

# CUPE 382 EXTERNAL APPLICATION

The information on this form is collected under the authority of the School Act and will be used solely for the purpose of processing your application for employment with the District. It will be kept secure and confidential in accordance with the Freedom of Information and Protection of Privacy Act. Any questions concerning the collection and use of this information may be directed to the Director, Human Resources, 556 Boleskine Road, Victoria, B.C. V8Z 1E8, Phone (250) 250-475-4191 Fax 250-475-4113 [hrrs@sd61.bc.ca](mailto:hrrs@sd61.bc.ca).

<b>Last Name</b>		<b>First Name</b>	<b>Initial(s)</b>	<b>(Preferred name, if different)</b>
<b>Address</b>		<b>Home Phone Number</b>		
<b>City / Province</b>		<b>Postal Code</b>		<b>Business Phone/Messages</b>

<b>Position(s) Applying for:</b> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Competition # (if applicable):			
Custodial / Janitorial	<input type="checkbox"/>	Trades (Specify)	<input type="checkbox"/>

<b>How did you learn about this position?</b>		SD61 website <input type="checkbox"/>	Newspaper (specify) <input type="checkbox"/>
Website (specify) <input type="checkbox"/>		Other (specify) <input type="checkbox"/>	
Do you have a valid BC Drivers License?		Yes <input type="checkbox"/>	If yes, what class
Have you ever been convicted of a criminal offense for which you have not been subsequently pardoned?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Are you prepared to work shift work?		Yes <input type="checkbox"/>	No <input type="checkbox"/>

## EMPLOYMENT HISTORY

Please fill out information indicating your current or most recent employer first **OR SEE RESUME**

**SUBMITTED**

From / To		Employer/Location	Position/Title	Supervisor Phone	Reason for Leaving
Mo. & Yr.	Mo. & Yr.				
Duties & Responsibilities:					
From / To		Employer/Location	Position/Title	Supervisor Phone	Reason for Leaving
Mo. & Yr.	Mo. & Yr.				
Duties & Responsibilities:					
From / To		Employer/Location	Position/Title	Supervisor Phone	Reason for Leaving
Mo. & Yr.	Mo. & Yr.				
Duties & Responsibilities:					

May we approach your present/last employer(s) for references?

Yes

No

