



# 2016/2017 ANNUAL BUDGET PRESENTATION

March 29, 2016  
Greater Victoria School District

## Operating, Special Purpose & Capital Funds

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**School districts manage financial resources in three funds:**

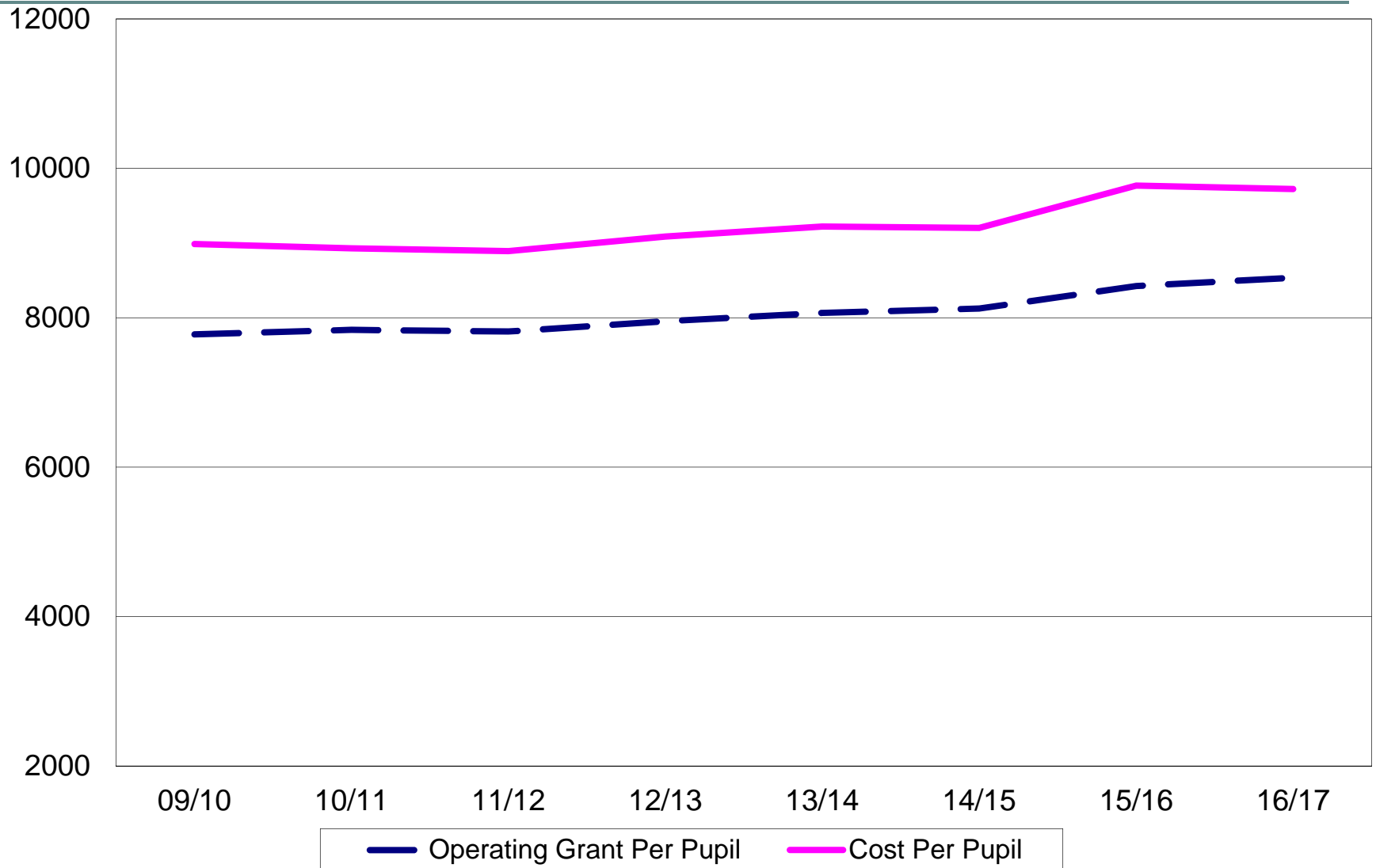
- **Operating Fund**
  - Where the main operating expenditures of a school district are recorded
  
- **Special Purpose Funds**
  - Report the expenditures for funding provided for a specific purpose; spending is restricted. Examples of special purpose funds include the Learning Improvement Fund, CommunityLINK, Provincial Resource Programs and the Annual Facility Grant.
  
