



The Board of Education of School District No. 61 (Greater Victoria)
Regular Board Meeting, Monday, April 15, 2013 @ 7:30 p.m.
Tolmie Boardroom, 556 Boleskine Road

AGENDA

A. COMMENCEMENT OF MEETING

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

A1. Approval of the Agenda (p 01-03)

A2. Approval of the Minutes

a) Approval of the March 25, 2013 Minutes (p 04-12)

b) Approval of the March 27, 2013 Special Board Budget Minutes (p 13-14)

A3. Business arising from the Minutes

A4. Student Achievement

a) Monterey Middle School – United Way Spirit Award
Judy Harrison, Principal and Monterey Students

A5. District Presentations

A6. Community Presentations (5 minutes per presentation)

A7. Trustees' Reports

B. CHAIR'S REPORT

C. BOARD COMMITTEE REPORTS

C1. Education Policy Development Committee meeting

a) Minutes from the April 2, 2013 meeting – Information only (p 15-16)

**Note: This meeting is being audio recorded
except for A4. Student Achievement.**

C2. Operations, Policy and Planning Committee meeting

a) Minutes from the April 8, 2013 meeting – Information only (p 17-20)

b) Recommended Motions:

- i) That the Board of Education of School District No. 61 (Greater Victoria) agrees to give all three readings of Capital Bylaw No. 126550, being a bylaw for the maximum expenditure of \$2,414,051 for capital portion of the Annual Facility Grant allocation. (p 21-22)
- Motion to be Carried Unanimously at the Board Meeting

That Capital Bylaw No. 126550, being a bylaw for the maximum expenditure of \$2,414,051 for the capital portion of the Annual Facility Grant allocation be:

READ A FIRST TIME THE 15th day of April, 2013;
 READ A SECOND TIME THE 15th day of April, 2013, and
 READ A THIRD TIME, PASSED AND ADOPTED THE 15th day of April, 2013 and that the Secretary-Treasurer and the Board Chair be authorized to execute and seal this bylaw on behalf of the Board.

- ii) That the Board of Education of School District No. 61 (Greater Victoria) write a letter to the Premier and the Minister of Education expressing concern about the unanticipated increase in the number of downloaded costs and the resulting adverse impact for the district. Examples of these costs include the teachers' pension plan rate increase, MSP rate increase, Hydro rate increase, the transition back to GST/PST and general inflation.

- iii) That the Board of Education of School District No. 61 (Greater Victoria) write a letter to the Premier and the Minister of Education requesting that the government provide for the wage increase for any negotiated settlements with teachers, CUPE staff, Allied Specialists, principals/vice principals and exempt staff.

D. DISTRICT LEADERSHIP TEAM REPORTS**E. REPORTS FROM TRUSTEE REPRESENTATIVES****F. NEW BUSINESS/NOTICE OF MOTIONS****G. COMMUNICATIONS**

G1. April 9, 2013 Letter from Minister of Education (p 23)

Note: This meeting is being audio recorded except for A4. Student Achievement.

H. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS

I. ADJOURNMENT

***Note: This meeting is being audio recorded
except for A4. Student Achievement.***



**The Board of Education of School District No. 61 (Greater Victoria)
March 25, 2013 Regular Board Meeting - Tolmie Boardroom, 556 Boleskine Road**

MINUTES

Present:

Trustees Peg Orcherton, Chair, Bev Horsman, Vice-Chair, Tom Ferris, Elaine Leonard, Edith Loring-Kuhanga, Michael McEvoy, Diane McNally, Deborah Nohr

Regrets: Catherine Alpha

Administration:

John Gaipman, Superintendent of Schools and Acting Secretary-Treasurer, Sherri Bell, Deputy Superintendent, Pat Duncan, Associate Superintendent, Deborah Courville, Associate Superintendent, Seamus Howley, Director of Facilities, Vicki Hanley, Recording Secretary

The meeting was called to order at 7:33 p.m.

Chair Orcherton recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

Introductions were made around the Board table.

It was moved and seconded:

That John Gaipman be appointed both the Superintendent of Schools and Secretary-Treasurer for the duration of the March 25, 2013 Board meeting.

Motion Carried Unanimously

A. COMMENCEMENT OF THE MEETING

A1. Approval of the Agenda

It was moved and seconded:

That the March 25, 2013 Agenda be approved with the following changes/additions:

A6. Community Presentations

- b) Janis Hoffman, Wi-Fi in schools
- c) Tammy Jeske, Wi-Fi in schools
- d) Peter Milne, Public Engagement at Board meetings

A7. Trustees' Reports

- a) Trustee Loring-Kuhanga
- b) Trustee Horsman
- c) Trustee McNally
- d) Trustee Nohr
- e) Trustee McEvoy

Motion Carried

A2. Approval of the Minutes

- a) It was moved and seconded:

That the February 18, 2013 Regular Minutes be approved.

