



**The Board of Education of School District No. 61 (Greater Victoria)  
June 15, 2015 Regular Board Meeting - Tolmie Boardroom, 556 Boleskine Road**

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**MINUTES**

**Present:**

Trustees Edith Loring-Kuhanga, Chair, Tom Ferris, Elaine Leonard, Deborah Nohr, Peg Orcherton  
Rob Paynter, Jordan Watters, Ann Whiteaker, Diane McNally, Vice-Chair (7:52 p.m.)

**Administration:**

Sherri Bell, Superintendent of Schools, Debra Laser, Secretary-Treasurer, Katrina Ball, Associate Secretary-Treasurer, Shelley Green, Associate Superintendent, Tom Smith, Director of Facilities Services, Deb Whitten, District Principal, Student Services, Janine Roy, District Principal, Learning Initiatives, Vicki Hanley, Recording Secretary

The meeting was called to order at 7:31 p.m.

Chair Loring-Kuhanga recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

**A. COMMENCEMENT OF THE MEETING**

**A1. Approval of the Agenda**

It was moved and seconded:

That the June 15, 2015 Agenda be approved with the following additions:

**A6. Community Presentations**

- b) Audrey Smith, President, Victoria Confederation of Parent Advisory Councils

**B2. Trustees' Reports**

- c) Trustee Ferris
- d) Trustee Nohr

**G1. New Business**

- a) Trustee McNally - Write a Letter to the Minister of Education

**Motion Carried**

**A2. Approval of the Minutes**

- a) It was moved and seconded:

That the May 19, 2015 Regular Board Minutes be approved.

**Motion Carried**

**A3. Business arising from the Minutes – None**

**A4. Student Achievement**

- a) Tom Aerts, Principal, Reynolds Secondary School, attended the Board meeting to speak about the school's Spoken Word Poetry team led by teacher, Mr. Brad Cunningham. Members of the team competed at the Provincial Championships in April and won for the second year in a row. Mr. Aerts introduced two grade twelve students from the team, Rylan and Hannah.

Both Rylan and Hannah spoke about their experiences on the team and then performed a poem that they had written.

Chair Loring-Kuhanga thanked Mr. Aerts, Rylan and Hannah for attending the Board meeting and presenting to the Trustees.

**A5. District Presentations**

- a) Chair Loring-Kuhanga honored Oak Bay High School grade twelve student, Jeromy Kixmoller, for his accomplishment for being accepted into the Parliamentary Page Program. Chair Loring-Kuhanga also honored Oak Bay High School teacher, Mr. Scott Alexander, for his guidance and tremendous support of his students and his support in helping Jeromy to achieve his goal.
- b) Superintendent Bell spoke about the inaugural year of the Representative Advisory Council of Students and about their opportunity to sit at the board table and to be able to provide input. Superintendent Bell invited each student to speak about their experience. Willow, Rebecca, Kaitlyn, Kelsey, Jonah and Dezy each spoke about their turn sitting at the Board table and the valuable learning experience it provided to them and thanked the Board and Superintendent Bell for the opportunity to participate.

Superintendent Bell thanked each student for their commitment to the Council and then the students had their photograph taken with the Trustee that represents their school.

**A6. Community Presentations**

- a) Laurie Bayly, School District No. 61 Counselor, attended the Board meeting to address Trustees about the Truth and Reconciliation Report and how it relates to our most vulnerable students. Ms. Bayly urged the Board and staff to work together to support our students with special needs designations.
- b) Audrey Smith, newly elected President of the Victoria Confederation of Parent Advisory Councils (VCPAC) attended the Board meeting to speak about the role of VCPAC in the school district. Ms. Smith reminded Trustees that VCPAC represents the primary caregivers of our students and urged Trustees to respect the work that VCPAC does.

**B. TRUSTEE REPORTS****B1. Chair's Report**

- a) Chair Loring-Kuhanga reported that she attended and spoke at both the Esquimalt High School and Aboriginal graduation ceremonies and also provided updates with respect to the District Strategic Plan process and the search for a new Superintendent of Schools and Associate Superintendent.

