutory requirements.

2. Technology for Learning Strategy

Superintendent Langstraat presented Trustees with the funding specifics of the Technology for Learning Strategy. Superintendent Langstraat and Secretary-Treasurer Walsh outlined the expected costs and sources of funding for the main areas of the strategy: infrastructure (wireless access, fixed projection devices, and educator devices), support for educators, and student access to technology. It was explained that sources of funding would include the Annual Facility Grant (AFG), increased investment income, the reallocation of existing expense budgets, and the use of one-time carryforward budgets.

Discussion ensued amongst Trustees with questions of clarification being asked of Superintendent Langstraat and Secretary-Treasurer Walsh.

Regarding the source of funds for fixed projection devices, Secretary-Treasurer Walsh recommended the following motion:

That the Board of Education of School District No. 61 (Greater Victoria) approve up to \$1,900,000 spending for fixed projection devices as identified in the Technology for Learning Strategy from the Local Capital Reserve.

Discussion ensued amongst Trustees.

It was moved:

That the Board of Education of School District No. 61 (Greater Victoria) approve up to \$1,900,000 spending for fixed projection devices as identified in the Technology for Learning Strategy from the Local Capital Reserve.

Motion Carried Unanimously

Superintendent Langstraat and Secretary-Treasurer invited further feedback from Trustees and stakeholder groups and advised that the funding plan would be presented to the Board at the March 29, 2016 Regular Board meeting.

E. FACILITIES PLANNING

1. Water Safety Planning

Secretary-Treasurer Walsh informed Trustees that the Ministry of Education has requested that school districts work with their local health authority to develop a plan for ongoing water safety evaluation. He explained that the District has been proactive in testing facilities to determine lead levels in the water. While waiting for direction from Island Health, Secretary-Treasurer Walsh advised that the Facilities Services department and District Health and Safety will prepare an overview of District facilities with regard to this matter and tentatively plan testing.

F. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS - None

G. NEW BUSINESS

1. Trustee Paynter – Minimum Hours of Instruction

Trustee Paynter presented his motion and rationale.

That the Board of Education of School District No. 61 (Greater Victoria) request that the Superintendent take such actions as are necessary to ensure that all students are provided with the minimum hours of instruction in future school years.

Discussion ensued amongst Trustees. Chair Leonard called for a vote on the motion.

It was moved:

That the Board of Education of School District No. 61 (Greater Victoria) request that the Superintendent take such actions as are necessary to ensure that all students are provided with the minimum hours of instruction in future school years.

Motion Defeated

For: Trustee Paynter

Against: Trustees Leonard, McNally, Nohr, Whiteaker

H. NOTICE OF MOTION

1. Trustee Ferris – Federal Infrastructure Money

Trustee Ferris provided a notice of motion for the March 29, 2016 Board of Education meeting.

That the Board of Education of School District No. 61 (Greater Victoria) direct the Secretary-Treasurer to investigate the process by which the Board, in conjunction with the Vic High Alumni Association, might apply for Federal infrastructure money for the development of the new field at Vic High.

I. GENERAL ANNOUNCEMENTS – None

J. ADJOURNMENT

It was moved:

That the meeting adjourn.

Motion Carried

The Operations Policy and Planning Committee meeting adjourned at 10:17 p.m.



SHELLEY GREEN, DEPUTY SUPERINTENDENT	250-475-4117
GREG KITCHEN, ASSOCIATE SUPERINTENDENT	250-475-4133
DEB WHITTEN, ASSOCIATE SUPERINTENDENT	250-475-4220

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MEMO

From: Deb Whitten, Associate Superintendent

To: Trustees

Date: April 4, 2016

RE: Board Authority Authorized Courses - Update

BAA information:

There are currently 141 BAA courses offered in our District. There are 67 courses if you consider the same titled 10, 11, 12 course offering as one course. Of the 67 courses, 11 of the 67 are offered at five or more schools; 31 are at two or more schools and 25 are offered at only one school. Ten of the courses offered at only one school are academy or TASK courses (ie. Hairdressing, Auto Body, Rugby).

Recommendations:

In addition to the 141 BAA courses offered this year, there were 30 BAA courses that were not active in any of our Secondary Schools.

The list of all BAA courses will be sent to all Secondary School Principals to ensure all schools are aware of the BAA courses in our district. The 30 courses not offered will be tracked next year and if they are not active next year they will be removed from the list and archived.