Motion Carried

A3. Business arising from the Minutes

Trustee Nohr requested follow up information with respect to a motion that was carried under Board Committee Reports – C1. b) ii) of the February 18, 2013 Board meeting. Deputy Superintendent Bell advised that letters had been sent to all partner groups after that meeting.

A4. Student Achievement

Marilyn Campbell, Principal, Ecole Quadra Elementary School attended the Board meeting along with two of her students, Owen and Maddie, to showcase a recent school project called Naturescape. Both of the students spoke briefly about the project of planting bulbs on the school grounds and the help they received from staff, parents and the community. A video presentation was made which included photos of the entire project from beginning to end.

Chair Orcherton thanked the students for their presentation.

A5. District Presentations

Carole Richardson, Teacher, Hillcrest Elementary School, introduced Mr. Don Shorting, a volunteer in the District over the past twenty years. Carole explained how Mr. Shorting has spent countless hours in the schools encouraging and promoting stamp collection to the students and how excited the students are to be a part of the stamp clubs.

Trustee Orcherton presented Mr. Shorting with a Certificate of Appreciation on behalf of the Board of Education and thanked Mr. Shorting for his years of volunteering.

Mr. Shorting accepted the certificate and thanked the Board for acknowledging him at the meeting.

A6. Community Presentations

- a) Rob Wickson, Community Advocates for Reduced Speed (CARS), spoke about his involvement in advocating for reducing the default speed limit from 50km/hr to 40km/hr in local municipalities and the changes that need to occur in order to make this happen. Mr. Wickson is looking to the Board of Education for its support.
- b) Janis Hoffman, parent, spoke of her concerns about the posting of Wi-Fi information on the District website.
- c) Tammy Jeske, parent, referred to a motion on the agenda regarding Wi-Fi at Victor school and encouraged the Board to vote against it. Ms. Jeske provided updated reports and studies regarding Wi-Fi.
- d) Peter Milne, parent, indicated that he was concerned with the lack of public engagement at Board meetings and strongly encouraged the Board to consider its position..

A7. Trustees' Reports

Trustee Loring-Kuhanga reported that she attended a Victoria Sings performance at the University of Victoria, the Lansdowne Middle School Spring concert, and a Deepening Democracy Conference in Harrison Hot Springs.

Trustee Horsman acknowledged the recent passing of retired Secondary Principal, Len Michaux. Trustee Horsman reported that she attended the musical theatre performance of "How to Succeed in Business Without Even Trying" at Reynolds Secondary, the Vancouver Island School Trustees' Association (VISTA) Conference in Port Alberni, and the Deepening Democracy Conference in Harrison Hot Springs.

Trustee McNally reported that she attended a Victoria Sings performance at the University of Victoria which included many District students.

Trustee Nohr reported that she attended the District job fair at S.J. Willis, a music evening at Glanford Middle School, and the musical "In the Heights" at Spectrum Community School.

Trustee McEvoy also acknowledged the passing of Len Michaux. Trustee McEvoy reported that as the President of the British Columbia School Trustees Association (BCSTA), he recently wrote a letter to the Minister of Education regarding Holdback Funds and the diversion of money to prepay next year's Annual Facilities Grant.

B. CHAIR'S REPORT

Chair Orcherton congratulated Trustee McEvoy on his recent appointment as President of the Canadian School Boards Association (CSBA) and acknowledged his work as the President of the British Columbia School Trustees' Association.

Chair Orcherton acknowledged Wendy Holob, Principal, Willows Elementary, for her dedication to and organizing of the Victoria Sings performances at the University of Victoria.

Chair Orcherton reported that she attended an interview on February 26th at CFX Radio along with two District students to promote Pink Shirt Day. On February 28th, Chair Orcherton met with the Education Critic for the NDP, Robin Austin, along with Superintendent Gaipman and Secretary-Treasurer Laser, to express the Board's concerns regarding the funding of public education. On March 6th, Chair Orcherton, Superintendent Gaipman and Secretary-Treasurer Laser, attended a follow up meeting with the Minister of Education, Don McRae and again expressed the continued concerns of the Board about public education funding.

C. BOARD COMMITTEE REPORTS

C1. Joint Education Policy Development and Operations, Policy and Planning Committee

- a) The March 4, 2013 meeting minutes were presented for information.
- b) Trustee Leonard referred to the minutes from the Joint Education Policy Development and Operations, Policy and Planning Committee meeting and presented the following motion.

