



**The Board of Education of School District No. 61 (Greater Victoria)
Regular Board Meeting, Tuesday, April 22, 2014 @ 7:30 p.m.
Tolmie Boardroom, 556 Boleskine Road**

AGENDA

A. COMMENCEMENT OF MEETING

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

- A1. Approval of the Agenda** (p 01-03)
- A2. Approval of the Minutes**
- a) Approval of the March 24, 2014 Regular Board Minutes (p 04-09)
 - b) Approval of the March 26, 2014 Special Board Budget Minutes (p 10-11)
 - c) Approval of the March 27, 2014 Special Board Minutes (p 12-18)
 - d) Approval of the April 2, 2014 Special Board Budget Minutes (p 19-20)
 - e) Approval of the April 9, 2014 Special Board Budget Minutes (p 21-22)
- A3. Business arising from the Minutes**
- A4. Student Achievement**
- a) Victoria High School - Skills Canada Competition
- A5. District Presentations**
- A6. Community Presentations** (5 minutes per presentation)
- a) Petra Eggert - Teacher Professional Development and Student Learning
- A7. Trustees' Reports**

B. CHAIR'S REPORT

C. BOARD COMMITTEE REPORTS

C1. Education Policy Development Committee

- a) Minutes from the April 7, 2014 meeting – Information only (p 23-25)
- b) Recommended Motions: (p 26-43)

That the Board of Education of School District No. 61 (Greater Victoria) approve the Rugby Academy at Esquimalt High School.

C2. Operations, Policy and Planning Committee

- a) Minutes from the April 14, 2014 meeting - information only (p 44-46)

D. DISTRICT LEADERSHIP TEAM REPORTS

D1. Superintendent's Report

- a) Sundance Transition

D2. Secretary-Treasurer's Report

- a) Poll Vote Results – 3rd reading of Sundance Facility Closure Bylaw 14-01 (p 47)

E. REPORTS FROM TRUSTEE REPRESENTATIVES

F. NEW BUSINESS/NOTICE OF MOTIONS

F1. Trustee McNally - Motion to Rescind

That the Board rescind the motion carried at the Special Board Meeting of March 27: *"That the Board of Education of School District No.61 (Greater Victoria) approves the relocation of the Sundance Elementary School program to Lakehill Elementary School and closure of the current facility effective July 1, 2014".*

F2. Trustee McNally - Personnel

That all personnel accounted for (in addition to the proposed reduction in clerical support and reduction in Learning Mentor FTE) under "Learning Initiatives" be reassigned to appropriate positions in SD61, and the department "Learning Initiatives" be closed.

Note: This meeting is being audio recorded except for A4. Student Achievement.

F3. Trustee McNally - WiFi Routers

That SD61 halt implementation of wifi router installation and any related activity in schools immediately and for the 2014-15 school year, and apply the District's share of material, bandwidth and labour savings to the 2014-15 budget plan, savings to be itemized and provided in a detailed spreadsheet to the Board.

F4. Trustee McNally - Board Budget Meeting

That the Board of Education of School District No. 61 (Greater Victoria) delay the final vote on the School District No. 61 budget for 2014-2015 to the May 20, 2014 Board meeting, and in the interim convene the Budget Advisory Committee in the week of April 28th (adding more meetings as needed via the vote of any three Trustees) with expanded attendance to include all interested Trustees.

G. COMMUNICATIONS

H. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS

I. ADJOURNMENT

***Note: This meeting is being audio recorded
except for A4. Student Achievement.***



**The Board of Education of School District No. 61 (Greater Victoria)
March 24, 2014 Regular Board Meeting - Tolmie Boardroom, 556 Boleskine Road**

MINUTES

Present:

Trustees Peg Orcherton, Chair, Bev Horsman, Vice-Chair, Catherine Alpha, Tom Ferris, Elaine Leonard, Edith Loring-Kuhanga, Michael McEvoy, Diane McNally, Deborah Nohr

Administration:

Sherri Bell, Superintendent of Schools, Debra Laser, Secretary-Treasurer, Pat Duncan, Associate-Superintendent, Seamus Howley, Director of Facilities Services, Vicki Hanley, Recording Secretary

The meeting was called to order at 7:34 p.m.

Chair Orcherton recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

Introductions were made around the Board table.

A. COMMENCEMENT OF THE MEETING

A1. Approval of the Agenda

It was moved and seconded:

That the March 24, 2014 Agenda be approved with the following changes/additions:

A7. Trustees' Reports

- a) Trustee McNally
- b) Trustee Loring-Kuhanga

E. Reports from Trustee Representatives

- E1.** Trustee Horsman
- E2.** Trustee McNally

F. New Business/Notice of Motions

- F3.** Trustee Orcherton - Bus Transportation for Sundance Relocation
- F4.** Trustee Leonard - BCSTA AGM Late Motion

Motion Carried Unanimously

A2. Approval of the Minutes

- a) It was moved and seconded:

That the February 17, 2014 Regular Minutes be approved.

Motion Carried Unanimously

A3. Business arising from the Minutes - None

A4. Student Achievement

Rob House, Principal of Spectrum Community School introduced teacher, Nick Van Iersel, along with two of his students, Jenna and Sage, who attended the Board meeting to talk about a recent school project called "SpecNominations." Mr. Van Iersel started the project off by performing a Random Act of Kindness in the community by way of buying coffee and cookies for total strangers and then challenging Spectrum students to follow his lead. The challenge quickly caught on and students were performing their own RAoK in the community. Jenna and Sage spoke of their RAoK which was to purchase food and hand it out to homeless people in downtown Victoria. Both students spoke of how their RAoK made them feel as if they were giving back to the community and setting a positive example for other students in their school.

Chair Orcherton thanked Principal House, Mr. Van Iersel and students for attending and presenting to the Board.

A5. District Presentations

Trustee Ferris recognized Principal, Leslie Lee, from George Jay Elementary for her recent achievement in being one of 40 public school principals in Canada to receive a recognition award from The Learning Partnership, a charitable organization that encourages excellence in learning.

Ms. Lee thanked the Board for recognizing her achievement award and for the privilege of being the principal of George Jay Elementary.

Chair Orcherton congratulated Principal Lee on her award and achievement.

A6. Community Presentations - None**A7. Trustees' Reports**

- a) Trustee McNally reported that she attended a musical event at Esquimalt High School and a PAC meeting and WITS program meeting at Macaulay Elementary School.
- b) Trustee Loring-Kuhanga reported that she attended the Vancouver Island School Trustees Association conference in Courtenay.

B. CHAIR'S REPORT

Chair Orcherton reported that she did a radio interview with Frank Stanford of CFX on February 27, 2014 and attended E'cole Margaret Jenkins for a musical presentation on March 6, 2014 to celebrate the life and times of Margaret Jenkins.

C. BOARD COMMITTEE REPORTS**C1. Joint Education Policy Development and Operations, Policy and Planning Committee**

- a) The minutes from the March 3, 2014 meeting were received for information.
- b) Trustee Alpha referred to the minutes from the joint Education Policy Development and Operations, Policy and Planning Committee meeting and presented the following motion.

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) approve the Board Authority Authorized course: History of Rock and Roll.

Motion Carried

For: Trustees Ferris, McEvoy, Loring-Kuhanga, Orcherton, Horsman, Alpha, Nohr, Leonard
Against: Trustee McNally

D. DISTRICT LEADERSHIP TEAM REPORTS

D1. Superintendent's Report

- a) Superintendent Bell presented the 2014-2015 School Calendar for approval.

