



**The Board of Education of School District No. 61 (Greater Victoria)
November 16, 2015 Regular Board Meeting - Tolmie Boardroom, 556 Boleskine Road**

MINUTES

Present:

Trustees Edith Loring-Kuhanga, Chair, Diane McNally, Vice-Chair, Tom Ferris, Elaine Leonard, Deborah Nohr, Peg Orcherton, Rob Paynter, Jordan Watters, Ann Whiteaker

Administration:

Piet Langstraat, Superintendent of Schools, Debra Laser, Secretary-Treasurer, Shelley Green, Deputy Superintendent, Katrina Ball, Associate Secretary-Treasurer, Deb Whitten, Associate Superintendent, Greg Kitchen, Associate Superintendent, Tom Smith, Director of Facilities Services, Vicki Hanley, Recording Secretary

The meeting was called to order at 7:40 p.m.

Chair Loring-Kuhanga recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

A. COMMENCEMENT OF THE MEETING

A1. Approval of the Agenda

It was moved and seconded:

That the November 16, 2015 Agenda be approved with the following additions/changes:

B2. Trustees' Reports

- c) Trustee Watters
- d) Trustee Whiteaker
- e) Trustee Nohr

G1. New Business

- a) Trustee Orcherton

G2. Notice of Motions

- a) Trustee McNally

Motion Carried

A2. Approval of the Minutes

- a) It was moved and seconded:

That the October 19, 2015 Regular Board Minutes be approved.

Motion Carried Unanimously

A3. Business arising from the Minutes - None

A4. Trustee Elections

Chair Loring-Kuhanga turned the meeting over to Secretary-Treasurer Laser to conduct the annual elections.

a) Election of Chair

Secretary-Treasurer Laser called for nominations for Chair of the Board of Education for the term to December 6, 2016. Nominations were received for Trustees Loring-Kuhanga and Whiteaker. Trustee Loring-Kuhanga accepted the nomination and Trustee Whiteaker declined. Trustee Loring-Kuhanga was declared Chair of the Board of Education by acclamation.

Secretary-Treasurer Laser invited Chair Loring-Kuhanga to preside over the remainder of the meeting.

b) Election of Vice-Chair

Chair Loring-Kuhanga called for nominations for Vice-Chair of the Board of Education for the term to December 6, 2016. Nominations were received for Trustees McNally, Leonard, Nohr and Watters. Trustee McNally accepted the nomination and Trustees Leonard, Nohr and Watters declined. Trustee McNally was declared Vice-Chair of the Board of Education by acclamation.

c) Election of British Columbia Public School Employers' Association Representative

Chair Loring-Kuhanga called for nominations for the British Columbia Public School Employers' Association (BCSPEA) Representative for the Board of Education for the term to December 6, 2016. Nominations were received for Trustees Orcherton, Nohr, Watters and Whiteaker. Trustee Orcherton accepted the nomination and Trustees Nohr, Watters and Whiteaker declined. Trustee Orcherton was declared the BCPSEA Representative by acclamation.

d) Election of British Columbia School Trustees' Association Provincial Councillor

Chair Loring-Kuhanga called for nominations for the British Columbia School Trustees' Association (BCSTA) Provincial Councillor for the term to December 6, 2016. Nominations were received for Trustees Ferris, Paynter, Watters and Whiteaker. Trustees Ferris, Paynter and Watters declined the nomination and Trustee Whiteaker accepted. Trustee Whiteaker was declared the BCSTA Representative by acclamation.

e) Destruction of the Ballots

It was moved and seconded:

That the election ballots be destroyed.

Motion Carried Unanimously

A5. Student Achievement - None

A6. District Presentations - None

A7. Community Presentations - None

B. TRUSTEE REPORTS

B1. Chair's Report

Chair Loring-Kuhanga thanked her colleagues for once again having the confidence in her to be Board Chair. Chair Loring-Kuhanga stated that she is looking forward to continuing to work collectively with everyone to provide the best education for our students and to create a positive work environment.

