



**Operations, Policy and Planning Committee Meeting  
September 21, 2015 – GVSD Board Office, Boardroom**

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**REGULAR MINUTES**

**Present:**

Elaine Leonard, Chair, Edith Loring-Kuhanga, Diane McNally, Deborah Nohr, Rob Paynter, Jordan Watters, Ann Whiteaker

**Administration:**

Piet Langstraat, Superintendent of Schools, Debra Laser, Secretary-Treasurer, Shelley Green, Deputy Superintendent, Deb Whitten, Associate Superintendent, Katrina Ball, Associate Secretary-Treasurer, Tom Smith, Director of Facilities Services, Doreen Hegan, Recording Secretary

The meeting was called to order at 7:30 p.m.

Chair Leonard recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

**1. APPROVAL OF THE AGENDA**

It was moved:

That the September 21, 2015 regular agenda be approved.

**Motion Carried**

**2. APPROVAL OF THE MINUTES**

It was moved:

That the June 8, 2015 Operations, Policy and Planning Meeting regular minutes be approved.

**Motion Carried**

**3. BUSINESS ARISING FROM MINUTES – None**

**4. PRESENTATIONS – None**

**5. SUPERINTENDENT'S REPORT**

Superintendent Langstraat introduced Jonah van Driesum, Student Representative from Oak Bay High School.

**6. FINANCE AND LEGAL AFFAIRS**

**A. Esquimalt Secondary BEP Capital Amendment Bylaw No. 126182**

Secretary-Treasurer Laser informed the Committee that the Ministry has confirmed funding for the Building Envelope Program project at Esquimalt Secondary School. Funding will be in the amount of \$750,000 and will address the renovation of exterior walls for unintended water

ingress resulting from the premature failure of the building envelope. The project management oversight is being provided by BC Housing.

The Committee supported that the following motions be brought forward to the Regular Board of Education meeting on September 28, 2015:

That the Board of Education of School District No. 61 (Greater Victoria) agrees to give all three readings of Capital Amendment Bylaw No.126182, being a bylaw to provide funding for the Building Envelope Project at Esquimalt Secondary School (Facility No. 61048) in the amount of \$750,000

Motion to be Carried Unanimously

That Capital Amendment Bylaw No. 126182, being a bylaw to provide funding for the building envelope project at Esquimalt Secondary School (Facility No. 61048) in the amount of \$750,000 be:

Read a first time the 28th day of September, 2015;

Read a second time the 28th day of September, 2015;

Read a third time, passed and adopted the 28th day of September, 2015;

And that the Secretary-Treasurer and Board Chair be authorized to execute and seal this bylaw on behalf of the Board.

## **B. Regulation 1332.41 Playing Fields – Vehicles**

Tom Smith, Director, Facilities Services presented the revised Regulation 1332.41 Playing Fields – Vehicles for information. Trustees suggested that the Margaret Jenkins School Bike Club be informed of the change to the regulation.

## **C. Oak Bay – Naming of Theatre**

Secretary-Treasurer Laser informed the Committee that Oak Bay High School has completed a full consultation process regarding the naming of the new theatre and has received support for the proposed naming from staff, parents and the community, including Mayor Nils Jensen and the Oak Bay Council.

Secretary-Treasurer Laser referred the Committee to a letter received from Helene McGall, a former student and colleague of Dave Dunnet, in support of the proposed naming of the theatre.

Discussion ensued amongst Trustees.

It was moved:

That the Board of Education of School District No. 61 (Greater Victoria) approve naming the new theatre at Oak Bay High School “The Dave Dunnet Community Theatre.”

**Motion Carried Unanimously**

## D. Oak Bay – Engraved Brick Fundraising Initiative

Tom Smith, Director, Facilities Services provided details regarding the proposed joint fundraising initiative between Oak Bay High School and Bays United Football Club. The proposal involves an 80 meter long, 2 meter wide sidewalk being constructed along the length of the artificial turf field, separating it from the Cadboro Bay parking lot. The proposal is to substitute the planned concrete sidewalk with a curb and a brick paver walkway, where engraved bricks recognizing donors can be installed as contributions are received now and in the future. The suggested donation per engraving is \$150 of which 25% would go towards the increased cost of the curb and brick paver walkway, the engraving and installation of the bricks.

Discussion ensued amongst Trustees with concerns raised regarding fundraising proceeds being used to offset the Bays United Football Club's obligation to the School District. Trustee Whiteaker suggested a different motion than the motion included in the agenda package.

It was moved:

That the Board of Education of School District No. 61 (Greater Victoria) endorse the engraved brick paver fundraising initiative to support the Oak Bay High School facilities.

Further discussion ensued amongst Trustees. Trustee Whiteaker moved to refer the motion to the Regular Operations, Policy and Planning Committee Meeting on October 13, 2015.

It was moved:

That the motion "The Board of Education of School District No. 61 (Greater Victoria) endorse the engraved brick paver fundraising initiative to support the Oak Bay High School facilities" be referred to the October 13, 2015 Operations, Policy and Planning Committee meeting.