Discussion ensued amongst the Trustees with questions of clarification being asked.

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) allow Wi-Fi to be installed (or used) at Victor Street School, since it is a unique school within the district, as per the request of the PAC, parents and professionals that work with the children at the school.

Motion Carried

For: Trustees Ferris, McEvoy, Leonard, Horsman and Orcherton
Against: Trustees McNally, Loring-Kuhanga and Nohr

D. DISTRICT LEADERSHIP TEAM REPORTS

D1. Superintendent's Report

- a) Superintendent Gaipman presented the 2013-2014 School Calendar for approval.

Discussion ensued amongst the Trustees with questions being asked and answered by Superintendent Gaipman.

It was moved and seconded:

That the following dates for the 2013/2014 school year be approved:

| | |
|---|----------------------------------|
| School Opening – | September 3, 2013 |
| First non-instructional day – | September 23, 2013 |
| Thanksgiving – | October 14, 2013 |
| Second non-instructional day – | October 25, 2013 (Province wide) |
| Remembrance Day – | November 11, 2013 |
| Third non-instructional day – | November 22, 2013 |
| Schools close for Winter vacation – | December 20, 2013 |
| Schools re-open after Winter vacation – | January 6, 2014 |
| Family Day – | February 10, 2014 |
| Fourth non-instructional day – | February 21, 2014 |
| Schools close for Spring vacation – | March 7, 2014 |
| Schools re-open after Spring vacation – | March 24, 2014 |
| Good Friday – | April 18, 2014 |
| Easter Monday – | April 21, 2014 |
| Fifth non-instructional day – | May 16, 2014 |
| Victoria Day – | May 19, 2014 |
| Administrative Day and School Closing – | June 27, 2014 |

*Sixth non-instructional day to be chosen by each school

Motion Carried Unanimously

D2. Secretary-Treasurer's Report

- a) 2013/2014 Carbon Neutral Capital Program Capital Project Bylaw No. 126588

Superintendent/Secretary-Treasurer Gaipman presented the following motions.

Director of Facilities, Seamus Howley, provided background information to the Trustees about the Carbon Neutral Capital Program. Mr. Howley explained how the District submitted a number of projects for consideration to the Ministry, with the following project being approved. Questions of clarification were asked and answered by Mr. Howley.

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) agrees to give all three readings of Capital Project Bylaw No. 126588, being a bylaw for the Carbon Neutral Capital Program Tillicum Elementary School Boiler Project and Energy Study Funding in the amount of \$197,265.

Motion Carried Unanimously

It was moved and seconded:

That Capital Project Bylaw No. 126588, being a bylaw for the Carbon Neutral Capital Program Tillicum Elementary School Boiler Project and Energy Study Funding in the amount of \$197,265 be:

READ A FIRST TIME THE 25th day of March, 2013;

READ A SECOND TIME THE 25th day of March, 2013, and

READ A THIRD TIME, PASSED AND ADOPTED THE 25th day of March, 2013 and that the Secretary-Treasurer and the Board Chair be authorized to execute and seal this bylaw on behalf of the Board.

Motion Carried Unanimously

E. REPORTS FROM TRUSTEE REPRESENTATIVES

None.

F. NEW BUSINESS/NOTICE OF MOTIONS

F1. Lower Speed Limits in Municipalities and Child Safety – Trustee McNally

Trustee McNally presented her motion.

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) endorse the City of Victoria's resolution calling for a lower default speed limit in municipalities from 50 km/h to 40 km/h.

A discussion ensued amongst the Trustees with Trustee Nohr suggesting to add the following sentence "*Write a letter to the City of Victoria endorsing this new Victoria resolution for a lower default speed limit.*" Further discussion ensued amongst the Trustees and Trustee Nohr withdrew her suggestion.

Trustee Orcherton moved an amendment to the motion to add the words "*in principle*" after the word "*endorse*". Further discussion ensued amongst the Trustees.

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) approves adding the words "*in principle*" after the word "*endorse*" to the original motion.

Motion Carried

For: Trustees McNally, Loring-Kuhanga, McEvoy, Horsman, Orcherton and Nohr

Against: Trustee Leonard

Abstain: Trustee Ferris

Trustee Horsman moved to refer this item to the Operations, Policy and Planning Committee.

It was moved and seconded:

To refer the motion, "That the Board of Education of School District No. 61 (Greater Victoria) endorse, in principal, the City of Victoria's resolution calling for a lower default speed limit in municipalities from 50 km/h to 40 km/h to the Operations, Policy and Planning Committee."

