

CUPE 382 EXTERNAL APPLICATION

The information on this form is collected under the authority of the School Act and will be used solely for the purpose of processing your application for employment with the District. It will be kept secure and confidential in accordance with the Freedom of Information and Protection of Privacy Act. Any questions concerning the collection and use of this information may be directed to the Director, Human Resources, 556 Boleskine Road, Victoria, B.C. V8Z 1E8, *Phone (250) 250-475-4191Fax 250-475-4113 hrs@sd61.bc.ca.*

Last Name First Name			Initial(s)		(Preferred name, if different)					
Address Home Phone Numb							ıber			
City / Province			Postal Co	de	Business Phone/Messages					
Position(s) Applying for: Full-Time ☐ Part-Time ☐ Competition # (if applicable):										
		Trades (Specify)								
Custodial / Janitorial										
							_			
How did you learn ab	out this position?	SD61 web	site 🖵	News	paper (specify)	<u> </u>				
Website (specify)		Other (spe	ecify) 🗖							
Do you have a valid BC Drivers License? Yes			If yes, what class				No 🗖			
Have you ever been convicted of a criminal offense for which you have not been subsequently pardoned?						?	Yes ☐ No ☐			
Are you prepared to w	Yes ☐ No ☐			Yes 🔲 No 🔲						
EMPLOYMENT HISTORY										
Please fill out information indicating your current or most recent employer first $m{OR}$ SEE RESUME SUBMITTED $m\Box$										
From / To	Employer/Location		on/Title	Supe	rvisor Phone	Re	ason for Leaving			
Mo. & Yr Mo. & Yr.	p.oye.,			- Cupo			20011101 2021111g			
Duties & Responsibilities:										
From / To Mo. & Yr Mo. & Yr.	Employer/Location	Position	on/Title	Supe	rvisor Phone	Re	ason for Leaving			
WO. & TI WO. & TI.										
Duties & Responsibiliti	es:									
From / To	Employer/Location	Positio	on/Title	Supe	rvisor Phone	Re	ason for Leaving			
Mo. & Yr Mo. & Yr.										
Duties & Responsibilities:										
May we approach you	ur present/last emplover	(s) for refe	erences?		Yes 🔲	No	.			

EDUCATIONAL HISTORY								
	Name/Location	Dates Attended	Diploma/ Degree	Course Major				
Secondary or High School								
Technical or Business School								
University or College								
Other Certification including courses enrolled in								
ADDITIONAL TRAINING/SKILLS (Applicable to the position for which you are applying)								
TECHNICAL / COI	MPUTER SKIILS (specify type/program)		Indicate Level of Competency Introductory/Intermediate/Advanced					
List all current licenses, certifications and/or professional designations:								
Languages, List	languages that you speak and write fl	uontly						
Languages: List languages that you speak and write fluently:								
APPLICANT'S DECLARATION AND AGREEMENT (Please read carefully)								
I declare that all of the information I have provided in this application for employment and in any other documents which accompany this application is complete and true in every respect and I understand that any failure to completely and truthfully answer the questions asked of me will constitute sufficient grounds for my dismissal. I hereby authorize Greater Victoria School District #61 to conduct a personal investigation inclusive of a Criminal Records Check in								
connection with my application for employment. I give permission for Greater Victoria School District #61 to contact any references or prior employers given in conjunction with this application. I understand that confidential reference reports and personal information which become part of this application will be regarded as confidential and shall not be revealed to me.								
Criminal Records Checks will be done in accordance with the Criminal Records Review Act, R.S.B.C. 1996, c. 86.								
Are you legally permitted to work in Canada? yes 🛭 no 🗖								
Signature of A	Annlicant			ate.				