It was moved and seconded:

That the following dates for the 2014/2015 school year be approved:

2014/2015 School Year Calendar*

School Opening	September 2, 2014
First non-instructional day	September 22, 2014
Thanksgiving	October 13, 2014
Second non-instructional day (wide)	October 24, 2014 (Province)
Remembrance Day	November 11, 2014
Third non-instructional day	November 21, 2014
Schools close for Winter vacation	December 19, 2014
Schools re-open after Winter vacation	January 5, 2015
Family Day	February 9, 2015
Fourth non-instructional day	February 20, 2015
Schools close for Spring vacation	March 6, 2015
Schools re-open after Spring vacation	March 23, 2015
Good Friday	April 3, 2015
Easter Monday	April 6, 2015
Victoria Day	May 18, 2015
Fifth non-instructional day	May 19, 2015
Administrative Day and School Closing	June 26, 2015

*Sixth non-instructional day to be chosen by each school

Motion Carried Unanimously

D2. Secretary-Treasurer's Report

- a) 2014/2015 Carbon Neutral Capital Program Capital Project Bylaw No. 126714

Secretary-Treasurer Laser presented the following two motions and provided a brief explanation.

Discussion ensued amongst the Trustees with questions of clarification being asked of Secretary-Treasurer Laser and the Director of Facilities Services, Seamus Howley.

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) agrees to give all three readings of Capital Project Bylaw No. 126714, being a bylaw for the Carbon Neutral Capital Program George Jay Elementary School Boiler Replacement and Energy Study Funding in the amount of \$310,093.

Motion Carried Unanimously

It was moved and seconded:

That Capital Project Bylaw No. 126714, being a bylaw for the Carbon Neutral Capital Program George Jay Elementary School Boiler Replacement and Energy Study Funding in the amount of \$310,093 be:

READ A FIRST TIME THE 24th day of March, 2014;
 READ A SECOND TIME THE 24th day of March, 2014, and
 READ A THIRD TIME, PASSED AND ADOPTED THE 24th day of March, 2014
 and that the Secretary-Treasurer and the Board Chair be authorized to execute and seal this bylaw on behalf of the Board.

Motion Carried Unanimously

b) 2014/2015 Annual Facilities Grant – Capital Bylaw No. 126775

Secretary-Treasurer Laser presented the following two motions and provided a brief explanation.

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) agrees to give all three readings of Capital Bylaw No. 126775, being a bylaw for the maximum expenditure of \$3,176,200 for the capital portion of the Annual Facilities Grant allocation.

Motion Carried Unanimously

It was moved and seconded:

That Capital Bylaw No. 126775, being a bylaw for the maximum expenditure of \$3,176,200 for the capital portion of the Annual Facilities Grant allocation be:

READ A FIRST TIME THE 24th day of March, 2014;
 READ A SECOND TIME THE 24th day of March, 2014, and
 READ A THIRD TIME, PASSED AND ADOPTED THE 24th day of March, 2014
 and that the Secretary-Treasurer and the Board Chair be authorized to execute and seal this bylaw on behalf of the Board.

Motion Carried Unanimously

E. REPORTS FROM TRUSTEE REPRESENTATIVES

E1. Trustee Horsman - BCSTA Provincial Council Meeting

Trustee Horsman provided the Board with an overview of the British Columbia School Trustees Association (BCSTA) Provincial Council Meeting in Vancouver and the motions that were discussed.

E2. Trustee McNally - Healthy Saanich Advisory Committee

Trustee McNally advised the Board that she will not be attending any future Healthy Saanich Advisory Committee meetings as the topics have not been pertaining specifically to the school district. She will continue as a liaison and attend in the future if the subject matter relates to the District.

F. NEW BUSINESS/NOTICE OF MOTIONS**F1. Trustee McNally – Student Action Plan**

Trustee McNally presented her motion and provided her rationale.

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) opt out of the BCSTA Stability for Students Action Plan and announce that decision publicly.

Motion Defeated

For: Trustees McNally, Loring-Kuhanga, Alpha, Nohr
Against: Trustees Ferris, McEvoy, Orcherton, Horsman, Leonard

F2. Trustee McNally – Needs Budget

Trustee McNally presented her motion and provided her rationale.

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) submit to the Province only a needs budget that includes remedies as needed to cancel the ongoing structural deficit in SD61, and costs for implementing the retroactively restored language in the BCTF Collective Agreement.

Motion Defeated

For: Trustees McNally, Loring-Kuhanga, Alpha, Nohr
Against: Trustees Ferris, McEvoy, Orcherton, Horsman, Leonard

F3. Trustee Orcherton - Bus Transportation for Sundance Relocation

Trustee Orcherton presented her motion and provided her rationale. Discussion ensued amongst the Trustees.

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) approve providing bus transportation between Sundance Elementary and Lake Hill Elementary for a one year transition period. This service will be at a cost of \$44,000 for a minimum of 22 students.

Motion Defeated

For: Trustees Orcherton, Leonard, Horsman, Ferris
Against: Trustees Alpha, McNally, Loring-Kuhanga, Nohr
Abstain: Trustee McEvoy

F4. Trustee Leonard - BCSTA AGM Late Motion

Trustee Leonard presented her motion and provided her rationale. Discussion ensued amongst the Trustees with questions of clarification being asked of Trustee Leonard.

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) submit a late motion to the BCSTA AGM asking Boards to support the retention of cursive writing within the Provincial Government's review of the K-12 curriculum.

Motion Carried Unanimously

G. COMMUNICATIONS - None**H. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS - None****I. ADJOURNMENT**

That the meeting be adjourned.

Motion Carried

The meeting adjourned at 9:08 p.m.

CERTIFIED CORRECT

Chair

Secretary-Treasurer



**The Board of Education of School District No. 61 (Greater Victoria)
March 26, 2014 Special Board Budget Meeting - Tolmie Boardroom, 556 Boleskine Road**

MINUTES

Present:

Trustees Peg Orcherton (Chair), Bev Horsman (Vice-Chair), Catherine Alpha, Tom Ferris, Elaine Leonard, Edith Loring-Kuhanga (via conference call), Michael McEvoy, Diane McNally, Deborah Nohr

Administration:

Sherri Bell, Superintendent of Schools, Debra Laser, Secretary-Treasurer, Pat Duncan, Associate Superintendent, Katrina Ball, Associate Secretary-Treasurer, Seamus Howley, Director of Facilities Services, Vicki Hanley, Recording Secretary

The meeting was called to order at 7:05 p.m.

Chair Orcherton recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

1. WELCOME BY PEG ORCHERTON, CHAIR

Chair Orcherton welcomed everyone and the agenda was accepted as presented. Chair Orcherton stated that the purpose of the meeting was for Secretary-Treasurer Laser to review the 2014/2015 Annual Budget and that if Trustees had any questions after the presentation they could direct them to Secretary-Treasurer Laser. Chair Orcherton reminded Trustees that budget meetings have been scheduled in April to receive input from the public about the proposed budget.

2. 2014/2015 BUDGET PRESENTATION

Secretary-Treasurer Laser reviewed the forecasted 2014/2015 enrolment and the steps taken in preparing the 2014/2015 annual budget. When the budgeted revenue is compared to the budgeted expenditures, there is an operating budget shortfall of \$8,114,887. However, since this shortfall had been predicted, steps have been taken during the 2013/2014 school year to create a one-time carry forward funding amount to help offset this shortfall. Through a combination of additional grant funding and cost saving measures the 2013/2014 projected carry forward amount of \$6,300,000 will be applied against the 2014/2015 budget shortfall leaving a deficit of \$1,814,887.

Secretary-Treasurer Laser and Superintendent Bell reviewed the proposed budget options to be considered by the board to address the deficit. The proposed budget options include a reduction of 11.43 full time equivalent positions for a total of \$914,874 in salaries and benefits, supplies budget reductions of \$712,633 and a revenue increase of \$240,881. The budget options total \$1,868,388 and exceed the amount required to address the deficit by \$53,501.

Trustees asked questions of clarification about the budget and the proposed budget options.

Chair Orcherton and Trustees thanked Secretary-Treasurer Laser for her budget presentation and the hard work of her and her staff. The proposed 2014/2015 Operating Budget will be posted on the District's website at <http://www.sd61.bc.ca/budget.aspx>. Opportunities to receive public input about the proposed 2014/2015 budget have been scheduled for Wednesday, April 2, 2014 and Wednesday, April 9, 2014 in the S.J. Willis Auditorium and Monday, April 14, 2014 in the Tolmie Board Room. The Board will debate and vote on the budget on Wednesday, April 23, 2014 in the Tolmie Board Room.

