

OPERATIONS, POLICY AND PLANNING COMMITTEE

Tuesday, October 13, 2015 at 7:30 P.M.

REGULAR MEETING

OPPs Agendas and Minutes available at:

<https://www.sd61.bc.ca/board-of-education/meetings/operations-meetings/>

**NEXT OPPs MEETING IS SCHEDULED FOR:
Monday, November 9, 2015 at 7:30 P.M.**

Board of Education of School District #61 (Greater Victoria)

OPERATIONS, POLICY AND PLANNING COMMITTEE

Dialogue with the Public is welcome during Standing Committee Meetings.

Regular Agenda for Tuesday, October 13, 2015 – 7:30 p.m.

Board Room - Administration Offices, Tolmie Building

Chairperson: Trustee Leonard

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

	Presenter	Status	Attachment
1. APPROVAL OF THE AGENDA			
2. APPROVAL OF THE MINUTES			
A. Operations, Policy and Planning Committee Meeting of Monday, September 21, 2015			Pgs. 1-6
3. BUSINESS ARISING FROM MINUTES			
4. PRESENTATIONS			
5. Superintendent's Report			
A. Sno'uyutth Welcoming Pole – Oak Bay High	Piet Langstraat	Information	Pgs. 7-10
B. Oak Bay Engraved Brick Paver Fundraiser Update	Piet Langstraat	Information	Verbal
6. FINANCE & LEGAL AFFAIRS			
A. International Student Program	Jeff Davis	Information	PowerPoint
B. Use of Email for Conducting Business	Mark Walsh	Motion	Pgs. 11-12
C. 2016-2017 Budget Planning Cycle	Debra Laser	Information	Pg. 13
D. Enrolment Update	Debra Laser	Information	Pg. 14
E. Parent Education Fund Update	Trustee Whiteaker	Information	Verbal
7. PERSONNEL			
A. Meeting with Employee Groups	Chair Leonard	Discussion	Verbal
8. PUBLIC DISCLOSURES OF IN-CAMERA ITEMS			
9. NEW BUSINESS			

A. Trustee Orcherton – Parent Education Fund

That the Board of Education of School District No. 61 (Greater Victoria) receive a report at the May 2016 Operations, Policy and Planning Committee meeting showing the disbursements to date from the Parent Education Fund.

B. Trustee Nohr – Culture and Community Ad Hoc Committee

That the Board of Education of School District No. 61 (Greater Victoria) formally dissolve the Culture and Community Ad Hoc Committee by no later than December 31, 2015.

C. Trustee Watters – Budget Committee

That the Board of Education of School District No. 61 (Greater Victoria):

- a) establish an Ad Hoc Budget Committee to develop a restoration budget for the fiscal year 2015-16; and
- b) accept the attached Terms of Reference for the Ad Hoc Budget Committee as per Bylaw 9140 *Ad Hoc Committee of the Board*.

Pg.15

10. NOTICE OF MOTIONS

11. GENERAL ANNOUNCEMENTS

12. AJOURNMENT



**Operations, Policy and Planning Committee Meeting
September 21, 2015 – GVSD Board Office, Boardroom**

REGULAR MINUTES

Present:

Elaine Leonard, Chair, Edith Loring-Kuhanga, Diane McNally, Deborah Nohr, Rob Paynter, Jordan Watters, Ann Whiteaker

Administration:

Piet Langstraat, Superintendent of Schools, Debra Laser, Secretary-Treasurer, Shelley Green, Deputy Superintendent, Deb Whitten, Associate Superintendent, Katrina Ball, Associate Secretary-Treasurer, Tom Smith, Director of Facilities Services, Doreen Hegan, Recording Secretary

The meeting was called to order at 7:30 p.m.

Chair Leonard recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

1. APPROVAL OF THE AGENDA

It was moved:

That the September 21, 2015 regular agenda be approved.

Motion Carried

2. APPROVAL OF THE MINUTES

It was moved:

That the June 8, 2015 Operations, Policy and Planning Meeting regular minutes be approved.