**Motion Carried**

For: Trustees Watters, Whiteaker, Loring-Kuhanga, Paynter, McNally, Leonard  
Against: Trustee Nohr

## 7. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS - None

## 8. NEW BUSINESS

### A. Trustee Paynter - Roles and Responsibilities of Parent Advisory Councils and the District Parent Advisory Council

Trustee Paynter presented his motion and rationale. Discussion ensued amongst Trustees.

John Bird, Past President of VCPAC clarified the responsibilities of the VCPAC and advised that adding an ad-hoc committee would duplicate what they are already doing.

Chair Leonard called for a vote on the motion.

It was moved:

That the Board of Education of School District No. 61 (Greater Victoria) establish an Ad Hoc committee to confirm the roles and clarify the rights and responsibilities of parent advisory councils (PACs) and the district parent advisory council (DPAC) with respect to operation, responsibilities and consultation on matters within schools and at the district level consistent with the School Act and other relevant legislation and regulation. This Ad Hoc committee will take guidance from changes in legislation as currently envisioned by Bill 11.

**Motion Defeated**

For: Trustees Paynter, Nohr

Against: Trustees Watters, Whiteaker, Loring-Kuhanga, McNally, Leonard

## **B. Trustee Paynter - Reconstitution of Board Standing Committees**

Trustee Paynter presented his motion and rationale.

Superintendent Langstraat handed out a list of all of the policies that need to be updated. He suggested the creation of a working group consisting of interested trustees and himself to update policy.

It was moved:

That the Board of Education of School District No. 61 (Greater Victoria) establish a working group of senior staff and trustees to examine the current function of the standing committees of the Board and make recommendations on the scope of responsibilities, membership and meeting schedules and other aspects of the conduct of these committees as are deemed appropriate. Work will commence in September 2015 and will be informed by relevant legislation and recommendations emerging from the District Strategic Planning process.

Discussion ensued amongst Trustees. Trustee Watters moved an amendment to the motion.

It was moved:

To amend the motion by removing the last sentence "*Work will commence in September 2015 and will be informed by relevant legislation and recommendations emerging from the District Strategic Planning process*".

**Motion Carried**

For: Trustees Loring-Kuhanga, McNally, Nohr, Paynter, Watters, Whiteaker

Against: Trustee Leonard

Further discussion ensued amongst Trustees. Trustee Whiteaker moved to refer the amended motion to the Regular Operations, Policy and Planning Committee Meeting on January 11, 2016.

It was moved:

That the amended motion “The Board of Education of School District No. 61 (Greater Victoria) establish a working group of senior staff and trustees to examine the current function of the standing committees of the Board and make recommendations on the scope of responsibilities, membership and meeting schedules and other aspects of the conduct of these committees as are deemed appropriate” be referred to the January 11, 2016 Operations, Policy and Planning Committee meeting.

**Motion Defeated**

For: Trustees Whiteaker, Leonard

Against: Trustees Nohr, Loring-Kuhanga, McNally, Paynter, Watters

Chair Leonard called for a vote on the amended main motion.

It was moved:

That the Board of Education of School District No. 61 (Greater Victoria) establish a working group of senior staff and trustees to examine the current function of the standing committees of the Board and make recommendations on the scope of responsibilities, membership and meeting schedules and other aspects of the conduct of these committees as are deemed appropriate.

**Motion Carried**

For: Trustees Loring-Kuhanga, McNally, Nohr, Paynter, Watters, Whiteaker

Against: Trustee Leonard

### **C. Trustee Nohr – Letter to the Minister of Education**

Trustee Nohr presented her motion and rationale.

Discussion ensued amongst the Trustees. Trustee Nohr asked that her motion be tabled.

It was moved:

That the motion, “The Board of Education of School District No. 61 (Greater Victoria) send a letter to the Minister of Education expressing our concerns about the lack of consultation with the BCSTA and School Boards across the province leading up to the passing of Bill 11” be tabled.

**Motion Carried Unanimously**

### **D. Trustee McNally – Trustee Role Descriptions and Expectations for Contract Negotiations Positions**

Trustee McNally presented her motion and rationale. Discussion ensued amongst Trustees with agreement to provide direction to the Board Chair to evaluate contract assignments in December. Trustee McNally withdrew her motion.

That the Board of Education of School District No. 61 (Greater Victoria) develop role descriptions and expectations for the Trustees assigned to Contract Negotiations positions.

**Motion Withdrawn**

## **E. Trustee McNally – Public Reports**

Trustee McNally presented her motion and rationale. Discussion ensued amongst Trustees. Superintendent Langstraat requested the opportunity to discuss the matter with the Senior Leadership Team and to refer the motion to the Regular Operations, Policy and Planning Committee meeting on November 9, 2015.

It was moved:

That the motion “The Board of Education of School District No. 61 (Greater Victoria) approve that any public report from senior administration to Trustees include a written summary provided in advance as a part of the agenda (Standing Committee and Board) pack-up.” be referred to the November 9, 2015 Operations, Policy and Planning Committee meeting.

**Motion Carried Unanimously**

**9. NOTICE OF MOTIONS** - None

**10. GENERAL ANNOUNCEMENTS** – None

**11. ADJOURNMENT**

It was moved:

That the meeting adjourn.

**Motion Carried**

The meeting adjourned at 9:45 p.m.