B2. Trustees' Reports

- a) Trustee Orcherton provided a report from the British Columbia Public School Employers' Association symposium she attended in October and reported that she attended Tillicum Elementary for their seismic upgrade media event and for their Remembrance Day ceremony.
- b) Trustee McNally reported that she attended Ministry of Education/British Columbia School Trustees' Association Board Chair liaison meetings in Vancouver in October on behalf of the Board. Trustee McNally further reported that she attended a PAC meeting at Lambrick Park Secondary School.
- c) Trustee Watters reported that she attended Remembrance Day ceremonies at Rockheights Middle School and McKenzie Elementary School and that she had school visits to Strawberry Vale Elementary and Marigold Elementary.
- d) Trustee Whiteaker reported that she attended band concerts for Spectrum Community School and Oak Bay Secondary School. Trustee Whiteaker further reported that she attended a BCSTA Provincial Council meeting in Vancouver as the Board representative and reminded Trustees that submissions for resolutions/motions for the BCSTA AGM are due by January 19, 2016.
- e) Trustee Nohr reported that she attended the official opening of the new Oak Bay High School, the elementary school cross country city finals, visited Braefoot Elementary and participated in a field trip at Craigflower Elementary School.

C. BOARD COMMITTEE REPORTS

C1. Education Policy Development Committee

- a) Trustee Nohr presented the November 2, 2015 meeting minutes and thanked the Principal of Doncaster Elementary School, James Hansen, for hosting the meeting.
- b) Trustee Nohr referred to the November 2, 2015 meeting minutes and presented the following recommended motion. Discussion ensued amongst the Trustees with questions of clarification being asked of Superintendent Langstraat and Associate Superintendent Kitchen.

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) approve the Board Authority Authorized course:
Introduction to Aviation 12.

Motion Carried

For: Trustees Ferris, Whiteaker, Watters, Loring-Kuhanga, Nohr, Paynter,
Orcherton

Against: Trustee McNally

Abstain: Trustee Leonard

C2. Operations, Policy and Planning Committee

- a) The November 9, 2015 meeting minutes were received for information.
- b) Trustee Leonard referred to the November 9, 2015 meeting minutes and presented the following recommended motions.

It was moved and seconded:

- i) That the Board of Education of School District No. 61 (Greater Victoria) approve Regulation 3548, School District Signing Authority.
Motion Carried

For: Trustees Ferris, Whiteaker, Watters, McNally, Loring-Kuhanga, Nohr, Leonard, Orcherton
Against: Trustee Paynter

It was moved and seconded:

- ii) That the Board of Education of School District No. 61 (Greater Victoria) agree to the Policy 1325 Partnership and Attachment Ad Hoc Committee Terms of Reference.
Motion Carried Unanimously

It was moved and seconded:

- iii) That the Board of Education of School District No. 61 (Greater Victoria) agree to the Needs Budget Ad Hoc Committee Terms of Reference.
Motion Carried Unanimously

It was moved and seconded:

- iv) That the Board of Education of School District No. 61 (Greater Victoria), per Bylaw 9010 *Bylaws of the Board*, accept the attached as a replacement for the current board Bylaw 9140 *Ad Hoc Committee of the Board*.

Discussion ensued amongst the Trustees.

It was moved and seconded:

- iv) That the Board of Education of School District No. 61 (Greater Victoria), delete the word “ex officio” from Item #7 of Bylaw 9140, *Ad Hoc Committee of the Board*.
Motion Carried Unanimously

Chair Loring-Kuhanga called for the vote on the main motion as amended.

It was moved and seconded:

- iv) That the Board of Education of School District No. 61 (Greater Victoria), per Bylaw 9010 *Bylaws of the Board*, accept the attached as amended as a replacement for the current board Bylaw 9140 *Ad Hoc Committee of the Board*.
Motion Carried

For: Trustees Ferris, Whiteaker, Watters, McNally, Loring-Kuhanga, Nohr, Leonard, Orcherton
Against: Trustee Paynter

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) agrees to give all three readings to Bylaw 9140, *Ad Hoc Committee of the Board* at the meeting of November 16, 2015.

Motion Carried Unanimously

It was moved and seconded:

That Bylaw 9140, *Ad Hoc Committee of the Board* be:

Read a first time this 16th day of November, 2015;

Read a second time this 16th day of November, 2015:

Read a third time, passed and adopted this 16th day of November, 2015.

Motion Carried Unanimously

Trustee Leonard referred to the November 9, 2015 meeting minutes and presented the following recommended motion.

It was moved and seconded:

- v) That the Board of Education of School District No. 61 (Greater Victoria) conduct a review of external committee appointments by instructing:
- a) Trustees currently appointed to external committees to provide the Chair with recommendations and rationale regarding SD61's continued involvement on the committee to which they are appointed.
 - b) The Chair to send correspondence to all external committees for which the board makes appointments and inquire if a SD61 representative continues to be valuable.
 - c) The Chair to send correspondence to all district Municipalities and First Nations partners expressing the Board's interest in building relationships and being involved in areas of mutual interest and inquire if there are any committees upon which SD61's presence would be valuable.
 - d) The Chair to make recommendations to the Board, based on the above correspondence, for any changes to the list of external committees that receive appointments.

