



The Board of Education of School District No. 61 (Greater Victoria)
September 17, 2012 Regular Board Meeting - Tolmie Boardroom, 556 Boleskine Road

MINUTES

Present:

Trustees Peg Orcheron, Chair, Bev Horsman, Vice-Chair, Catherine Alpha, Tom Ferris, Elaine Leonard, Edith Loring-Kuhanga, Michael McEvoy, Diane McNally, Deborah Nohr

Administration:

John Gaipman, Superintendent of Schools/Secretary-Treasurer, Sherri Bell, Deputy Superintendent, Pat Duncan, Associate Superintendent, Deborah Courville, Associate Superintendent, Debra Laser, Associate Secretary-Treasurer, Kyle Cormier, Director of Human Resource Services, Seamus Howley, Director of Facilities Services, Vicki Hanley, Recording Secretary

The meeting was called to order at 7:41 p.m.

Chair Orcheron recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

Introductions were made around the Board table.

A. COMMENCEMENT OF THE MEETING

A1. Approval of the Agenda

It was moved and seconded:

That the September 17, 2012 Agenda be approved with the following change:

H. Public Disclosure of In-Camera Items

Moved to A5.

Motion Carried

A2. Approval of the Minutes

a) It was moved and seconded:

That the June 18, 2012 Regular Minutes be approved.

Motion Carried

A3. Business arising from the Minutes

None.

A4. Student Achievement

a) Cedar Hill Middle School Clan Week – Tom Aerts and Students

Tom Aerts, Principal, Cedar Hill Middle School provided a power point presentation to explain Clan Week. Clan Week integrates a mix of students from each grade in groups called clans. Each group has a teacher and a student leader,

along with students who participate in various activities which include music, arts, academics and athletics. Clan Week promotes social responsibility, team building, builds community culture, and most importantly meeting new friends. Principal Aerts introduced two students from the school to speak on their experiences during Clan Week. Stella, a grade 6 student, spoke of being new to Victoria and new to Cedar Hill and how she got to meet older students including those in the French Immersion Program. Kornel, a grade seven student, spoke of recently moving to Victoria from the United States and being new to Cedar Hill as well. Kornel enjoyed all of the activities but especially the pancake breakfast and being a clan leader.

Chair Orcherton and Trustees thanked Principal Aerts and the students for attending the Board meeting.

A5. Public Disclosure of In-Camera Items

Superintendent/Secretary-Treasurer Gaipman reported that five motions were passed at the In-Camera portion of the meeting which approved the following leases:

- Two year extension of lease between the Fernwood Community Association and the Board of Education at 1216 North Park Street.
- Two year extension of lease between the Burnside Gorge Community Association and the Board of Education at 484 Cecelia Street.
- Two year extension of lease between the Fernwood Neighbourhood Resource Group Society and the Board of Education at 2005 Chambers Street.
- One year extension of lease between Joami Arts Development Inc. and the Board of Education at 1625 Bank Street.
- New three year lease between the Department of National Defense and the Board of Education for a daycare in a portion of 670 Lampson Street.

A6. Community Presentations (5 minutes per presentation)

None.

A7. Trustees' Reports

Trustee Ferris thanked Debra Laser, Associate Secretary-Treasurer and the Financial Services Department for their hard work over the summer with the District year end and the Auditor General team. Trustee Ferris also thanked the Facilities Department on the great work they did over the summer getting all schools ready for school opening in September.

Trustee Loring-Kuhanga explained that she brought an eagle feather to the meeting to keep her grounded and to help her speak her words of wisdom and truth.

Trustee Nohr reported that she has been invited to attend the September PAC meeting at Margaret Jenkins School.

Trustee Horsman reported that she had attended the Vancouver Island School Trustee Association (VISTA) Conference in Nanaimo where island school trustees came together to discuss current issues and concerns.

B. CHAIR'S REPORT

Chair Orcherton thanked Trustee Horsman for her synopsis of the VISTA Conference. Chair Orcherton welcomed everyone back to a new school year and reported that over the summer she attended various meetings with respect to the Oak Bay High School replacement project.