Motion Defeated

For: Trustees McNally, Nohr and Horsman, McEvoy
Against: Trustees Loring-Kuhanga, Orcherton, Leonard and Ferris

Chair Orcherton called the question on the original motion as amended.

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) endorse, in principle, the City of Victoria's resolution calling for a lower default speed limit in municipalities from 50 km/h to 40 km/h.

Motion Carried

For: Trustees McNally, Loring-Kuhanga, Nohr, Horsman and Orcherton
Against: Trustees Ferris and Leonard
Abstain: Trustee McEvoy

F2. Lower Speed Limits in Municipalities and Child Safety #2 – Trustee McNally

That the Board of Education of School District No. 61 (Greater Victoria) write a letter to the BC School Trustees Association asking for support of efforts to reduce default speed limits from 50 km/h to 40 km/h in municipalities, thus increasing traffic safety for all users of roads and public right-of-ways, especially children and youth travelling to and from schools.

Motion Withdrawn

F3. Restoration Budget – Trustee McNally

Trustee McNally presented her motion and provided her rationale. Discussion ensued amongst the Trustees.

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) submit only a needs budget reflecting remedies for the ongoing structural deficit, and reflecting current costs for restoration of all service levels to the general levels of service in all departments that existed in 2001.

Motion Defeated

For: Trustees McNally and Nohr
Against: Trustees Ferris, McEvoy, Loring-Kuhanga, Leonard, Horsman and Orcherton

F4. Public Speakers List – Trustee McNally

Trustee McNally presented her motion. Trustee Horsman moved to refer the motion to the Sub-Committee on Public Engagement.

It was moved and seconded:

To refer the motion, "That the Board of Education of School District No. 61 (Greater Victoria) provide a list of all individuals who made application to be on the community presentations/ speakers list for any standing committee or Board meeting be appended to every agenda, a) names listed in the order in which application was received along with the topic proposed, and b) list to include individuals who have not been placed on the agenda to speak" to the Sub-Committee on Public Engagement.

Motion Carried

For: Trustees Leonard, Horsman, Orcherton, McEvoy and Ferris
Against: Trustees Nohr, McNally and Loring-Kuhanga

F5. District Class Size and Composition or School Organization Report – Trustee Nohr

Chair Orcherton questioned Trustee Nohr on whether she had given any consideration to amending her motion. Trustee Nohr advised she would proceed with her motion.

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) present the District Class Size and Composition Report or School Organization Report 2012-2013 at the April, 2013 public board meeting and also make it available on the District website.

Chair Orcherton ruled that the motion is not in order and advised Trustees that this motion was brought forward to the June 18, 2013 Board meeting and was defeated.

F6. Letter to the Premier and Minister of Education – Trustee Nohr

Trustee Nohr presented her motion and provided her rationale.

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) write a letter to the Premier and the Minister of Education expressing concern about the Board's ability to maintain its service level for student achievement in the Greater Victoria School District as the District will be responsible for many new and unanticipated costs.

Discussion ensued amongst the Trustees with questions of clarification asked of Trustee Nohr and a request to be more specific in her motion. Trustee Loring-Kuhanga suggested adding examples; such as the Teachers' Pension Plan increases and BCPSEA fees to make the motion clearer.

Trustee Nohr agreed to refer her motion to the April 8, 2013 Operations, Policy and Planning Committee meeting for further discussion.

It was moved and seconded:

To refer the motion, "That the Board of Education of School District No. 61 (Greater Victoria) write a letter to the Premier and the Minister of Education expressing concern about the Board's ability to maintain its service level for student achievement in the Greater Victoria School District as the District will be responsible for many new and unanticipated costs" to the Operations, Policy and Planning Committee.

Motion Carried Unanimously

F7. Letter to the Minister of Education Regarding Wage Increases – Trustee Nohr

Trustee Nohr presented her motion and provided her rationale.

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) write a letter to the Minister of Education requesting that the government review their cooperative gains mandate and provide the additional funding for a wage increase for our CUPE support staff employees.

Discussion ensued amongst the Trustees with Trustee McNally suggesting a friendly amendment to the motion by removing the words "*review their cooperative gains mandate*". Trustee Nohr accepted the friendly amendment.

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) write a letter to the Minister of Education requesting that the government provide the additional funding for a wage increase for our CUPE support staff employees.

Trustee Orcherton suggested a friendly amendment of adding the words "*and any potential increases for our Teachers*" after "*employees*." Trustee Leonard asked questions of clarification. Trustee Nohr accepted the friendly amendment.