Motion Carried

3. BUSINESS ARISING FROM MINUTES – None

4. PRESENTATIONS – None

5. SUPERINTENDENT'S REPORT

Superintendent Langstraat introduced Jonah van Driesum, Student Representative from Oak Bay High School.

6. FINANCE AND LEGAL AFFAIRS

A. Esquimalt Secondary BEP Capital Amendment Bylaw No. 126182

Secretary-Treasurer Laser informed the Committee that the Ministry has confirmed funding for the Building Envelope Program project at Esquimalt Secondary School. Funding will be in the amount of \$750,000 and will address the renovation of exterior walls for unintended water

ingress resulting from the premature failure of the building envelope. The project management oversight is being provided by BC Housing.

The Committee supported that the following motions be brought forward to the Regular Board of Education meeting on September 28, 2015:

That the Board of Education of School District No. 61 (Greater Victoria) agrees to give all three readings of Capital Amendment Bylaw No.126182, being a bylaw to provide funding for the Building Envelope Project at Esquimalt Secondary School (Facility No. 61048) in the amount of \$750,000

Motion to be Carried Unanimously

That Capital Amendment Bylaw No. 126182, being a bylaw to provide funding for the building envelope project at Esquimalt Secondary School (Facility No. 61048) in the amount of \$750,000 be:

Read a first time the 28th day of September, 2015;

Read a second time the 28th day of September, 2015;

Read a third time, passed and adopted the 28th day of September, 2015;

And that the Secretary-Treasurer and Board Chair be authorized to execute and seal this bylaw on behalf of the Board.

B. Regulation 1332.41 Playing Fields – Vehicles

Tom Smith, Director, Facilities Services presented the revised Regulation 1332.41 Playing Fields – Vehicles for information. Trustees suggested that the Margaret Jenkins School Bike Club be informed of the change to the regulation.

C. Oak Bay – Naming of Theatre

Secretary-Treasurer Laser informed the Committee that Oak Bay High School has completed a full consultation process regarding the naming of the new theatre and has received support for the proposed naming from staff, parents and the community, including Mayor Nils Jensen and the Oak Bay Council.

Secretary-Treasurer Laser referred the Committee to a letter received from Helene McGall, a former student and colleague of Dave Dunnet, in support of the proposed naming of the theatre.

Discussion ensued amongst Trustees.

It was moved:

That the Board of Education of School District No. 61 (Greater Victoria) approve naming the new theatre at Oak Bay High School "The Dave Dunnet Community Theatre."

Motion Carried Unanimously

D. Oak Bay – Engraved Brick Fundraising Initiative

Tom Smith, Director, Facilities Services provided details regarding the proposed joint fundraising initiative between Oak Bay High School and Bays United Football Club. The proposal involves an 80 meter long, 2 meter wide sidewalk being constructed along the length of the artificial turf field, separating it from the Cadboro Bay parking lot. The proposal is to substitute the planned concrete sidewalk with a curb and a brick paver walkway, where engraved bricks recognizing donors can be installed as contributions are received now and in the future. The suggested donation per engraving is \$150 of which 25% would go towards the increased cost of the curb and brick paver walkway, the engraving and installation of the bricks.

Discussion ensued amongst Trustees with concerns raised regarding fundraising proceeds being used to offset the Bays United Football Club's obligation to the School District. Trustee Whiteaker suggested a different motion than the motion included in the agenda package.

It was moved:

That the Board of Education of School District No. 61 (Greater Victoria) endorse the engraved brick paver fundraising initiative to support the Oak Bay High School facilities.

Further discussion ensued amongst Trustees. Trustee Whiteaker moved to refer the motion to the Regular Operations, Policy and Planning Committee Meeting on October 13, 2015.

It was moved:

That the motion "The Board of Education of School District No. 61 (Greater Victoria) endorse the engraved brick paver fundraising initiative to support the Oak Bay High School facilities" be referred to the October 13, 2015 Operations, Policy and Planning Committee meeting.