3. ADJOURNMENT

It was moved and seconded

That the meeting be adjourned.

Motion Carried

The meeting adjourned at 8:34 p.m.

CERTIFIED CORRECT

Chair

Secretary-Treasurer



**The Board of Education of School District No. 61 (Greater Victoria)
March 27, 2014 Special Board Meeting - Tolmie Boardroom, 556 Boleskine Road**

MINUTES

Present:

Trustees Peg Orcherton, Chair, Bev Horsman, Vice-Chair, Catherine Alpha, Tom Ferris, Elaine Leonard, Michael McEvoy (6:50 p.m.), Diane McNally, Deborah Nohr, Edith Loring-Kuhanga

Administration:

Sherri Bell, Superintendent of Schools, Debra Laser, Secretary-Treasurer, Pat Duncan, Associate Superintendent, Dave Pitre, Associate Superintendent, Katrina Ball, Associate Secretary-Treasurer, Seamus Howley, Director of Facilities Services, Nita McBurney, Recording Secretary

The meeting was called to order at 6:40 p.m.

Chair Orcherton recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

Chair Orcherton thanked everyone for attending. She acknowledged that this has been a difficult process and that a decision would be made regarding Sundance this evening.

A. COMMENCEMENT OF THE MEETING

A1. Approval of the Agenda

It was moved and seconded:

That the March 27, 2014 Special Board Meeting agenda be approved with the following addition:

C. Proposed Sundance Elementary School Facility Closure – Notice of Motion

Motion Carried

Chair Orcherton stated there would be five minutes of time allotted to each speaker and that Mr. John Balogh, Sundance parent, would open and conclude the presentations prior to the Trustees making a decision on the relocation of the Sundance program.

B. COMMUNITY PRESENTATIONS

John Balogh, Sundance parent, thanked everyone for attending the meeting and for all of their efforts, expressing that this is a manufactured crisis as the government refuses to fund public education while it continues to fund private education. He acknowledged that closing a school is the most fundamental thing that a Board has to face. He feels that Sundance provides a program that doesn't exist anywhere else.

Kira Antonik, Sundance parent, presented a short video about Sundance and its students. The video depicts Sundance students speaking about how much their small school means to them.

Pat Carrico, former Sundance parent and teacher at Victoria West, read a letter from her son, Nick Blasko, who credited Sundance for the success he has had in his adult life and his career. He felt that the school should be kept open at whatever cost, adding that he acquired the majority of his skills at this school – imagination, creativity, communication, acceptance and tolerance. He urged Trustees to find savings elsewhere and to allow Sundance to continue at its current location.

Ruth Nicholl, neighbour to Sundance School, read the District's mission statement, referencing the words "a responsive and safe environment" as they relate to Sundance. She stated that they have lived one-half block from Sundance for 27 years, that the children playing have been a deep part of their lives and that the school is unique. She asked the Board to find the savings elsewhere.

Angela Wignall, Sundance parent, stated that there are a number of children who do not fall into designations. She praised Sundance staff for their ability to supervise students. She added that the school supports complex needs; it has no bullying, supports expression and accepts difference. She believes that Sundance is an ideal school for her son.

Mary Rose, former Sundance parent, stated that Sundance does it differently due to the nature of the school and that it does not make sense to consider closing Sundance.

Benjamin Alto-Bond, Sundance graduate, stated that Sundance is a school that is incredibly accepting of everything. He was homeschooled prior to attending Sundance. He said that he learned so much from Sundance and that the school has had a lasting effect on him. He felt that it would be a mistake to close Sundance.

Marianne Alto-Bond, former Sundance parent, felt that one could not put forward a better example than her son, Benjamin, noting that there is an expectation of inclusion, tolerance and collaboration at Sundance. Everyone is welcoming. She stated that the students have a unique opportunity because of the teachers, the school and the school's multi-age groups. She added that the Board is facing an impossible choice that is not of their own making; however, the Board has the power to say no and to let the provincial government know that it is more about values, commitment and community than about numbers.

Maggie Bird, Sundance parent and special education teacher in the District, has a son in grade 4. She expressed that everyone at Sundance understands her son and knows how to help him. Her son has been provided with comfort, allowing him the confidence to make many friends. She questioned whether her son's needs would be met somewhere else.

Lucy, Grade 5 Sundance student, stated that Sundance is a great, bully-free school where all students are friends with each other; they all have lots of chances to be a leader because the school is small, and everyone feels comfortable. She is concerned that the students will all be split up if the school closes.

Jasper, Sundance student, is a Trans boy, who stated that he can be who he wants to be and that he does not have to care about being a boy or a girl or whether he plays with the girls or boys. He finished by stating that everyone gets along at Sundance.

John Balogh, Sundance parent, stated that he has talked as a facilitator but would now talk as a parent. He commented that generally society cherishes sameness and wants those with differences to hide them. He said that he never worried that his son would be bullied when his son came out as a Trans boy as this school offers a safe and caring environment. He asked the Board to please vote to keep Sundance alive.

Rachael Hainal, Sundance parent, has a son in Grade 4. She expressed that this school has not only shown her that it is an incredible place for learning but that the parent community has been very supportive of her in her fight with cancer. She feels that Sundance has completely changed her son in terms of him being able to read, write and wanting to attend school. She concluded by saying that this school needs to stay open.

Tahlia, Sundance student, expressed that Sundance was the 'bestest' place it could ever be and that the school leaders, staff and teachers are really nice. She hopes that the school will be kept open.

Simeon, Sundance student, said that he has been attending Sundance since Kindergarten and it is like a second home to him.

Ruth MacIntosh, Sundance parent, stated that her family chose Sundance when she was a single parent. Eighteen years and three more children later, they are still at Sundance. She said that transitions can be difficult especially for vulnerable students. She urged the Board to keep Sundance open.

Chris Meglic, Sundance parent, stated that being at Sundance has changed his child's perception of school such that she does not want to leave school when he goes to pick her up. He stated that a lot of children may not fit into the mainstream which is why schools of choice exist. He recognizes that enrolment is a concern and suggested that raising awareness could increase the enrolment by one or two more classes.

Nicole Baker, Sundance parent, said that her son is in grade 2 and is very bright. She stated that she was a 99% scoring student in a bigger school setting which she disliked. She noted that students love to go to Sundance which will inspire life-long learning. She added that she is a single parent, and like a lot of other Sundance parents, has built her life around this school. She finished by acknowledging that the Board has a tough decision to make.

Jordan, Sundance student, whose mother spoke on his behalf, stated that her children have experienced three school systems and that she was pleased to see the options available when the family moved to Victoria. They chose Sundance because their one child struggles with anxiety and they wanted a school where their child would feel secure, would not get lost and would not have to change schools again until middle school. She indicated that they are open to seeing Sundance turn into something larger. She believes in public education and acknowledged that Sundance is not the best school for everyone but it is for lots of students.

Sean Purtle, parent, with a son in Grade 2, acknowledged that none of the Trustees want to close the school but that they will make a decision for which they will be held accountable. He understands what Sundance costs and believes that other options should be explored to keep the school open.

Debra Swain, Sundance teacher, has been at Sundance for seven years and stated that Sundance is a unique place to teach where kindergarten to grade 5 students learn and play together comfortably. She hopes that the Board will reconsider closing Sundance.

Allison King, Grade 4/5 teacher at Sundance, said that she believes in small schools and that children learn best in small environments. She stated that she will be a good teacher no matter where she goes but that she is a better teacher at Sundance. At Sundance, she knows who she will be getting in her class next year. She asked the Board to try to make the right decision for everyone.

Kira Antonik, Sundance parent, stated that she was there to represent the voices of the 628 people who had signed the petition asking the Board to protect Sundance. People from all over the world have signed this petition as they believe in small schools.

Sam, Sundance student, whose mother spoke on his behalf, thanked the Board for considering their many voices. She acknowledged the difficult decision before the Board and encouraged the Board not to close the school but rather to look at other options.