Chair Loring-Kuhanga further reported that she, along with other board members, met with MLA, Rob Fleming on May 21<sup>st</sup> to discuss the many challenges facing the school district in providing quality education services for our students. Chair Loring-Kuhanga also reported that she will be attending the Canadian School Board Association and Aboriginal Gathering Conference at the beginning of July and is honored to be a speaker.

Chair Loring-Kuhanga thanked all District staff, on behalf of the Board, for their hard work and dedication to our students and ended with a special thank you to outgoing Superintendent, Sherri Bell.

## **B2. Trustees' Reports**

- a) Trustee Orcherton reported that she attended a Healthy Saanich Advisory Committee meeting and provided an overview of the discussion for Trustees. Trustee Orcherton thanked outgoing Superintendent, Sherri Bell, for her leadership, mentorship and commitment to the District over the past nineteen years.
- b) Trustee McNally reported that over the past month she attended the Oak Bay High School and Shoreline Middle School band concerts, a PAC meeting at Vic West Elementary, the District Retirement Tea, a fundraiser for the Oak Bay High School Totem Pole project, a Totem Pole raising ceremony at Quadra Elementary, the Aboriginal graduation ceremony at the Songhees Wellness Centre and the opening of the CRD Trail behind Shoreline Community School. Trustee McNally thanked her fellow Trustees for their service in the school district this year.
- c) Trustee Ferris thanked Chair Loring-Kuhanga and the Standing Committee Chairs, Trustee Leonard and Trustee Nohr for their hard work this year and went on to thank staff members for their continued commitment to the District. Trustee Ferris reported that he attended a band concert at Lansdowne Middle School and the Enhancing Learning workshops at SJ Willis Auditorium and thanked Deputy Superintendent Duncan and Associate Superintendent Green for organizing the workshops.
- d) Trustee Nohr reported that she attended the Aboriginal graduation ceremony at the Songhees Wellness Centre, the Oak Bay High School and Continuing Education graduation ceremonies and toured Margaret Jenkins and Willows Elementary Schools.

## **C. BOARD COMMITTEE REPORTS**

### **C1. Education Policy Development Committee**

- a) The June 1, 2015 meeting minutes were presented for information.
- b) Trustee Nohr presented the following recommended motion from the Education Policy Development Committee meeting.

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) adopt Policy 5141.22: Concussion Awareness.

**Motion Carried Unanimously**

## C2. Operations, Policy and Planning Committee

- a) The June 8, 2015 meeting minutes were presented for information.
- b) Trustee Leonard presented the following recommended motion from the Operations, Policy and Planning Committee meeting.

It was moved and seconded:

- i) 

That the Board of Education of School District No. 61 (Greater Victoria) create an Ad Hoc Committee to review Policy 1325, Partnership and attachment.
<b>Motion Carried Unanimously</b>

Trustee Leonard referred to the recommended motion in the June 8, 2015 meeting minutes and noted that further discussion about naming the Oak Bay High School theatre has been requested.

- ii) 

That the Board of Education of School District No. 61 (Greater Victoria) approves naming the new theatre at Oak Bay High School "The Dave Dunnet Theatre"
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Trustee Orcherton moved to refer the recommended motion to the September 21, 2015 Operations, Policy and Planning Committee meeting in order to allow time for further consultation to occur.

It was moved and seconded:

- iii) 

That the motion " <i>That the Board of Education of School District No. 61 (Greater Victoria) approves naming the new theatre at Oak Bay High School "The Dave Dunnet Theatre"</i> be referred to the September 21, 2015 Operations, Policy and Planning Committee meeting.
<b>Motion Carried Unanimously</b>

Trustee Leonard referred to the June 8, 2015 meeting minutes and presented the following recommended motion.

It was moved and seconded:

- iii) 

That the Board of Education of School District No. 61 (Greater Victoria) approves naming the court at the new large competition gymnasium at Oak Bay High School "The Gary Taylor Court".
<b>Motion Carried Unanimously</b>

Trustee Leonard referred to the June 8, 2015 meeting minutes and presented the following recommended motion.

- iv) 

That the Board of Education of School District No. 61 (Greater Victoria) agree to the Technology Stewardship Ad Hoc Committee - Terms of Reference.
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Discussion ensued amongst the Trustees with a recommendation being made to strike the fifth bullet, "*Three PAC representatives (preference given to one from each schooling level - elementary, middle and secondary) to be selected by lottery from a list of those schools interested in participating. The lottery will take place at the first meeting of the Committee*" under Membership on the Terms of Reference document.

