



**Operations, Policy and Planning Committee Meeting  
June 8, 2015 – GVSD Board Office, Boardroom**

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**REGULAR MINUTES**

**Present:**

Elaine Leonard, Chair, Diane McNally, Deborah Nohr, Jordan Watters, Ann Whiteaker

**Regrets:**

Tom Ferris, Edith Loring-Kuhanga, Peg Orcherton, Rob Paynter

**Administration:**

Pat Duncan, Deputy Superintendent, Debra Laser, Secretary-Treasurer, Shelley Green, Associate Superintendent, Cam Pinkerton, Associate Superintendent, Katrina Ball, Associate Secretary-Treasurer, Doreen Hegan, Recording Secretary

The meeting was called to order at 7:32 p.m.

Chair Leonard recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

**1. APPROVAL OF THE AGENDA**

It was moved:

That the June 8, 2015 regular agenda be approved with the following changes: 7. New Business; Item A Trustee Paynter – Roles and Responsibilities of Parent Advisory Councils and the District Parent Advisory Council and Item B Trustee Paynter – Reconstitution of Board Standing Committees were referred to the September OPPs meeting, and Item C Trustee McNally – Audio and Video Recording of Students was withdrawn.

**Motion Carried**

**2. APPROVAL OF THE MINUTES**

It was moved:

That the May 11, 2015 Operations, Policy and Planning Meeting regular minutes be approved.

**Motion Carried**

**3. BUSINESS ARISING FROM MINUTES**

Chair Leonard questioned if the Parent Education Fund was approved as a one-year pilot project and was advised that the intent was to implement the fund and review it in one year.

**4. PRESENTATIONS – None**

## 5. FINANCE AND LEGAL AFFAIRS

### A. Naming Recognition – Policy 1421 Naming School Sites

Chair Leonard reminded the Committee that the following motion was approved at the April 13, 2015 Operations, Policy and Planning Committee meeting:

That Policy 1325 *Partnership*, Policy 1325A *Partnership (attachment)* and 1421 *Naming School Sites* be forwarded for review at the Operations, Policy and Planning Committee meeting starting in June 2015.

Discussion ensued amongst Trustees. Trustees were in agreement that no changes were needed to Policy 1421 *Naming School Sites*.

### B. Policy 1325 Partnership and Attachment

Chair Leonard provided Trustees with background on the creation of Policy 1325, Partnership. Discussion ensued amongst Trustees.

It was moved:

That the Board of Education of School District No. 61 (Greater Victoria) create an Ad Hoc Committee to review Policy 1325, Partnership and attachment.

**Motion Carried Unanimously**

### C. Oak Bay – Naming of Theatre and Gym Court

Deputy Superintendent Duncan informed the Committee that in keeping with Policy 1163 Consultation, Dave Thomson, Principal Oak Bay High School has consulted with staff, students, Parent Advisory Council, parents, alumni, and community members and has recommended that the Oak Bay High School theatre be named after Dave Dunnet and the court at the new large competition gymnasium be named after Gary Taylor.

Discussion ensued amongst Trustees.

It was moved:

That the Board of Education of School District No. 61 (Greater Victoria) approve naming the new theatre at Oak Bay High School "The Dave Dunnet Theatre".

**Motion Carried**

For: Trustees Leonard, McNally, Watters, Whiteaker

Abstained: Trustee Nohr

It was moved:

That the Board of Education of School District No. 61 (Greater Victoria) approve naming the court at the new large competition gymnasium at Oak Bay High School "The Gary Taylor Court".

**Motion Carried Unanimously**

#### **D. Framework for Enhancing Student Learning**

Chair Leonard informed the Committee that this would be the last opportunity to provide feedback on the Framework for Enhancing Student Learning. Discussion ensued amongst Trustees. Chair Leonard suggested that individual Trustees respond directly to Dean Goodman, Director for Accountability, Ministry of Education.

