



**Operations, Policy and Planning Committee Meeting
May 11, 2015 – GVSD Board Office, Boardroom**

REGULAR MINUTES

Present:

Diane McNally, Chair, Tom Ferris, Deborah Nohr, Peg Orcherton, Rob Paynter, Jordan Watters, Ann Whiteaker

Regrets:

Elaine Leonard, Edith Loring-Kuhanga

Administration:

Sherri Bell, Superintendent of Schools, Debra Laser, Secretary-Treasurer, Pat Duncan, Deputy Superintendent, Katrina Ball, Associate Secretary-Treasurer, Thomas Smith, Director of Facilities Services, Ted Pennell, Director of Information Technology, Connie Schmidt, Recording Secretary

The meeting was called to order at 7:40 p.m.

In the absence of Trustee Leonard, Trustee McNally chaired the meeting.

Chair McNally recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

1. APPROVAL OF THE AGENDA

It was moved:

That the May 11, 2015 regular agenda be approved with the addition of John Bird and Audrey Smith under Item 4: Presentations, Trustee Watters General Announcement under Item 10 and the withdrawal of Item 8D.

Motion Carried

2. APPROVAL OF THE MINUTES

It was moved:

That the April 13, 2015 Operations, Policy and Planning Meeting regular minutes be approved.

Motion Carried

3. BUSINESS ARISING FROM MINUTES – None

4. PRESENTATIONS

A. Rolf Warburton and David Ley, EMJS Bike Club - Regulation 1332.41 Playing Fields - Vehicles

Mr. Rolf Warburton informed the Committee that Mr. David Ley was unable to attend the meeting. Mr. Warburton presented a brief overview of the EMJS Bike Club activities and then explained that the club is facing challenges due to District Regulation 1332.41 Playing Fields - Vehicles which prohibits the use of bicycles on school fields. He requested that the Board explore amending the field use regulation.

A brief discussion ensued and Superintendent Bell advised that senior administration will review the issue and bring a recommendation back to the Committee.

B. John Bird and Audrey Smith - VCPAC ANNUAL REPORT 2015-2016

Mr. John Bird, VCPAC President, and Ms. Audrey Smith, VCPAC Vice-Chair, presented the Board with a copy of the VCPAC Annual Report 2015-2016 as well as a flash drive containing the annual reports of the last six years. Mr. Bird and Ms. Smith gave a brief overview of the 2015-2016 Annual Report.

Chair McNally thanked Mr. Bird and Ms. Smith for their presentation.

5. FINANCE AND LEGAL AFFAIRS

A. Needs Budget Letter

Chair McNally advised the Committee that VCPAC requested that a 5th bullet, "Implementing systemic and cultural change" be added to the Needs Budget letter. A discussion ensued.

It was moved:

That the Board of Education of School District No. 61 (Greater Victoria) send the Needs Budget letter including the additional bullet with all of the signatures.

Motion Carried

For: Trustees Ferris, Orcherton, McNally, Watters, Whiteaker

Against: Trustees Nohr, Paynter

B. Information Technology Department Plan

Ted Pennell, Director of Information Technology, presented the Committee with an overview of the Information Technology Department Plan. A question and answer period followed that included comments from Trustees and members of the public.

Trustees expressed their appreciation for the work done by the Information Technology Department staff.

C. Technology Stewardship Ad Hoc Committee - Terms of Reference

Chair McNally advised that the Committee will discuss Item C. Technology Stewardship Ad Hoc Committee for 30 minutes at this meeting.

Trustee Nohr referred the Committee to a suggested Terms of Reference for the Technology Stewardship Ad Hoc Committee. Discussion ensued about the purpose of the Ad Hoc Committee.

It was moved:

That the Board of Education of School District No. 61 (Greater Victoria) defines the purpose of the Technology Stewardship Ad Hoc Committee to be to develop guidelines for the use of technology for our students and staff.

Motion Carried Unanimously

Further discussion ensued about the membership of the Technology Stewardship Ad Hoc Committee. A suggestion was made to include students on the Committee.