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) amend the Terms of Reference with respect to the Technology Stewardship Ad Hoc Committee by striking the fifth bullet, *“Three PAC representatives (preference given to one from each schooling level - elementary, middle and secondary) to be selected by lottery from a list of those schools interested in participating. The lottery will take place at the first meeting of the Committee”* under Membership.

**Motion Defeated Unanimously**

Further discussion ensued amongst the Trustees with a recommendation being made to strike the fifth bullet, *“Three PAC representatives (preference given to one from each schooling level - elementary, middle and secondary) to be selected by lottery from a list of those schools interested in participating. The lottery will take place at the first meeting of the Committee”* under Membership on the Terms of Reference document and amending the fourth bullet by saying *“Three VCPAC representatives (one elementary, one middle and one secondary).”*

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) amend the Terms of Reference with respect to the Technology Stewardship Ad Hoc Committee by striking the fifth bullet, *“Three PAC representatives (preference given to one from each schooling level - elementary, middle and secondary) to be selected by lottery from a list of those schools interested in participating. The lottery will take place at the first meeting of the Committee”* under Membership and amending the fourth bullet by saying *“Three VCPAC Representatives (one elementary, one middle and one secondary).”*

**Motion Defeated**

For: Trustees Leonard, Ferris, Orcherton, Whiteaker

Against: Trustees Watters, Nohr, McNally, Loring-Kuhanga, Paynter

Chair Loring-Kuhanga called for the vote on the main motion.

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) agree to the Technology Stewardship Ad Hoc Committee - Terms of Reference.

**Motion Carried**

For: Trustees Whiteaker, Watters, McNally, Loring-Kuhanga, Nohr, Paynter

Against: Trustees Ferris, Leonard, Orcherton

Trustee Leonard referred to the June 8, 2015 meeting minutes and presented the following recommended motion.

- v) That the Board of Education of School District No. 61 (Greater Victoria) create terms of reference for the Parent Education Fund Ad Hoc Committee.

Discussion ensued amongst the Trustees with a suggestion being made to amend the motion by adding the words *“one year pilot”* before the word *“Parent”*.

It was moved and seconded:

That the motion "*That the Board of Education of School District No. 61 (Greater Victoria) create terms of reference for the Parent Education Fund Ad Hoc Committee*" be amended to add the words "*one year pilot*" before the word "*Parent*".

**Motion Withdrawn**

Chair Loring-Kuhanga called for the vote on the main motion.

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) create terms of reference for the Parent Education Fund Ad Hoc Committee.

**Motion Carried**

For: Trustees Whiteaker, Watters, McNally, Loring-Kuhanga, Nohr, Paynter  
Against: Trustees Ferris, Leonard, Orcherton

Trustee Leonard referred to the June 8, 2015 meeting minutes and presented the following recommended motion.

- vi) That the Board of Education of School District No. 61 (Greater Victoria) agree to the Parent Education Fund Ad Hoc Committee - Terms of Reference.

Discussion ensued amongst the Trustees with a suggestion being made to amend the Terms of Reference under Membership, by changing the word "*will*" to "*may*" on the first line.

It was moved and seconded:

That the motion "*That the Board of Education of School District No. 61 (Greater Victoria) agree to the Parent Education Fund Ad Hoc Committee - Terms of Reference*" be amended to change the word "*will*" to "*may*" under Membership.

**Motion Carried**

For: Trustees Whiteaker, Watters, Nohr, McNally, Paynter  
Against: Trustees Ferris, Leonard, Loring-Kuhanga, Orcherton

Chair Loring-Kuhanga called for the vote on the main motion as amended.

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) agree to the Parent Education Fund Ad Hoc Committee - Terms of Reference with an amendment to the wording under Membership, by changing the word "*will*" to "*may*".

**Motion Carried**

For: Trustess Whiteaker, Watters, McNally, Loring-Kuhanga, Nohr, Paynter  
Against: Trustees Ferris, Leonard, Orcherton

Trustee Leonard referred to the June 8, 2015 meeting minutes and presented the following recommended motion.