Gary, Sundance grandparent, stated that his daughter chose to purchase a home close to Sundance School. He expressed that Sundance is unique and at the heart of the community and must be saved.

Rachel, Sundance parent, stated that her daughter began attending Sundance in Kindergarten. They have found Sundance to be an inclusive, accepting, safe and supportive environment.

Ryan, Sundance parent, stated that he feels very fortunate for his daughter to be able to attend Sundance. He added that Sundance should be studied as a model program for educating students in a community of families.

Joanne, out-of-school care leader at Sundance, stated that she has made some observations from working at Sundance. The school invites the child to grow in a caring environment. Sundance students demonstrate values, listening, caring and being empathetic. The students, parents and school really believe in those values and they make the world a better place. The children have high expectations of those caring for them and they advocate for themselves and demand respect and attention. Sundance sets students up to succeed.

Peter, Sundance parent, stated that given the discussion of the value received from Sundance serving its special population, the decision should be to keep Sundance open.

John Balogh, Sundance parent, thanked those who had stayed for the entire meeting. He acknowledged how hard this is, that people are passionate about their school, adding that all the people in attendance are willing to work with the Board to save Sundance. An option that appeals to the parents and students is the idea of turning Sundance into a Nature K to 5 school. He noted that the District is in a competitive educational environment and that there are opportunities for students to attend small, private schools. He asked the Board to work with them to try to save the school.

C. PROPOSED SUNDANCE ELEMENTARY SCHOOL FACILITY CLOSURE - NOTICE OF MOTION

Trustee Loring-Kuhanga presented her motion stating that the parents requested this motion in order to be clear that the Board is closing a school.

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) close Sundance Elementary School as of July 1, 2014.

Trustee McNally stated that she wants the children and parents to know that this is about closing a school.

Trustee Alpha said that she will not vote to close a school. As a teacher, she has found that some students find larger schools overwhelming and as such there is a need to provide smaller learning environments.

Trustee Loring-Kuhanga stated that she supports Sundance School. As a Trustee, she made a commitment to each student's success and to remember the most vulnerable students.

Trustee Ferris noted that the initial motion was for the Board to approve the relocation of Sundance. This was the motion that people had in mind and this is the motion he would prefer to support; however, if the parents want this, then he is prepared to support this motion. In the last 15 years, the District has demonstrated improvement and student needs continue to be met. Given the budget implications, it is very difficult to sustain small schools at the cost of the rest of the students in the district.

Trustee Nohr stated that she believes in neighbourhood schools and that she supports Sundance. She will be voting against the motion.

Trustee Leonard stated that she understands why this motion was put forward but from the Board's perspective, the original motion is preferred as it is possible to move a program. Schools within a school do work. The District does have a structural deficit. Given increasing cost pressures and declining enrolment, everything cannot be sustained.

Trustee Horsman stated that Sundance can rise again at a new location. The Board is committed to making this choice available.

Trustee McNally stated that the motion was brought forward to have a clear conversation about what will happen.

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) close Sundance Elementary School as of July 1, 2014.

Motion Defeated Unanimously

D. PROPOSED SUNDANCE ELEMENTARY SCHOOL FACILITY CLOSURE AND PROGRAM RELOCATION DEBATE

Trustee Ferris stated that he believes the Sundance program could be moved to another location very successfully.

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) approves the relocation of the Sundance Elementary School program to Lakehill Elementary School and closure of the current facility effective July 1, 2014.

Trustee McEvoy thanked everyone for their thoughtful interactions. He noted that the infrastructure was built to accommodate the baby boomers for an enrolment of 33,000 that is now approximately 18,000. People are now having much smaller families. As Trustees, they have to make responsible decisions and consider the impacts on all students. Trustee McEvoy stated that he is a huge supporter of choice and he believes that this is an opportunity to keep the Sundance program alive, which will be why he supports this motion.

Trustee Horsman stated that she will support this motion as she feels it is the best alternative and the Board now needs to put their energy into making Sundance work. Trustees have an obligation to submit a balanced budget.

Trustee McNally stated that she will not be supporting this motion because of what she has heard from the parents.

Trustee Loring-Kuhanga stated that she will not be supporting the motion as she feels that the program relocation will not work.

Trustee Alpha stated that she believes that Sundance is not a program but is a school of choice that needs to remain at Sundance, and so she will not be supporting this motion.

Chair Orcherton thanked everyone for their presentations and noted that it is very difficult to deal with the emotional aspects of this issue. She, however, has to think about all 18,590 students in this District.

Trustee Ferris thanked everyone in the community who came out to the meeting.

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) approves the relocation of the Sundance Elementary School program to Lakehill Elementary School and closure of the current facility effective July 1, 2014.

Motion Carried

For: Trustees Ferris, Horsman, Leonard, McEvoy and Orcherton
Against: Trustees Loring-Kuhanga, McNally and Nohr
Abstained: Trustee Alpha

It was moved and seconded:

That the Sundance Elementary School Facility Closure Bylaw No. 14-01 be given all three readings at the Board meeting on March 27, 2014.

Motion Defeated

For: Trustees Ferris, Horsman, Leonard, McEvoy and Orcherton
Against: Trustees Alpha, Loring-Kuhanga, McNally and Nohr

Since the motion to give the bylaw all three readings at the March 27, 2014 meeting was not carried unanimously, it is considered defeated. Therefore, only two readings can occur on March 27, 2014.

It was moved and seconded:

That the Sundance Elementary School Facility Closure Bylaw No. 14-01, being a bylaw to close Sundance Elementary School, Facility No. 61008, located at 1625 Bank Street, Victoria, B.C. V8R 4V5, effective July 1, 2014 be:

Read a first time this 27th day of March, 2014;

Read a second time this 27th day of March, 2014;

For: Trustees Ferris, Horsman, Leonard, McEvoy and Orcherton
Against: Trustees Alpha, Loring-Kuhanga, McNally and Nohr

Trustee Orcherton thanked everyone for attending this evening and for being respectful. She stated that the third reading of the bylaw would be conducted via a poll vote the following morning March 28, 2014. She added that if there is a way to address the issue of transportation, it would be considered. She said that the Board will work with each family as they go through the transition to ensure that the needs of the students have been met.

D. ADJOURNMENT

It was moved and seconded:

That the meeting be adjourned.

Motion Carried

The meeting adjourned at 10:20 p.m.

CERTIFIED CORRECT

Chair

Secretary-Treasurer



**The Board of Education of School District No. 61 (Greater Victoria)
April 2, 2014 Special Board Budget Meeting - Tolmie Boardroom, 556 Boleskine Road**

MINUTES

Present:

Trustees Peg Orcherton (Chair), Bev Horsman (Vice-Chair), Catherine Alpha (7:15 p.m.), Tom Ferris, Elaine Leonard, Edith Loring-Kuhanga, Diane McNally, Deborah Nohr

Regrets: Trustee Michael McEvoy

Administration:

Sherri Bell, Superintendent of Schools, Debra Laser, Secretary-Treasurer, Pat Duncan, Associate Superintendent, Katrina Ball, Associate Secretary-Treasurer, Seamus Howley, Director of Facilities Services, Nita McBurney, Recording Secretary

The meeting was called to order at 7:10 p.m.

Chair Orcherton recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

1. WELCOME BY PEG ORCHERTON, CHAIR

Chair Orcherton welcomed everyone and the agenda was accepted as presented. She stated that the purpose of the meeting was to receive input as it relates to the deficit the District is facing for 2014/2015 school year. Chair Orcherton indicated that a brief budget presentation would be made by Superintendent Bell and Secretary-Treasurer Laser with public presentations heard thereafter. Chair Orcherton also advised the dates, times and locations of the upcoming budget meetings to receive further public input.

2. 2014/2015 BUDGET PRESENTATION

Secretary-Treasurer Laser and Superintendent Bell provided an overview of the budget presentation presented to the Board on March 26, 2014 showing the forecast for the upcoming budget year with reduction options. Superintendent Bell explained that they tried to look at budget reductions that would have the least amount of impact on schools and affect the least amount of students. The budget shortfall has been recalculated to factor in the relocation of the Sundance program. The proposed budget options include a reduction of 8.29 full time equivalent positions. The revised budget options total \$1,552,206 and exceed the amount required to address the deficit by \$53,501.