- **Capital Fund**
  - Holds the capital assets of the District; land, buildings, equipment and vehicles. Five year capital plan budgets are approved by Boards.

## Sources of Operating Revenue

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- **The majority of school district revenue comes from provincial grants through the Ministry of Education's funding allocation system.**
- **School districts have local revenues from rental of facilities, interest revenue on short-term deposits, international students and continuing education.**

## Comparison of Funding and Cost Per Student FTE



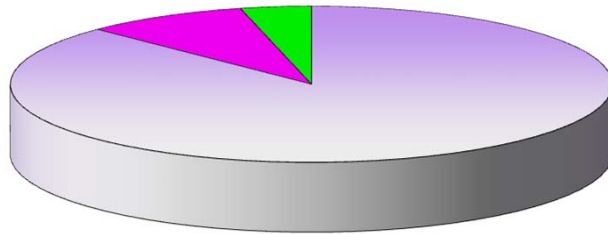
# Operating Revenue Sources

## 2016/2017 Greater Victoria Picture

	<b>Provincial Grants</b>	<b>87.8%</b>
	<b>Local Revenue</b>	<b>9.0%</b>
	<b>Operating Surplus</b>	<b>3.2%</b>

## 2015/2016 Greater Victoria Picture

<b>Provincial Grants</b>	<b>87.3%</b>
<b>Local Revenue</b>	<b>8.1%</b>
<b>Operating Surplus</b>	<b>4.6%</b>



## 2015/2016 Provincial Picture

<b>Provincial Grants</b>	<b>92.1%</b>
<b>Local Revenue</b>	<b>6.4%</b>
<b>Operating Surplus</b>	<b>1.5%</b>

## Allocation of Provincial Operating Grant

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The 2016/2017 funding system provides for:

- Student allocation of \$7,166 per school-age FTE student
- Student allocation of \$4,565 per adult FTE student
- Distributed Learning student allocation of \$6,030 per FTE
- Unique student needs:
  - ELL \$1,380 per FTE
  - Aboriginal Education \$1,195 per FTE
  - Special Education Level 1 \$37,700 per FTE
  - Special Education Level 2 \$18,850 per FTE
  - Special Education Level 3 \$9,500 per FTE
- Teacher salary differential between districts
- Unique geographic factors of climate, dispersion, remoteness, and small communities
- Education Plan
- Summer, February, and May counts

## Funding Level per FTE

	2016/2017 Funding Levels per FTE	2015/2016 Funding Levels per FTE
School-Age	\$ 7,166	\$ 7,158
Continuing Education	7,166	7,158
Distributed Learning	6,030	6,030
Adult Students	4,565	4,565
Special Needs - Level 1	37,700	37,700
Special Needs - Level 2	18,850	18,850
Special Needs - Level 3	9,500	9,500
English Language Learning	1,380	1,380
Aboriginal Education	1,195	1,195

# Enrolment Summary

	2015/2016 Annual Budget	2015/2016 Final September 30	2016/2017 Annual Budget Estimate	2017/2018 Annual Budget Estimate
<b>BASED ON PROJECTED FTE ENROLMENT OF:</b>				
Elementary/Middle/Secondary (school-aged)	18,297	18,702	18,708	18,789
Continuing Education (school-aged)	12	12	11	11
Distributed Learning (school-aged)	92	92	112	112
<b>Total - School-Aged</b>	<b>18,401</b>	<b>18,806</b>	<b>18,831</b>	<b>18,912</b>
<b>Adult Students</b>	77	70	51	51
<b>Unique Student Needs:</b>				
Special Needs - Level 1	18	20	20	20
Special Needs - Level 2	671	689	697	689
Special Needs - Level 3	292	312	312	312
English Language Learning	1,508	1,653	1,653	1,653
Aboriginal Education	1,463	1,475	1,475	1,475
<b>International Education (Long-term)</b>	835	902	830	830



