



**Operations, Policy and Planning Committee Meeting
January 13, 2014 – GVSD Board Office, Boardroom**

REGULAR MINUTES

Present:

Elaine Leonard, Chair, Catherine Alpha, Tom Ferris, Bev Horsman, Edith Loring-Kuhanga, Diane McNally, Deborah Nohr, Peg Orcherton

Absent:

Michael McEvoy

Administration:

John Gaiptman, Superintendent of Schools (8:03 p.m.), Sherri Bell, Deputy Superintendent, Pat Duncan, Associate Superintendent, Deb Courville, Associate Superintendent, Katrina Ball, Associate Secretary-Treasurer, Seamus Howley, Director of Facilities, Kim Munro, Director of Human Resource Services, Doreen Hegan, Recording Secretary

The meeting was called to order at 7:40 p.m.

Chair Leonard recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

Trustee Orcherton informed the Committee that former Trustee John Young is very ill and is in hospital.

Notice of Motion for the Board of Education meeting on January 20, 2014 was given by Trustee Ferris regarding school trustee remuneration and by Trustee Loring-Kuhanga regarding new anti-cyber bullying legislation.

1. APPROVAL OF THE AGENDA

It was moved:

That the January 13, 2014 regular agenda be approved with the following changes: 1) remove Benula Larsen, Lise Tetrault, Tara Ehrcke, Jason Gammon, and David Futter from the speakers list and add Kirk Doherty, Attendance Awareness, and Rob Paynter, Teachers and WorkSafeBC Coverage, and 2) add an item under Public Disclosure of In-Camera Items.

Motion Carried

2. APPROVAL OF THE MINUTES

It was moved:

That the December 2, 2013 Combined Education Policy Development and Operations, Policy and Planning Committee Meeting regular minutes be approved.

Motion Carried

3. BUSINESS ARISING FROM MINUTES

Trustee McNally questioned when the Board would hear about WorksafeBC surcharges and Attendance Awareness costs.

4. PRESENTATIONS

Kirk Doherty, Attendance Awareness

Kirk Doherty, teacher at Lambrick Park, spoke about the proposed attendance awareness program and how it would negatively impact teachers. Mr. Doherty asked the Trustees to reject the attendance awareness motion as it does not address the root cause of teacher absences.

Rob Paynter, Teachers and WorkSafeBC Coverage

Rob Paynter, parent, asked Trustees to consider developing policy to include voluntary recreational activities in the scope of teacher duties, so that teachers would be insured by WorkSafeBC if injured. Trustee Orcherton advised that insurable activities are defined by WorkSafeBC policies and not by School District policies.

5. PERSONNEL

A. Attendance Awareness

Kim Munro, Director of Human Resource Services, presented information about the proposed implementation of an attendance awareness program. The program would use informal and formal meetings designed to raise awareness of attendance issues and offer support to employees. Ms. Munro advised that the School District's objective is to create a working environment which promotes positive attitudes towards attendance. In addition, by reducing the average number of days absent by one day, the School District would save approximately \$460,444 per year.

Discussion ensued amongst the Trustees.

Chair Leonard suggested that the motion be tabled until the Secretary-Treasurer will be available to answer financial questions.

It was moved:

That the Board of Education of School District No.61 (Greater Victoria) implement the Attendance Awareness Program and proceed to hire a Human Resource Advisor, Wellness and Attendance Awareness, to coordinate the program.

Motion Tabled

For: Trustees Orcherton, Nohr, Alpha, Horsman, Loring-Kuhanga, McNally, and Leonard
Against: Trustee Ferris

6. SUPERINTENDENT'S REPORT

A. Sub-Committee on Public Engagement

Item moved to February 11, 2014 OPPs Meeting.

7. FINANCE AND LEGAL AFFAIRS

A. 2013/2014 Funding Update

Associate Secretary-Treasurer Ball provided the Committee with an overview of the final 2013/2014 funding announcement received from the Ministry of Education in December 2013.

Associate Secretary-Treasurer Ball stated that the final grant funding shows a net increase of \$2,252,936 as compared to the 2013/2014 preliminary grant. The final funding will be reflected in the 2013/2014 Amended Annual Budget which will be presented at the February Board of Education meeting.

B. Summary of Partner Group Budget Input 2014/2015

Associate Secretary-Treasurer Ball stated that the Summary of Partner Group Budget Input reflects the responses received from the input request made to School Planning Councils and Education Partner Groups in October 2013. The document will be posted to the District website under the Budget and Financial Information section.

C. Regulation 4304 - Bullying and Harassment

Kim Munro, Director of Human Resource Services, presented for information Regulation 4304 - Bullying and Harassment which follows the related Policy 4304 - Bullying and Harassment that was approved at the October 15, 2013 OPPs meeting.

D. Regulation 1241 - Volunteer Drivers

Associate Superintendent Courville presented Regulation 1241 - Volunteer Drivers and noted the change to Item #13.