Chair Orcherton thanked Superintendent Bell and Secretary-Treasurer Laser for their presentation and invited the community speakers in the audience to make their presentations.

Nicole Baker, Sundance parent, stated that Sundance families are still hoping that a more positive solution will be found and distributed a document as follow-up that had been done with Sundance families. She spoke to the document, stating that 14 of the current Sundance students have indicated that they will be leaving the public school system to be home schooled or to attend independent schools. She noted that this will reduce funding to the District.

Ms. Baker suggested that the possibility of a Sundance Community School Centre should be explored. Alternatively, they would like to be given the opportunity to lease the school for one dollar a year to operate as an independent school.

Chair Orcherton thanked Ms. Baker for her presentation.

3. ADJOURNMENT

It was moved and seconded

That the meeting be adjourned.

Motion Carried

The meeting adjourned at 7:30 p.m.

CERTIFIED CORRECT

Chair

Secretary-Treasurer



**The Board of Education of School District No. 61 (Greater Victoria)
April 9, 2014 Special Board Budget Meeting - Tolmie Boardroom, 556 Boleskine Road**

MINUTES

Present:

Trustees Peg Orcherton (Chair), Bev Horsman (Vice-Chair), Catherine Alpha, Tom Ferris, Elaine Leonard, Diane McNally, Deborah Nohr

Regrets: Trustees Edith Loring-Kuhanga, Michael McEvoy

Administration:

Sherri Bell, Superintendent of Schools, Debra Laser, Secretary-Treasurer, Seamus Howley, Director of Facilities Services, Janine Roy, District Principal, Learning Initiatives, Sylvia Holinaty, Recording Secretary

The meeting was called to order at 7:00 p.m.

Chair Orcherton recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

1. WELCOME BY PEG ORCHERTON, CHAIR

Chair Orcherton welcomed everyone and advised that the purpose of the round table meeting is to receive suggestions regarding the 2014/2015 budget. Chair Orcherton suggested that the public join a table where Trustees are sitting and move around to other tables as desired.

2. ROUND TABLE DISCUSSION ON THE 2014/2015 BUDGET

The following issues and questions were discussed:

- Learning Mentors and the concern that they are being eliminated
- The impact of the school supplies reduction
- The impact of the operations and maintenance supplies reduction
- How was the list of budget reductions determined?
- How does student enrolment affect the district budget?
- Why was it suggested that Sundance students relocate to Lake Hill?
- School fund raising
- Increasing facility rental rates is a good idea
- Need to advocate for additional public education funding

3. ADJOURNMENT

Chair Orcherton thanked all participants for attending the round table budget meeting and stated that the next Operations, Policy and Planning Committee meeting is a special public budget meeting to be held on Monday, April 14, 2014 at 7:00 p.m. at the Board Office located at 556 Boleskine Road.

It was moved and seconded

That the meeting be adjourned.

Motion Carried

The meeting adjourned at 8:30 p.m.

CERTIFIED CORRECT

Chair

Secretary-Treasurer



**Education Policy Development Committee
April 7, 2014 – Shoreline Middle School**

REGULAR MINUTES

Present: **TRUSTEES**
Catherine Alpha – Chair
Tom Ferris
Bev Horsman
Elaine Leonard
Michael McEvoy
Diane McNally
Deborah Nohr
Peg Orcherton

Regrets: Edith Loring-Kuhanga

ADMINISTRATION

Sherri Bell, Superintendent of Schools
Pat Duncan, Associate Superintendent
Janine Roy, District Principal of Learning Initiatives
Kristine Marshall, Recording Secretary

The meeting was called to order at 6:58 p.m.

Chair Alpha recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories we live, we learn, and we do our work.

1. APPROVAL OF THE AGENDA

It was moved

That the April 7, 2014 amended regular agenda 'adding E Sundance School' be approved.

Motion Carried

2. APPROVAL OF THE MINUTES

It was moved

That the March 3, 2013 Combined Education Policy Development Committee and Operations, Policy and Planning Committee regular minutes be approved.

Motion Carried

- 3. BUSINESS ARISING FROM MINUTES – none**
- 4. PUBLIC REQUEST TO THE COMMITTEE – none**
- 5. CORRESPONDENCE REFERRED TO THE COMMITTEE – none**
- 6. MOTIONS REFERRED TO THE COMMITTEE - none**
- 7. GENERAL ANNOUNCEMENTS - none**

8. NEW BUSINESS

A. Rugby Academy at Esquimalt High School

Mr. Colin Roberts, Principal of Esquimalt High School, explained the changes to the vision and rationale for the proposed Esquimalt Rugby Academy. After reviewing the feedback provided by the Board at the previous presentation, revisions were made to the application which included letters of support from the Esquimalt municipality and Rugby Canada stating their commitment to making this program a success.

Trustees asked questions and thanked Mr. Roberts.

It was moved

That the Board of Education of School District No. 61 (Greater Victoria) approve the Rugby Academy at Esquimalt High School.

Motion Carried

Trustees for: Alpha, Ferris, Horsman, Leonard, McEvoy, Orcherton **Trustees against:** McNally, Nohr

B. The Canoe Project: Sharing BCSTA Presentation on Structuring Schools to Improve Engagement and Wellness

Ms. Kim Strom, Principal of Shoreline Community Middle School and Mr. Jeff Duyndam, Vice-Principal of Shoreline Community Middle School, shared their BCSTA presentation on how to create meaningful and lasting school change. The presentation explained how Shoreline staff collaboratively planned and implemented a variety of rich educational programs to engage students and promote student success. Implementing innovative programs such as Activity Based Learning (ABL) and in-class Learning Support has improved attendance, engagement and achievement.

Trustees asked questions and thanked Ms. Strom and Mr. Duyndam for their presentation.

C. Motion – Trustee McNally

Trustee McNally presented her motion and rationale. Trustees made comments and asked questions.

It was moved

That all personnel accounted for (in addition to the proposed reduction in clerical support and reduction in Learning Mentor (FTE) under “Learning Initiatives” be reassigned to appropriate positions in SD61, and the department “Learning Initiatives” be closed.

Motion Defeated

Trustees for: Alpha, McNally **Trustees against:** Ferris, Horsman, Leonard, McEvoy, Nohr, Orcherton

D. Motion – Trustee McNally

Trustee McNally presenter her motion and rationale. Trustees made comments and asked questions.

It was moved

That SD61 halt implementation of wifi router installation and any related activity in schools immediately and for the 2014-15 school year, and apply the District’s share of material, bandwidth and labour savings to the 2014-15 budget plan, savings to be itemized and provided in a detailed spreadsheet to the Board.

Motion Defeated

Trustees for: Alpha, McNally, Nohr **Trustees against:** Ferris, Horsman, Leonard, McEvoy, Orcherton

E. Sundance School

Ms. Kira Antinuk, a Sundance parent, expressed an interest in having the committee look at options for using the Sundance building once the school is closed. The terms 'community centre' and 'community school' were clarified both in terms of funding requirements and involvement of community partners.

Trustees thanked Ms. Antinuk for attending the meeting and sharing ideas. Trustees also thanked City of Victoria Councillor Gudgeon for attending the meeting.

ADJOURNMENT

It was moved

That the meeting adjourn.

Motion Carried

The meeting adjourned at 9:12 p.m.

Esquimalt High Rugby Academy
A Proposal for District Program Status
March 2014

Respectfully Submitted by:

Colin Roberts, Principal & Chairperson

Ed Garlinge, Teacher & Program Coordinator

of the

Esquimalt High Rugby Academy Advisory Committee

Vision

The Esquimalt High Rugby Academy (EHRA) focusses on high caliber athletic participation, academic excellence and character development. The EHRA will provide a quality program that develops all athletes both physically and mentally to create active and well-rounded citizens. We will make an exceptional effort to include all athletes who want to be part of this program. By providing a supportive and challenging environment with the help from Rugby Canada's elite athletes (see Appendix 8 - letter from Rugby Canada), the EHRA will help all athletes to achieve their full potential.