- vii) That the Board of Education of School District No. 61 (Greater Victoria) approves that all Trustees appointed by the Chair to an external body be required to submit a written report to the Board via the Chair in December and June of each school year, as part of the Trustee Report agenda item, reports to be included as part of the Board agenda pack-up, beginning December 2015.

Discussion ensued amongst the Trustees with a suggestion being made to amend the motion by striking the words “in *December and June of each school year*” and replacing them with “*twice annually.*”

It was moved and seconded:

That the motion “*That the Board of Education of School District No. 61 (Greater Victoria) approves that all Trustees appointed by the Chair to an external body be required to submit a written report to the Board via the Chair in December and June of each school year, as part of the Trustee Report agenda item, reports to be included as part of the Board agenda pack-up, beginning December 2015*” be amended to strike the words “in *December and June of each school year*” and replace them with “*twice annually.*”

Further discussion ensued amongst the Trustees with a suggestion being made to amend the amendment by striking the words “in *December and June each school year*” and replacing them with “*once per school year.*”

It was moved and seconded:

That the motion “*That the Board of Education of School District No. 61 (Greater Victoria) approves that all Trustees appointed by the Chair to an external body be required to submit a written report to the Board via the Chair in December and June of each school year, as part of the Trustee Report agenda item, reports to be included as part of the Board agenda pack-up, beginning December 2015*” be amended to strike the words “in *December and June of each school year*” and replace them with “*once per school year.*”

**Motion Carried**

For: Trustees McNally, Nohr, Watters, Whiteaker, Loring-Kuhanga

Against: Trustees Paynter, Leonard, Ferris

Abstain: Trustee Orcherton

Further discussion ensued amongst the Trustees with the Chair calling for the vote on the main motion as amended.

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) approves that all Trustees appointed by the Chair to an external body be required to submit a written report to the Board via the Chair once per school year, as part of the Trustee Report agenda item, reports to be included as part of the Board agenda pack-up, beginning December 2015.

**Motion Carried**

For: Trustees Whiteaker, Watters, McNally, Loring-Kuhanga, Nohr, Paynter

Against: Trustee Ferris, Leonard

Abstain: Trustee Orcherton

Trustee Leonard referred to the June 8, 2015 meeting minutes and presented the following recommended motion.

It was moved and seconded:

- viii) That the Board of Education of School District No. 61 (Greater Victoria) approve that each Trustee (one Trustee agreed upon by consensus in multi-Trustee committees) appointed to the Needs Budget Advisory Committee, District Culture and Community, District Gay/Straight Alliance, ANED and French Immersion Advisory Committee, be required to submit a written report to the Board via the Chair in December and June of each school year, as part of the Trustee Report agenda item, reports to be included as part of the Board agenda pack-up, beginning December 2015.
- Motion Carried**

For: Trustees Whiteaker, Watters, McNally, Loring-Kuhanga, Nohr, Paynter  
Against: Trustees Ferris, Leonard, Orcheron

## D. DISTRICT LEADERSHIP TEAM REPORTS

### D1. Superintendent's Report

- a) Superintendent Bell presented the fees for the District's Specialty Academy programs for the 2015-2016 school year, as approved by the School Planning Councils, and advised that there has been no increase to the fees.

It was moved and seconded:

- That the Board of Education of School District No. 61 (Greater Victoria) makes available to the public via the District website, the schedules of fees that have been approved by the School Planning Councils for the District's Specialty Academy programs.
- Motion Carried Unanimously**

- b) Superintendent Bell provided an overview of the Enhancing Learning workshops that took place on June 3<sup>rd</sup> and 4<sup>th</sup> at S.J. Willis Education Centre and thanked Deputy Superintendent Duncan and Associate Superintendent Green for organizing these workshops.
- c) Superintendent Bell presented the 2015 Achievement Contract for information.
- d) Superintendent Bell presented the 2015 Community Literacy Plan for information.

