

## **BYLAW 9368**

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### **PROCEDURE**

- 100.00 In all meetings of the Board of Education, procedures shall be governed by Robert's Rules of Order, except where provisions of the bylaws of the Board or the *School Act* may conflict, in which case the latter shall prevail.
- 101.00 The Official Trustee may, at any time, entertain a motion to vary the agenda or procedure of the Board, and the procedures shall be, for the particular matter, amended save that no such motions shall result in a procedure in conflict with bylaws of the Board or the *School Act*.
- 102.00 All meetings of the Board shall be recorded and a written record by way of minutes shall be kept and approved at each subsequent meeting of the Board.
- 103.00 During the Community Presentation portion of the meeting of the Board in general session, no formal applications for funding may be received, but requests for action may be made. No motions for action shall be made during the general session.
- 104.00 A Sub-Committee of the Board may propose a motion to the Board which shall be included in writing in the report of the committee to be read at the next regular meeting of the Board in general session.
- 105.00 A motion to the Board shall be in the form of either a resolution to direct specific action or to designate a policy of the Board.

*Greater Victoria School District*

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Approved: April 27, 1981

Reviewed: March 2012

Revised: December 10, 2012

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Modification to their document is not permitted without prior written consent from the Greater Victoria School District.

Revised: March 23, 2015  
Revised: December 14, 2022  
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