

Facilities Plan Ad Hoc Committee Terms of Reference

Purpose:

The Facilities Plan Committee originally was an ad hoc committee established by the board for the purpose of developing a Long Term Facilities Plan. As the Plan is now finished the purpose of the revised committee is to monitor the implementation of the Plan.

Deliverables:

The Facilities Plan Committee will monitor the implementation of the Long Term Facilities Plan recommendations.

Membership:

The committee will be comprised of the following members:

- One Trustee appointed by the Board Chair;
- The Superintendent or delegate, the Secretary Treasurer, and the Director of Facilities;
- One appointed member from each of the District's employee groups;
- Three VCPAC representatives; one delegate from Elementary, Middle and Secondary schools
- A Greater Victoria student.
- One Representative from the Esquimalt Nation
- One Representative from the Songhees Nation

Timeline:

The Facilities Plan Committee will report at the Operations Policy and Planning Committee up to two times per year.

The Facilities Plan Committee may also present to the Education Policy and Directions Committee as necessary.

Voting:

As the purpose is to monitor the implementation of the Long Term Facilities Plan there is no voting.

Procedural notes:

- Meeting dates, locations, agendas and minutes to be available on the District website

Date Adopted: June 20, 2016

Revised: October 23, 2017