



The Board of Education of School District No. 61 (Greater Victoria)
Regular Board Meeting, Monday, November 21, 2011 @ 7:30 p.m.
Tolmie Boardroom, 556 Boleskine Road

AGENDA

A. COMMENCEMENT OF MEETING

- A1. Approval of the Agenda** (p 01-02)
- A2. Approval of Minutes**
 - a) Approval of the October 11, 2011 Special Minutes (p 03-04)
 - b) Approval of the October 17, 2011 Regular Minutes (p 05-09)
- A3. Business arising from the Minutes**
- A4. Student Achievement**
 - a) Poetry Slam, Reynolds Secondary (Alana Charlton)
- A5. District Presentations**
 - 2011 Prime Minister's Award for Teaching Excellence**
Kristy Kilpatrick (Chair Tom Ferris)
Lansdowne Middle School (Trustee Jim Holland)
- A6. Community Presentations (5 minutes per presentation)**
- A7. Trustees' Reports**

B. CHAIRMAN'S REPORT

- B.1 Meeting with Minister of Education, Honourable George Abbott**

C. BOARD COMMITTEE REPORTS

- C1. Education Policy Development Committee**
 - a) Minutes from the November 7, 2011 meeting – information only (p 10-12)
- C2. Operations, Policy and Planning Committee**
 - a) Minutes from the October 11, 2011 meeting – information only (p 13-14)
 - b) Minutes from the November 14, 2011 meeting – information only (p 15-16)

D. DISTRICT LEADERSHIP TEAM REPORTS

D1. Superintendent's Report

- a) Graduation Results

E. REPORTS FROM TRUSTEE REPRESENTATIVES

F. NEW BUSINESS/NOTICE OF MOTIONS

G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS

H. ADJOURNMENT



The Board of Education of School District No. 61 (Greater Victoria)
October 11, 2011 Special Board Meeting - Tolmie Boardroom, 556 Boleskine Road

MINUTES

Present:

Trustees Tom Ferris, Chair, Dave Pitre, Vice-Chair, Catherine Alpha, Jim Holland, Bev Horsman, Elaine Leonard, Michael McEvoy, Peg Orcherton (via speaker-phone), John Young

Administration:

John Gaipman, Superintendent of Schools, George Ambeault, Secretary-Treasurer, Sherri Bell, Associate Superintendent, Pat Duncan, Associate Superintendent, Deb Courville, Associate Superintendent, Seamus Howley, Director of Facilities, Kyle Cormier, Director of Human Resources; Sylvia Holinaty, Recording Secretary

The meeting was called to order at 7:05 p.m.

A. COMMENCEMENT OF THE MEETING

A1. Approval of the Agenda

It was moved and seconded:

That the October 11, 2011 Agenda be approved.

Motion Carried

B. Community Presentations

- i. Benula Giasson, Acting President of the Greater Victoria Teachers' Association, stated her concern regarding the ruling related to Bills 27 and 28.
- ii. Nicole Strong, Teacher, stated her issues with class size and student designations, focusing on better funding for all schools.
- iii. Deborah Nohr, Teacher, expressed her concerns with the Class Size Report and, in particular, the issue of not making class composition data public.

C. BILL 33 – SUPERINTENDENT'S REPORT ON CLASS SIZE

Superintendent Gaipman presented the Class Size Report as at September 30, 2011 and stated that the organization of classes in the School District is; 1) in compliance with class size provisions, and 2) is, in the opinion of the Superintendent, appropriate for student learning. Superintendent Gaipman confirmed that the District has complied with the legislation requirements.

It was moved and seconded:

That the Board approves the September 11, 2011 Class Size Report as presented.

Motion Carried

Trustee Alpha requested that her vote of opposition to the motion be recorded.

D. ADJOURNMENT

It was moved and seconded:

That the meeting be adjourned.

Motion Carried

The meeting adjourned at 8:00 p.m.

CERTIFIED CORRECT

Secretary-Treasurer

Chairman



The Board of Education of School District No. 61 (Greater Victoria)
October 17, 2011 Regular Board Meeting - Tolmie Boardroom, 556 Boleskine Road

MINUTES

Present:

Trustees Tom Ferris, Chair, Dave Pitre, Vice-Chair, Catherine Alpha, Jim Holland, Bev Horsman, Michael McEvoy, Peg Orcheron, John Young

Administration:

John Gaipman, Superintendent of Schools, George Ambeault, Secretary-Treasurer, Sherri Bell, Associate Superintendent, Pat Duncan, Associate Superintendent, Deborah Courville, Associate Superintendent, Seamus Howley, Director of Facilities, John Fawcett, District Principal, Student Support Services, Janine Roy, District Principal, Learning Initiatives, Vicki Hanley, Recording Secretary

Regrets: Trustee Elaine Leonard

The meeting was called to order at 7:33 p.m.