#### **E. Technology Stewardship Ad Hoc Committee – Terms of Reference**

Chair Leonard informed Trustees of the process to review the proposed Terms of Reference for the Technology Stewardship Ad Hoc Committee. Discussion ensued amongst Trustees and the proposed Terms of Reference were accepted with the following amendment:

##### **Voting:**

Remove “Voting will be by consensus.” and add “Decisions will be made by consensus, if possible. If no consensus is reached, a majority vote will take place”.

The Committee supported that the following motion be brought forward to the June 15, 2015 Board of Education meeting:

It was moved:

That the Board of Education of School District No. 61 (Greater Victoria) agree to the Technology Stewardship Ad Hoc Committee - Terms of Reference.
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**Motion Carried**

For: Trustees Nohr, Watters, McNally, Leonard

Against: Trustee Whiteaker

#### **F. Administrative Savings Plan**

Secretary-Treasurer Laser reviewed the Administrative Savings Plan with Trustees and indicated that the District is able to meet the Administrative Savings Target for both 2015-2016 and 2016-2017 with cumulative savings of \$1,764,709. Trustees asked questions of clarification of Secretary-Treasurer Laser.

#### **6. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS - None**

## 7. NEW BUSINESS

### A. Trustee Paynter – Roles and Responsibilities of Parent Advisory Councils and the District Parent Advisory Council

The motion was referred to the September 14, 2015 Operations Policy and Planning Committee meeting.

That the Board of Education of School District No. 61 (Greater Victoria) establish an Ad Hoc committee to confirm the roles and clarify the rights and responsibilities of parent advisory councils (PACs) and the district parent advisory council (DPAC) with respect to operation, responsibilities and consultation on matters within schools and at the district level consistent with the School Act and other relevant legislation and regulation. This Ad Hoc committee will take guidance from changes in legislation as currently envisioned by Bill 11.

**Motion Referred**

### B. Trustee Paynter – Reconstitution of Board Standing Committees

The motion was referred to the September 14, 2015 Operations Policy and Planning Committee meeting.

That the Board of Education of School District No. 61 (Greater Victoria) establish a working group of senior staff and trustees to examine the current function of the standing committees of the Board and make recommendations on the scope of responsibilities, membership and meeting schedules and other aspects of the conduct of these committees as are deemed appropriate. Work will commence in September 2015 and will be informed by relevant legislation and recommendations emerging from the District Strategic Planning process.

**Motion Referred**

### C. Trustee McNally – Audio and Video Recording of Students

Trustee McNally withdrew her motion.

That the Board of Education of School District No. 61 (Greater Victoria) end the practice of shutting down audio and video recording of students during Board meetings.

**Motion Withdrawn**

### D. Trustee Whiteaker – Parent Education Fund

Trustee Whiteaker presented her motion and rationale and handed out a proposed Parent Education Fund Ad Hoc Committee Terms of Reference.

It was moved:

That the Board of Education of School District No. 61 (Greater Victoria) create terms of reference for the Parent Education Fund Ad Hoc Committee.

**Motion Carried Unanimously**

Discussion ensued amongst Trustees and the proposed Terms of Reference were accepted with the following amendments:

**Timeline:**

Remove the last sentence, "Updates will be provided to the OPPs Committee as information is available".

**Voting:**

Remove "Voting will be by consensus." and add "Decisions will be made by consensus, if possible. If no consensus is reached, a majority vote will take place".

The Committee supported that the following motion be brought forward to the June 15, 2015 Board of Education meeting:

It was moved:

That the Board of Education of School District No. 61 (Greater Victoria) agree to the Parent Education Fund Ad Hoc Committee - Terms of Reference.

**Motion Carried Unanimously**

**E. Trustee Nohr – Letter to the Minister of Education**

Trustee Nohr presented her motion and rationale. Discussion ensued amongst Trustees.

It was moved:

That the Board of Education of School District No. 61 (Greater Victoria) send a letter to the Minister of Education expressing our concerns about the lack of consultation with the BCSTA and School Boards across the province leading up to the passing of Bill 11 and additionally providing recommendations for the appropriate processes that would support the development of all necessary regulations for the implementation of Bill 11.

Trustee McNally moved an amendment to the motion.