## Other Grants, Fees and Revenue

	2015/2016 Annual Budget	2016/2017 Annual Budget
<b>Other Ministry of Education Grants:</b>		
Reduction for Local Education Agreements (LEA)	\$ (1,057,954)	\$ (1,023,960)
Pay Equity	2,896,617	2,896,617
Additional Supplement Distribution		459,155
<b>TOTAL OTHER MINISTRY OF EDUCATION GRANTS</b>	<b>1,838,663</b>	<b>2,331,812</b>
<b>Other Fees and Revenues:</b>		
Summer School Fees	56,059	27,169
Continuing Education Fees	10,000	58,124
Offshore/Out-of-Province Tuition Fees	11,338,804	11,035,159
LEA/Direct Funding from First Nations	1,057,954	1,023,960
Miscellaneous Fees and Revenues	124,565	136,240
Community Use of Facilities	1,630,124	1,674,784
Investment Revenue	450,000	650,000
<b>TOTAL OTHER FEES AND REVENUES</b>	<b>14,667,506</b>	<b>14,605,436</b>
<b>TOTAL OTHER GRANTS, FEES AND REVENUE</b>	<b>\$ 16,506,169</b>	<b>\$ 16,937,248</b>

## School District Operating Spending





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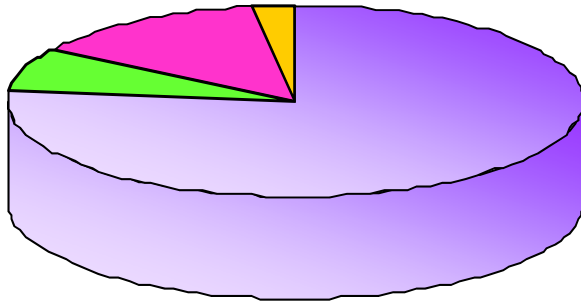
**Spending is allocated between 4 key functional areas:**

- **Instruction**
- **District Administration**
- **Operations and Maintenance of Facilities**
- **Transportation of Students**

# School District Operating Spending

## 2016/2017 Greater Victoria Picture

	<b>Instruction</b>	<b>84.8%</b>
	<b>Operations &amp; Maintenance</b>	<b>12.1%</b>
	<b>District Administration</b>	<b>2.5%</b>
	<b>Transportation</b>	<b>0.6%</b>