A. COMMENCEMENT OF THE MEETING

A1. Approval of the Agenda

It was moved and seconded:

That the October 17, 2011 Agenda be approved with the following additions:

A6. Community Presentations

- a) John Bird, President, Victoria Confederation of Parent Advisory Councils - update.

Motion Carried

A2. Approval of the Minutes

- a) It was moved and seconded:

That the September 19, 2011 Regular Minutes be approved.

Motion Carried

Trustee Horsman requested that the motion passed at the September 19, 2011 Board of Education Meeting with respect to the Victoria High School memorial corridor of trees be amended.

Chair Ferris stated that this will be discussed later in the meeting under Section A3, Business Arising from the Minutes.

A3. Business Arising from the Minutes

Trustee Horsman and Alpha presented the following motion:

Recommended Motion:

That the Greater Victoria Board of Education declares the new oak trees on the Victoria High School grounds to be memorial trees.

Discussion ensued regarding the original intent and wording of the motion in the September 19, 2011 minutes. Superintendent Gaipman requested clarification from Trustees on whether they wanted the minutes to be changed or if it was just the distinction of the trees being called memorial trees.

It was moved and seconded:

That the Greater Victoria Board of Education declares the new oak trees on the Victoria High School grounds to be memorial trees.

Motion Carried

A4. Student Achievement

a) Me to We – Monterey Middle School

Sherri Bell, Associate Superintendent, welcomed Deb Whitten, Principal, Monterey Middle School. Principal Whitten provided an overview of the *Me to We* project and then introduced students Devon and Mackenzie to make a presentation. Devon and Mackenzie described recent and future fundraising activities. A power point presentation was shown on how Monterey Middle School has embraced the *Me to We* project and the impact it has had on the school and community. Sean McCartney, Vice-Principal, commented on how proud the staff is with respect to the leadership the students of Monterey Middle School are showing in supporting this worthwhile cause.

A5. District Presentations

a) 2011-2012 United Way Campaign – John Fawcett

John Fawcett, District Principal, Student Support Services, introduced and welcomed Linda Hughes, Chief Executive Officer and Wendy Magahay, from the Greater Victoria United Way. District Principal Fawcett presented the District goals for the 2011-2012 campaign. Ms. Hughes spoke about the many functions of the Greater Victoria United Way and areas in which donor money is used. She stated that forging a stronger partnership will be helping so many Greater Victoria people.

Trustee McEvoy spoke about his passion for the United Way and the different projects he has been involved with in the city. Trustees McEvoy and Horsman recommended the following motion.

It was moved and seconded:

Whereas the citizens of Greater Victoria have strongly supported investment in the social infrastructure of our community for almost 75 years through the United Way;

And whereas United Way dollars have had a particularly important and positive impact on our students;

And whereas the first priority identified by the United Way's Community Impact Council for 2011/12 is "All that kids can be – supporting children and youth with the resources and opportunities they need to grow up healthy and well."

I move that the Board of Education of School District No. 61 (Greater Victoria) enthusiastically endorse the District wide 2011/2012 United Way Campaign and in particular to support efforts to increase participation by schools, students and their families and all employees.

Motion Carried Unanimously

Trustee Horsman commented about the various United Way programs and congratulated the United Way for their success.

Trustee McEvoy thanked the United Way representatives for attending and speaking at the Board meeting. Appreciation was also expressed to CUPE partners and the Victoria Labour Council.

A6. Community Presentations

VCPAC and the Year Ahead (Victoria Confederation of Parent Advisory Councils)

VCPAC President, John Bird, presented the VCPAC priorities for the 2011-2012 school year and stated that the primary goal will be to advocate for the rights of the students. He also advised that in February of 2012 VCPAC will host the Vancouver Island Parent Conference in partnership with the Sooke District Parents Advisory Council. VCPAC will participate with trustee elections by providing two all candidates meetings (November 9th and 15th) as well as provide a written set of questions for candidates to respond to that will be published via media outlets.

A7. Trustee Reports

Trustee Pitre highlighted a Public Service Announcement from the Saanich Parks and Recreation, "*Saanich Municipality and School Districts work together to get kids moving after school.*" A community grant was received from the Union of BC Municipalities and will be used towards increasing after school physical activity in children. A pilot project involving three schools in our District has begun.

