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## **REGULATION 1163**

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### **CONSULTATION**

#### **Guidelines for the Consultative Process**

##### **Criteria**

The District would undertake consultation if and when:

- the constituency may be significantly affected by the decision
- the decision may be controversial
- the decision making process could benefit from a widespread exchange of information
- the decision needed is value based and/or subjective in nature

##### **Considerations**

Before the District engages in a consultation process the following would be determined and communicated to the public:

- the objectives and goals of the consultation
- the issues upon which it is consulting
- the educational and community partners involved in the consultation process
- the person(s) with contact information
- the measures of success of the consultation process

##### **Communication**

When the District begins a consultation process, it would normally include, but not be limited to, the following in its information release to educational and community partners:

- specific timelines showing each stage of the process
- limitations on the process in both scope and time

- the consultation methods to be utilized
- background information that is timely and comprehensive
- other options that have been, or are being, considered
- opportunities to be provided for input, feedback, and dialogue

Should there be a change in the consultation process, this will be communicated. When the consultation process is complete and a decision is made, the District will inform those consulted of the decision and the reasons for the decision.

A review of the process and structure of consultation will be conducted periodically involving all those affected by the process.

*Greater Victoria School District*

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Approved: January 1990

Revised: June 2005