



Truck Driver (over 10,000 kg)

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OVERVIEW

Reporting to the Grounds Foreman and under the direction of the Facilities Supervisor, the Truck Driver drives the 10,000 kg truck as and when required as part of the grounds department services. As well, the Truck Driver operates additional equipment as required by the department.

POSITION DESCRIPTION

TD – 1

Inspects assigned vehicle daily for tire pressure, condition of vehicle, checks fuel, oil, and water levels and fills as necessary

TD – 2

Maintains daily Vehicle Inspection Reports according to regulatory requirements

TD – 3

Picks up and delivers all necessary material in connection with work performed in the maintenance of school properties

TD – 4

Reports promptly to the foreman or supervisor, any mechanical failures or body damage to school board vehicles, equipment and tools

TD – 5

Cleans work areas, equipment, vehicles and tools

TD – 6

Performs duties in compliance with safety regulations

TD – 7

Performs other assigned duties related to the position

QUALIFICATIONS

EDUCATION	TECHNICAL REQUIREMENTS
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	<p>Must have Grade 12 certificate or equivalent or a combination of education, training and experience.</p> <p><i>OTHER RELATED COURSES</i></p> <p>Must possess a valid Class 5 BC driver's license and be able to operate School Board vehicles as assigned.</p>
EXPERIENCE	<p><i>TECHNICAL REQUIREMENTS</i></p> <p>Must have demonstrated experience in safely operating a vehicle over 10,000kg.</p>
KNOWLEDGE	<p><i>MUST POSSESS A DEMONSTRATED KNOWLEDGE OF:</i></p> <p>The recognized standards, practices, methods, materials, tools and equipment associated in the safe and efficient operation of a vehicle over 10,000 Kg.</p> <p>Job related safety regulations and techniques as outlined in the WorkSafeBC regulations.</p> <p>School District #61 Policies and Regulations relevant to his/her department.</p>
SKILLS AND ABILITIES	<p><i>Technical Requirements:</i></p> <p>Must be able to demonstrate ability to safely operate vehicles using both automatic and standard transmissions.</p> <p>Demonstrated ability to safely operate vehicles in accordance with all regulatory requirements</p> <p>Experience in loading and unloading grounds material.</p> <p><i>INTERPERSONAL REQUIREMENTS</i></p> <p>Maintain a cooperative working relationship with other workers, administrators, supervisors, teaching staff, students and the public.</p>

	<p>Ability to adapt to changing plans and schedules.</p> <p>Understand and carry out written and oral instructions.</p>
<p>WORKING CONDITIONS</p>	<p><i>OCCUPATIONAL REQUIREMENTS</i></p> <p>Sufficient vision and hearing to perform related job duties.</p> <p>Able to lift and carry supplies and equipment required to perform his/her duties in accordance with WorkSafeBC Regulations.</p> <p>Ability to work in a highly active physical environment.</p> <p>Able to perform related physical and mental activities.</p> <p>Ability to work in adverse weather conditions.</p>

Reviewed and updated: October 2012