Motion Carried

For: Trustees Watters, Whiteaker, Loring-Kuhanga, Paynter, McNally, Leonard

Against: Trustee Nohr

7. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS - None

8. NEW BUSINESS

A. Trustee Paynter - Roles and Responsibilities of Parent Advisory Councils and the District Parent Advisory Council

Trustee Paynter presented his motion and rationale. Discussion ensued amongst Trustees.

John Bird, Past President of VCPAC clarified the responsibilities of the VCPAC and advised that adding an ad-hoc committee would duplicate what they are already doing.

Chair Leonard called for a vote on the motion.

It was moved:

That the Board of Education of School District No. 61 (Greater Victoria) establish an Ad Hoc committee to confirm the roles and clarify the rights and responsibilities of parent advisory councils (PACs) and the district parent advisory council (DPAC) with respect to operation, responsibilities and consultation on matters within schools and at the district level consistent with the School Act and other relevant legislation and regulation. This Ad Hoc committee will take guidance from changes in legislation as currently envisioned by Bill 11.

Motion Defeated

For: Trustees Paynter, Nohr

Against: Trustees Watters, Whiteaker, Loring-Kuhanga, McNally, Leonard

B. Trustee Paynter - Reconstitution of Board Standing Committees

Trustee Paynter presented his motion and rationale.

Superintendent Langstraat handed out a list of all of the policies that need to be updated. He suggested the creation of a working group consisting of interested trustees and himself to update policy.

It was moved:

That the Board of Education of School District No. 61 (Greater Victoria) establish a working group of senior staff and trustees to examine the current function of the standing committees of the Board and make recommendations on the scope of responsibilities, membership and meeting schedules and other aspects of the conduct of these committees as are deemed appropriate. Work will commence in September 2015 and will be informed by relevant legislation and recommendations emerging from the District Strategic Planning process.

Discussion ensued amongst Trustees. Trustee Watters moved an amendment to the motion.

It was moved:

To amend the motion by removing the last sentence *"Work will commence in September 2015 and will be informed by relevant legislation and recommendations emerging from the District Strategic Planning process"*.

Motion Carried

For: Trustees Loring-Kuhanga, McNally, Nohr, Paynter, Watters, Whiteaker

Against: Trustee Leonard

Further discussion ensued amongst Trustees. Trustee Whiteaker moved to refer the amended motion to the Regular Operations, Policy and Planning Committee Meeting on January 11, 2016.

It was moved:

That the amended motion "The Board of Education of School District No. 61 (Greater Victoria) establish a working group of senior staff and trustees to examine the current function of the standing committees of the Board and make recommendations on the scope of responsibilities, membership and meeting schedules and other aspects of the conduct of these committees as are deemed appropriate" be referred to the January 11, 2016 Operations, Policy and Planning Committee meeting.

Motion Defeated

For: Trustees Whiteaker, Leonard

Against: Trustees Nohr, Loring-Kuhanga, McNally, Paynter, Watters

Chair Leonard called for a vote on the amended main motion.

It was moved:

That the Board of Education of School District No. 61 (Greater Victoria) establish a working group of senior staff and trustees to examine the current function of the standing committees of the Board and make recommendations on the scope of responsibilities, membership and meeting schedules and other aspects of the conduct of these committees as are deemed appropriate.

Motion Carried

For: Trustees Loring-Kuhanga, McNally, Nohr, Paynter, Watters, Whiteaker

Against: Trustee Leonard

C. Trustee Nohr – Letter to the Minister of Education

Trustee Nohr presented her motion and rationale.

Discussion ensued amongst the Trustees. Trustee Nohr asked that her motion be tabled.

It was moved:

That the motion, "The Board of Education of School District No. 61 (Greater Victoria) send a letter to the Minister of Education expressing our concerns about the lack of consultation with the BCSTA and School Boards across the province leading up to the passing of Bill 11" be tabled.