Trustee Horsman stated that she is proud to be a former Reynolds High School student, as this year Reynolds went above and beyond in their fundraising efforts for Cops for Cancer. An outstanding donation of \$84,000 was presented to the Cops for Cancer team.

Trustee McEvoy stated that he was inspired by the presentation this evening by the students of Monterey Middle School and thanked them for attending. Trustee McEvoy advised that he will be attending the BCSTA Provincial Council meeting in Vancouver this weekend along with Trustee Horsman and was excited to say that the Minister of Education, Honourable George Abbott, will be speaking on Saturday morning. Trustee McEvoy had the opportunity to attend a Finance standing committee meeting last week and wanted to report that it was entirely about money and resources and the lack of both. Lastly, as BCSTA President, Trustee McEvoy wanted to stress the importance of the upcoming trustee elections and wished all candidates good luck.

B. CHAIRMAN'S REPORT

None.

C. BOARD COMMITTEE REPORTS

C1. Education Policy Development Committee Meeting

Trustee Horsman reported that the Committee had enjoyed a detailed presentation by a number of representatives at the Education Policy Development Committee meeting with regard to the Success by 6 program and that she feels that this initiative will bring increased focus on literacy and fully supports the following motions. Trustee Horsman thanked Trustee Pitre for his work on this project.

- a) Minutes from the October 3, 2011 meeting were presented for information.
- b) Success by 6

Trustee Pitre presented the following three motions. He stated that these programs and initiatives will assist young children and their families prior to entering the school system.

It was moved and seconded:

That the Greater Victoria Board of Education write a letter to the British Columbia School Trustees' Association (BCSTA) advising them of the goals of the Success by 6 organization and ask that a partnership with the BCSTA be created so that trustees across the province can work hand in hand with Success by 6 to ensure that students have a greater degree of readiness when entering into the public school system.

Motion Carried

It was moved and seconded:

That the Greater Victoria Board of Education continues to be an active partner with Success by 6 and PLAY (Partnership, Learning and Advocacy for Young Children) and their initiatives in the development of literacy of infants and preschoolers.

Motion Carried

Trustee Young requested that his opposition vote be recorded.

It was moved and seconded:

That the Greater Victoria Board of Education will ask each of their schools to participate in the Success by 6 funded project "1000 x 5, The Children's Book Recycling Project" which collects gently used children's books to distribute to families attending Greater Victoria School District Strong Start Centers and other community agencies.

Motion Carried

Trustee Horsman stated that she feels that the project 1000 x 5 to donate gently used children's books is an extremely good initiative and brought three children's books to donate.

D. DISTRICT LEADERSHIP TEAM REPORTS

D1. Superintendent's Report

None.

D2. Secretary-Treasurer's Report

None.

E. REPORTS FROM TRUSTEE REPRESENTATIVES

None.

F. NEW BUSINESS/NOTICE OF MOTIONS

Trustee Orcherton wanted to clarify the Bill 33 report regarding class size and composition as she was not in attendance in person at the meeting but rather joined in via conference call. Trustee Orcherton wanted to know why the title of the report was changed this year to "Organization of Classes" from "Bill 33 Class Size and Composition Report". Superintendent Gaipman assured her that the title of the report had not changed in the past two years. Trustee Orcherton also asked whether the Ministry of Education had been forwarded a copy of the report. Superintendent Gaipman stated that the Ministry does not receive a copy of the report but a letter was sent to say that the report was approved.

G. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS

Trustee Pitre reported out that during the October 3, 2011 Special In-Camera Board meeting it was decided that a letter be sent to the British Columbia Public School Employers' Association (BCPSEA) in reference to the teachers' job action and essential services. A press release was prepared and issued the following day, October 4, 2011 and was posted on the District website.

H. ADJOURNMENT

It was moved and seconded:

That the meeting be adjourned.

Motion Carried

The meeting adjourned at 8:46 p.m.

CERTIFIED CORRECT

Secretary-Treasurer

Chairman



Education Policy Development Committee
November 7, 2011 Meeting – Board Office, Boardroom

REGULAR MINUTES

Present: **TRUSTEES**
Bev Horsman, Chair, Education Policy Development Committee
Tom Ferris
Dave Pitre
Catherine Alpha
Michael McEvoy
Peg Orcherton
John Young
Elaine Leonard

ADMINISTRATION
John Gaipman, Superintendent of Schools
Deb Courville, Associate Superintendent
Janine Roy, District Principal, Learning Initiatives
James Hansen, Principal, Doncaster Elementary
Marla Margetts, Vice Principal, Doncaster Elementary
Nadine Naughton, Vice Principal, Gordon Head Middle School
Kirsten Harris, Recording Secretary

The meeting was called to order at 7:10 p.m.

