



**Operations, Policy and Planning Committee Meeting
February 10, 2015 – GVSD Board Office, Boardroom**

REGULAR MINUTES

Present:

Elaine Leonard, Chair, Tom Ferris, Edith Loring-Kuhanga, Diane McNally, Deborah Nohr, Peg Orcherton, Jordan Watters, Ann Whiteaker

Regrets:

Rob Paynter

Administration:

Sherri Bell, Superintendent of Schools, Debra Laser, Secretary-Treasurer, Pat Duncan, Deputy Superintendent, Katrina Ball, Associate Secretary-Treasurer, Seamus Howley, Director of Facilities, Kim Munro, Director of Human Resource Services, Doreen Hegan, Recording Secretary

The meeting was called to order at 7:39 p.m.

Chair Leonard recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

Superintendent Bell introduced Rebecca Tran, Student Representative from Reynolds Secondary School.

1. APPROVAL OF THE AGENDA

It was moved

That the February 10, 2015 regular agenda be approved with the addition of Notice of Motions Item 7E from Trustee Orcherton and Trustee Nohr.

Motion Carried

2. APPROVAL OF THE MINUTES

It was moved

That the January 12, 2015 Operations, Policy and Planning Meeting regular minutes be approved with a change to Item 7 on page 2 to add the words "*and what "fully funded" public education is*" after "*discussion about the budget*"; and a change to Item 7E on page 4 to add the words "*based on the agreement to include a section called "Budget Discussions" on the Operations, Policy and Planning Agenda*" after the words "*withdrew her motion*".

Motion Carried

3. BUSINESS ARISING FROM MINUTES – None

4. PRESENTATIONS - None

5. FINANCE AND LEGAL AFFAIRS

A. Budget Discussion

Chair Leonard reminded the Committee that a scheduled discussion on budget-related issues will begin tonight as agreed to at the January meeting.

2014-2015 Amended Annual Budget

Secretary-Treasurer Laser presented the 2014-2015 Amended Annual Budget stating that the amended budget takes into account both the revenues and the expenditures arising from the actual September 30, 2014 enrolments, all grant amounts confirmed subsequent to the approval of the annual budget, and all amounts carried forward from the previous fiscal year. As such, the Amended Annual Budget provides a better comparison to the actual results to be reported in the financial statements for the fiscal year ending June 30, 2015.

The Amended Annual Budget has been prepared based on the Public Sector Accounting Standards which require the budget to include the operating, special purpose and capital funds. Consequently, the budget bylaw amount of \$212,943,661 includes the total budgeted expenses for all three funds.

Discussion ensued amongst the Trustees with questions of clarification being asked of Secretary-Treasurer Laser.

2015-2016 Operating Budget Forecast

Secretary-Treasurer Laser presented the budget forecast for the 2015-2016 fiscal year and stated that by applying the unrestricted operating surplus from the year ended June 30, 2014; the release of the provincial holdback funding; additional revenue realized in the current fiscal year; and expenditure budget savings, it is forecasted that the 2015-2016 budget shortfall of \$8.3 million will be balanced. There are outstanding matters that could affect the financial position including the BC Supreme Court Ruling related to 2002 Collective Agreement Class Size and Composition Language and changes to the 2015-2016 funding formulas.

Secretary-Treasurer Laser stated that in order to realize a portion of the operating budget expenditure savings, a motion is required to approve spending from the local capital reserve.

It was moved:

That the Board of Education of School District No. 61 (Greater Victoria) approves up to \$800,000 spending for capital assets from the local capital reserve.

Motion Carried Unanimously

The Committee supported that the following motions be brought forward to the February 16, 2015 Board of Education meeting:

That the Board of Education of School District No. 61 (Greater Victoria) agrees to give all three readings of the 2014/2015 Amended Annual Budget Bylaw at the meeting of February 16, 2015.

Motion to be Carried Unanimously

That the School District No. 61 (Greater Victoria) Amended Annual Budget Bylaw for fiscal year 2014/2015 in the amount of \$212,943,661 be:

Read a first time the 16th day of February, 2015;

Read a second time the 16th day of February, 2015;

Read a third time, passed and adopted the 16th day of February, 2015;

And that the Chairperson and the Secretary-Treasurer be authorized to sign, seal and execute this Bylaw on behalf of the Board.

B. Regulation 2120.7 District Principal - Educational Staffing

Kim Munro, Director of Human Resource Services presented the revised Regulation 2120.7 District Principal - Educational Staffing for information.

C. Regulation 2121.014 Coordinator - Educational Staffing

Kim Munro, Director of Human Resource Services informed the Committee that Regulation 2121.014 Coordinator - Educational Staffing will be deleted as the position no longer exists.

D. Delete Policy 4144.1 Workmen's Compensation

Kim Munro, Director of Human Resource Services recommended that Policy 4144.1 Workmen's Compensation be deleted as the collective agreements with employee groups now include language related to employees who are prevented from carrying out their regular duties by reason of an accident compensable with the Workers' Compensation Act. Trustees asked questions of clarification.