Motion Carried Unanimously

D. Trustee McNally – Trustee Role Descriptions and Expectations for Contract Negotiations Positions

Trustee McNally presented her motion and rationale. Discussion ensued amongst Trustees with agreement to provide direction to the Board Chair to evaluate contract assignments in December. Trustee McNally withdrew her motion.

That the Board of Education of School District No. 61 (Greater Victoria) develop role descriptions and expectations for the Trustees assigned to Contract Negotiations positions.

Motion Withdrawn

E. Trustee McNally – Public Reports

Trustee McNally presented her motion and rationale. Discussion ensued amongst Trustees. Superintendent Langstraat requested the opportunity to discuss the matter with the Senior Leadership Team and to refer the motion to the Regular Operations, Policy and Planning Committee meeting on November 9, 2015.

It was moved:

That the motion “The Board of Education of School District No. 61 (Greater Victoria) approve that any public report from senior administration to Trustees include a written summary provided in advance as a part of the agenda (Standing Committee and Board) pack-up.” be referred to the November 9, 2015 Operations, Policy and Planning Committee meeting.

Motion Carried Unanimously

9. NOTICE OF MOTIONS - None

10. GENERAL ANNOUNCEMENTS – None

11. ADJOURNMENT

It was moved:

That the meeting adjourn.

Motion Carried

The meeting adjourned at 9:45 p.m.

TO: Operations, Policy and Planning Committee

FROM: Piet Langstraat, Superintendent of Schools

DATE: October 13th, 2015

RE: **Sno'uyutth Welcoming Pole, Oak Bay High School**

The Board has been coordinating the installation of the Sno'uyutth welcoming pole with the Community Association of Oak Bay (CAOB) since the origin of the project. In August of 2014, the CAOB suggested that the school district take responsibility for several aspects of the project. In a letter dated September 2, 2014 (copy attached) written by the previous Director of Facilities Services, it was clarified that the school district agreed to provide a location for the totem pole, to landscape around it, and to provide ongoing maintenance once the totem pole is installed and turned over to the school district. The other items identified by the CAOB remained the responsibility of the fundraising group associated with the project.

Furthermore, in a record of meeting minutes provided by the CAOB dated January 20, 2015, the school district project manager is quoted as saying *"that funding and budget questions should be directed to the School District Board of Trustees."*

The CAOB appeared as a delegation to the Board at the September 28th meeting to request financial support for the Sno'uyutth Pole project, specifically, the cost of the pole base, signage, dedication ceremony and educational materials. Attached is a copy of the September 20, 2015 letter from the CAOB. The pole installation base and signage are estimated at \$14,000 and the remaining costs are unknown.



FACILITIES SERVICES

491 Cecelia Road, Victoria, BC V8T 4T4
Phone 250-920-3400 ~ Fax 250-920-3461

September 2, 2014

Community Association of Oak Bay
138-2017A Cadboro Bay Road
Victoria BC V8R 5G4

Attention: John Armitage, Volunteer Construction Liaison, CAOB

Dear John:

Re: Sno'uyutth Pole Project, Oak Bay High School

Further to our recent telephone conversation and your letter regarding the Sno'uyutth pole project I am writing to clarify what I believe our School District has committed to in support of your project.

As previously agreed the School District:

- Has identified a site to receive the pole and has instructed Farmer Construction to include this in their design.
- Will provide site landscaping consistent with the base building construction contract.
- Will provide ongoing maintenance once the pole is installed and turned over to the School District.

The other items identified in your letter remain the responsibility of the fundraising group associated with the project.

We will continue to work with the school regarding the possibility of facilitating the carving of the totem pole on-site but please be aware, that this request has not as yet been agreed to.

I can be reached at 250-920-3400 to discuss further, as required, and wish you every success in your fund raising efforts.

Sincerely,

A handwritten signature in cursive script that reads 'Seamus Howley'.