If approved, the program will begin in September of 2014 and will comprise of up to 30 students in grades 9 – 12.

Rationale

In September 2012, members of our community approached the school administration about the feasibility of starting a rugby academy at Esquimalt High. The approach was founded on the basis that although there is significant interest among youth for the sport of rugby, there are relatively limited opportunities for involvement in the sport in Victoria in comparison to other sports offered at the community level. This is particularly true for girls, as the community club system focusses primarily on boys.

The pursuit of athletic excellence serves to promote physical literacy and provide for a healthy active lifestyle, lifelong learning, and the skills and knowledge necessary to motivate students to be self-directed.

This program will provide an opportunity for students to achieve a positive attachment to both school and community, regardless of their socio-economic background. Students who are at risk of leaving the school system or are vulnerable to the social pressures that adolescents encounter will be able to access this program to help them develop physically, mentally, and emotionally.

The EHRA creates an appreciation for the personal benefits of high level training and physical fitness. It is paramount that students learn the principles of training and the specific methodologies that suit their individual development and needs to promote a lifetime of fitness. Although the game of Rugby is used as the primary mode to deliver all aspects and outcomes, the skills learned in the EHRA will be transferable to many life skills.

Goals

- Focus on high caliber athletic participation
- Academic excellence
- Provide a quality program that develops athletes both physically and mentally to their full potential
- Create active and well-rounded citizens

Curriculum

Framework of Instruction

The Academy class will be scheduled in the last block of the regular school day throughout the entire year. As a result, students in grades 10 through 12 will accumulate 8 credits each year. The designated courses in which students will enroll are:

Year One

Physical Education 9 and Athletic Leadership 9

Year Two

Physical Education 10 and Principles of Rugby 10

Year Three

Physical Education 11 and Principles of Rugby 11

Year Four

Physical Education 12 and Principles of Rugby 12

As the format of the Academy program will require that the students are scheduled into only one block in the timetable each semester, Academy students will be able to access specialized programs based on their educational goals.

Instructional Format

Students will be grouped according to grade level, skill level and gender for skills and tactics involving contact. All skills will be taught with appropriate progressions with an emphasis on safety and proper technique. The result will produce very skilled, technical, safety-conscious athletes.

Personal character development, development of excellent work ethic, teamwork, goal setting, increased awareness of social responsibility, and community service are interwoven through all four years of the program.

Admission Requirements

Upon Board Approval

Students will be expected to complete a school registration/application package and send it to the Esquimalt High School principal. Students will also complete school course forms, identifying the Rugby Academy and other academic selections. The following will serve as selection criteria:

1. Student must be in grade 9 – 12
2. Students must have the ability to balance a full-time educational program with a high performance training program
3. Students must have demonstrated responsible behaviour and positive attitude
4. Demonstrate determination, commitment and a desire to play at the competitive level
5. If accepted, students must register as a full-time student at Esquimalt High

Interested students must complete an application package consisting of:

- Application Form (Appendix 1)
- Player Statement (Appendix 2)
- Player Code of Conduct Form (Appendix 3)
- Parent Statement (Appendix 4)
- Teacher/Administrator checklist (Appendix 5)
- A copy of the most recent report card

In the case of oversubscription, admission will be based on the strength of the application and a wait-list will be established. Teacher references may be contacted and students may be interviewed. Upon acceptance to the program, students must adhere to the code of conduct form submitted with application.

Intake Process

Step 1

The Academy coordinator and school principal will contact applicants and families. The goal of this meeting will be to go over codes of conduct and general expectations of the program, assess the suitability of the student, and answer any questions, to support a smooth transition into the program.

Step 2

Academy staff will select applicants based on evidence of understanding of program goals, academic readiness, and motivation to commit to program. There needs to be 26-30 successful applicants for the program to be established.

Step 3

Students will come to school for transition meetings with staff and receive timetables for the following school year. Athletes will receive tours of the school and facilities at this time.

Program Administration

Staff

The principal of Esquimalt High School will be responsible for the administration of the Esquimalt High Rugby Academy. The day-to-day functioning will be assigned to the program coordinator, Mr. Garlinge.

Rugby Canada players and coaches with high levels of experience will form the coaching staff. The Esquimalt High Rugby Academy administrators will use Regulation 6145.02 as a guideline to ensure all community coaches meet or exceed district expectations. All coaches will be required to submit to a criminal record check and to sign the Coach's Code of Conduct (Appendix 7) in addition to the Community Coach Application Form and the Community Coach Commitment Form associated with Regulation 6145.02.

Facilities

The school's existing facilities will be used: school field, gymnasium, weight room, and class room. There is also a possibility of using local community parks such as Bullen Park. Some additional training may be done using local all-weather fields.

Financial Information

The Academy will not require any financial support from the School District and will be entirely self-supporting. Students/families will be expected to pay only for those aspects of the program that are considered to be enhancements over and above that which the school provides for students to meet the Ministry's learning outcomes.

The potential costs for the Academy will be in line with comparable academies on Vancouver Island. Appendix 6 outlines the expected financial commitments of each player. If there are overages at the end of the school year, families will be reimbursed or will have their fees offset for the following school year.

The program will include fundraising opportunities for all players, and that money will be used to offset Academy fees. No student will be denied the opportunity to join the Academy due to financial considerations.

An Annual General Meeting, open to all members associated with the Academy, will be held each November. An Annual Budget Meeting will be held each February. This meeting will also be a public meeting, open to anyone who has an interest in the financial operation of the Academy.

Benefits

Academy students will receive outstanding instruction that will provide them with the rugby skills to compete at the highest level of their potential. The EHRA will foster personal character development, excellent work ethic, teamwork, and goal setting skills in the students who enroll in the program. These students will demonstrate increased awareness of social responsibility, self-esteem, and connectedness to both school and community.

The Academy model is an extremely cost-efficient method of providing student athletes with the opportunity to benefit from high performance training within the public school environment. These highly committed student athletes will enhance many other existing programs and clubs in the school. We anticipate that the Academy students will be positive role models, setting a high standard of behavior and commitment to education.

In offering a new "program of choice" within our district, the range of educational pathways for students will be expanded and the capacity to meet individual student needs extended. The Academy will also make efficient use of local parks and facilities, and add to the array of opportunities available within the Esquimalt community.

We believe the impact on other secondary programs and secondary schools will be minimal because of the relatively small size of our program. We anticipate enrolling 30 students in grades 9 – 12 in the Academy's first year, with a maximum of another 30 students in the following year, for a maximum total of 60 students in the program.

Community Support

The following groups have expressed their full support for the development of the Esquimalt High Rugby Academy (see Appendix 8); the Township of Esquimalt (see Appendix 9); the Esquimalt High School Alumni Association; Rugby Canada; representatives of the Seaspan ULC (Victoria Shipyards); and representatives of the Esquimalt Rugby High Program Advisory Committee.

In September 2012 the Esquimalt High Parent Advisory Council (PAC) was informed of the approach from the community. The PAC Executive and members expressed immediate support for the concept. The PAC fully ratified the proposal later in the fall after a presentation from the Esquimalt High Rugby Academy Advisory Committee.

The school staff has expressed overwhelming support for the Academy and is eager to see the positive effects the Academy will have on both Esquimalt High and the community.

Similar Programs

Although there are successful school-based rugby academies on a global level (Ardmore Rugby Academy and Leicester Academy in England, New Zealand Rugby Academy), there are very few Canadian models. Currently there is the Upright Rugby Academy in the Toronto area and a school academy in Calgary. Shawnigan Lake School promotes itself as offering "rugby academy opportunities". In the North Island, The Tsunami Academy promotes rugby development, but does it in support of school programs and clubs; it does not operate as a credit course in the school system.