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) write a letter to the Minister of Education requesting that the government provide the additional funding for a wage increase for our CUPE support staff employees and any potential increases for our teachers.

Further discussion ensued amongst the Trustees with it being determined that the motion should be re-written to include all employee groups. It was suggested that the motion be referred to the Operations, Policy and Planning Committee for further discussion.

It was moved and seconded:

To refer the amended motion, "That the Board of Education of School District No. 61 (Greater Victoria) write a letter to the Minister of Education requesting that the government review their cooperative gains mandate and provide the additional funding for a wage increase for our CUPE support staff employees and any potential increases for our teachers" to the Operations, Policy and Planning Committee.

Motion Carried Unanimously

G. COMMUNICATIONS

None.

H. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS

None.

I. ADJOURNMENT

It was moved and seconded:

That the meeting be adjourned.

Motion Carried

The meeting adjourned at 10:13 p.m.

CERTIFIED CORRECT

Chair

Secretary-Treasurer

**The Board of Education of School District No. 61 (Greater Victoria)
March 27, 2013 Special Board Budget Meeting - Tolmie Boardroom, 556 Boleskine Road**

MINUTES

Present:

Trustees Peg Orcherton (Chair), Bev Horsman (Vice-Chair), Tom Ferris, Elaine Leonard, Diane McNally, Deborah Nohr

Regrets: Trustees Catherine Alpha, Michael McEvoy, Edith Loring-Kuhanga

Administration:

John Gaipman, Superintendent of Schools, Debra Laser, Secretary-Treasurer, Sherri Bell, Deputy Superintendent, Deb Courville, Associate Superintendent, Vicki Hanley, Recording Secretary

The meeting was called to order at 7:01 p.m.

Chair Orcherton recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

1. WELCOME BY PEG ORCHERTON, CHAIR

The agenda was accepted as presented. Chair Orcherton stated that the purpose of the meeting was for Secretary-Treasurer Laser to provide the 2013/2014 Annual Budget and that if Trustees had any questions after the presentation they could direct them to Secretary-Treasurer Laser. Chair Orcherton reminded Trustees that further meetings were scheduled for the Board to receive input from the public in April.

2. 2013/2014 BUDGET PRESENTATION

Secretary-Treasurer Laser reviewed the forecasted 2013/2014 enrolment and the steps taken in preparing the 2013/2014 annual budget. When the budgeted revenue is compared to the budgeted expenditures, there is an operating budget shortfall of \$8,283,517. However, since this shortfall had been predicted, steps were taken during the 2012/2013 school year to create a one-time carry forward funding amount to help offset this shortfall. Through a combination of additional grant funding and cost saving measures the 2012/2013 projected carry forward amount of \$8,300,000 will be applied against the 2013/2014 budget shortfall leaving a one-time surplus of \$16,483.

Trustees asked questions of clarification about such items as benefit premium costs, teachers' salaries, one time carry forward funding and the increase to per pupil funding.

Chair Orcherton and Trustees thanked Secretary-Treasurer Laser for her budget presentation and the hard work of her and her staff. The proposed 2013/2014 Operating Budget will be posted on the District's website at <http://www.sd61.bc.ca/budget.aspx>. The next public budget meeting will be held on Wednesday, April 10, 2013 in the S.J. Willis Auditorium at 7:00 p.m. to receive input about the proposed 2013/2014 budget. The Board will debate and vote on the budget on Wednesday, April 17, 2013 in the Tolmie Board Room.

3. ADJOURNMENT

It was moved and seconded

That the meeting be adjourned.

Motion Carried

The meeting adjourned at 7:50 p.m.

CERTIFIED CORRECT

Chair

Secretary-Treasurer

**Education Policy Development Committee
April 2, 2013 – GVSD Board Office, Boardroom**

REGULAR MINUTES

Present: **TRUSTEES**
 Bev Horsman, Chair
 Tom Ferris
 Michael McEvoy
 Diane McNally
 Deborah Nohr
 Peg Orcherton

Regrets: Catherine Alpha
 Edith Loring-Kuhanga
 Elaine Leonard

ADMINISTRATION

John Gaipman, Superintendent of Schools
Sherri Bell, Deputy Superintendent
Deb Courville, Associate Superintendent
Janine Roy, District Principal of Learning Initiatives
Kristine Marshall, Recording Secretary

The meeting was called to order at 7:01 p.m.

Chair Horsman recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

1. APPROVAL OF THE AGENDA

It was moved

That the April 2, 2013 regular agenda be approved.