Seamus Howley
Director of Facilities Services

cc: Dave Thomson	School Principal
John Scheeren	Farmer Construction Ltd
Jim Soles	Supervisor of Building Projects
Gail Price-Douglas	Volunteer Project Leader CAOB
Joe Blake	Volunteer Project Co-Leader CAOB
Kris Nichols	President CAOB



September 20, 2015

Greater Victoria School District # 61
Superintendent Piet Langstraat

Dear Superintendent Langstraat:

Please consider this letter as a formal request for financial support from School District #61 as its contribution to the Sno'uyutth Pole project at the new Oak Bay High School.

A strong new relationship with First Nations is critical to the future of our country and to all of us who live, work, or educate the next generations of students in Victoria.

In March 2014, the Songhees First Nation hosted a Visioning meeting on their traditional lands. At this gathering, representatives from School District #61, the District of Oak Bay, the Community Association of Oak Bay (CAOB), and the Chiefs of the Songhees and Esquimalt nations shared a vision and forged a partnership.

The partnership formed that day pledged to work together to raise the Sno'uyutth Welcoming Pole at the new Oak Bay High School this fall as an important step towards establishing a collaborative new relationship with the Songhees and Esquimalt nations, whose traditional territory includes Oak Bay.

Sno'uyutth means "Spreading Good Energy" in the Lkwungen language. The pole, to be raised in a prominent position at a major gateway to the municipality will provide important recognition of the history, culture and traditions of the Songhees and Esquimalt people, promote understanding between our communities, and initiate the new relationship between us.

The Sno'uyutth project will also form part of the efforts to incorporate First Nations' history, values and traditions into the educational curriculum and throughout Oak Bay, and, in the words of Songhees Master carver and educator Butch Dick, serve as a "permanent, tangible reminder to all people at Oak Bay High School of the enduring presence of the First Nations people of this region, and provide a symbol to the First Nations students of their right and standing in this place."

The pole will also serve as powerful symbol of SD #61's commitment to improving graduation rates of aboriginal students across the district.

Our partnership is now approaching the final stage of the project. In October, Sno'uyutth will travel from the Songhees First Nation lands where it is being carved, to its final location at Oak Bay High School.

First Nation traditions call for a dedication, welcoming and blessing ceremony for the installation of a new pole. Such ceremonies become historic moments, and embed respect for aboriginal traditions and history. The CAOB understands that SD #61 will host such a formal dedication ceremony, and we enthusiastically support this initiative.

/2

The CAO B has worked hard over the past 18 months, and fulfilled its role to commission, fund, and support the First Nations carving team. The District of Oak Bay has honoured its commitments by providing \$20,000 support. The Mayor and Councillors have attended many community events associated with the pole, and have been constant supporters. Hundreds of volunteers, residents, and small businesses have provided services, attended our musical and educational events, and supported our fundraising efforts.

This project partnership is now on the home stretch—and approaching its funding goal of \$88,000.

With this successful fundraising, the CAO B has paid for all project costs over the last 18 months, including those for artistic design, purchase and delivery of an appropriate log, carving, insurance, content and design of educational materials, media and communications, and other related items.

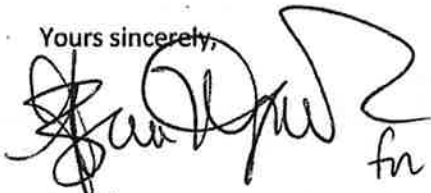
The CAO B has also provided professional engineering services to guide the technical installation of the pole and made arrangements for delivery of Sno'uyutth to the school location.

As the final steps in this project, we are making a formal request to our SD # 61 partners, as their part in the project, to take responsibility for the ceremonies to welcome Sno'uyutth at the school location, to pay the remaining onsite costs of installation, and to produce appropriate permanent signage.

Once raised with traditional formalities, the Sno'uyutth pole will convey for years to come the respect and commitment of SD # 61 to a strong new collaborative connection with the Songhees and Esquimalt First Nations and the citizens of Oak Bay.

Thank you for your time and consideration.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Gerald G. Smeltzer', with a stylized flourish at the end.