In School District 61, there are six sport academies which are all operating successfully. The Rockheights Hockey Academy, the Soccer Academy at Reynolds, the Baseball/Softball Academy at Lambrick Park, the Hockey and Lacrosse Academies at Spectrum, and the Curling Academy at Esquimalt are all serving specific needs of students. If Esquimalt High were to be approved to operate a Rugby Academy it would be unique to the school district, and it would resonate with the community and our country's commitment to athlete development.

Esquimalt High Rugby Academy Application Package and Checklist

1. Application Form (Appendix 1)
2. Player Statement (Appendix 2)
3. Player Code of Conduct (Appendix 3)
4. Parent Statement (Appendix 4)
5. Teacher/Administrator Checklist – to be completed by current teacher/administrator
(Appendix 5)
6. Copy of most recent report card

**Students are responsible for ensuring that the above registration package is
completed and submitted to the school by _____ 2014.**

Incomplete applications will not be considered.

Appendix 1

Esquimalt High Rugby Academy Application Form

Complete the application package that follows and return it to Esquimalt High School by _____ 2014

Application Information:

Name: _____

Parent/Guardian Names: _____

Complete Mailing Address: _____

Home Phone: _____ Work: _____

Cell: _____

Parent/Guardian email address: _____

Current School: _____ Current Grade: _____

Athletic Achievements (and/or teams played for and positions played)

Academic Achievements (special acknowledgements, honour role, awards of merit, etc.)

References (coaches, supervisors, employers, teachers/mentors, etc.) Please list 3.

1. _____
2. _____
3. _____

Current Administrator (name, school, phone number)

Appendix 2

Esquimalt High Rugby Academy Player Statement Form

Please indicate your reasons for applying to the Esquimalt High Rugby Academy. Include your athletic and academic goals.

Name: _____

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Appendix 3

Esquimalt High Rugby Academy Player Code of Conduct

At the Esquimalt High Rugby Academy “Commitment” is regarded as central to all involvement in the Academy. Athletes show their commitment to their team and their school by regular, punctual attendance at all classes, training sessions, and games. In addition, athletes demonstrate respect by being properly prepared for all activities both in the classroom and on the field. The following code of conduct will be adhered to by all EHRA Athletes to ensure full participation and proper commitment:

EHRA Athletes will:

1. Attend all classes, practices and games on time.
2. Maintain at least a passing grade in all courses both academic and elective.
3. Be a good citizen both on and off the field. This means being respectful to all staff, students, and property at Esquimalt High.
4. Adhere to the Esquimalt High Student Code of Conduct.

While participating in rugby practice and play:

5. Be punctual for training and matches and keep your teacher informed if unavailable.
6. Remember that skill development, fun and enjoyment are the most important parts of the game.
7. Play to the laws of the game and accept without question, or comment, all the referee’s decisions.
8. Control your emotions. Verbal or physical abuse of team mates, opponents or match officials is not acceptable in any circumstances.
9. Always remember that you owe a duty of care to your opponents. Tackle hard but fairly; do not intend to hurt your opponent.
10. Listen and act on instructions given to you by your teacher, coach or any adult responsible for any activity you may be involved in.
11. Be a good sport - Winning and losing is part of sport: Win with humility – lose with dignity.
12. Recognize good play by ALL players on your team and the opposition.
13. Be responsible and safety conscious at all times.
14. At the end of the match thank your opponents and the referee for the match.
15. Respect other people and their possessions and report any damage to the teacher and/ or coach.
16. Treat all players as you would like to be treated. Do not interfere with, bully or take unfair advantage of any player.

Any breach of these conducts while on the school property (including behavior in the classroom) will be reported to an Academy teacher, administrator, or coach.

The range of consequences includes:

- Official letter of reprimand and contact of parent/guardian
- Suspension of match/game play
- In-school suspension
- Out-of-school suspension
- Letter of apology to be written by athlete addressed to all those affected
- Expulsion from the EHRA

In addition to the Code of Conduct, EHRA Athletes are encouraged to:

Understand that if an individual or group of young players believe that they are not being treated in an acceptable manner that they have the right to tell an adult – namely the teacher, coach, or the program administrator in the first instance.

While attending the Esquimalt High Rugby Academy whether in the classrooms, the hallways, on the fields, or on tour, your behaviour at all times reflects on you, your parents, the school, and everyone associated with you.

Athlete

By signing this document, I, _____ acknowledge all the above mentioned codes of conduct and vow to adhere to all codes. I am aware of the consequences should I breach any part of the code.

Signature: _____ Date: _____

Parent/Guardian

I, _____ am the lawful parent/guardian of the above mentioned athlete and am aware they are bound by the above mentioned code of conduct. I am also aware of the inherent risks of playing a contact sport and give full permission for my son/daughter to participate in all training and games.

Signature: _____ Date: _____

Appendix 4

Esquimalt High Rugby Academy Parent/Guardian Statement Form

Please indicate your reasons for supporting your son/daughter's application to the Esquimalt High Rugby Academy.

Student Name: _____ **Parent/Guardian Name:** _____

[illegible]

Appendix 5

Esquimalt High Rugby Academy Teacher/Administrator Checklist

Student Information

Name: _____

Current School: _____ Grade: _____

Teacher/Administrator Information

Name: _____

Email: _____ Phone: _____

School at which you worked with the applicant: _____

Student Qualities

Academic Achievements: _____

Behaviour: _____

Attitude: _____

Dedication/Commitment: _____

Sportsmanship: _____

Leadership: _____

Other Comments: _____

Signature: _____

Date: _____

Appendix 6

Potential Budget

It is expected that students will need to pay approximately \$1000.00 a year, which could be lowered by funding sources such as Pacific Institute of Sport, Rugby Canada, Corporate Sponsorship, local businesses and team fundraising.

The student fees will be used to offset the following costs:

1. Honoraria (\$400.00)
 - Rugby Canada Coaches and Instructors
2. Supplies & Equipment (\$250.00)
 - Team uniform (socks, 2 jerseys, warm up top, track suit)
 - Rugby equipment such as balls, medical supplies, coaching equipment
3. Program Administration (\$50.00)
 - Office supplies
 - Creating Rugby Passport and monitoring progress
4. Facility Costs (\$150.00)
 - All weather field rentals
 - Officials fees
 - Van fee for transport to local games
5. Player Transport (\$150.00)
 - Tournament entry fees
 - Bus rental for out of town games

Yearly fundraising will be a part of the program to supplement the costs of the program

Appendix 7

The Esquimalt High Rugby Academy Coach Code of Conduct

Young people join the Esquimalt High Rugby Academy for a variety of reasons and it is the duty of the coach to recognize this and stimulate continued participation. Coaches have a responsibility to ensure that all youngsters are given the opportunity to fulfill their aspirations in a caring environment with the emphasis on:

FUN – ENJOYMENT – SATISFACTION – SKILL DEVELOPMENT

1. Recognize the importance of fun and enjoyment when coaching young players.
2. Appreciate the needs of the players before the needs of the sport; most learning is achieved through “doing”.
3. Be a positive role model – always lead by example.
4. Keep winning and losing in perspective – encourage young players to behave with dignity in all circumstances.
5. Provide positive verbal feedback in a constructive and encouraging manner to all young players both during coaching sessions and matches.
6. Plan and deliver sessions which are matched to the young players’ ages and abilities as well as their physical and mental development.
7. Ensure all young players are coached in a safe environment – adequate equipment, facilities and first aid equipment on hand.
8. Never allow a player to train or play when injured.
9. Ensure good supervision of young players, both on and off the pitch.
10. Recognize that young players should never be exposed to unacceptable risk of injury.
11. Ensure that your knowledge and coaching qualifications are in line with the Greater Victoria School District Regulations.

I agree to adhere to the principles outlined above.

Signature: _____ Date: _____

Appendix 8



TO / À: Whom it May Concern.

FROM / DE: Gareth Rees

CC / CC: Tom Woods

DATE: Jan. 28, 2014

SUBJECT/OBJECT: Esquimalt Rugby Academy

To Whom it May Concern:

I have been asked by Mr. Tom Woods to provide a letter of support for the fledgling Esquimalt High School Rugby Academy. It is without hesitation that I do so.