Secondary School	# BAA courses offered 2015-2016
Esquimalt	42
Lambrick Park	29
Mt Douglas	31
Oak Bay	63
Reynolds	42
SJ Willis –The Link	10
Spectrum	61
Victoria High	52



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MEMO

To: Education Policy and Directions Committee

From: Deb Whitten

Date: April 4, 2016

Re: Revised Draft Policy 1325 - PARTNERSHIP

The Policy 1325 and Attachment have been revised to reflect the work of the Ad Hoc Partnership Committee and is being provided for your consideration.

Recommended Motion:

That the Board of Education of School District No. 61 (Greater Victoria) approve Policy 1325 PARTNERSHIP and Attachment.
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The Greater Victoria School District is committed to each student's success in learning within a responsive and safe environment.

POLICY 1325

PARTNERSHIP

The Greater Victoria School Board recognizes and supports the development of mutually beneficial partnerships between the Board, schools and the community, including business and non-business sectors, which are consistent with Board policies, and regulations and values. The Board believes these relationships can be an important aspect of a child's education and will benefit the educational system as a whole.

To help in the development of such partnerships the Board has developed Regulations ~~guidelines~~ which are intended to help schools and/or District staff initiate partnership activities. It is important to note that:

- communications between the District and schools regarding large projects ~~such activities~~ must be current and up-to-date
- ~~protocols and guidelines have been adopted and can be found in the District's Regulations~~
- partnerships must enhance learning opportunities ~~and/or have educational or cultural value~~
- partnerships must ensure children and the schools are not exploited ~~through the activities~~
- recognition of all forms of partnership between the community, and schools, and/or the District shall be acknowledged in a fair and equitable manner
- ~~whenever possible and appropriate,~~ for large projects, school-based committees ~~should~~ will be formed to coordinate the activities and relationships with the business and/or the community organization
- ~~partnership activity may fall within, but is not exclusive to, the following categories: School/business, school/institution, fundraising, corporate sponsorship and entrepreneurial activities.~~

Please refer to: Partnership 1325 (attach)

Greater Victoria School District

Adopted: January 25, 1999

Revised: September 8, 1999

POLICY 1325 - PARTNERSHIP (attachment)

DEFINITIONS

Acknowledgement	is the identification of participating partners which shall not include permanent corporate branding such as logos, colours and word marks.
School/Business	a relationship involving a school or district department entering into a specific agreement or arrangement with a local business and/or corporation that has clearly articulated purpose, goals and objectives. This relationship is usually set for a specific period of time and involves activities primarily focussing on the exchange of goods and services.
Corporate Sponsorship	refers to any local, national or international business organization that agrees to participate and/or sponsor an activity within a school and/or District department which allows the business to support public education in a fair, ethical and beneficial way. Corporate sponsorship for the sole purpose of advertising and/or promotion does not fit within the District's policy or Guiding Principles.
District Department	refers to any and all departments such as (but not limited to) Maintenance, Finance, Human Services, Information Technology, Facilities, School Services and Purchasing, within the Greater Victoria School District No. 61.
District Office	refers to the central administration, both Board and senior management, of the Greater Victoria School District No. 61.
District-wide Fundraising	refers to any district initiated activity undertaken to raise funds that will be administered equitably throughout the district by the GVSD Education Foundation.
Entrepreneurial Activities	refers to act(s) of generating funds and/or the sale of District services, resources and/or property specifically designed to increase the revenue of the District/school.
Exploited	where a student or school is placed in an unfair situation or position of potential abuse by a partner for selfish use. at a disadvantage by a partner for selfish use
Large Projects	partnership projects which have a budget of \$100,000.00 or greater

~~GVSD Education Foundation~~ — refers to a group of individuals who form a Board to act as a trust agent for money donated and/or raised through district-wide fundraising initiatives. This Board is governed by a constitution and bylaws. The Education Foundation Board is independent of, but works in conjunction with, the Board of School Trustees. The Education Foundation will oversee and administer funds raised under the District-wide initiatives and will ensure fair and equitable distribution for the betterment of Public Education within the Greater Victoria School District.

Partnership is any ongoing formal arrangement, agreement and/or relationship between a GVSD and community group, with clearly defined educational goals and objectives.

~~Schools~~ — refers to any or all elementary and secondary schools within the Greater Victoria School District No. 61. Includes all groups involved at the school such as administrators, teachers, support staff, Parent Advisory Councils and Student Councils.

~~School-based Fundraising~~ — refers to a variety of activities intended to support and enhance individual school needs and/or activities. These will be under the direct supervision and responsibility of the school principal who will ensure District Protocols and Guidelines are followed.

~~School/Institution~~ — a relationship involving a school or District department with other educational and/or non-profit organization primarily focussing on the exchange of goods and services.