Gerald G. Smeltzer

Sno'uyutth Project Liaison Community Association of Oak Bay

CC: Deputy Superintendent Shelley Green
Mayor Nils Jensen – District of Oak Bay

TO: Operations Policy and Planning Committee

FROM: Mark Walsh, Manager, Labour Relations and Legal Services

DATE : October 13, 2015

RE: **Use of Email for Conducting Business**

Background

The Board has requested advice about the subject of the use of email by the Board to discuss business. Specifically, I have attempted to provide guidance as to the question of if, and when, such communication could rise to the level of a meeting.

Response

The Board can only act through its by-laws and policies and subject to the *School Act*. Boards of education are constituted by section 65(1) of the *Act*. Boards are empowered to exercise their powers by resolution and/or bylaw by virtue of section 65(4). Section 65(3) prohibits individual trustees from exercising the rights, duties and powers of the board.

Section 67(5) requires a board to establish procedures to govern its meetings. Further, section 67(6) allows for the participation of a trustee by telephone or “other means” in a meeting. The principle of open meetings is specifically required in the *Act* at section 68 as follows:

- (1) Subject to subsection (2), the meetings of the board are open to the public.
- (2) If, in the opinion of the board, the public interest so requires, persons other than trustees may be excluded from a meeting.
- (3) ...
- (4) ...

In our district, Bylaw 9360 governs general meetings of the Board including their timing, their structure, and the provision of the agenda to the trustees and the public. Bylaw 9360.1 addresses in-camera meetings including how they are called, appropriate topics for discussion, and reporting out. Finally, Bylaw 9011 addresses the process and circumstances in which a poll-vote occurs.

As the Board must act within this framework the question is whether there are circumstances (such as through electronic communication) that could rise to the level of a meeting and therefore fall outside of the Board’s processes.

The case law confirms that informal discussions (including electronic communications) can rise to the level of a meeting. To determine if the electronic communication rises to the level of a meeting the case law has distilled a number of important questions to be asked including:

- Did the meeting address the “heart” of a matter?
- Did the meeting materially advance the matter and were citizens present?
- Is the appearance of fairness compromised?

If the answer to any of these questions is yes, it is likely that the communication has risen to the level of a meeting and should be avoided.

Conversely, matters of scheduling, informational updates, training sessions, general communication and “blue skying” have been found to be appropriate for informal communication settings.

A useful guidance document was released in 2012 by the Office of the Ombudsperson titled “Open Meetings: Best Practice Guide for Local Governments” and can be found at the following link:

[https://www.bcombudsperson.ca/sites/default/files/SpecialReport No-34 Open Meetings-Best Practices Guide for Local Governments.pdf](https://www.bcombudsperson.ca/sites/default/files/SpecialReport%20No-34%20Open%20Meetings-Best%20Practices%20Guide%20for%20Local%20Governments.pdf)

Ultimately, the determination of whether informal communication will rise to the level of a meeting is fact specific.

Nevertheless, given the nature of the issue and the fact that neither the *School Act* nor Board policy specifically addresses this form of electronic communication the following motion is recommended:

That the Board of Education of School District No. 61 (Greater Victoria) direct the Secretary Treasurer to review Board Bylaw 9360 and recommend changes that would address electronic communication.

School District No. 61 (Greater Victoria)
2016/2017 Budget Plan

Date	Meeting/Event	Action
2015		
October 21 to November 13	Education Partners input request to determine priorities	Letter from Secretary-Treasurer to education partner groups
2016		
January 11 (Mon)	Operations Policy and Planning Committee meeting	Summary of input received to determine priorities
<i>March 14 - 25</i>	<i>Spring Break</i>	<i>Schools closed</i>
March 15	Detailed announcement of School District funding from Ministry	2016/2017 District financial position determined
<i>March 29 (Tues)</i>	Public Budget and Regular Board meeting	Public Board budget presentation
March 31 - April 19	Education partner groups review and provide feedback on budget proposals	Feedback is developed
April 6 (Wed)	Special budget meeting to receive public input	Round table special board budget meeting to discuss the 2016-2017 operating budget
April 11 (Mon)	Operations Policy and Planning Committee Special Budget meeting	Public budget input presentations
April 20 (Wed)	Special Board meeting to debate and approve the annual budget	Approval of the 2016/2017 annual budget bylaw