Motion Carried

2. APPROVAL OF THE MINUTES

It was moved

That the March 4, 2013 Combined Education Policy Development Committee Meeting and Operations, Policy and Planning Committee Meeting regular minutes be approved as corrected.

Motion Carried

3. BUSINESS ARISING FROM MINUTES – None

4. PUBLIC REQUEST TO THE COMMITTEE – None

5. CORRESPONDENCE REFERRED TO THE COMMITTEE – none

6. MOTIONS REFERRED TO THE COMMITTEE - none

7. GENERAL ANNOUNCEMENTS - none

8. NEW BUSINESS

A. Counseling Services

Debra Mackie, District Principal of Special Education, Deb Courville, Associate Superintendent, Nella Nelson, Coordinator, Aboriginal Nations Education and Dick Brown, District Counselor presented information on counseling services in the school district.

School counselors are responsible for providing comprehensive services in schools which include: working with School-Based Teams to create, implement and monitor plans and programs to support students; coordinating with community agencies which provide outside support to students; supporting student transitions; providing career education. Counselors provide support in an individual setting and/or a group setting. They do not provide therapy.

Youth and Family Counselors (YFC's) are responsible for working with students and their families to connect to community support, provide ongoing support via the School-Based Team, and providing assistance with emotional and social skills, conflict resolution, and problem solving skills.

There are 6 counselors in our school district who provide support through Aboriginal Nations Education. These counselors have assigned schools and also have a list of 6 – 8 schools as referral schools.

Questions were asked and answered. Chair Horsman and Trustees thanked the presenters.

B. Revision to Regulation 5140.1 Child Abuse and Regulation 5140.2 Child Abuse and School District Employees

Revisions to Regulation 5140.1 Child Abuse and Regulation 5140.2 Child Abuse and School District Employees were provided to trustees for information by District Principal of Learning Initiatives, Janine Roy.

C. Regulation 6145.02 Supervision Requirements for Secondary School and Middle School Extra-Curricular Activities

Revision to Regulation 6145.02 Supervision Requirements for Secondary School and Middle School Extra-Curricular Activities was provided to trustees for information by Deputy Superintendent, Sherri Bell.

9. ADJOURNMENT

It was moved

That the meeting adjourn.

Motion Carried

The meeting adjourned at 8:14 p.m.

**Operations, Policy and Planning Committee Meeting
April 8, 2013 – GVSD Board Office, Boardroom**

REGULAR MINUTES

Present: TRUSTEES

Elaine Leonard, Chair, Operations Policy and Planning Committee
Catherine Alpha
Tom Ferris
Bev Horsman
Edith Loring-Kuhanga
Diane McNally
Deborah Nohr
Peg Orcherton

Absent: Michael McEvoy

ADMINISTRATION

Debra Laser, Secretary-Treasurer
Sherri Bell, Deputy Superintendent
Pat Duncan, Associate Superintendent
Doreen Hegan, Recording Secretary

The meeting was called to order at 7:35 p.m.

Chair Leonard recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

1. APPROVAL OF THE AGENDA

Chair Leonard informed the Committee that she has accepted Trustee Nohr's revised wording for her motions since the intent of the motions is unchanged.

It was moved

That the April 8, 2013 regular agenda be approved.

Motion Carried

2. APPROVAL OF THE MINUTES

The minutes from the March 4, 2013 combined Education Policy Development Committee and Operations Policy and Planning Committee meeting were approved at the Education Policy Development Committee meeting on April 2, 2013.

3. BUSINESS ARISING FROM MINUTES – None

4. PRESENTATIONS – None

5. SUPERINTENDENT'S REPORT - None

6. FINANCE AND LEGAL AFFAIRS

A. School Websites

Ted Pennell, Director of Information Technology introduced Andy Canty, Manager of Information Technology. Mr. Canty provided an overview of the process being undertaken to improve and modernize school websites.

The new school websites will have the same web design platform, but each school will be able to choose from a catalogue of options in order to customize the look and feel of their individual websites. The new design will automatically adapt to all screen sizes and will offer a translation option. Schools will be able to manage their own content with the support of the Information Technology Department.

There are four pilot schools (Campus View, Monterey, Victoria High School and The Link) that will go live on May 1, 2013. The remaining schools will go live on May 24th, 2013.

Trustees asked questions, provided comments and thanked the Information Technology staff for their support of the schools in designing and implementing improved school websites.

B. 2013/2014 Annual Facilities Grant Capital Bylaw No. 126650

Secretary-Treasurer Laser advised that the Ministry of Education will provide an Annual Facility Grant (AFG) allocation of \$110.5 million in 2013/14 to fund maintenance and repairs in British Columbia schools. The Greater Victoria School District's AFG is comprised of:

| | |
|-----------------------------|---------------------|
| Capital Portion | \$ 2,414,051 |
| Grant Funding | <u>1,396,548</u> |
| Total Annual Facility Grant | <u>\$ 3,810,599</u> |

The total AFG is the same as in 2012-2013. Trustees requested a list of the projects undertaken in 2012-2013. In order to access the capital portion of the AFG funding, a Capital Bylaw is required. It was agreed to forward the following motions to the April 15, 2013 Board of Education Meeting.

That the Board of Education of School District No. 61 (Greater Victoria) agrees to give all three readings of Capital Bylaw No. 126650, being a bylaw for the maximum expenditure of \$2,414,051 for the capital portion of the Annual Facility Grant Allocation.

Motion to be Carried Unanimously at the Board Meeting

That Capital Bylaw No. 126650, being a bylaw for the maximum expenditure of \$2,414,051 for the capital portion of the Annual Facility Grant allocation be

Read a first time the 15th day of April, 2013;

Read a second time the 15th day of April, 2013, and

Read a third time, passed and adopted the 15th day of April, 2013 and that the Secretary-Treasurer and the Board Chair be authorized to execute and seal this bylaw on behalf of the Board.

C. Sub-Committee on Public Engagement

Deputy Superintendent Bell advised that the sub-committee on public engagement met on Thursday, March 28, 2013. The main focus for this meeting was to develop the criteria for a question and answer period. It is expected that the work on the question and answer period will be completed at the next meeting and then the committee will begin to review Bylaw 9360.

Trustees asked questions and provided comments.

7. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS - None

8. NEW BUSINESS/NOTICE OF MOTIONS – None

A. Trustee Nohr - Letter to the Premier and Minister of Education

Trustee Nohr presented her motion and provided her rationale.

It was moved

That the Board of Education of School District No. 61 (Greater Victoria) write a letter to the Premier and the Minister of Education expressing concern about the unanticipated increase in the number of downloaded costs and the resulting adverse impact for the district. These costs (listed in bullet form) include: teachers' pension plan, MSP increase – 4% (Jan 1, 2013 and Jan 1, 2014), general inflation for goods and services (2%), Hydro – 1.44 %, transition back to PST – April 1, 2013 and declining enrolment (-258 FTE).

Motion Deferred

After a lengthy discussion, Secretary-Treasurer Laser was asked to draft a letter referencing the cost pressures specific to the Greater Victoria School District for the April 15, 2013 Board of Education meeting. It was suggested that a copy of the approved letter be sent to the Education Critic. Trustee Nohr was asked to reword her motion to reflect the data to be provided by the Secretary-Treasurer.

B. Trustee Nohr - Fair Wage for Employee Groups

Trustee Alpha exited the meeting and returned after the motion had been voted on.

Trustee Nohr presented her motion and provided her rationale.

It was moved

That the Board of Education of School District No. 61 (Greater Victoria) write a letter to the Premier and the Minister of Education requesting that the government provide a fair wage increase with additional monies to the current provincial education envelope to teachers, CUPE staff, Allied Specialists, principals/vice principals and exempt staff.

Discussion ensued amongst the Trustees with Chair Leonard suggesting a friendly amendment to the motion. Trustee Nohr accepted Chair Leonard's suggested amendment.

It was moved

That the Board of Education of School District No. 61 (Greater Victoria) write a letter to the Premier and the Minister of Education requesting that the government provide for the wage increase for any negotiated settlements with teachers, CUPE staff, Allied Specialists, principals/vice principals and exempt staff.

Motion Carried Unanimously

C. Trustee Nohr - SD 61 - 2012-2013 District Class Size and Other Organizational Data

Trustee Nohr presented her motion and provided her rationale.

Discussion ensued with opinions being expressed both for and against providing the requested information.

It was moved

That the Board of Education of School District No. 61 (Greater Victoria) present a document at the April, 2013 Board meeting and include the document on the district website summarizing the following class organizational data on a per school basis: kindergarten/grade 1 splits, grade 1 to 8 splits, ELL/ESL students, ELD students, gifted students and international students.

Motion Defeated

For: Trustees Alpha, Loring-Kuhanga, McNally and Nohr
Against: Trustees Ferris, Horsman, Orcherton, Leonard

9. GENERAL ANNOUNCEMENTS – None

10. ADJOURNMENT

It was moved

That the meeting adjourn.

Motion Carried

The meeting adjourned at 9:25 p.m.