Discussion ensued amongst Trustees. Trustee Loring-Kuhanga suggested that Item #14 be added:

14. If there is a change to the criminal record or driver's abstract it is the responsibility of the driver to inform the Principal.

Superintendent Gaipman agreed to add Item #14 to Regulation 1241.

8. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS

Chair Leonard informed the committee of the following motion that was passed at the January 13, 2014 special In-Camera Board Meeting:

"That the Board of Education of School District No. 61 (Greater Victoria) ask the British Columbia Public School Employers Association and the Canadian Union of Public Employees' of BC to reconvene immediately and continue to meet until all outstanding issues, questions and concerns posed by CUPE 947 have been resolved."

Chair Leonard advised that a letter including the above motion was sent to Mark Hancock, President of CUPE BC and Mike Roberts, Interim CEO of BCPSEA this evening.

9. NEW BUSINESS/NOTICE OF MOTIONS

A. Trustee Nohr - Elementary Schools New Process

Trustee Nohr presented her motion.

Chair Leonard asked Superintendent Gaipman to review the Wi-Fi implementation process at elementary schools.

Superintendent Gaipman stated that the process is the same as the process in place at middle and secondary schools. The Principal works with school staff and the Parent Advisory Council to determine the consultation process for each stakeholder group at the school. Once the consultation process is complete, a proposal is submitted to Superintendent Gaipman for approval. Superintendent Gaipman also explained that the District-held technology budget will fund two access points for each school at a cost of approximately \$1,200. If schools require additional access points, the school is responsible for those costs.

Discussion ensued amongst Trustees.

It was moved:

That the Board of Education of School District No. 61 (Greater Victoria) request senior administration to provide a review of the new process for elementary schools to request Wi-Fi installation and also provide a financial accounting for the installation costs and any other District funding that was available to schools for 2012-2013 and 2013-2014.

Motion Defeated

For: Trustees Nohr, Alpha, Loring-Kuhanga, and McNally

Against: Trustees Orcherton, Horsman, Ferris, and Leonard

B. Trustee Nohr - WorkSafeBC

Trustee Nohr presented her motion.

Trustee Leonard suggested that the motion be tabled to the February 11, 2014 OPPs meeting when the Secretary-Treasurer will be available to answer financial questions.

It was moved:

That the Board of Education of School District No. 61 (Greater Victoria) request senior administration to provide a review of WorkSafeBC surcharges for 2012-2013 and 2013-2014.

Motion Tabled Unanimously

C. Trustee Loring-Kuhanga - Budget Meetings

Trustee Loring-Kuhanga presented her motion.

It was moved:

That the Board of Education of School District No. 61 (Greater Victoria) structure the public input budget meetings on February 19, April 2, April 9 and the March 26 budget presentation as question-focused round table meetings which would provide for greater discussion and dialogue by the stakeholders and general public.

Motion Carried

For: Trustees Nohr, Alpha, Loring-Kuhanga, and McNally

Against: Trustees Orcherton, Ferris, and Leonard

Abstain: Trustee Horsman

Trustee Alpha realized that she had voted incorrectly and asked for a motion to reconsider.

It was moved:

That the motion "That the Board of Education of School District No. 61 (Greater Victoria) structure the public input budget meetings on February 19, April 2, April 9 and the March 26 budget presentation as question-focused round table meetings which would provide for greater discussion and dialogue by the stakeholders and general public" be reconsidered.

Motion Carried

For: Trustees Orcherton, Alpha, Horsman, Loring-Kuhanga, McNally, Ferris and Leonard

Against: Trustees Nohr

Discussion ensued amongst the Trustees.

Chair Leonard suggested that the motion be tabled to the February 11, 2014 OPPs meeting when the timetable and format of all scheduled public meetings can be reviewed.

It was moved:

That the motion "That the Board of Education of School District No. 61 (Greater Victoria) structure the public input budget meetings on February 19, April 2, April 9 and the March 26 budget presentation as question-focused round table meetings which would provide for greater discussion and dialogue by the stakeholders and general public" be tabled.

Motion Tabled

For: Trustees Orcherton, Alpha, Horsman, Ferris, and Leonard

Against: Trustees McNally, Nohr and Loring-Kuhanga

D. Trustee Loring-Kuhanga - Strategic Plan

Trustee Loring-Kuhanga presented her motion.

It was moved:

That the Board of Education of School District No. 61 (Greater Victoria) develop a 5 year strategic plan through a process of engagement and discussion with all stakeholder groups by designating an allotment of time at the monthly Operations, Planning and Policy committee meetings throughout 2014.

Motion Defeated

For: Trustees Nohr, Alpha, Loring-Kuhanga and McNally

Against: Trustees Orcherton, Horsman, Ferris, and Leonard

10. GENERAL ANNOUCEMENTS - None

11. ADJOURNMENT

It was moved:

That the meeting adjourn.

Motion Carried

The meeting adjourned at 10:25 p.m.