### D2. Secretary-Treasurer's Report

- a) Tom Smith, Director of Facilities Services, provided an overview of the capital projects underway at District schools stating that the new Oak Bay High School is on schedule with completion and occupancy taking place at the end of June; the seismic upgrade of George Jay Elementary is ahead of schedule and will be completed at the beginning of July; the seismic upgrade at Tillicum Elementary will resume June 26<sup>th</sup> with completion expected by mid-August; the seismic upgrade of Cloverdale Elementary is scheduled to begin in August with the students being re-located for the 2015-2016 school year to Richmond Elementary; and building envelope work is taking place at Esquimalt High School as well as a new boiler installation with completion expected in early fall.



- b) Secretary-Treasurer Laser explained that the Corporation of the District of Oak Bay would like to install and maintain a bus shelter at Oak Bay High School at no cost to the school district. A Statutory Right-of-Way and Disposal Bylaw is required as the bus shelter will straddle property owned by both the Corporation of the District of Oak Bay and the School District.

It was moved and seconded

That the Board of Education of School District No. 61 (Greater Victoria) approve granting a Statutory Right-of-Way to the Corporation of the District of Oak Bay for the purpose of installing and maintaining a bus shelter on the property that fronts Oak Bay High School legally described as Lot 2, Section 28, Victoria District, Plan 2376 Except Part in Plan 8380, PID: 006-524-265.

**Motion Carried Unanimously**

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) agree to give all three readings of the Disposal (Right-of-Way) of Real Property Bylaw 15-02 at the June 15, 2015 Board meeting.

**Motion Carried Unanimously**

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) approve the Disposal (Right-of-Way) of Real Property Bylaw 15-02, being a bylaw to grant a Statutory Right-of-Way to the Corporation of the District of Oak Bay on the property legally described as Lot 2, Section 28, Victoria District, Plan 2376 Except Part in Plan 8380, PID: 006-524-265, for the purpose of installing and maintaining a bus shelter.

**Motion Carried Unanimously**

**E. QUESTION PERIOD - None**

**F. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS - None**

**G. NEW BUSINESS/NOTICE OF MOTIONS**

**G1. New Business**

- a) Trustee McNally - Write a letter to the Minister of Education

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) write a letter to the Minister of Education reiterating its support for the following motion, originally brought forward by Chair Loring-Kuhanga, and carried at the BCSTA April AGM: That BCSTA request that the Ministry of Education develop a required high school course regarding residential schools in Canada for all graduates in public schools similar to the 25 hour course that is offered to all graduating students in the Northwest Territories and Nunavut.

Discussion ensued amongst the Trustees with a suggestion being made to amend the motion by adding the words "and to the BCSTA" after the word Education on the second line.

It was moved and seconded:

That the motion "*That the Board of Education of School District No. 61 (Greater Victoria) write a letter to the Minister of Education reiterating its support for the following motion, originally brought forward by Chair Loring-Kuhanga, and carried at the BCSTA April AGM: That BCSTA request that the Ministry of Education develop a required high school course regarding residential schools in Canada for all graduates in public schools similar to the 25 hour course that is offered to all graduating students in the Northwest Territories and Nunavut*" be amended to add the words "*and to the BCSTA*" after the word Education on the second line.

**Motion Carried**

For: Trustees Watters, Whiteaker, Nohr, Loring-Kuhanga, McNally, Paynter  
Against: Trustees Orcherton, Leonard, Ferris

Further discussion ensued amongst the Trustees with the Chair calling for the vote on the main motion as amended.

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) write a letter to the Minister of Education and to the BCSTA reiterating its support for the following motion, originally brought forward by Chair Loring-Kuhanga, and carried at the BCSTA April AGM: That BCSTA request that the Ministry of Education develop a required high school course regarding residential schools in Canada for all graduates in public schools similar to the 25 hour course that is offered to all graduating students in the Northwest Territories and Nunavut.

**Motion Carried Unanimously**

## **G2. Notice of Motion:**

### **a) Trustee Leonard - Parent Education Fund**

Trustee Leonard advised that she will be providing a motion for the September 21, 2015 Operations, Policy and Planning Committee meeting related to reviewing the Parent Education Fund in 2016.

## **H. ADJOURNMENT**

It was moved and seconded:

That the meeting be adjourned.

**Motion Carried**

The meeting adjourned at 10:26 p.m.

**CERTIFIED CORRECT**

\_\_\_\_\_  
Chair

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Secretary-Treasurer