It was moved:

That the Board of Education of School District No. 61 (Greater Victoria) delete Policy 4144.1, Workmen's Compensation.

Motion Carried Unanimously

E. Policy & Regulation 2120.025 Director of Human Resource Services

Superintendent Bell informed the Committee that Policy 2120.025 Director of Human Resource Services has been revised to reflect current practices.

Discussion ensued amongst the Trustees.

It was moved:

That the Board of Education of School District No. 61 (Greater Victoria) approves the revised Policy 2120.025, Director of Human Resource Services.

Motion Carried Unanimously

The revised Regulation 2120.025 Director of Human Resource Services was provided for information.

F. BCSTA Costs and Services

Secretary-Treasurer Laser reminded the Committee that this report was being provided as a result of Trustee Watters' motion at the January 12, 2015 OPPs Meeting. The report includes the financial costs of BCSTA membership to the District over the last 3 years including all association fees and conferences. A description of the resources and services provided by BCSTA to support member boards was given to the trustees.

6. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS

Chair Leonard reported out to the public that the following motions from the February 10, 2015 In-Camera Operations, Policy and Planning Committee meeting were referred to the February 16, 2015 Regular Board of Education meeting:

That the Board of Education of School District No. 61 (Greater Victoria) support the naming of physical assets in recognition of financial contributions from individuals and families. The opportunity for naming recognition must comply with the Province of British Columbia Naming Privileges Policy.

That the Board of Education of School District No. 61 (Greater Victoria) support the naming of physical assets in recognition of financial contributions from businesses/corporations (commercial benefactors). The opportunity for naming recognition must comply with the Province of British Columbia Naming Privileges Policy.

7. NEW BUSINESS/NOTICE OF MOTION

A. Trustee McNally - Amendment to Bylaw 9368 - Procedure

Trustee McNally presented her motion and rationale. Discussion ensued amongst the Trustees.

It was moved:

That the Board of Education of School District No. 61 (Greater Victoria) amend Bylaw 9368 Procedure, Article 107.00, to replace the word "*challenge*" with "*appeal*" and to insert before the last sentence "*The Chair will call for debate on the merit of the appeal according to Robert's Rules of Order.*"

Motion Carried

For: Trustees Loring-Kuhanga, Watters, Whiteaker, Nohr, McNally

Against: Trustees Orcheron, Ferris, Leonard

B. Trustee Paynter - Evaluate Current District Funding Levels

Chair Leonard informed the Committee that Trustee Paynter requested that his motion be referred to the March 2, 2015 Operations, Policy and Planning Committee Meeting.

That the Board of Education of School District No. 61 (Greater Victoria) direct the Needs Budget Committee to evaluate current district funding levels and allocations in consultation with the Superintendent and Secretary-Treasurer and report to the Board with recommendations and rationale for funding levels necessary to meet its operational

requirements and to discharge its responsibility for the improvement of student achievement in the school district.

Motion Referred

C. Trustee McNally - Policy 1250 Trustee/School Liaison

Trustee McNally presented her motion and rationale.

It was moved:

That the Board of Education of School District No. 61 (Greater Victoria) amend Policy 1250 Trustee/School Liaison to add "*If invited by a teacher, Trustees may visit schools without giving prior notice, but will check in at the school office.*"

Discussion ensued amongst Trustees with concerns expressed about not providing Principals prior notification when visiting schools.

Trustee Loring-Kuhanga moved an amendment to the main motion.

It was moved:

To amend the main motion to add the words "with the Principal" after the words "check in"
Motion Carried Unanimously

Chair Leonard called for a vote on the amended main motion.

It was moved:

That the Board of Education of School District No. 61 (Greater Victoria) amend Policy 1250 Trustee/School Liaison to add "*If invited by a teacher, Trustees may visit schools without giving prior notice, but will check in with the Principal at the school office.*"
Motion Defeated

For: Trustees Loring-Kuhanga, Watters, Nohr, McNally
Against: Trustees Orcherton, Ferris, Whiteaker, Leonard

D. Trustee McNally - Regulation 4300 District Health and Safety Committee

Trustee McNally presented her motion.

Discussion ensued amongst Trustees. Chair Leonard reminded the Committee that trustees are not staff members and do not get involved in the day to day operations of the School District.

It was moved:

That the Board of Education of School District No. 61 (Greater Victoria) direct the Superintendent to add to the list of Committee representatives in Regulation 4300 District Health and Safety Committee "*one Trustee, to be appointed by the Board Chair.*"
Motion Defeated

For: Trustees Watters, Nohr, McNally
Against: Trustees Orcherton, Loring-Kuhanga, Ferris, Whiteaker, Leonard

E. Notice of Motions

Trustee Orcherton provided Notice of Motion for the February 16, 2015 Board Meeting regarding Excluded and Exempt Staff Compensation.

Trustee Nohr provided Notice of Motion for the February 16, 2015 Board Meeting regarding establishing a Technology Stewardship Committee.

8. GENERAL ANNOUNCEMENTS - None

9. ADJOURNMENT

It was moved:

That the meeting adjourn.

Motion Carried

The meeting adjourned at 9:21 p.m.