It was moved:

That the Board of Education of School District No. 61 (Greater Victoria) appoint one trustee as a voting member on the Technology Stewardship Ad Hoc Committee.

Motion Carried

For: Trustees Ferris, McNally, Paynter, Watters, Whiteaker
Against: Trustees Nohr, Orcherton

The discussion ended after 30 minutes and will be continued at the June 8, 2015 Operations Policy and Planning Committee meeting.

6. FACILITIES PLANNING

A. 2015-2016 Annual Facilities Grant Expenditure Plan

Thomas Smith, Director of Facilities Services, presented the 2015-2016 Annual Facilities Grant Expenditure Plan and responded to questions from the Committee.

7. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS

Chair McNally read the following two motions that were approved at the preceding special in-camera board meeting:

That the Board of Education of School District No. 61 (Greater Victoria) report out publically during the May 11, 2015 Operations, Policy and Planning Committee meeting that a search firm has been hired to assist in recruiting a new Superintendent of Schools for the Greater Victoria School District.

That the motion “*That the Board of Education of School District No. 61 (Greater Victoria) approves the All-Weather Artificial Turf Field agreement between Bays United Football Club and the Board of Education of School District No. 61 (Greater Victoria) for a term of 25 years commencing on the opening date of the field which is targeted for September 1, 2016*” be reported out publically during the May 11, 2015 Operations, Policy and Planning Committee meeting.

8. NEW BUSINESS/NOTICE OF MOTION

A. Trustee Paynter - Trustee Professional Development Fund Allocation

Trustee Paynter presented his motion and rationale. Discussion ensued amongst the Trustees with a suggestion being made to refer the motion to the June 8, 2015 Operations Policy and Planning Committee meeting so that additional information could be provided.

That commencing at the end of FY2015/16 the Trustee Professional Development Fund allocations will be returned to general revenue for allocation in the next fiscal year.

Motion Referred

For: Trustees Ferris, McNally, Orcherton, Paynter, Watters, Whiteaker
Against: Trustee Nohr

B. Trustee Whiteaker - Parent Education Fund

Trustee Whiteaker presented her motion and rationale supported by a Power Point presentation. Discussion ensued amongst the Trustees and members of the public.

It was moved:

That the Board of Education of School District No. 61 (Greater Victoria) create a Parent Education Fund as part of the 2015-2016 budget item - Parent Advisory Council Grant in the amount of \$7,000.00. And further, that the Board of Education create guidelines and a process to access this Parent Education Fund.

Motion Carried

For: Trustees McNally, Nohr, Paynter, Watters, Whiteaker
Against: Trustees Ferris, Orcherton

Trustee Whiteaker provided Notice of Motion for the June 8, 2015 Operations Policy and Planning Committee Meeting regarding establishing terms of reference for the Parent Education Fund Ad Hoc Committee.

C. Trustee McNally - Audio and Video Recording of Students

Trustee McNally suggested that her motion be referred to the June 8, 2015 Operations Policy and Planning Committee meeting.

That the Board of Education of School District No. 61 (Greater Victoria) end the practice of shutting down audio and video recording of students during Board meetings.

Motion Referred Unanimously

D. Trustee Paynter - Administration in the Absence of Policy

Trustee Paynter withdrew his motion.

That the Board of Education of School District No. 61 (Greater Victoria) grant the Superintendent of Schools the power to act when action must be taken and the Board of Education has provided no guide in policy for such action. The Superintendent's decisions, however, are subject to Board review, and it is the duty of the Superintendent to inform the Board of action taken and of the need for policy.

Motion Withdrawn

9. GENERAL ANNOUCEMENTS

Trustee Watters announced that the Aboriginal Enhancement Agreement has now been signed by the Greater Victoria Teachers' Association.

10. ADJOURNMENT

It was moved:

That the meeting adjourn.

Motion Carried

The meeting adjourned at 10:15 p.m.