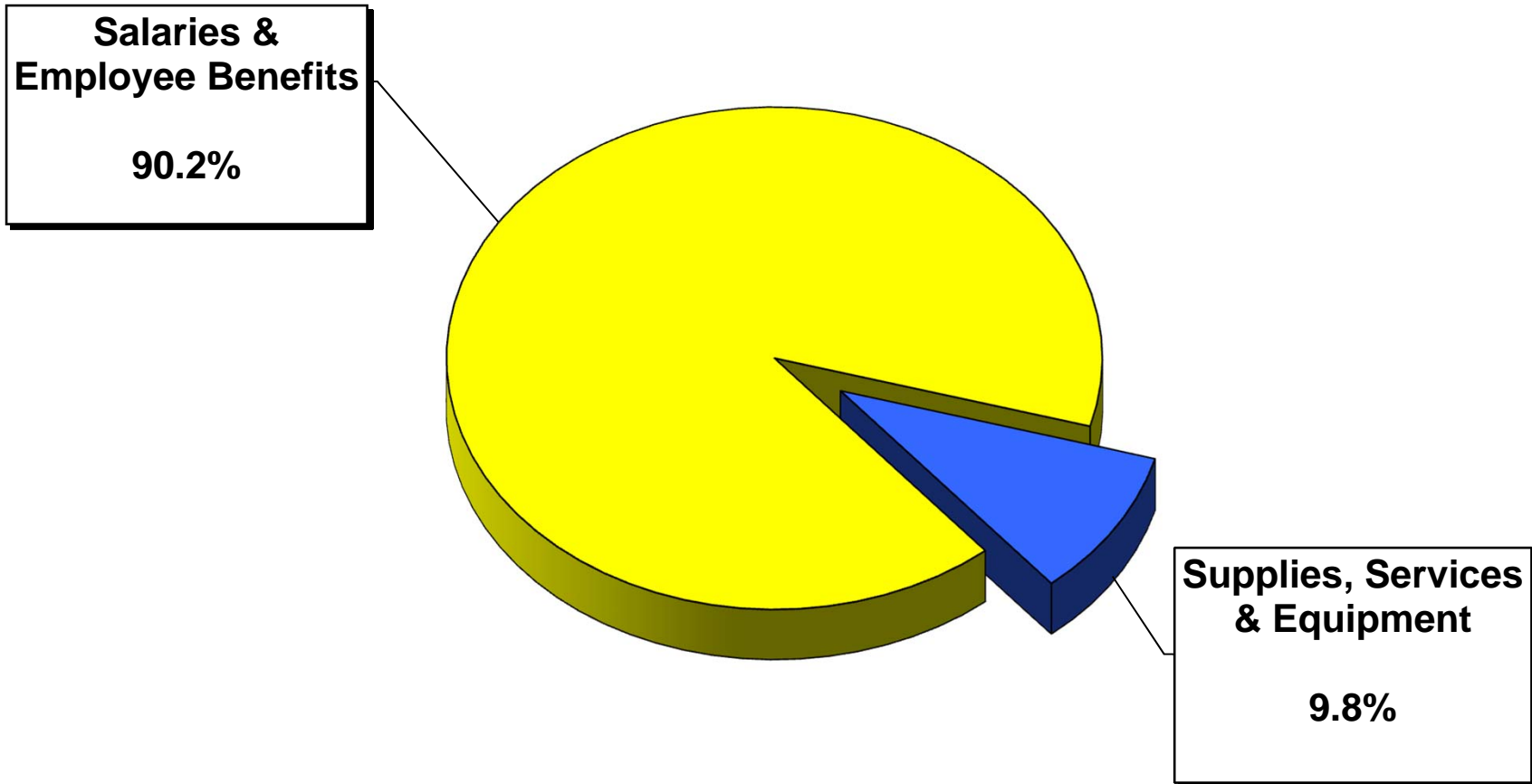
## 2015/2016 Greater Victoria Picture

<b>Instruction</b>	<b>84.5%</b>
<b>Operations &amp; Maintenance</b>	<b>12.3%</b>
<b>District Administration</b>	<b>2.6%</b>
<b>Transportation</b>	<b>0.6%</b>

## 2015/2016 Provincial Picture

<b>Instruction</b>	<b>83.2%</b>
<b>Operations &amp; Maintenance</b>	<b>11.6%</b>
<b>District Administration</b>	<b>3.3%</b>
<b>Transportation</b>	<b>1.9%</b>

## School District Operating Spending



## Annual Operating Budget Assumptions

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### **Assumptions used to prepare the 2016/2017 Annual Operating Budget:**

**The 2016/2017 projected school-aged enrolment of 18,831 FTE has been used to prepare the annual operating budget. This represents an increase of 25 FTE as compared to the September 30, 2015 funded school-aged enrolment.**

**The 2016/2017 projected adult enrolment is 51 FTE.**

**The 2016/2017 projected school-aged and adult enrolment is 18,882 FTE.**

## Annual Operating Budget Assumptions Cont.

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The 2016/2017 Annual Operating Budget has been prepared to include:

- Incremental cost of salary grid/step adjustments
- Wage increases
- Statutory and contractual obligation changes e.g. benefits, utilities (including NGN)
- Strategic Plan Resource Re-alignment – Communication Position
  - HR, Superintendent’s Office
- Strategic Plan Resource Re-alignment – Technology for Learning
  - Associate Superintendent’s Office
  - Superintendent’s Office
  - Learning Department
- Employment Practices Liability Premiums
  - Secretary-Treasurer Dept.
  - Arbitration Accrual