Rugby Canada has recently established our National Team Headquarters at our Centre of Excellence in Langford and the close proximity to Esquimalt High School augers very well for our ability to support the Academy in many facets.

We have access to expertise in all areas of coaching in the sport of Rugby and provide specialized coaches for specific areas of the game such as forward and back play, kicking, scrimmaging and line-outs and general team play. Not only will our many men and women athletes be able to support and offer guidance to the academy athletes but some of our professional coaches will also be available on occasion to provide expertise and advice.

This support will also extend beyond the rugby field as we have a full Individual Support Team (IST) with expertise in sports psychology, strength and conditioning and nutrition. We are proud that all our athletes and coaches strive to be exceptional role models for younger students.

Rugby Canada does not charge for the support we provide for organizations in communities across Canada such as the Esquimalt High School Rugby Academy. The proximity of Esquimalt to our home base in Langford makes this opportunity all the more enticing, and we wish the Academy all the best in getting up a running as soon as possible.

Please do not hesitate to contact me directly if I can provide any further information.

Yours in Rugby,


Gareth Rees
National Program Manager Rugby Canada

RUGBY CANADA
Toronto Office / Bureau de Toronto
30 Rue East Beaver Creek Road, Suite 110
Richmond Hill, ON CANADA L4B 1J2
Tel / Tél: 905 707 8998
Fax / Téléc: 905 707 9707

Victoria Office / Bureau de Victoria
3024 Rue Glen Lake Road
Langford, BC CANADA V9B 4B4
Tel / Tél: 250 418 8998
Fax / Téléc: 250 366 3810

rugbycanada.ca
info@rugbycanada.ca



Appendix 9



CORPORATION OF THE TOWNSHIP OF ESQUIMALT

Meeting Room 1-403-10000 Road Esquimalt BC V8B 4K5
Website: www.esquimalt.ca Email: info@esquimalt.ca

Phone: 250-860-0000
Fax: 250-860-0000

Office of the Mayor

March 26, 2014

Colin Roberts, Principal
Esquimalt High School
847 Colville Road
Esquimalt BC V8A 4N9

Dear Principal Roberts:

The Township of Esquimalt lends its support, in principle, to your plans to develop a Rugby Academy at Esquimalt High School. We believe that this initiative further demonstrates the School District's commitment to provide local athletes with development opportunities that might otherwise not exist. These creative opportunities encourage increased enrollment in our schools and further supports our community development.

We wish you all the best with your plans to establish a Rugby Academy at Esquimalt High School.

Sincerely,

A handwritten signature in cursive script that reads "Barbara Desjardins".

Barbara Desjardins
Mayor



**Operations, Policy and Planning Committee
Special Budget Public Input Meeting
April 14, 2014 – GVSD Board Office, Boardroom**

MINUTES

Present:

Elaine Leonard, Chair, Catherine Alpha, Tom Ferris, Bev Horsman, Edith Loring-Kuhanga, Michael McEvoy (arrived 7:25 p.m.), Diane McNally, Deborah Nohr, Peg Orcherton

Administration:

Sherri Bell, Superintendent of Schools, Debra Laser, Secretary-Treasurer, Pat Duncan, Associate Superintendent, Katrina Ball, Associate Secretary-Treasurer, Doreen Hegan, Recording Secretary

The meeting was called to order at 7:04 p.m.

Chair Leonard recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

1. APPROVAL OF THE AGENDA

It was moved:

That the April 14, 2014 regular agenda be approved.

Motion Carried

2. BUDGET PRESENTATIONS - None

3. FINANCE AND LEGAL AFFAIRS

A. Capital/Seismic Project Cost Sharing

Secretary-Treasurer Laser explained that the Ministry of Education has sent a letter to school districts indicating that school districts will be expected to determine how much cash is available to contribute up to 50% of the cost of major capital projects. In a subsequent news article, the Minister cited the Greater Victoria School District as having \$17 million available.

Secretary-Treasurer Laser provided Trustees with a detailed breakdown of the \$17 million being referenced by the Minister. She concluded that the School District has already committed to spending these funds, but that there is \$1.9 million held in the Ministry of Education Restricted Capital account and \$4.1 million held in the Local Capital Reserve that could be available to contribute towards the cost of future capital projects.

Trustee Orcherton worked with Secretary-Treasurer Laser to draft a letter to the Minister of Education regarding District concerns and requested input from Trustees. Trustees provided feedback and gave direction to amend the letter and to send it out on April 15, 2014.

4. NOTICE OF MOTIONS

Chair Leonard announced that motion D will be moved to A and the others will shift down.

A. Trustee McNally - Board Budget Meeting

Trustee McNally presented her motion and rationale.

Secretary-Treasurer Laser clarified that the reason for the current timeline is to enable the Board to meet the contractual obligations as set out in employee group collective agreements.

Discussion ensued amongst the Trustees.

It was moved:

That the Board of Education of School District No. 61 (Greater Victoria) delay the final vote on the School District No. 61 budget for 2014-2015 to the May 20, 2014 Board meeting, and in the interim convene the Budget Advisory Committee in the week of April 28th (adding more meetings as needed via the vote of any three Trustees) with expanded attendance to include all interested Trustees.

Motion Defeated

For: Trustees Alpha, Loring-Kuhanga, and McNally

Against: Trustees Orcherton, Nohr, Horsman, McEvoy, Ferris, and Leonard

B. Trustee Nohr - Department Funding Reductions

Chair Leonard ruled parts of the motion out-of-order. Trustee Nohr withdrew her motion.

That the Board of Education of School District No. 61 (Greater Victoria) reduce funding allocations by a total of \$266,000 in the following departments: Superintendent, Associate Superintendents and Learning Initiatives to cover the funding needed to keep Sundance Elementary open.

Motion Withdrawn

C. Trustee Nohr - Exempt Staff Expenses

Trustee Nohr presented her motion and rationale.

Secretary-Treasurer Laser explained that mileage, telephone, professional membership fees, and professional development are all part of the expenses incurred by Exempt employees in order to perform their duties. Superintendent Bell advised that she reviews the expenses incurred by the District Leadership Team.

Discussion ensued amongst the Trustees. Trustee Nohr withdrew her motion.

That the Board of Education of School District No. 61 (Greater Victoria) place a maximum cap of \$5000 for any expenses including professional development for all exempt staff and associate superintendents excluding the Superintendent and Secretary-Treasurer; any proposed expenses exceeding this cap would require prior approval of the Board.

Motion Withdrawn

D. Trustee Nohr - Funding to Support Need2

Superintendent Bell explained that everything the Need2 Program does with the middle and secondary schools is at no cost to the School District, except for one workshop that was held in the fall at a cost of \$1,200.

Trustee Nohr explained her motion and rationale.

Discussion ensued amongst the Trustees. Trustee Nohr withdrew her motion.

That the Board of Education of School District No. 61 (Greater Victoria) provides \$1,000 through the Healthy Schools Department for school based funding available to any interested school in support of suicide prevention training in the Need2 program.

Motion Withdrawn

5. ADJOURNMENT

It was moved:

That the meeting adjourn.

Motion Carried

The meeting adjourned at 8:10 p.m.



OFFICE OF THE
SECRETARY-TREASURER

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PHONE (250) 475-4108 FAX (250) 475-4206

TO: The Board of Education
FROM: Debra Laser, Secretary-Treasurer
DATE: April 22, 2014
RE: **SUNDANCE ELEMENTARY SCHOOL FACILITY CLOSURE BYLAW NO. 14-01**

A poll vote on the following motion was conducted:

That the Sundance Elementary School Facility Closure Bylaw No. 14-01, being a bylaw to close Sundance Elementary School, Facility No. 61008, located at 1625 Bank Street, Victoria, B.C. V8R 4V5, effective July 1, 2014 be:

Read a third time, passed and adopted, this 1st day of April, 2014

And that the Secretary-Treasurer and Board Chair be authorized to execute and seal this bylaw on behalf of the Board.

The motion passed.

A handwritten signature in blue ink, appearing to read 'Debra Laser'.

Debra Laser, Secretary-Treasurer

DL:veh