It was moved:

That the motion "That the Board of Education of School District No. 61 (Greater Victoria) send a letter to the Minister of Education expressing our concerns about the lack of consultation with the BCSTA and School Boards across the province leading up to the passing of Bill 11 and additionally providing recommendations for the appropriate processes that would support the development of all necessary regulations for the implementation of Bill 11" be amended to delete the words "*and additionally providing recommendations for the appropriate processes that would support the development of all necessary regulations for the implementation of Bill 11*".

**Motion Carried**

For: Trustees Nohr, Watters, McNally, Leonard

Against: Trustee Whiteaker

Further discussion ensued. Chair Leonard suggested that the amended motion be tabled to the September 14, 2015 Operations Policy and Planning Committee meeting following the release of new legislation related to Bill 11.

It was moved:

That the Board of Education of School District No. 61 (Greater Victoria) send a letter to the Minister of Education expressing our concerns about the lack of consultation with the BCSTA and School Boards across the province leading up to the passing of Bill 11.

**Motion Tabled**

For: Trustees Whiteaker, Watters, Leonard

Against: Trustees Nohr, McNally

#### **F. Trustee McNally – Bylaw 9368 Procedure**

Trustee McNally withdrew her motion.

That the Board of Education of School District No. 61 (Greater Victoria) confirm its commitment to Article 100.00 of Bylaw 9368 Procedure which states “In all meetings of the Board of Trustees, procedures shall be governed by Robert’s Rules of Order, except where provisions of the bylaws of the Board or the Schools Act may conflict, in which case the latter shall prevail,” and that alternative procedures be in place for meetings of the Board only by motion and majority vote according to Article 101.00: “The Chairman of the Board may, at any time, entertain a motion to vary the agenda or procedure of the Board, notwithstanding the provisions of the Robert’s Rules of Order, and upon majority approval of such motion, the procedures shall be, for the particular matter, amended save that no such motions shall result in a procedure in conflict with bylaws of the Board or the Schools Act.”

**Motion Withdrawn**

#### **G. Trustee McNally – Standing Committee Agenda**

Trustee McNally withdrew her motion. Discussion ensued amongst Trustees with direction given to the District Leadership Team to develop an Education Policy and Planning Committee agenda format and to review the Operations, Policy and Planning Committee agenda format and to recommend revisions to the bylaw.

That the Board of Education of School District No. 61 (Greater Victoria) adhere to the agenda format set out in the Board Bylaw 9360.2 Meetings of the Standing Committees for both of the Standing Committees of the Board (Education Policy Development Committee and Operations Policy and Planning Committee).

**Motion Withdrawn**

## H. Trustee McNally – External Trustee Liaison – Community Appointments

Trustee McNally presented her motion and rationale.

It was moved:

That the Board of Education of School District No. 61 (Greater Victoria) approve that all Trustees appointed by the Chair to an external body be required to submit a written report to the Board via the Chair in December and June of each school year, as part of the Trustee Report agenda item, reports to be included as part of the Board agenda pack-up, beginning December 2015.

**Motion Carried**

For: Trustees Nohr, Watters, Whiteaker, McNally

Against: Trustee Leonard

## I. Trustee McNally – Trustee Appointments to Internal Committees

Trustee McNally presented her motion and rationale.

It was moved:

That the Board of Education of School District No. 61 (Greater Victoria) approve that each Trustee (one Trustee agreed upon by consensus in multi-Trustee committees) appointed to the Needs Budget Advisory Committee, District Culture and Community, District Gay/Straight Alliance, ANED and French Immersion Advisory Committee, be required to submit a written report to the Board via the Chair in December and June of each school year, as part of the Trustee Report agenda item, reports to be included as part of the Board agenda pack-up, beginning December 2015.

**Motion Carried Unanimously**

8. **NOTICE OF MOTION** – None

9. **GENERAL ANNOUNCEMENTS** – None

10. **ADJOURNMENT**

It was moved:

That the meeting adjourn.

**Motion Carried**

The meeting adjourned at 9:13 p.m.