

**The Board of Education of School District No. 61 (Greater Victoria)
March 26, 2014 Special Board Budget Meeting - Tolmie Boardroom, 556 Boleskine Road**

MINUTES

Present:

Trustees Peg Orcheron (Chair), Bev Horsman (Vice-Chair), Catherine Alpha, Tom Ferris, Elaine Leonard, Edith Loring-Kuhanga (via conference call), Michael McEvoy, Diane McNally, Deborah Nohr

Administration:

Sherri Bell, Superintendent of Schools, Debra Laser, Secretary-Treasurer, Pat Duncan, Associate Superintendent, Katrina Ball, Associate Secretary-Treasurer, Seamus Howley, Director of Facilities Services, Vicki Hanley, Recording Secretary

The meeting was called to order at 7:05 p.m.

Chair Orcheron recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

1. WELCOME BY PEG ORCHERTON, CHAIR

Chair Orcheron welcomed everyone and the agenda was accepted as presented. Chair Orcheron stated that the purpose of the meeting was for Secretary-Treasurer Laser to review the 2014/2015 Annual Budget and that if Trustees had any questions after the presentation they could direct them to Secretary-Treasurer Laser. Chair Orcheron reminded Trustees that budget meetings have been scheduled in April to receive input from the public about the proposed budget.

2. 2014/2015 BUDGET PRESENTATION

Secretary-Treasurer Laser reviewed the forecasted 2014/2015 enrolment and the steps taken in preparing the 2014/2015 annual budget. When the budgeted revenue is compared to the budgeted expenditures, there is an operating budget shortfall of \$8,114,887. However, since this shortfall had been predicted, steps have been taken during the 2013/2014 school year to create a one-time carry forward funding amount to help offset this shortfall. Through a combination of additional grant funding and cost saving measures the 2013/2014 projected carry forward amount of \$6,300,000 will be applied against the 2014/2015 budget shortfall leaving a deficit of \$1,814,887.

Secretary-Treasurer Laser and Superintendent Bell reviewed the proposed budget options to be considered by the board to address the deficit. The proposed budget options include a reduction of 11.43 full time equivalent positions for a total of \$914,874 in salaries and benefits, supplies budget reductions of \$712,633 and a revenue increase of \$240,881. The budget options total \$1,868,388 and exceed the amount required to address the deficit by \$53,501.

Trustees asked questions of clarification about the budget and the proposed budget options.

Chair Orcheron and Trustees thanked Secretary-Treasurer Laser for her budget presentation and the hard work of her and her staff. The proposed 2014/2015 Operating Budget will be posted on the District's website at <http://www.sd61.bc.ca/budget.aspx>. Opportunities to receive public input about the proposed 2014/2015 budget have been scheduled for Wednesday, April 2, 2014 and Wednesday, April 9, 2014 in the S.J. Willis Auditorium and Monday, April 14, 2014 in the Tolmie Board Room. The Board will debate and vote on the budget on Wednesday, April 23, 2014 in the Tolmie Board Room.

3. ADJOURNMENT

It was moved and seconded

That the meeting be adjourned.

Motion Carried

The meeting adjourned at 8:34 p.m.

CERTIFIED CORRECT

Chair

Secretary-Treasurer