1. APPROVAL OF THE AGENDA

It was moved and seconded

That the November 7, 2011 regular agenda be approved.

Motion Carried

2. APPROVAL OF THE MINUTES

It was moved and seconded

That the October 3, 2011 Education Policy Development Committee regular minutes be approved.

Motion Carried

3. BUSINESS ARISING FROM MINUTES

Following up on the business arising from the minutes of the October meeting, Janine Roy, District Principal of Learning Initiatives reported that the Greater Victoria School District's code of conduct policy is Policy 5131.0, *Personal Safety and Security in the Greater Victoria School District*. Our code of conduct policy is supported by nine district policies and eleven district regulations each addressing specific aspects of a school's code of conduct. These policies and regulations are available on the district website.

4. **PUBLIC REQUEST TO THE COMMITTEE**
None
5. **CORRESPONDENCE REFERRED TO THE COMMITTEE**
None
6. **MOTIONS REFERRED TO THE COMMITTEE**
None
7. **GENERAL ANNOUNCEMENTS**
None
8. **NEW BUSINESS**

*Making Math Meaningful: Teaching and Learning for Conceptual Understanding,
Kindergarten – Grade 8*

Janine Roy introduced the presenters for the evening; James Hansen, Principal of Doncaster Elementary, Marla Margetts, Vice Principal of Doncaster Elementary, Nadine Naughton, Vice Principal of Gordon Head Middle school and seventeen of Ms. Margetts' Grade three students.

A. Introduction

Mr. Hansen began the presentation by outlining the importance of numeracy in today's society. He then explained that the province of BC has the highest rate of functionally numerate adults, at only 48%. He said that most adults have learned their math skills by rote and not by having a conceptual understanding, and he explained how important it was for citizens to have both a conceptual and a procedural understanding of math.

B. Making Math Meaningful with Elementary Students

Marla Margetts, Vice Principal of Doncaster Elementary, and seventeen of her Grade three students demonstrated a mock numeracy lesson using graphs, charts and problem solving activities. Ms. Margetts used an 'every pupil response' strategy to ensure engagement in her problem solving and critical thinking activities.

Trustees mingled among the students to observe student partners using manipulatives as they strategized the answer to the question; if Uranus has 29 moons and Jupiter has 64, how many moons are there altogether?

Students demonstrated 'pulling the numbers apart' in order to determine the answer, which strengthened their conceptual understanding of subtracting two digit numbers with regrouping.

C. Making Math Meaningful with Middle School Students

Nadine Naughton, Vice Principal of Gordon Head Middle School, engaged the trustees and administration in math activities which included diagnostic assessment, A/B partner talk, looking at different ways of grouping numbers using manipulatives, and reflection.

Mr. Hansen concluded the 'Making Math Meaningful' presentation by connecting the presentations to brain-based learning, critical thinking and personalized learning.

9. **ADJOURNMENT**

It was moved and seconded

That the meeting adjourn.

Motion Carried

The meeting adjourned at 9:07 p.m.



Operations Policy and Planning Committee
October 11, 2011 – GVSD Board Office, Boardroom

REGULAR MINUTES

Present: **TRUSTEES**
Elaine Leonard, Chair
Tom Ferris
Catherine Alpha
Dave Pitre
Michael McEvoy
Bev Horsman
Jim Holland
John Young
Peg Orcheron (via speaker-phone)

ADMINISTRATION
John Gaipman, Superintendent of Schools
George Ambeault, Secretary-Treasurer
Sherri Bell, Associate Superintendent
Pat Duncan, Associate Superintendent
Deborah Courville, Associate Superintendent
Kyle Cormier, Director of Human Resources
Seamus Howley, Director of Facilities Services
Sylvia Holinaty, Recording Secretary

The meeting was called to order at 8:05 p.m.

1. APPROVAL OF THE AGENDA

It was moved and seconded

That the October 11, 2011 regular agenda be approved as presented.

Motion Carried

2. APPROVAL OF THE MINUTES

It was moved and seconded

That the September 12, 2011 combined Education Policy Development and Operations, Policy and Planning Meeting regular minutes be approved.