Discussion ensued amongst the Trustees with a recommendation being made to amend the motion.

It was moved and seconded:

- v) That the motion "*That the Board of Education of School District No. 61 (Greater Victoria) conduct a review of external committee appointments by instructing:*
- a) *Trustees currently appointed to external committees to provide the Chair with recommendations and rationale regarding SD61's continued involvement on the committee to which they are appointed.*
 - b) *The Chair to send correspondence to all external committees for which the board makes appointments and inquire if a SD61 representative continues to be valuable.*
 - c) *The Chair to send correspondence to all district Municipalities*

and First Nations partners expressing the Board's interest in building relationships and being involved in areas of mutual interest and inquire if there are any committees upon which SD61's presence would be valuable.

- d) *The Chair to make recommendations to the Board, based on the above correspondence, for any changes to the list of external committees that receive appointments"*

be amended to delete "*and inquire if there are any committees upon which SD61's presence would be valuable*" from item c).

Motion Carried

For: Trustees Paynter, Whiteaker, Leonard, Ferris, Loring-Kuhanga
Against: Trustees McNally, Watters, Orcherton, Nohr

Chair Loring-Kuhanga called for the vote on the main motion as amended.

It was moved and seconded:

- v) That the Board of Education of School District No. 61 (Greater Victoria) conduct a review of external committee appointments by instructing:
- a) Trustees currently appointed to external committees to provide the Chair with recommendations and rationale regarding SD61's continued involvement on the committee to which they are appointed.
 - b) The Chair to send correspondence to all external committees for which the board makes appointments and inquire if a SD61 representative continues to be valuable.
 - c) The Chair to send correspondence to all district Municipalities and First Nations partners expressing the Board's interest in building relationships and being involved in areas of mutual interest.
 - d) The Chair to make recommendations to the Board, based on the above correspondence, for any changes to the list of external committees that receive appointments.
- Motion Carried**

For: Trustees Ferris, Whiteaker, Watters, McNally, Loring-Kuhanga, Nohr, Paynter, Leonard
Abstain: Trustee Orcherton

D. DISTRICT LEADERSHIP TEAM REPORTS

D1. Superintendent's Report

- a) Superintendent Langstraat highlighted his visits over the past month to schools, events and meetings and advised Trustees that he had been in contact with the executive search firm of Davies Park in order to utilize their services to recruit a new Director of Facilities Services. Superintendent Langstraat expressed his thanks to Tom Smith, Director of Facilities Services, for his service to the District and wished him all the best in the future.

- b) Superintendent Langstraat presented Trustees with a revised 2015-2016 School Year Calendar which adds two non-instructional days, January 11, 2016 and April 4, 2016. The calendar has been revised to reflect the Ministry of Education requirements to provide time to work on the implementation of the new curriculum. Discussion ensued amongst the Trustees with questions of clarification being asked of Superintendent Langstraat.

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) approve the revised 2015/2016 School Year Calendar.

Motion Carried Unanimously

- c) Superintendent Langstraat advised Trustees that the Ministry of Education and the British Columbia Teachers' Federation have agreed that two non-instructional days will be provided during the 2015-2016 school year. These two additional days will allow teachers to engage in exploration of the new curriculum. Superintendent Langstraat provided further information on how the new curriculum will be implemented as set out by the Ministry of Education. Discussion ensued amongst the Trustees with questions of clarification being asked of Superintendent Langstraat.

D2. Secretary-Treasurer's Report - None

E. QUESTION PERIOD - None

F. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS - None

G. NEW BUSINESS/NOTICE OF MOTIONS

G1. New Business

a) Trustee Orcherton – Committee Meetings

Trustee Orcherton asked why the start time for the Operations, Policy and Planning Committee meeting was changed for the November meeting to 7:00 p.m. Secretary-Treasurer Laser advised Trustees that since no in-camera meeting was being held it made sense to change the time to match the start time for the Education Policy Development Committee meeting and the combined Education Policy Development and Operations Policy and Planning Committee meetings.

G2. Notice of Motions

a) Trustee McNally – Bylaw 9360, *General Meeting of the Board*

Trustee McNally advised that she would be providing a motion for the December 7, 2015 Operations, Policy and Planning Committee meeting related to Bylaw 9360, *General Meeting of the Board*.

H. ADJOURNMENT

It was moved and seconded:

That the meeting be adjourned.

Motion Carried

The meeting adjourned at 9:49 p.m.

CERTIFIED CORRECT

Chair

Secretary-Treasurer