FINANCIAL SERVICES

556 BOLESKINE ROAD, VICTORIA, BRITISH COLUMBIA V8Z 1E8
PHONE (250) 475-4105 FAX (250) 475-4206

TO: Board of Education
FROM: Debra Laser, Secretary-Treasurer
DATE: April 15, 2013
RE: **2013/14 ANNUAL FACILITIES GRANT
CAPITAL BYLAW NO. 126650**

The Ministry of Education will provide an Annual Facility Grant (AFG) allocation of \$110.5 million in 2013/14 to fund maintenance and repairs in British Columbia schools. The Greater Victoria School District's AFG is comprised of:

| | |
|-----------------------------|---------------------|
| Capital Portion | \$ 2,414,051 |
| Grant Funding | <u>1,396,548</u> |
| Total Annual Facility Grant | <u>\$ 3,810,599</u> |

These maintenance and repair projects are expected to be undertaken between April 1, 2013 and March 31, 2014. In order to access the capital portion of the AFG funding, a Capital Bylaw is required.

Recommended motions:

That the Board of Education of School District No. 61 (Greater Victoria) agrees to give all three readings of Capital Bylaw No. 126650, being a bylaw for the maximum expenditure of \$2,414,051 for the capital portion of the Annual Facility Grant allocation.

Motion to be Carried Unanimously at the Board Meeting

That Capital Bylaw No. 126550 being a bylaw for the maximum expenditure of \$2,414,051 for the capital portion of the Annual Facility Grant allocation be:

READ A FIRST TIME THE 15th day of April, 2013;
READ A SECOND TIME THE 15th day of April, 2013, and
READ A THIRD TIME, PASSED AND ADOPTED THE 15th day of April, 2013 and that the Secretary-Treasurer and the Board Chair be authorized to execute and seal this bylaw on behalf of the Board.

CAPITAL BYLAW NO. 126550
2013/14 ANNUAL FACILITIES GRANT – CAPITAL FUNDING

A BYLAW by the Board of Education of School District No. 61 (Greater Victoria) (hereinafter called the "Board") to adopt a Capital Project of the Board pursuant to Sections 143 (2) and 144 (1) of the *School Act*, R.S.B.C. 1996, c. 412 as amended from time to time (called the "*Act*").

WHEREAS in accordance with provisions of the *School Act* the Minister of Education (hereinafter called the "Minister") has approved Capital Project No. 126550.

NOW THEREFORE the Board agrees to the following:

- (a) upon approval to proceed, commence the Project and proceed diligently and use its best efforts to complete the Project substantially as directed by the Minister;
- (b) observe and comply with any rule, policy or regulation of the Minister as may be applicable to the Board or the Project; and,
- (c) maintain proper books of account, and other information and documents with respect to the affairs of the Project, as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The Capital Bylaw of the Board approved by the Minister and specifying a maximum expenditure of \$2,414,051 for Project No. 126550 is hereby adopted.
2. This Bylaw may be cited as School District No. 61 (Greater Victoria) Capital Bylaw No. 126550.

READ A FIRST TIME THE 15th DAY OF APRIL, 2013;
READ A SECOND TIME THE 15TH DAY OF APRIL, 2013;
READ A THIRD TIME, PASSED AND ADOPTED THE 15TH DAY OF APRIL, 2013.

Board Chair

Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 61 (Greater Victoria), Capital Bylaw No. 126550 adopted by the Board the 15th day of April, 2013.

Secretary-Treasurer



April 9, 2013

Ref: 166741

Peg Orcherton, Chair
Board of Education
School District No. 61 (Greater Victoria)
Email: sorcherton@telus.net

Dear Ms. Orcherton:

On April 8, 2013, the Honourable Christy Clark, Premier, and I announced that government has approved a \$584-million three-year plan for 45 new Seismic Mitigation Program projects to address high-risk schools in British Columbia.

I am pleased to advise the Greater Victoria Board of Education that this new capital plan includes support for five projects to proceed over the next three fiscal years, as follows:

- George Jay Elementary (2013)
- Tillicum Elementary (2014)
- Shoreline Community Middle (2014)
- Cloverdale Elementary (2015)
- Cedar Hill Junior Secondary (2015)

The Capital Management Branch will be contacting Greater Victoria School District staff to discuss government's support of this project. Ministry of Education staff will also work with District officials toward the completion of the reports required to confirm the scope, schedule, budget and risks for these projects.

The Ministry looks forward to working with your Board on the development of these important seismic projects.

Sincerely,

Don McRae
Minister

pc: John Gaipman, Superintendent
Debra Laser, Secretary-Treasurer