Motion Carried

3. BUSINESS ARISING FROM MINUTES

Chair Ferris stated that the motion from the June 13, 2011 meeting with regard to Wi-Fi and other electromagnetic devices has been postponed due to the labour dispute, but will be rescheduled for implementation once the dispute has been settled. Chair Ferris advised that no new equipment has been installed in any of the elementary schools.

4. PRESENTATIONS

1. Michael Dodd, Teacher and Member of the Wi-Fi Committee – Wi-Fi

Mr. Dodd suggested that Wi-Fi and Smart Metres present a health and safety issue that is outside of the job action. He stated that discussions should be reconvened.

5. FACILITIES PLANNING

A. Administration Reports to Committee

1. 2012/2013 Proposed Budget Planning Cycle

Secretary-Treasurer Ambeault reviewed the proposed 2012-2013 budget plan. Trustees stated that additional meetings can be added if needed. The information will be posted on the District website.

2. Status Report on Capital Projects

Seamus Howley, Director of Facilities Services reported out on the recent electrical/generator issue at Victoria High School. He also stated that construction at Central Middle School is complete, and noted that the heating system installed at Rogers Elementary School last year has resulted in a cost savings of approximately \$5,200, and that the recently installed system at Frank Hobbs Elementary has resulted in savings of approximately \$3,500 to date.

6. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS - None

7. NEW BUSINESS/NOTICE OF MOTIONS

Linda Travers enquired about the 2011/12 Budget Surplus and the Annual Trustee Remuneration.

8. GENERAL ANNOUNCEMENTS - None

9. ADJOURNMENT

It was moved and seconded

That the meeting adjourn.

Motion Carried

The meeting adjourned at 8:35 p.m.



Operations Policy and Planning Committee
November 14, 2011 – GVSD Board Office, Boardroom

REGULAR MINUTES

Present: **TRUSTEES**
Elaine Leonard, Chair
Tom Ferris
Catherine Alpha
Dave Pitre
Bev Horsman
Jim Holland
John Young
Peg Orcheron

Regrets: Michael McEvoy

ADMINISTRATION

John Gaipman, Superintendent of Schools
George Ambeault, Secretary-Treasurer
Deborah Courville, Associate Superintendent
John Fawcett, District Principal, Student Support Services
Sylvia Holinaty, Recording Secretary

The meeting was called to order at 7:35 p.m.

1. APPROVAL OF THE AGENDA

It was moved and seconded

That the November 14, 2011 regular agenda be approved with the addition of Six-Year Completion Rates under Presentations Item 4 (2).

Motion Carried

2. APPROVAL OF THE MINUTES

It was moved and seconded

That the October 11, 2011 Operations, Policy and Planning Meeting regular minutes be approved.

Motion Carried

3. BUSINESS ARISING FROM MINUTES – None

4. PRESENTATIONS

1. Greater Victoria Board of Education’s Meeting with the Minister of Education

Trustee Ferris provided an overview of the November 4th ceremonies at both Victoria High School and Central Middle School. The consensus of everyone in attendance at both facilities was that the Minister spent time with Trustees, staff and students, the schools did an outstanding of job hosting the events and it was a fantastic display of student achievement.

2. Six-Year Completion Rates

Superintendent Gaipman reviewed the Six-Year Completion Rates for our school district as outlined on the Ministry website. A discussion ensued with the consensus being that our rates clearly indicate that we are doing a very good job. We anticipate that our numbers will only get better. Our mantra continues to be “we can change this one student at a time”.

5. FINANCE AND LEGAL AFFAIRS

A. Administration Reports to Committee

1. Revision to Field Trip Regulations 1241, 3545.1, 3545.2, 3545.25, 3545.2

District Principal John Fawcett presented the revised regulations. The committee recommended further amendments as follows:

- Define the term “serious” in the Code of Conduct.
- Clarify who will pay the costs incurred if a student is returned home unexpectedly.
- Page 6 – the “BC Society for Crippled Children” is now called the “BC Society for Children with Disabilities”.

Mr. Fawcett will revise the regulations as per these recommendations and then put them back on the agenda for the District Leadership Team meeting before presenting again at a future Operations, Policy and Planning Committee meeting.

6. FACILITIES PLANNING

A. Administration Reports to Committee

1. Status Report on Capital Projects

The status report on capital projects was received for information.

7. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS - None

8. NEW BUSINESS/NOTICE OF MOTIONS - None

9. GENERAL ANNOUNCEMENTS - None

10. ADJOURNMENT

It was moved and seconded

That the meeting adjourn.

Motion Carried

The meeting adjourned at 8:50 p.m.