C. BOARD COMMITTEE REPORTS**C1. Joint Education Policy Development and Operations, Policy and Planning Committee**

- a) The September 10, 2012 meeting minutes were presented for information.

Trustee Alpha provided an overview of the Education Policy Development portion of the meeting and the motion that was carried forward.

Discussion ensued amongst the Trustees with clarification being provided by Deputy Superintendent Bell. Trustee Nohr moved to refer to the motion back to a Education Policy Development Committee meeting for further discussion.

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) refers revised Policy 2120.030, District Principal of Learning Initiatives to the Education Policy Development meeting on October 1, 2012.

Motion Defeated

For: Trustees Nohr, Alpha, Loring-Kuhanga and McNally
Against: Trustees Leonard, Horsman, Orcherton, McEvoy and Ferris

Further discussion ensued with Trustees providing comments.

It was moved and seconded:

- i) That the Board of Education of School District No. 61 (Greater Victoria) adopt the revised Policy 2120.030, District Principal of Learning Initiatives.

Motion Carried

For: Trustees Leonard, Horsman, Orcherton, McEvoy and Ferris
Against: Trustees Nohr, Alpha, Loring-Kuhanga and McNally

Trustee Leonard provided an overview of the Operations, Policy and Planning portion of the meeting and the motions that were carried forward.

Chair Orcherton reported that Associate Superintendent Courville will be heading up this initiative and will report back at the November 13, 2012 Operations, Policy and Planning Committee meeting. Associate Superintendent Courville will be contacting similar sized school districts as Greater Victoria to ascertain how they engage the public at their Committee and Board meetings.

It was moved and seconded:

- ii) That the Board of Education of School District No. 61 (Greater Victoria) directs senior management to review all Board practices, policies and bylaws with respect to the Board's interaction with the Public with the view to clarify, educate and, if necessary, recommend any improvements to these practices and policies.

Motion Carried

For: Trustees Leonard, Horsman, Orcherton, McEvoy and Ferris
Against: Trustees Nohr, Alpha, Loring-Kuhanga and McNally

b) Capital Project Bylaw No. 126471 – Carbon Neutral Capital Program

Trustee Leonard presented the following motion.

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) agrees to give all three readings of Capital Project Bylaw No. 126471, being a bylaw for the Carbon Neutral Capital Program Energy Study in the amount of \$7,317.

Motion Carried Unanimously

It was moved and seconded:

That Capital Project Bylaw No. 126471, being a bylaw for the Carbon Neutral Capital Program Energy Study in the amount of \$7,317 be:

READ A FIRST TIME THE 17th day of September, 2012;
 READ A SECOND TIME THE 17th day of September, 2012, and
 READ A THIRD TIME, PASSED AND ADOPTED THE 17th day of September, 2012
 and that the Secretary-Treasurer and the Board Chair be authorized to execute and seal this bylaw on behalf of the Board.

Motion Carried Unanimously

c) Capital Project Bylaw No. 126511 – Playground Equipment Funding

Discussion ensued amongst the Trustees with questions being asked of Seamus Howley, Director of Facilities Services.

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) agrees to give all three readings of Capital Project Bylaw No. 126511, being a bylaw for playground equipment funding in the amount of \$122,451.

Motion Carried Unanimously

That Capital Project Bylaw No. 126511, being a bylaw for playground equipment funding in the amount of \$122,451 be:

READ A FIRST TIME THE 17th day of September, 2012;
 READ A SECOND TIME THE 17th day of September, 2012, and
 READ A THIRD TIME, PASSED AND ADOPTED THE 17th day of September 2012
 and that the Secretary-Treasurer and the Board Chair be authorized to execute and seal this bylaw on behalf of the Board.

Motion Carried Unanimously

D. DISTRICT LEADERSHIP TEAM REPORTS

D1. Associate Secretary-Treasurer's Report

a) 2011/12 Audited Financial Statements

Associate Secretary-Treasurer Laser referred the Board to the report in the pack up. Associate Secretary-Treasurer provided an overview of the financial statements and provided clarification to the Trustees and responded to questions.

It was moved and seconded:

That the internally restricted surplus appropriation as shown on Statement 1 of the Financial Statements, being held for school level funds (Note A), unspent project budgets (Note B), purchase order commitments (Note C), and the previously approved budgeted surplus (Note D) be approved.

Motion Carried

For: Trustees Nohr, Leonard, Alpha, Horsman, Orcherton, McEvoy, McNally and Ferris

Against: Trustee Loring-Kuhanga

It was moved and seconded:

That the June 30, 2012 unrestricted operating surplus of \$1,336,261 be carried forward to be applied towards the 2013/2014 projected deficit. (The deficit is forecast to be in the \$7 million range.)

Motion Carried

For: Trustees Leonard, Horsman, Orcherton, McEvoy and Ferris

Against: Trustees Nohr, Alpha, Loring-Kuhanga and McNally

It was moved and seconded:

That the audited financial statements of the Board of Education of School District No. 61 (Greater Victoria), for the year ended June 30, 2012, be approved.

And that the Board Chair, the Superintendent and the Secretary-Treasurer be authorized to execute these statements, where applicable, on behalf of the Board.

Motion Carried Unanimously

b) Statement of Financial Information

It was moved and seconded:

That the Board of Education of School District No. 61 approves the schedules as required by the Financial Information Act for the period July 1, 2011 to June 30, 2012.

Motion Carried Unanimously

E. REPORTS FROM TRUSTEE REPRESENTATIVES

Trustee McNally reported that the Swan Lake Advisory Committee she is currently assigned to no longer exists. Chair Orcherton stated that prior to the new assignments of Trustees to Ad Hoc Committees in November each committee would be contacted to be sure it is still in existence.

Trustee Nohr reported that she recently attended a Chamber of Commerce meeting as the representative for that committee.

F. NEW BUSINESS/NOTICE OF MOTIONS

F1. School District No. 61 Class Data Report – Trustee Nohr

Trustee Nohr presented her motion.

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater) Victoria, develop a class size and class composition report, to include the distribution of students by grade level as well as those identified as ESL, ELL, international students, students with IEPs including gifted students and the allocation of educational assistants to be provided to the Trustees for the In-Camera meeting prior to the October, 2012 public board meeting.

Trustee Leonard stated that the motion should be ruled out of order. Discussion ensued amongst the Trustees with Chair Orcherton ruling the motion out of order.

Trustee Alpha challenged the ruling of the Chair.

Chair Orcherton called for an immediate vote as per Bylaw 9368, Subsection 107.00.

For: Trustees Leonard, Horsman, Orcherton, McEvoy and Ferris

Against: Trustees Nohr, Alpha, Loring-Kuhanga and McNally

Chair Orcherton stated that the majority vote would uphold her out of order ruling.

F2. Question and Answer Period – Trustee Loring-Kuhanga

Trustee Loring-Kuhanga presented her motion. Discussion ensued amongst the Trustees. Chair Orcherton reminded the Board that Associate Superintendent Courville will be initiating a full review of Board policies and regulations as per the motion that passed earlier in the evening and under that review she will determine how other Districts engage the public at their meetings.

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) public board meeting agenda include a standing item for 2 Question and Answer periods to allow for public questions: at the beginning of every meeting and at the end of every meeting. Also to amend By-Law 9360 regarding Agenda format that includes two Question and Answer periods.

Motion Defeated

For: Trustees Nohr, Alpha, Loring-Kuhanga and McNally

Against: Trustees Leonard, Horsman, Orcherton, McEvoy and Ferris

G. COMMUNICATIONS

Superintendent/Secretary-Treasurer Gaipman announced that Kyle Cormier, Director of Human Resource Services, would be leaving the Greater Victoria School District at the end of September. Superintendent/Secretary-Treasurer Gaipman thanked Mr. Cormier for the leadership he has provided to both staff and the Board.

H. ADJOURNMENT

It was moved and seconded:

That the meeting be adjourned.

Motion Carried

The meeting adjourned at 10:01 p.m.

CERTIFIED CORRECT

Secretary-Treasurer

Chair