



**The Board of Education of School District No. 61 (Greater Victoria)
March 25, 2015 Special Board Budget Meeting - Tolmie Boardroom, 556 Boleskine Road**

MINUTES

Present:

Trustees Edith Loring-Kuhanga (Chair), Diane McNally (Vice-Chair), Tom Ferris, Elaine Leonard, Deborah Nohr, Rob Paynter (7:30 p.m.), Jordan Watters, Ann Whiteaker (7:20 p.m.)

Regrets: Trustee Peg Orchernton

Administration:

Sherri Bell, Superintendent of Schools, Debra Laser, Secretary-Treasurer, Pat Duncan, Deputy Superintendent, Katrina Ball, Associate Secretary-Treasurer, Vicki Hanley, Recording Secretary

The meeting was called to order at 7:05 p.m.

Chair Loring-Kuhanga recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

1. WELCOME BY EDITH LORING-KUHANGA, CHAIR

Chair Loring-Kuhanga welcomed everyone to the meeting and stated that the purpose of the meeting was for Secretary-Treasurer Laser to present the 2015/2016 Annual Operating Budget.

2. 2015/2016 BUDGET PRESENTATION

Secretary-Treasurer Laser reviewed the Operating, Special Purpose and Capital Funds stating that the budget bylaw will include all three funds, and that the presentation this evening was specific to the operating fund. Secretary-Treasurer Laser reviewed the forecasted 2015/2016 student enrolment and the steps taken in preparing the 2015-2016 operating budget. When the budgeted revenue is compared to the budgeted expenditures, there is an operating budget shortfall of \$8,425,521. However, since the shortfall had been predicted, steps have been taken during the 2014/2015 school year to create a one-time carry forward funding amount to help offset this shortfall. Through a combination of additional grant funding, increased revenue and reduced expenditures, the projected 2014/2015 carry forward amount of \$8,300,000 will be applied against the 2015/2016 budget shortfall together with the \$59,020 savings realized by restructuring the Human Resource Services Department, leaving a deficit of \$66,501.

Secretary-Treasurer Laser reviewed the proposed budget options to be considered by the Board to address the deficit. The proposed budget options include eliminating one full time administrative assistant in the Board office for a total of \$52,986 and reducing the administrative supplies budget by 1.5% for a total of \$13,515.

Trustees asked questions of clarification about the budget and proposed budget options. The proposed 2015/2016 operating budget will be posted on the District's website.

Secretary-Treasurer Laser reminded Trustees of the upcoming opportunities for the public to provide input about the proposed budget at meetings scheduled on April 1st and 8th at the S.J. Willis Auditorium and April 13th in the Tolmie Board Room. The Board will debate and vote on the budget on Wednesday, April 22, 2015 in the Tolmie Board Room.

Chair Loring-Kuhanga thanked Secretary-Treasurer Laser for her budget presentation and for her hard work and that of her staff.

3. ADJOURNMENT

It was moved and seconded

That the meeting be adjourned.

Motion Carried

The meeting adjourned at 8:09 p.m.

CERTIFIED CORRECT

Chair

Secretary-Treasurer