# Annual Operating Budget Summary

	2015/2016 Annual Budget	2016/2017 Annual Budget
<b>REVENUE</b>		
Provincial Government Grant	\$ 155,697,871	\$ 160,733,977
Other Grants, Fees and Revenue	16,506,169	16,937,248
<b>TOTAL OPERATING REVENUE</b>	<b><u>\$ 172,204,040</u></b>	<b><u>\$ 177,671,225</u></b>
<b>EXPENDITURE</b>		
Salaries:		
Teachers	77,583,875	79,934,858
Support Staff	16,577,943	16,828,220
Principals & Vice-Principals	10,783,129	11,438,642
Educational Assistants	15,709,069	15,722,720
Other Professionals	3,337,599	3,645,069
Substitutes	<u>6,481,522</u>	<u>6,666,719</u>
Total Salaries	130,473,137	134,236,228
Employee Benefits	32,846,401	31,288,112
Services and Supplies:		
Services	3,695,785	4,319,957
Student Transportation	998,933	998,933
Professional Development and Travel	611,572	580,786
Rentals and Leases	98,188	98,188
Dues and Fees	87,212	84,712
Insurance	442,842	442,842
Supplies	6,331,966	5,750,864
Utilities	<u>4,118,004</u>	<u>4,981,367</u>
Total Services and Supplies	16,384,502	17,257,649
Capital Equipment Purchases	800,000	800,000
<b>TOTAL OPERATING EXPENDITURE</b>	<b><u>\$ 180,504,040</u></b>	<b><u>\$ 183,581,989</u></b>
<b>OPERATING BUDGET SURPLUS / (DEFICIT)</b>	<b>\$ (8,300,000)</b>	<b>\$ (5,910,764)</b>
Budgeted Prior Year Operating Surplus Appropriation	8,300,000	5,910,764
<b>NET OPERATING BUDGET SURPLUS / (DEFICIT)</b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>

## 2015/2016 Projected Carryforward

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### Projected 2015/2016 One-Time Carry Forward Funding:

June 30, 2015 Unrestricted Surplus	\$ 4.1M
ISP 2014/2015 Carry Forward Funding	1.2M
Employee Benefits Premium Holiday	1.1M
Capital Equipment Purchases to Local Capital	0.8M
Enrolment Increase Fixed Cost Allocation	0.6M
Increased ISP Enrolment	0.2M
Utilities Cost Savings	<u>0.5M</u>
<b>Total Projected One-Time Carry Forward</b>	<b>\$ 8.5M</b>



## 2016/2017 Operating Forecast Update

<b>2016/2017 Projected Budget Deficit</b>	<b>\$ 8.5M</b>
<b>2016/2017 Revised Projected Budget Deficit</b>	<b><u>5.9M</u></b>
<b>Reduction of Projected Budget Deficit</b>	<b>\$ <u>2.6M</u></b>
<b>Reduction of Projected Budget Deficit Due To:</b>	
<b>Teacher Pension Plan Rate Decrease</b>	<b>\$ 1.4M</b>
<b>Holdback Distribution</b>	<b>0.5M*</b>
<b>Additional Supplement Distribution</b>	<b>0.5M*</b>
<b>2015/2016 Average Teacher Salary estimate</b>	<b>0.6M</b>
<b>Unique Geographic Factors Grant Increase</b>	<b>0.1M</b>
<b>Supplement for Salary Differential Grant Increase</b>	<b>0.3M</b>
<b>Funding Difference re: Labour Settlement</b>	<b><u>(0.8M)</u></b>
<b>Total Changes</b>	<b><u>\$ 2.6M</u></b>

\*Additional Operating Grant from Ministry April 4, 2016

## 2016/2017 Operating Recommendation

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<b>Projected One-time Budget Surplus</b>	<b>\$ <u>2.6M</u></b>
<b>Eliminate local capital transfer approved for 2015/16</b>	<b>0.8M</b>
<b>Carry forward remaining surplus to address 2017/18 deficit</b>	<b>1.8M</b>
	<b>\$ <u>0.0M</u></b>

## Budget Meeting Dates

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**Wednesday, April 6, 2016** at 7:00 p.m.

At SJ Willis Auditorium, 923 Topaz Avenue

Round table special board budget meeting to discuss the 2016-2017 operating budget

**Monday, April 11, 2016** at 7:00 p.m.

At the Board Office, Tolmie Board Room, 556 Boleskine Road

An opportunity for members of the public to address the Board with respect to the proposed budget

**Wednesday, April 20, 2016** at 7:00 p.m.

At the Board Office, Tolmie Board Room, 556 Boleskine Road

Special Board Meeting to debate and approve the 2016-2017 budget bylaw

## 2016/2017 Estimated Operating Grants Website

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<http://www2.gov.bc.ca/gov/content/education-training/administration/resource-management/k-12-funding-and-allocation/operating-grants/k12funding-16-17>