2015-2016 Enrolment Summary

	2014/2015 MoE Signed- Off 1701 Enrolment (A)	2015/2016 Projected Enrolment (B)	2015/2016 Oct 2, 2015 1701 Data Collection (C)	2015-2016 Projected vs 2014-2015 Actual Enrolment (B-A)	2015-2016 Actual vs 2015-2016 Projected Enrolment (C-B)	2015-2016 Actual vs 2014-2015 Actual Enrolment (C-A)
Elementary	FTE	FTE	FTE	FTE	FTE	FTE
FDK - E	1,078.0	1,055.0	1,110.0	(23.0)	55.0	32.0
FDK - F	352.0	348.0	344.0	(4.0)	(4.0)	(8.0)
	1,430.0	1,403.0	1,454.0	(27.0)	51.0	24.0
1 to 5 - E	5,303.0	5,355.0	5,384.0	52.0	29.0	81.0
1 to 5 - F	1,618.0	1,620.0	1,693.0	2.0	73.0	75.0
	6,921.0	6,975.0	7,077.0	54.0	102.0	156.0
Total Elementary	8,351.0	8,378.0	8,531.0	27.0	153.0	180.0
MS E	2,924.0	2,984.0	3,039.0	60.0	55.0	115.0
MS F	957.0	908.0	933.0	(49.0)	25.0	(24.0)
Total Middle	3,881.0	3,892.0	3,972.0	11.0	80.0	91.0
Sec E	5,147.8	4,963.0	5,036.2	(184.9)	73.2	(111.6)
Sec F	839.3	859.6	940.8	20.3	81.3	101.5
Total Secondary	5,987.1	5,822.5	5,977.0	(164.6)	154.5	(10.1)
Victor	18.0	17.0	18.0	(1.0)	1.0	-
CE	5.0	4.8	7.1	(0.2)	2.3	2.1
HL	78.4	72.9	86.4	(5.5)	13.5	8.0
Alt Ed	109.0	110.0	117.0	1.0	7.0	8.0
	210.4	204.7	228.5	(5.7)	23.8	18.1
Total School -Age	18,429.5	18,297.2	18,708.5	(132.3)	411.3	279.0
Adults	51.6	29.5	28.8	(22.1)	(0.8)	(22.8)
	18,481.1	18,326.7	18,737.3	(154.3)	410.6	256.2
			English	(95.9)	212.2	116.4
			French	(30.7)	175.3	144.5
			Other	(5.7)	23.8	18.1
			Adults	(22.1)	(0.8)	(22.8)
				(154.3)	410.6	256.2

Ad Hoc Budget Committee Terms of Reference

Purpose:

The Budget Committee is an ad hoc committee established by the Board of Education as per Bylaw 9140 *Ad Hoc Committee of the Board* tasked with developing a restoration budget based on historic cuts from 2002 in order to provide an accurate accounting of the funds that have been stripped out of the Greater Victoria School District. This restoration budget will be developed and presented in parallel to the District's provincially mandated balanced budget.

Deliverables:

This committee has three deliverables:

- Develop a restoration budget based on restoring historic cuts from 2002
- Present the restoration budget to the Board with a written summary report
- Recommend to the Board strategies for communicating the findings of the Budget Committee to the public

Membership:

- Any interested Trustee
- The Secretary Treasurer or designate
- The Superintendent or designate

Committee Chair:

The Chair will be selected at the first meeting of the Budget Committee either by consensus, show of hands, or secret ballot.

Decision Making Process:

Decisions will be made by consensus. Where consensus cannot be reached, a vote will be taken with a 50%+1 majority to carry.

Timeline:

- The Committee will begin work in November 2015 and will meet as decided by Committee members
- The work of the Committee will be completed by March 31, 2016

Date Adopted: